

**All India Institute of Medical Sciences**  
**Veerbhadra Marg, Pashulok,**  
**Rishikesh-249203**



**Tender document for Establishment of Food Plaza**

**at**

**AIIMS, Rishikesh**

**Ref. No. : 24/RT/Food Plaza / 548 /2019-Rish(Admn)**  
**Publishing Date : 25.01.2020 at 11:00 AM**  
**Pre-Bid Meeting : 31.01.2020 at 03:00 PM**  
**Bid Submission Start Date : 25.01.2020 at 11:00 AM**  
**Last Date of Bid Submission : 17.02.2020 at 03:00 AM**  
**Bid Opening : 18.02.2020 at 03:00 AM**

**TENDER NOTICE**  
**For**  
**Tender document for Establishment of Food Plaza**  
**at**  
**AIIMS, Rishikesh, Virbhadra Marg, Rishikesh, Dehradun**

**Dated.....**

1.. E-tenders in Two Bids (Technical & Financial) basis are invited on behalf of the Director, All India Institute of Medical Sciences, Rishikesh from interested, eligible and reputed advertising agencies /authorized dealer/distributor, for release of advertisement on annual rate contract basis of AIIMS Rishikesh.

2. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.

3. The complete bidding process is online. Bidders should be in possession of valid digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required, bidder may contact to the helpdesk at [0135-2462915](tel:0135-2462915).

4. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>'.

5. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

6. Hard Copy of Earnest money deposit and tender fee etc. must be delivered to AIIMS, Rishikesh on or before last date/time of Bid Submission as mentioned above. The bid without EMD and tender fee will be summarily rejected. The scanned copy of the EMD and Tender fee should be attached in the technical bid.

7. The tender shall be submitted online in two part, viz., technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

**The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.**

8. Any future clarification and/or corrigendum(s) shall be communicated through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app> or AIIMS, Rishikesh website: [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in). The bidders are required to regularly check the website to know about any/all such corrigendum(s) as only these bids, taking care of such corrigendum(s) shall be considered for finalisation of the tender.

9. Bidder should necessarily enclose a covering letter mentioning a summary of applied document with proper numbering. Secondly, bid should also attach a compliance sheet as per specification mentioning that they are complying with all specifications or have any variation.

10. The pre bid conference would be held on ..... -2019 at 03.00 PM in the office of Tender Opening Room, AIIMS, Rishikesh. All firm's representative who are attending the pre bid meeting, shall produce an authorization letter from their firm on the firm's letter head. They are required to put their query in writing before the committee and submit the same in writing on its letter head.

11. All the duly filled/completed pages of the tender should be given serial /page number on each page and signed by the owner of the firm or his Authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.

12. Any omission in filling the columns of Financial Bid form (Schedule of Rates) shall debar a tender from being considered. Rates should be filled up carefully by the tenderer. All corrections in this schedule must be duly attested by full signature of the tenderers. The corrections made by using fluid and overwriting will not be accepted and tender would be rejected.

13.(i) **Bid Security:** -The bidder shall pay the respective amount of Bid Security (EMD) as mentioned in Table-I along with the Technical Bid by way of demand draft/FD/TD/CD in favor of "AIIMS, Rishikesh" drawn on any Nationalized Bank/ Scheduled Bank and payable at Rishikesh and must be valid for (6) six month. Bids received without tender fees and Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation etc. at any stage. The original EMD will be put in Cover-I containing with Technical bid.

- a) The Public Sector undertaking of the Central/State Govt./MSEs/MSME/Registered with Central Purchase Organization are exempted from furnishing Earnest Money along with tender, **subject to submission of its valid proof.**
- b) The firms Registered with DGS & D/SSI and any approved source of Centre/States Govt. are not exempted from furnishing Earnest Money in so far as this institute is concerned.
- c) Earnest Money deposited with AIIMS, Rishikesh in connection with any other tender enquiry even if for same/similar material / Stores by the tenderer will not be considered against this tender.
- d) Declaration of Udyog Aadhar Memorandum (UAM) number by the vendors on CPPP is mandatory. The bidders who fail to submit the UAM number shall not be able to avail benefits available to MSE's.

(ii) EMD is required to protect the purchaser against the risk of Bidders conduct. The EMD will be forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to the notice that the information/ documents furnished in its tender is incorrect or false.

14. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract with successful bidder.

15. Bidders are not allowed to submit more than one bid for the same/similar tendered item else all his bids shall be cancelled thereby making him disqualified in addition to the forfeiture of the EMD.

16. The successful bidders have to execute a contract on Indian non judicial stamp paper of Rs.100/- (Rupees one hundred only) within twenty-one (21) days from the date of award of this tender in his favour and also required to furnish the **Security Deposit of three months of contract value** in the form of FD/BG/TD/CD for **three months extra of the contract period** from any Nationalised/Schedule bank duly pledged in favour of AIIMS, Rishikesh & payable at Rishikesh only. The EMD deposited by successful bidder may be adjusted towards Security Deposit as demanded above after its validation for the required period. If the successful bidder fails to furnish the full security deposit or difference amount between Security Deposit and EMD within 21 (twenty-one) days after the issue of **Letter of Award** of Work, his bid security (EMD) shall be forfeited and award of tender in suppliers favour automatically stands terminated at his cost & liability, unless time extension has been granted by AIIMS, Rishikesh.

- a. Tender fee: Tender fee will be Non-refundable amount of Rs. 1180/- (Rupees one thousand one hundred and eighty only).
- b. Period of Contract: The contract period shall commence on the date of Commencement and shall remain valid for 3 years subject to satisfactory performance. The period is further extendable for a maximum period of 2 years (1 year at a time) on the same terms and conditions and the discount rate at which the contract is awarded will be valid throughout the contract and no claims whatsoever on account of increases in the rate of material to be used and other factors such as statutory payments, etc., shall be entertained and it will be the responsibility of the contractor to bear such other expenses. However, if there is any downward revision of all the rates due to revision of govt. taxes etc. or any other reasons, the same shall be passed on to the AIIMS RISHIKESH through appropriate reduction of the contracted rates.

