

All India Institute of Medical Sciences

Veerbhadra Marg, Pashulok,

Rishikesh-249203



**Rate Contract Document for Anti-microbial Surface Coating
in OT/ICU/Critical area
at AIIMS, Rishikesh**

| | | |
|------------------------------------|----------|--|
| Ref. No. | : | 24/RC/Coating/457/2018-Rish(Admn) |
| Publishing Date | : | 14-11-2018 |
| Pre-Bid Meeting | : | 23-11-2018 at 03:00 PM. |
| Bid Submission Start Date | : | 25-11-2018 at 09:00 AM. |
| Last Date of Bid Submission | : | 06-12-2018 till 03:00 PM. |
| Bid Opening | : | 07-12-2018 at 03:30 PM. |

Tender documents may be downloaded from institute's web site www.aiimsrishikesh.edu.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app>.

For queries please contact 0135-2462915 or email us at tender@aiimsrishikesh.edu.in

TENDER NOTICE

For
Antimicrobial Surface Coating in OT/ICU/Critical area covering
the surface, medical furniture, medical equipment, wash area, etc.
at AIIMS, Rishikesh, Virbhadra Marg, Rishikesh, Dehradun
Dated: 14-11-2018

1. Tenders in Two Bids (Technical & Financial) are invited on behalf of the Director, All India Institute of Medical Sciences, Rishikesh from interested and eligible /service providers, for providing **Anti-microbial Surface Coating on rate contract basis for a period of 2 years** at AIIMS Rishikesh.
2. Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>.
3. The complete bidding process is online. Bidders should be possession of valid digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required, bidder may contact to helpdesk at 0135-2462915.
4. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>'
5. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
6. Hard copy of **original bid** along with earnest money deposit and tender fee etc. must be delivered to AIIMS, Rishikesh on or before last date/time of Bid Submission as mentioned above. The Bid without EMD and tender fee will be summarily rejected.
7. The tender shall be submitted online in two parts, viz., technical bid and financial bid. All the pages of the bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

8. Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Rishikesh website: www.aiimsrishikesh.edu.in and Central Government Procurement Websites (subject to its access of AIIMS Rishikesh). The bidders are required to regularly check the website to know about any/all such corrigendum(s) as only these bids, taking care of such corrigendum(s) shall be considered for finalization of the tender.
9. Bidder should necessarily enclose a covering letter mentioning a summary of applied document with proper numbering. Secondly, bid should also attach a compliance sheet as per specification mentioning that they are complying to all specification or have any variation.
10. The pre bid conference shall be held on **23-11-2018 at 03.00 PM** in the office of Tender Opening Room, AIIMS, Rishikesh. All firm's representative who are attending the pre bid meeting, shall produce an authorization letter from their firm on the firm's letter head. They are required to put their query in writing before the committee and submit the same in writing on their letter head.

11. All the duly filled/completed pages of the tender shall be given serial/page number on each page and signed by the owner/Director of the firm or his Authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/ authorization shall be enclosed along with the tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions. Tender with unsigned pages/incomplete/partial/part of tender, if submitted, shall be rejected out rightly.
12. Any omission in filling the column of Financial Bid Form (Schedule of Rates) shall debar a tender from being considered. Rates shall be filled up carefully by the tenderer. All corrections in this schedule must be duly attested by full signature of the tenderer. The corrections made by using fluid and overwriting shall not be accepted and tender shall be rejected.
13. (i) **Bid Security:-** the bidder shall pay **Rs. 50,000/- (Rupees Fifty Thousand only)** as Bid Security (EMD) along with the Technical Bid by way of demand draft/FD/TD/CD in favour of "AIIMS, Rishikesh" drawn on any Nationalized Bank/ Scheduled Bank and payable at Rishikesh and shall be valid for (6) six months. Bids received without tender fees and Earnest Money Deposit (EMD) shall stand rejected and thus shall not be considered for evaluation etc. at any stage. The original EMD shall be put in cover-I containing with Technical bid.
 - a) The Public Sector Undertaking of the Central/State Govt./MSEs/MSME/Registered with Central Purchase Organization are exempted from furnishing Earnest Money along with tender, subject to submission of its valid proof.
 - b) The firms Registered with DGS & D/SSI and any approved source of Central/State Govt. are not exempted from furnishing Earnest Money in so far as this institute is concerned.
 - c) Earnest Money deposited with AIIMS, Rishikesh in connection with any other tender enquiry even if for same/similar material/Stores by the tenderer shall not be considered against this tender.(ii) EMD if required to protect the purchaser against the risk of Bidder conduct. The EMD shall be forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to the notice that the information/ documents furnished in its tender is incorrect or false.
14. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract with successful bidder.
15. Bidders are not allowed to submit more than one bid for the same/similar tendered item else all his bids shall be cancelled thereby making him disqualified in addition to the forfeiture of the EMD.
16. The successful bidders have to execute a contract on Indian non judicial stamp paper of Rs. 100/- (Rupees one hundred only) within twenty-one (21) days from the date of award of this tender in his/their favour and also required to furnish the **Security Deposit of Rs. 5,00,000/- (Rs. Five lakhs only)** in the form of demand draft/FD/TD/CD for **three months extra of the contract period** from any Nationalized/Schedule bank duly pledged in favour of AIIMS, Rishikesh & payable at Rishikesh only. The EMD deposited by successful bidder may be adjusted towards Security Deposit as demanded above after its validation for the required period. If the successful bidder fails to furnish the full security deposit of difference amount between Security Deposit and EMD within 21 (twenty-one) days after the issue of **Letter of Award** of work, his bid security (EMD) shall be forfeited and