17. The EMD/PBG shall be forfeited if successful bidder fails to supply the goods/equipment in stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.

18. The bid shall be valid and open for acceptance by the competent authority of AIIMS Rishikesh for a period of 180 (one hundred eighty) days from the published date of opening of the tenders and no request for any variation in quoted rates and / withdrawal of tender on any ground by bidders shall be entertained. The unilateral withdraw at any stage will cause forfeiture of EMD in addition to any remedy that the purchaser may have under the law.

19. To assist in the analysis, evaluation and computation of the bids, the Competent Authority, may ask bidders individually for clarification of their bids. The request for Clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.

20. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions of the contract and who has quoted the lowest rate as per financial bid after complying with the all the Acts / provisions stated / referred to for adherence in the tender.

21. The competent authority of AIIMS, Rishikesh reserves all rights to accept or reject any/ all tender(s) without assigning any reason. It can also impose/relax any administrative term and condition/specifications of the tender enquiry after due discussion in pre-bid conference. This will be communicated and shown over the website of the Institute. No representation will be considered after pre-bid meeting and **bidders may ensure its queries only in pre-bid meeting**. AIIMS, Rishikesh also reserves the right to reject any bid which in his opinion is non-responsive or violating any of the conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process.

22. Tender must be submitted on the prescribed Tender Form otherwise tender will be cancelled straightway.
23. The tender form is not transferable.
24. Canvassing in any form is strictly prohibited and the tenderers who are found canvassing are liable to have their tenders rejected out rightly.
25. It is required by all concerned, namely the Bidders/Suppliers, as the case may be to observe highest standard of ethics during the procurement and execution of this Tender.
26. The bidders should have furnished a copy of GST/S.T. /C.S.T./VAT registration number, the State / U.T. of registration and the date of such registration. Tenders not complying with this condition will be rejected.
27. **Turnover provisions: -**

(i) The tenderers should submit along with the tender, a photo state copy of the last three years Annual Accounts with Audit certificate by Chartered Accountant with valid UDIN Number., Income Tax returns and a copy of current valid income tax clearance certificate (IT CC), otherwise bidder will not be considered for administrative evaluation (in evaluation of Technical bid) and will be declared **disqualified** in technical evaluation.

(ii) In case of bidder falls under Section 44AD/44ADA/44AE of Income Tax shall be required to submit turnover certificate verified by Chartered Accountant with his Registration number issued by Institute of Chartered Accountants of India.

### **Instructions and General Conditions**

1. All India Institute of Medical Sciences Rishikesh intends to have its food plaza to be fully equipped and managed at Food Plaza Building near gate no. 2 (open for all) along with one extended counter for faculty at AIIMS (jointly and severally known as food plaza/cafeteria unless context provide otherwise.  
AIIMS Rishikesh wants that the successful bidder should equip the kitchen/Cafeteria with cooking and cold storage equipment like cooking range, industrial and domestic burners, ovens, utensils, refrigerators, deep freezer, etc for preparing tea/coffee, soft drinks, snacks, lunch & items mentioned in menu as enclosed is this tender in addition to furniture for sitting of public at food plaza building near gate no.2 and to provide requisite crockery, cutlery, glassware in the kitchen/cafeteria at vendor's own cost and risk
2. The essence of the contract is timely service of quality food items and maintenance of healthy and hygienic conditions in kitchen/cafeteria.
  - a. The timing of cafeteria will be 6:00 AM to 11:00 PM on all days and timing on holidays/ would be on requirement of the senior officers of institute. Timing for faculty lounge may be extended as decided by AIIMS Rishikesh
  - b. AIIMS Rishikesh will provide total area of 272 Sq mtr. for running of cafeteria. The water will be free of charge. However, contractor will bear the damage, if any, to facility, site by him or his workers.

- c. Contractor has to take separate connection for electricity at its name from State Electricity Department.
- d. Contractor must have a minimum of three years' experience in running of kitchen/cafeteria and providing cafeteria services in a Govt. organization.
- e. Contractor is required to equip kitchen/cafeteria with required equipment (cooking range, industrial and domestic burners, ovens, utensils, refrigerator, deep freezers, etc) at his own cost for preparing tea/coffee, soft drinks, snacks, lunch & items mentioned in menu as enclosed in this tender, etc.
- f. All items for seating area for faculty lounge like furniture, curtains etc. will be provided by AIIMS Administration.
- g. Contractor is also required to provide high quality crockery (Bone China), cutlery, glassware and furniture in kitchen/cafeteria for serving food and drinks at its own cost as approved by the Advisory-Cum-Review Committee constituted in AIIMS Rishikesh for making recommendation on all matters regarding functioning of cafeteria.
- h. Contractor should have experience to provide services of all types of dishes i.e. Vegetarian, North Indian, South Indian, Chinese, Continental as mentioned in menu enclosed in this tender, Etc.
- i. All raw –material used in preparation of food products must be of a reputed brands and certified quality.
- j. Contractor shall ensure the availability of eatables as per at the approved menu and rates. Sufficient stock of eatables and drinks, will be maintained throughout the day.
- k. Tenderers should have registration with statutory authorities such as Labour, welfare, ESI, PF Departments, Etc.
- l. Contractor should provide the services of qualified supervisor, cooks, service boys and waiters in the kitchen/Cafeteria.
- m. Serving staff should be provided with uniforms and strict personal hygiene is to be observed at all times by the staff. Preventive pest control measures will have to be taken by contractor to ensure hygiene & pest free.
- n. Contractor or his employees shall not use the premises for any other purpose and shall not act in any manner so as to cause any breach of law /peace ensure, nuisance or annoyance to the offices of AIIMS, Rishikesh. Cafeteria will be open to the employees of AIIMS, Rishikesh.

- o. Workers of the cafeteria will vacate the premises of the building every day after the work is over and they will not be allowed to sleep/resides in the premises or otherwise utilize it in any other way after the working, hours, unless their services are required to meet any exigencies subject to prior approval of AIIMS Rishikesh.
- p. Contractor shall be deemed for all legal and contractual purposes, as the employer of the persons employed of the persons employed for the purpose and such persons will not have any claim for employment in the AIIMS, Rishikesh now or at a future date.
- q. Contractor shall be responsible to arrange all utilities including but not limited to manpower supply of electricity, gas. hygiene etc.
- r. Cleanliness, maintenance, garbage disposal of food plaza areas shall be responsibility of the contractor.
- s. Fire, safety equipment shall be installed by the contractor at its own cost.
- t. Contractor shall at all times, during the period of agreement, obey and observe all directions/instructions given by the ADVISORY-CUM-Review Committee of the AIIMS, Rishikesh in respect of running of food plaza.
- u. Agreement shall be for a period of three years and based on satisfactory performance renewable on yearly basis.
- v. Agreement may be terminated at three months' notice by either side without assigning any reason. After termination of the agreement/contract, the contractor will hand over the possession within 3 days from the date of termination.
- w. This is a non-exclusive service contract to run a Food Plaza service at designated place inside AIIMS Rishikesh and nothing in this contract and parties have no intension to confer any tenancy or other rights to Contractor to continue possession of designated place inside AIIMS Rishikesh under any law.
- x. AIIMS Rishikesh reserves all right to impose following penalties (based on their severity) on recommendation of its advisory cum review Committee:

<b>LEVEL OF COMPLAINT</b>	<b>TYPE OF COMPLAINT</b>	<b>FINE/PENALTY FOR FIRST OCCURENCE</b>
0Level I	<ul style="list-style-type: none"> <li>• Sale / Service of Cold food (except cold drinks, ice cream or items required to be served cold)</li> <li>• Poor presentation of food takeaway pkts/tray, leaking of casseroles etc.</li> </ul>	Rs 500/-
Level II	<ul style="list-style-type: none"> <li>• Discourteous service.</li> </ul>	Rs 1,000/

	<ul style="list-style-type: none"> <li>• Personal Hygiene of cook / waiter is bad such as torn and unwashed uniforms, untrimmed nails, non-wearing of cap / apron/shoes/ name badge etc.</li> <li>• Unhygienic handling of food.</li> </ul>	
Level III	<ul style="list-style-type: none"> <li>• Hair found in food</li> <li>• Less weight of food</li> <li>• Talking in harsh tone with Customer</li> </ul>	Rs 2,000/-
Level IV	<ul style="list-style-type: none"> <li>• Non availability of digital mode for payment by customer.(Except where internet payment gateway problems)</li> <li>• Non issuance of bills/Invoice</li> <li>• Demanding of tips</li> <li>• Foreign inert particles such as wood, metal, plastic etc found in food</li> <li>• Stale food served</li> <li>• Sale of unapproved brand of items and &amp; Packaged Drinking Water.</li> </ul>	Rs 5,000/-
Level V	<ul style="list-style-type: none"> <li>• Insect found in food such as flies / worms/ cockroaches/ ants etc</li> <li>• Use of Abusive language with the customer.</li> <li>• Non issuance of Bill in spite of demand</li> <li>• Overcharging.</li> <li>• Complaints of sickness after consumption of food.</li> </ul>	Rs 10,000/- Second occurrence within 3 months Rs 25,000/-
Level VI	<ul style="list-style-type: none"> <li>• Lizard, mouse etc. found in food</li> <li>• Proven case of food poisoning causing hospitalization of customer/s attributable to consumption of food served at Canteen.</li> </ul>	Minimum Rs 25,000/- Maximum Cancellation of License

**Note:-**

a) AIIMS Rishikesh will assign the level for any other complaint received but not defined above. No representation on level assigned by AIIMS Rishikesh will be entertained.

b) In case of receipt of certain level of complaint again within 6 months, the fine of next higher level will be levied.

y. Notwithstanding anything contained, AIIMS Rishikesh reserves all right to terminate contract on immediate notice in following cases.



- a) In case of insolvency and permanent incapacity of contractor to perform its obligation.
  - b) Changing of ownership of contractor.
  - c) Non-payment of monthly due by contractor to AIIMS Rishikesh for a consecutive period of three years due to any reason.
  - d) Repeated negligence, deficiencies in service of contractor even after consecutive notices by AIIMS Rishikesh.
  - e) Breach of any tender term of contractor which is of service nature.
  - f) Any submission as to qualification by contractor for bidding is found to be false/forged/untrue/illegal/fabricated/incorrect.
  - g) Any act/omission by contractor causing ease to reputation of AIIMS Rishikesh or adversely affecting performance of AIIMS Rishikesh.
  - h) Any lizard, mouse, cockroaches etc. found in /or serving of unwholesome food .
  - i) Refusal by contractor to perform services efficiently.
  - j) Premature termination shall not have held AIIMS Rishikesh for any compensation due to any loss of profit /opportunity etc. to contractor.
- z. All disputes, if any, arising out of non-adherence of any terms and conditions stipulated in the agreement, will lie to the advisory-cum-review committee constituted in AIIMS, Rishikesh. However, the competent authority in AIIMS, Rishikesh will be the appellate authority and his/her decision would be final. However, Rishikesh/Dehradun would be the jurisdiction for all legal matters.
- aa. Omission, neglect, failure on the part of bidder to obtain requisite, reliable and full information on any matter affecting his tender shall not relieve the bidder from any liability in respect of the contract.
- bb. That only digital transaction is allowed, except in emergencies where digital transaction is not possible in that case it would be mandatory for the firm selected to issue receipt for every cash transaction made in the cafeteria.
- cc. Cafeteria must keep sufficient change currency for returning balance to customers.
- dd. Rate list finalized must be displayed at the designated conspicuous place in the cafeteria.
- ee. Tenders submitted after stipulated time of submission shall be rejected. The tenders not submitted in the prescribed form, unsigned, incomplete, torn form, not duly signed tender's forms, etc shall also be rejected. AIIMS, Rishikesh reserves the right to accept or reject any of the tenders without any reason thereof. Becoming the lowest offered party does not entitle a tenderer to be awarded the work. Apart from cost provisions, experience, track record and quality will also be considered for awarding the contract.