award of tender in suppliers favour automatically stands terminated at his cost & liability, unless time extension has been granted by AIIMS, Rishikesh.

17. The EMD/PBG shall be forfeited if successful bidder fails to undertake the supply the goods/equipment/services in stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.
18. The bid shall be valid and open for acceptance by the competent authority of AIIMS Rishikesh for a period of 180 (one hundred eighty) days from the published date of opening of tenders and no request for any variation in quoted rate/ withdrawal of tender on any ground by bidders shall be entertained. The unilateral withdraw at any stage shall cause forfeiture of EMD in addition to any remedy that the purchaser may have under the law.
19. To assist in the analysis, evaluation and computation of the bids, the competent Authority, may ask bidders individually for clarification of their bids. The request for Clarification and response shall be in writing but no change in the price or substance of the bid offered shall be permitted.
20. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions of the contract and who has quoted the lowest rates as per financial bid after complying with all the Acts/provisions stated/referred to for adherence in the tender.
21. The competent authority of AIIMS, Rishikesh reserves all rights to accept or reject any/ all tender(s) without assigning any reason. It can also impose/ relax any administrative term and condition/ specifications of the tender enquiry after due discussion in pre- bid conference. This will be communicated and shown over the website of the Institute. No representation will be considered after pre- bid meeting and **bidders may ensure its queries only in pre- bid meeting.** AIIMS, Rishikesh also reserves the right to reject any bid which in his opinion is non- responsive or violating any of the conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process.
22. Tender must be submitted on the prescribed Tender Form otherwise tender will be cancelled straightway.
23. The tender form is not transferable.
24. Canvassing in any form is strictly prohibited and the tenderers who are found canvassing are liable to have their tenders rejected out rightly.
25. It is required by all concerned, namely the Bidders/Suppliers, as the case may be to observe highest standard of ethics during the procurement and execution of this Tender.
26. In case the bidder on whom the order has been placed, fails to make the services/supplies within the delivery schedule and the purchaser has to resort risk purchase, the purchaser (AIIMS, Rishikesh) may recover from the tender the difference between the cost calculated on the basis of risk purchase price and that calculated on the basis of rates quoted by the tenderer. In case of repeated failure in supplying/providing the service the order may be cancelled and bid security deposit shall be forfeited.
27. The bidders shall furnish a copy of GST registration number, the State/U.T. of registration and the date of such registration. Tenders not complying with this condition shall be rejected.
28. **Turnover provisions:** - (i) The tenderers shall submit along with the tender, a photostat copy of the last three years Annual Accounts with Audit certificate by Chartered Accountant, Income Tax

returns and a copy of current valid income tax clearance certificate (IT CC), otherwise bidder shall not be considered for administrative evaluation (in evaluation of Technical bid) and shall be declared **disqualified** in technical evaluation.

(ii) In case of bidder falls under Section 44AD/44ADA/44AE of Income Tax shall be required to submit turnover certificate verified by Chartered Accountant with his Registration number issued by Institute of Chartered Accountants of India.

(iii) There shall be relaxation on turnover on *case to case* basis for Start-up firms registered by Government of India under Start-ups scheme as per orders of Ministry of Commerce, Government of India. For exemption a valid proof need to be submitted by bidder.

29. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender, failing to which, the tender shall not be considered. The tenderer must also mention whether the goods are imported/ indigenous. Descriptive literature/ catalogues must be attached with the tender in original, failing which, tender may be disqualified.
30. **Force Majeure:** Any failure or omission to carryout of the provisions of this supply by the supplier shall not give right for any claim by supplier and purchaser to one against the other, if such failure or omission arise from an act of God which shall include all acts of natural calamities from civil strikes compliance with any statistics and or requisitions of the Government lockout and Strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state of incarceration provided that notice of the occurrence of any event by either party to the other shall be within two weeks from date of occurrence of such an event which could be attributed to force majeure. Any delay due to Force Majeure shall not be attributable to either of the parties.
31. The successful Bidder shall at all times agree to indemnify and keep indemnified the purchaser against all losses, damages which may arise in respect of action/inactions of such Bidder or breach of any term of this tender by such Bidder. All claims regarding indemnity shall survive the termination of the contract with such Bidder.
32. **Legal Jurisdiction:** - The Courts at Rishikesh/Dehradun alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/supply Order/contract.
33. **L1 Clause:** L1 firm will be decided on the basis of lowest rates quoted in .pdf format provided separately.

Applicable Law:

34. The contract shall be governed by the laws and procedure established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings/ processing.
35. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Rishikesh/Dehradun, Uttarakhand India only.
36. Except as otherwise provided under this Contract for immediate termination of the Contract, in the event of a disputes which may be arising out of the execution of the tender contract, the matter shall be referred to the Deputy Director (Administration). Appeal against the decision of the DDA will lie to the Director, AIIMS Rishikesh and his decision shall be final and binding upon both the parties.

I/We hereby accept the terms and Conditions given in the tender

(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tender

NOTICE INVITING TENDER

For Selection of anti-microbial surface coating agencies to implement antimicrobial service at AIIMS Rishikesh

TECHNICAL ELIGIBILITY CRITERIA

The preliminary evaluation will be done on the following parameters based on proof documents submitted along with the tender and offers from firm not confirming to any of these parameters or not supported by proof document will be rejected.

| S/No. | Parameters | Remarks |
|-------|---|--|
| 1 | Criteria of Bidder | Bidder shall be an authorized service provider of Original Manufacturer / Manufacturer (details as per Annexure-D) |
| 2 | Experience of the firm in the field of anti-microbial surface coating | <p>Bidder must have experience of successfully carrying out at least:</p> <p>Three completed work of similar nature (antimicrobial surface coating) worth minimum Rs. 2,00,000/- (Rupees Two Lakhs) each during the last 3 years in Govt./semi-Govt./Corporation hospitals of more than 200 beds, or</p> <p>Two completed work of similar nature (antimicrobial surface coating) worth minimum Rs. 5,00,000/- (Rupees Five Lakhs) each during the last 3 years in Govt./semi-Govt./Corporation hospitals of more than 200 beds,</p> <p>Combination work order of supply of equipment/units along with antimicrobial coating shall not qualify as work of similar nature.</p> <p>(Bidder shall provide and attach certified copies of the executed purchase orders in support of the experience as provided in this clause without disclosing the rates.)</p> |
| 3 | Turnover of company | The firm shall have an average annual turnover of Rs. 50,00,000/- per annum or above in each year for last 3 years. |
| 4 | Assesse of Income tax registration of GST & Tin no. | The firm should have filed Income Tax returns during last three Assessment year and should have GST & TIN registration No. |
| 5 | Reference from existing works executed | The firm should submit, along with the tender, documents about the fact that the Firm has previously executed anti-microbial surface coating jobs of their existing customers. Firm shall furnish |

| | | |
|--|--|---|
| | | details like name and addresses of references as per Annexure-E |
|--|--|---|

Technical Specifications of Antimicrobial Surface Coating

1. Product capabilities
 - a) Antimicrobial capabilities:
 - i) Strong anti-bacterial capabilities
 - ii) Strong anti-fungal / anti-mold capabilities
 - b) Effective destruction of volatile organic compound
 - c) Anti-rust and anti-corrosion capabilities
2. Technical Capability
Photo-catalytic reaction
3. Active Ingredient
Modified Nano Titanium Dioxide Compound
4. Active light source
Normal Light
5. Destruction Rate
Approximately twenty minutes for common bacteria under 100w of Fluorescent light.
No UV light activation.
6. Surface finish
Transparent, non-tempering to the existing surface finish.
7. Surface Capability
Approximately on all type of surfaces such as laminated, stainless steel, glass, gypsum, wood,
plastic, natural stone, concrete.
8. Proven technology
The coating to be accepted technology and has been extensively used in India/globally.
9. Lifespan
Effective for at least 1 year from the date of application under the Indian climatic and hospital conditions.
10. End Surface Quality
Non-corroding/non-destruction to any material, especially metal. Non acidic.