- ff. Price quoted will remain unchanged for three years and any price change beyond three years will be subject to acceptance by the competent authority based on the recommendation of Advisory-cum-Review Committee constituted by the AIIMS, Rishikesh.
- 3.
- a. Installation of Kitchen/cafeteria equipment, furniture, crockery, cutlery, glassware etc., at AIIMS, Rishikesh shall be ensured within 20 days of signing of contract/agreement.
  - b. Agreement/contract has to be signed within 7 days of receipt of letter of Award with AIIMS, Rishikesh.
  - c. Withdrawal of offer after it is accepted or failure to arrange the work within a specified time or according to the criteria will entail forfeiture of earnest money deposit. In such an event, AIIMS, Rishikesh reserves the right to remove defaulter's name from the list of AIIMS, Rishikesh permanently or for a specified number of years.
  - d. Tenderers shall study instructions and general conditions and physically visit the site before preparing and submitting their bids.
  - e. As the project is time bound, there will be 0.5% deduction of EMD for every day of delay after finalization of time schedule.
  - f. Tenderers will indemnify the AIIMS, Rishikesh from employment of tenderers employees, health and safety codes, etc. in equipping and running of kitchen/cafeteria etc (Indemnity bond to be executed on non-judicial stamp paper).
  - g. Designated officials of the AIIMS, Rishikesh or Advisory-cum-Review committee reserve full right of entry & inspection of the Food Plaza at AIIMS Rishkesh at any time and they may also enquire about the detailed list of ingredients in any item of food supplied by the firm.
  - h. Any attempt on part of tenderer or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderer.
4. **Performance Security: The successful tenderer will have to deposit a Bank Guarantee of three months' rental fees by way of Bank Guarantee of scheduled bank in favour of AIIMS, RISHIKESH as per the prescribed format attached as Annexure -IV payable at RISHIKESH valid for 63 days beyond the expiry period of contract.**
5. Earnest Money Deposit: The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 2,00,000 (Rupees Two lacs Only) by way of demand drafts/FD/TD/CD only which shall be drawn in favour of "All India Institute of Medical Sciences, Rishikesh". The earnest money deposit must be enclosed in the envelope containing the technical bid. The EMD of the successful bidder shall be returned after the successful completion of contract order and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD will be

rejected.

### **Hygiene & Other Standards for the staff of Contractor:**

- Contractor shall be responsible for behaviour and conduct of its workers. No workman with doubtful integrity or having bad record shall be engaged by the contractor.
- Contractor's staff should be in proper uniform at time of work. Uniform provided to workers by contractor should be different and distinguish from other categories of Institute staff with name plate, badges, uniform should be approved by Director, AIIMS Rishikesh.
- The employees should be presentable in appearance i.e. well cut and groomed hair, properly combed, neat shaved etc.
- Contractor/service provider shall get medical examination and blood samples of the staff deployed to ensure that they are free from any contagious diseases and/or are fit for discharge of duties as are assigned to him/her. Medical certificate every six months shall be provided starting from date of start of work.
- Contractor shall provide its staff, a minimum of three sets of uniforms. The employees shall also display a photo identity card on their person clipped to the shirt at all times.
- Food License
- Hygiene of site and equipment
- Waste Management
- Storage of products
- Personal Hygiene
- Industrial dishwasher for used utensils
- Use of stainless steel utensils for surface area for food supply and food preparation.
- Water Quality
- Cleaning and sanitation
- Records pertaining to machine cleaning, kiosk cleaning, site cleaning
- A managed approach to Professional Pest Control and safeguard
- Well maintained to food storage system
- Separate sinks for raw foods and ready-to-eat foods and another sink for the dishes
- Protective clothing, that they should keep hair tied back with a suitable head covering when preparing food, not wear watches or other jewellery and the best practices for handwashing
- Hand Hygiene as per International Standards
- Avoid spreading germs and bacteria due to health conditions

### **Essential Criteria**

- a. The Bidder shall have at least 3 years' satisfactory performance certificate of providing canteen services in Govt. Sectors.
- b. Bidder should have minimum 100 outlets all over India.
- c. Turnover Should Not be less than 100 Crore in last three years.

**Annexure-I****Technical Bid**

**(In Separate sealed- Cover-I superscribed with “Technical Bid” for Food Plaza)  
(Documents to be attached in the “Technical Bid”)**

**Having read and accept all terms and conditions of tender document we submit the details for  
Food Plaza as follows:**

<b>1.</b>	<b>Name and address of the Registered office of the agency/firm.</b>	
<b>2.</b>	<b>Authorization Letter</b>	
<b>3</b>	<b>List of 100 Outlets</b>	
<b>4</b>	<b>Residence (Proof of Aadhaar card copy may be attached)</b>	
<b>5</b>	<b>Office    Mobile</b>	
<b>6</b>	<b>Please submit 3 years’ satisfactory performance certificate of canteen services in Govt. Sector</b>	
<b>7</b>	<b>Details of cost of Tender for Rs. 1180/- (i.e. Tender fee)</b>	
<b>8</b>	<b>Details of EMD No., Date ,Amount, and Bank Name</b>	
<b>9</b>	<b>Please attach copy of last three year’s Income Tax Return.</b>	
<b>10</b>	<b>GST Number</b>	
<b>11</b>	<b>PAN</b>	
<b>12</b>	<b>Please attach the copies of the Annul certificate and audited balance sheets for last three financial years.</b>	
<b>13</b>	<p><b>1. Turnover</b></p> <p>a. Please attach balance sheet (duly certified by Chartered Accountant) for last three (3) years (Attach copy of annual minimum turnover which should not be less than Rs.100 Crores (Rupees One Crores only) duly certified by the Chartered Accountant)</p> <p>b. The bidder falls under Section 44AD/44ADA/44AE of Income Tax Act shall be required to submit turnover certificate verified by Chartered Accountant with his Registration number issued by Institute of Chartered Accountants of India.</p> <p>c. Indian Agent can submit its copy of POs of LC cases, in support of its amount getting short in required turnover.</p> <p>Start-ups may submit its Start-up Registration for consideration (<i>Relaxation in turnover can be considered as the case may be, subject to fulfilment of other conditions. However, it will not be mandatory</i>)</p>	

<b>14</b>	Please provide a notarised affidavit on Indian Non Judicial stamp paper of Rs. 10/- <u>in the format given in Annexure- A</u> that rate quoted by you to AIIMS Rishikesh is minimum rate for similar food/drink items provided by you across India. If you don't fulfil this criterion, your tender will be out rightly rejected.	
<b>15</b>	Please submit a notarised affidavit on Indian Non Judicial stamp paper of Rs. 10/- <u>in the format given in Annexure-B</u> that no case is pending with the police against the Proprietor/Firm/Partner or the Company (Agency). Indicate any conviction in the past against the Company/Firm/Partner.	
<b>16</b>	Please declare that Proprietor /firm/company has never been blacklisted/debarred by any Organization. An oath certificate to this effect may be enclosed on Rs. 10/- notarised Indian Non Judicial stamp paper <u>in the format given in Annexure-C.</u>	
<b>17</b>	Please submit a notarised affidavit for miscellaneous declaration on Indian Non Judicial stamp paper of Rs. 10/- <u>in the format as given in Annexure-D.</u>	

**Annexure -A**

**NOTARISED AFFIDAVIT**

(On Rs. 10/- Non-Judicial Stamp Paper)

**TENDER NO.**

I, undersigned ..... (name).....(designation)....., duly authorised representative of .....(name of Proprietorship/Firm/Company/Agency) hereby undertake, affirm, confirm and declare that-

Rate quoted by Proprietorship/Firm/Company/Agency to **AIIMS Rishikesh is minimum rate for similar food/drink items providing by the proprietor/Firm/Company/Agency across India.** If at any stage it is found that the firm (bidder) has quoted lower rates to any Govt./ Private Institute/Organization, bidder shall be liable to payback access value to AIIMS Rishikesh. AIIMS Rishikesh further reserves right to impose suitable penalty shall be made by AIIMS Rishikesh.

Undersigned, on behalf of Proprietorship/Firm/Company/Agency does hereby solemnly declare and affirm that the above declaration is true and correct in all respects and we hold responsibilities for the same. No part of it is false and nothing has been concealed. Any false/incorrect submission shall make Proprietorship/Firm/Company/Agency as well as undersigned personally liable for all civil/criminal obligations including complaint to police and other authorities.

Deponent Signature: .....

Name: .....

Designation: .....

Aadhaar No: .....

Email Id: .....

Mobile No: .....

Landline No: .....

Fax No: .....

Address: .....

**Annexure- B**

**NOTARISED AFFIDAVIT**

(On Rs. 10/- Non-Judicial Stamp Paper)

**TENDER NO.**

I, undersigned ..... (name).....(designation)....., duly authorised representative of..... (name of Proprietorship/Firm/Company/Agency) hereby undertake, affirm, confirm and declare that-

**No criminal case is pending with the Police** against our Proprietorship/Firm/Company/Agency or any of its authorized signatories.

Undersigned, on behalf of Proprietorship/Firm/Company/Agency does hereby solemnly declare and affirm that the above declaration is true and correct in all respects and we hold responsibilities for the same. No part of it is false and nothing has been concealed. Any false/incorrect submission shall make Proprietorship/Firm/Company/Agency as well as undersigned personally liable for all civil/criminal obligations including complaint to police and other authorities.

Deponent Signature: .....

Name: .....

Designation: .....

Aadhaar No: .....

Email Id: .....

Mobile No: .....

Landline No: .....

Fax No: .....

Address: .....

**Annexure- C**

**NOTARISED AFFIDAVIT**

(On Rs. 10/- Non-Judicial Stamp Paper)

**TENDER NO.**

I, undersigned ..... (name).....(designation)....., duly authorised representative of .....(name of Proprietorship/Firm/Company/Agency) hereby undertake, affirm, confirm and declare that-

Proprietorship/Firm/Company/Agency has never been **blacklisted/ debarred** by any organization.

Undersigned, on behalf of Proprietorship/Firm/Company/Agency does hereby solemnly declare and affirm that the above declaration is true and correct in all respects and we hold responsibilities for the same. No part of it is false and nothing has been concealed. Any false/incorrect submission shall make Proprietorship/Firm/Company/Agency as well as undersigned personally liable for all civil/criminal obligations including complaint to police and other authorities.

Deponent Signature: .....

Name: .....

Designation: .....