GENERAL TERMS AND CONDITIONS

1. Bidder shall be manufacturer/authorized dealer of specified Antimicrobial coating. The bidder, if not manufacturer, shall provide valid letter of authority from manufacture (as per Annexure D, *attached*). The bidder if manufacturer, shall provide valid letter of confirmation from international Technology Supplier.
2. Bidder shall have the experience of successfully carrying out at least Three completed work of similar nature worth minimum Rs. 2.00 Lacs (Rupees two lakhs) each, or Two completed work of similar nature worth minimum Rs. 5.00 Lacs (Rupees five lakh) each, during the last three years in Govt./Semi Govt./Corporation hospitals having capacity of more than 200 beds.
3. The bidder shall submit two work order copies from the same hospital for work of similar nature to prove repeat order procurement.
4. The bidder shall submit records/reports that the solution has been proven to be effective even after one year of application/treatment in hospital conditions in India. The bidder shall provide report copies (from NABL accredited Laboratories/M/S Haffkine Institute) of pre-treatment results and post-treatment periodic reports till at least one year after product application in any one hospital, proving its effectivity.
5. Bidder shall have average annual turnover of Rs.50 lacs during last three financial years.
6. Validity of the tender shall be for one year from the date of opening.
7. The Director, AIIMS, Rishikesh may at its discretion abandon the process of the selection of bidder at any time before issue of work order.
8. The discretion to accept or reject the tender shall lie solely with the Director, AIIMS, Rishikesh, who is not bound to accept the lowest bid and reserves the right to reject any or all the bids or cancel/withdraw the tender without assigning any reason what-so-ever and in such cases no bidder/ intending bidder shall have any claim out of such action.
9. The incomplete Tender in any respect or not complying with the terms and conditions are liable to be summarily rejected.
10. The successful Tenderer shall be liable to pay compensation for any loss or damage caused to the property of the Institute under the contract.
11. The successful Tenderer shall comply with all instructions/direction/rules and regulations of ant statutory authority and discharge all obligations, imposed upon him by the statutory authorities or under any law and shall indemnify the Institute and officers/employees from any claim or consequences/damages for any lapse or non-complaisance thereof.
12. The successful Tenderer will be responsible for any accident or mishap or death of workers engaged by the successful Tenderer and any claim made on this account will paid by the successful

Tenderer, who will also indemnify the Institute from any claim in this regard. The safety of the workmen staff of the Institute, patients & another person & material will be the responsibility of the contract. He is expected to take such safety measures as are normally required to be taken for execution of this type of work.

13. The successful Tenderer and his worker shall abide by the rules and regulations of the Institute as well as directions/instructions issued by the Director of Institute or on his behalf by the authorities from time to time and violence of which may result in cancellation of the contract.
14. The workers of the successful Tenderer shall not be treated as employees of institute in any case and successful Tenderer will be solely responsible for their affairs and will be under obligation to comply with the statutory obligation under labour and other laws. These workers will have no claim what so ever, to be treated as employees of the institute.
15. The bidder shall note that while executing the work, if any additions/alternations required to be carried out then approval of Director/Assigned authority for each item shall be obtained before proceeding further.
16. The bidder after being awarded the work and upon completion of each work shall submit the bills on actual measurement basis as also the Work Completion Certificate as per Annexure F attached.
17. The bidder shall ensure low decibel noise level(<100db) of equipment being used in the hospital premises: and if any solutions/chemicals to be used, it shall be non-VOC.
18. Shifting of equipment's/furniture within the work area and again placement of the same after coating/treatment shall be responsibility of the successful bidder: no manpower support shall be provided by the hospital.
19. All microbiological swab samples (pre and post the antimicrobial surface coating) shall be taken in the presence of designated personnel from the microbiology department/authorized personnel from the department where the work execution is being carried out and "joint-ticketing" be done by the hospital personnel and the bidder.
20. Penalty @1/2% (0.50%) per week or part thereof subject to maximum limit of 10% value work not carried out in time shall be deducted from the supplier's bills. The contract value for calculating penalty on stages of delay:-

| | | |
|--|---|-----------------------|
| i) Delay in mobilization | - | 10% of contract value |
| ii) Delay in coating | - | 20% of contract value |
| iii) Delay in testing and submitting reports | - | 20% of contract value |
21. The Tenderer are suggested to carefully go through the terms and conditions of the document before offering his /their rates. The Tenderer is also advised to take a round of the whole campus during working hours to know existing setup.