Aadhaar No: .....

Email Id: .....

Mobile No: .....

Landline No: .....

Fax No: .....

Address: .....



**Annexure- D**

**NOTARISED AFFIDAVIT**

(On Rs. 10/- Non-Judicial Stamp Paper)

**TENDER NO.**

I, undersigned ..... (name).....(designation)....., duly authorised representative of ..... (name of Proprietorship/Firm/Company/Agency) hereby undertake, affirm, confirm and declare that-

1. Undersigned is fully competent and authorised from Proprietorship/Firm/Company/Agency to make this Affidavit to bind such Proprietorship/Firm/Company/Agency.
2. All details/information/documents furnished by Proprietorship /Firm/ Company/Agency in bid document is true and correct.
3. Proprietorship/Firm/Company/Agency is fully solvent and legally/financially competent to perform terms and conditions of Tender.
4. Proprietorship/Firm/Company/Agency is duly registered under various relevant government notifications and all dues have been paid as on date.
5. Proprietorship/Firm/Company/Agency hereby agrees and fully understands that notwithstanding anything contrary contained in Tender document and without prejudice to any of the rights or remedies of AIIMS Rishikesh, AIIMS Rishikesh shall be entitled in its sole discretion to determine that a bidder is to be disqualified at any stage of the process and its participation in Tender process and/or its Technical Proposal and/or Financial Bid dropped from further consideration for any reasons.

Undersigned, on behalf of Proprietorship/Firm/Company/Agency does hereby solemnly declare and affirm that the above declarations are true and correct in all respects and we hold responsibilities for the same. No part of it is false and nothing has been concealed. Any false/incorrect submission shall make Proprietorship/Firm/Company/Agency as well as undersigned personally liable for all civil/criminal obligations including complaint to police and other authorities.

Deponent Signature: .....

Name: .....

Designation: .....

Aadhaar No: .....

Email Id: .....

Mobile No: .....

Landline No: .....

**Undertaking**

1. I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish within 15 days, Bank Guarantee/ Performance Security after the issue of Purchase Order, as applicable, in the format to be provided by AIIMS Rishikesh in addition to execution of a Contract as pre-condition for obtaining the supply orders.
3. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned /suspended business dealings. I/We further undertake to report to the AIIMS Rishikesh immediately after we are informed but in any case not later 15 days, if any firm in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you.
4. I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

(Signature of the Bidder)

Name:

Designation with Seal of the Firm:

Annexure-I

**Financial Bid**

**(To be submitted in BoQ Only and not in hard copy)**

**(Bidders are required to quote rent for designated area)**

S.No.	Description	Monthly Rental Fees Amount
1.	Establishing “Food Plaza” in AIIMS Rishikesh.	

**1. Highest Rental to AIIMS Rishikesh will be considered H-1 bidder. 2. In case more than one bidder qualifier for H-1, the tender will be awarded to the bidder who have greater turnover.**

**Note:**

**After due evaluation of the bid(s) Institute will award the contract to the highest evaluated responsive tenderer, However, the successful bidder has to supply the services on the most reasonable rates quoted for the items in Annexure II.**

**Declaration by the Bidders: This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ ourselves to abide by them.**

**Name: - .....**

**Address: - .....**

**Phone No: - .....**

**Email: - .....**

**Seal: - .....**

**Annexure-II**  
**List of Items**

**Rate quoted for the below mentioned items should be minimum across India.**

S.NO.	List of Items/ light snacks etc.	Serving Size	Price in Rs.
1	South Indian		
	a. Dosa Plain	200gms	40.00
	b. Masala Dosa	280gms	60.00
	c. Butter Masala Dosa	280 gms	60.00
	d. Paneer Dosa	250 gms	70.00
	e. Samber Idli	210 gms	50.00
	f. Samber Vada	200 gms	40.00
	g. Onion Uttapam	200 gms	50.00
	h. South Indian Platter	350 gms	150.00
	i. Fried Idli Samber	200 gms	50.00
	j. Upma	150 gms	40.00
2	Dessert		
	1. Rasogolla(1 pcs)	50 gms	20.00
	2. Gulab Jamun(1 pcs)	60 gms	20.00
	3. Raskadam(1 pcs)	50 gms	15.00
	4. Raj Bhog(1 pcs)	50 gms	20.00
	5. Rasmalai(1 pcs)	50 gms	25.00

	<b>6. Gajar Halwa(Seasonal)</b>	<b>80 gms</b>	<b>40.00</b>
	<b>7. Package Sweets</b>	<b>MRP</b>	<b>10</b>
	<b>8. Package Cookies</b>	<b>MRP</b>	<b>25</b>
	<b>9. Namkeen</b>	<b>—</b>	<b>MRP</b>
	<b>10. Chocolate</b>	<b>—</b>	<b>MRP</b>
	<b>11. Mineral Water</b>	<b>—</b>	<b>MRP</b>
<b>3</b>	<b>Chinese Food</b>		
	<b>1. Veg. Chowmein</b>	<b>200 gms</b>	<b>50.00</b>
	<b>2. Paneer Chowmein</b>	<b>200 gms</b>	<b>80.00</b>
	<b>3. Singapore Chowmein</b>	<b>200 gms</b>	<b>80.00</b>
	<b>4. Manchurian With Fried Rice</b>	<b>300 gms</b>	<b>150.00</b>
<b>4</b>	<b>Chaat Corner</b>		
	<b>1. Samosa Chaat</b>	<b>120 gms</b>	<b>30.00</b>
	<b>2. Dhai Bhalla</b>	<b>140 gms</b>	<b>40.00</b>
	<b>3. Bhalla Papri</b>	<b>140 gms</b>	<b>40.00</b>
	<b>4. Papdi Chaat</b>	<b>140 gms</b>	<b>40.00</b>
	<b>5. Bhel Puri</b>	<b>150 gms</b>	<b>40.00</b>
	<b>6. Raj Kochori</b>	<b>250 gms</b>	<b>40.00</b>
	<b>7. Gup Chup Chaat</b>	<b>150 gms</b>	<b>40.00</b>
	<b>8. Pao Bhaji</b>	<b>150 gms</b>	<b>50.00</b>
	<b>9. Pani Puri</b>	<b>150 gms</b>	<b>30.00</b>
<b>5</b>	<b>Exotic Combination Pizza</b>		
	<b>1. Capsicum Onion, Mash. Pizza</b>	<b>180 gms</b>	<b>80.00</b>
	<b>2. Cheese Pizza</b>	<b>150 gms</b>	<b>60.00</b>

	<b>3. Tomato onion pizza</b>	<b>150 gms</b>	<b>65.00</b>
	<b>4. Bikano Mixed pizza</b>	<b>150 gms</b>	<b>80.00</b>
<b>6</b>	<b>1. Normal Tea</b>	<b>110 ml</b>	<b>10.00</b>
	<b>2. Coffee</b>	<b>110 ml</b>	<b>15.00</b>
	<b>3. Milk Shakes</b>	<b>150 ml</b>	<b>40.00</b>
	<b>4. Cold Coffee</b>	<b>150 ml</b>	<b>35.00</b>
	<b>5. Fresh Lime Soda(Sweet/Salted)</b>	<b>150 ml</b>	<b>30.00</b>
	<b>6. Lassi(Sweet/Salted)</b>	<b>150 ml</b>	<b>35.00</b>
	<b>7. Assorted Drinks</b>	<b>-</b>	<b>MRP</b>
	<b>8. Soft Drinks</b>	<b>-</b>	<b>MRP</b>
	<b>9. Ginger Tea/Lemon/Cardamon</b>	<b>110 ml</b>	<b>15.00</b>
<b>7</b>	<b>Soup</b>		
	<b>1. Tomato Soup</b>	<b>110 ml</b>	<b>20</b>
	<b>2. Vegetables Soup</b>	<b>110 ml</b>	<b>25</b>
<b>8</b>	<b>Eco Meal Combo</b>		
	<b>1. Deluxe Thali (Shahi Paneer, dal Makhani, Dry Veg., Rice, Raita, Salad, 2 Salad &amp; Sweet)</b>	<b>550 gms</b>	<b>100.00</b>
	<b>2. Executives Class Thali (Dal, Dry Veg., Rice, Raita, Salad, 2 chapati &amp; Sweet)</b>	<b>500 gms</b>	<b>70.00</b>
<b>9</b>	<b>Exotic Combination Indian Snacks</b>		
	<b>1. Samosa</b>	<b>60 gms</b>	<b>10.00</b>
	<b>2. Bread Pakora</b>	<b>70 gms</b>	<b>10.00</b>
	<b>3. Palak Pakora</b>	<b>50 gms</b>	<b>10.00</b>
	<b>4. Paneer Pakora</b>	<b>60 gms</b>	<b>15.00</b>
	<b>5. Aloo Bonda</b>	<b>60 gms</b>	<b>10.00</b>
	<b>6. Bread Roll</b>	<b>60 gms</b>	<b>15.00</b>
	<b>7. Veg. Patties</b>	<b>50 gms</b>	<b>15.00</b>
	<b>8. Paneer Patties</b>	<b>60 gms</b>	<b>25.00</b>
	<b>9. Veg. Cheese Burger</b>	<b>200 gms</b>	<b>40.00</b>
	<b>10. Veg. Sandwich</b>	<b>100 gms</b>	<b>15.00</b>
<b>11. Veg. Grilled Sandwich</b>	<b>125 gms</b>	<b>45.00</b>	

	<b>12. Club Sandwich</b>	<b>150 gms</b>	<b>20.00</b>
	<b>13. Veg Cutlet</b>	<b>60 gms</b>	<b>16.00</b>
	<b>14. Paneer Cutlet</b>	<b>60 gms</b>	<b>25.00</b>
	<b>15. Veg. Burger</b>	<b>200 gms</b>	<b>35.00</b>
	<b>16. Club Sandwich</b>		<b>30.00</b>
	<b>17. Corn Sandwich</b>	<b>200 gms</b>	<b>20.00</b>
	<b>18. Corn Grilled</b>	<b>200 gms</b>	<b>60.00</b>
	<b>19. Paneer Tikka Sandwich</b>	<b>225 gms</b>	<b>75.00</b>
	<b>20. Plain/Grilled Sandwich</b>	<b>225 gms</b>	<b>50.00</b>
<b>10</b>	<b>North Indian</b>		
	<b>1. Shahi Paneer</b>	<b>150 gms</b>	<b>60.00</b>
	<b>2. Dal Makhani</b>	<b>150 gms</b>	<b>45.00</b>
	<b>3. Plain Rice</b>	<b>150 gms</b>	<b>30.00</b>
	<b>4. Panjabi Chana Kulcha</b>	<b>250 gms</b>	<b>40.00</b>
	<b>5. Yellow Dal</b>	<b>150 gms</b>	<b>30.00</b>
	<b>6. Seasonal Vegetable</b>	<b>150 gms</b>	<b>40.00</b>
	<b>7. Rajma Masala(Served with Rice or Parantha)</b>	<b>150 gms</b>	<b>55.00</b>
	<b>8. Chana Masala (Served with Rice or Parantha)</b>	<b>150 gms</b>	<b>55.00</b>
	<b>9. Stuff Parantha(Served Choley or Raita)</b>	<b>140 gms</b>	<b>45.00</b>
	<b>10. Cholay Bhatura</b>	<b>150 gms</b>	<b>40.00</b>
	<b>11. Tawa Roti</b>	<b>30 gms</b>	<b>05.00</b>
	<b>12. Parantha</b>	<b>50 gms</b>	<b>20.00</b>
	<b>13. Raita Plain/Aaloo</b>	<b>150 gms</b>	<b>20</b>
<b>11</b>	<b>Tawase</b>		
	<b>1. Tandoori Roti</b>	<b>60 gms</b>	<b>8</b>
	<b>2. Lacha Paratha</b>	<b>60 gms</b>	<b>12</b>
	<b>3. Butter Naan</b>	<b>70 gms</b>	<b>15</b>
	<b>4. Stuffed Parantha</b>	<b>70 gms</b>	<b>20</b>

**Annexure –III****Agreement for Food Plaza**

This Contract is made at Rishikesh on \_\_\_\_\_ day of \_\_\_\_\_. 2020 between **Director, All India Institute of Medical Sciences, Rishikesh**, acting through **Authorized Representative AIIMS, Rishikesh**, situated at **AIIMS Rishikesh-249203** (*hereinafter* called '**AIIMS Rishikesh**') which expression shall, unless repugnant to context or meaning thereof be deemed to mean and include its successors, legal representatives and assigns) of **First Part.**

**And**

**M/s** \_\_\_\_\_, a proprietorship firm owned by Shri \_\_\_\_\_, having its registered office at \_\_\_\_\_ (*hereinafter* called '**Contractor**' which expression unless repugnant to context shall mean and include its proprietor, directors, officials, managers' successors-in-interest assigns) of **Second Part.**

**WHEREAS** Contractor has agreed with AIIMS Rishikesh for running of Food Plaza to cater for the needs of the Patients, students, residents, faculties, staff and visitors attending AIIMS, Rishikesh (*hereinafter* called "**Food Plaza**" / "**Services**") on terms and conditions stated below:

**NOW THIS CONTRACT WITNESETH AS FOLLOWS**

1. Following documents shall constitute contract between contracting authority and Contractor, and each shall be read and construed as an integral part of contract:-
  - a. This Contract;
  - b. Instructions of contract;
  - c. General conditions of contract;
  - d. Special conditions of contract;
  - e. Legal & Other Terms and Conditions;
  - f. Contractor's bid and original price schedules
  - g. Letter of Award \_\_\_\_\_
  - h. Any other document that forms part of above document/s
2. This Contract is in addition to and not in derogation of aforesaid documents as listed in para 1.
3. Words and expression in this Contract shall have same meaning as are respectively assigned to them in conditions of contract.



4. In event of any discrepancy or inconsistency with contract documents, above documents shall prevail in order listed above.
5. Contractor hereby covenants with AIIMS Rishikesh to provide **Food Plaza Services** in conformity in all respects with provisions of contract in consideration of agreed on rent fees payments @ Rs. \_\_\_\_\_per month (Exclusive of all taxes and expenses) per patients/ student / resident / faculty / staff member / visitor, attending AIIMS Rishikesh.
6. Contractor shall provide Food Plaza Services of best workmanship in addition to standard as agreed in Contract to patients/ students / residents / faculty / staff member / visitors attending AIIMS Rishikesh.
7. Contractor has carefully read all conditions of tender for Food Plaza Services floated by AIIMS Rishikesh and has accepted all terms and conditions in tender document. Signing this contract means that Contractor has read all terms and conditions and shall abide by it.
8. In case of any dispute between 'Contractor' and 'AIIMS Rishikesh', 'AIIMS Rishikesh' shall have right to decide. However, all matters of jurisdiction shall be at local courts located at Rishikesh/Dehradun.
9. Contract period shall commence on date of Commencement and shall remain valid for 3 years (subject to satisfactory standard of services). Period is further extendable for a maximum period of 2 years (1 year at a time) on same terms and conditions and rates at which contract is awarded and will be valid throughout contract.
10. Contractor will be responsible for maintaining adequate number of persons as per discretion of Advisory-Cum-Review Committee for cooking distribution of food and disposal of garbage and left over food
11. Contractor undertakes to indemnify and keep indemnified AIIMS Rishikesh and all its officials and employees etc. from all direct or indirect losses / damages / costs / claims (including third party claims) as may be arising due to any act / omission / negligence / deficiency in Food Plaza Services of Contractor.
12. Contractor shall keep AIIMS Rishikesh informed about contact details of its representative at AIIMS Rishikesh including name, mobile number, email id and address who can be contacted any time as and when need arises.
13. This Contract may be amended with mutual consent of both parties.

IN WITNESS WHEREOF both parties here to have caused their respective common seals to be hereunto affixed / (or have hereunto set their respective hands and seals) day and year mentioned above in Rishikesh in presence of witness:

<p>SIGNED, SEALED AND DELIVERED:</p> <p>For _____ and _____ on behalf of _____ M/s _____ (“<b>Contractor</b>”)</p> <p><b>Signature of Authority:</b></p> <p>Stamp / Seal of Signatory:</p> <p>Name of Official: _____</p> <p>Designation: _____</p> <p>On behalf of ‘<b>Contractor</b>’ in presence of:</p> <p>Witness _____</p> <p>Name _____</p> <p>Address _____</p>	<p>SIGNED, SEALED AND DELIVERED:</p> <p>For and on behalf of ‘<b>AIIMS, Rishikesh</b>’ (“<b>AIIMS Rishikesh</b>”)</p> <p><b>Signature of Authority:</b></p> <p>Stamp / Seal of Signatory:</p> <p>Name of Official: _____</p> <p>Designation: _____</p> <p>On behalf of ‘<b>AIIMS, Rishikesh</b>’ in presence of:</p> <p>Witness _____</p> <p>Name _____</p> <p>Address _____</p>
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