22. PERIOD OF CONTRACT: -

The contract will be awarded for period of 2 (two) years from the date of execution of agreement. However, initially the contract shall be for a period of two years and renewed further on yearly basis subject to satisfactory performance report and recommendation for the same from the Administrative Officer and approval of the recommendation by the Director of the Institute on the written request of the

contractor three months before the expiry of the contract. The satisfaction of the institute in this regards shall be final.

The successful Tenderer will have to continue the work even after the completion of contract till the time new arrangement is made by the Institute.

23. PLACE:-

The place of Antimicrobial surface coating services is the whole campus of AIIMS Rishikesh. Separate Work Orders shall be placed for each area/OT/OT complex/ICU/Critical area etc as and when the requirement for such antimicrobial surface coating shall arise from these areas/departments.

Failure of contractor to comply with the requirement of contract shall institute sufficient grounds for annulment of award of the work & forfeiture of EMD. Further if the contractor fails to fulfill the contractual obligations during the contract periods in such event AIIMS Rishikesh may get the work done at the risk and cost of the contractor and performance Security will be forfeited.

24. PAYMENT: -

- a) Contractor shall submit monthly bills duly supported with necessary checklist, measurement sheet, material bill/voucher etc and authenticated/ verified by concerned OT Head/ Faculty. AIIMS Rishikesh shall make payment to the contractor within 30 days after receipt of bill subject to deduction of application taxes/TDS/any amount due as per the terms of this tender.
- b) Payment will only be released after the satisfaction report based on quality and quantity of antimicrobial surface coating performed from the user department where the antimicrobial surface coating shall be done.

25. STAMP DUTY:-

Stamp duty leviable on agreement to be executed between the Institute and Successful Tenderer shall be borne by the successful Tenderer.

26. NOTICE PERIOD FOR ABANDONMENT OF CONTRACT: -

Either party shall be entitled to abandon the contract after serving one-month notice in writing to the other party regarding abandonment of contract. However, the successful Tenderer who is handling the contract shall have to continue the work more diligently even after the expiry of the notice period of one month or till an alternative arrangement is made by the Institute whichever is later. No compensation of claim in the event of such abandonment shall be admissible to the successful Tenderer.

27. TERMINATION OF AGREEMENT: -

- a) The Institute shall be at liberty to terminate the contract by giving 30 days' clear notice including but not limited to gross misconduct or without assigning any reasons whatsoever. The tenderer may also terminate this contract by giving 30 days' clear notice. The loss thus caused to the Institute as a result of re-tendering shall be borne by the contractor. Moreover, the tenderer shall not be entitled for any compensation whatsoever in respect of such termination.
- b) Notwithstanding anything contained in this tender, the competent authority of the Institute reserves the right to terminate the contract on immediate notice even without assigning a reason whatsoever. The termination will be without any liability for loss of business or any other damage.

28. The contractor shall at all-time agrees to defend & indemnify & keep the institute indemnified against all types of losses, damages, claims including cost of defenses which may arise due to the action/inactions/negligence/misconduct/breach of any terms of this tender by the contractor. All claims regarding indemnity shall survive the termination of contract.

29. Except as otherwise provided under this contract for immediate termination of the contract in the event of disputes which may be arising out of the execution, the matter will be referred to the Deputy Director (Administration). Appeal against the decision of the Deputy Director (Administration) will lie to the Director AIIMS Rishikesh and his decision shall be binding upon the parties.
30. In case of insolvency/non-compliance/breach of any terms & conditions of this tender by the contractor, AIIMS Rishikesh may discontinue the contract with immediate effect. This may invoke forfeiture of security deposit in addition to blacklisting, recovery of cost of retendering and to taking all legal actions including but not limited to the claims for costs/damage/losses etc that AIIMS Rishikesh may incur due to actions/inactions of vendor, causing premature termination.
31. The courts at Rishikesh & competent courts of appropriate jurisdiction in Uttarakhand, as the case may be, alone and no other courts will have jurisdiction to try the matter pertaining to this tender.

INSTRUCTIONS FOR FINANCIAL BID:-

- a) Financial Bid:- Should contain information on the format enclosed with tender as “Annexure-G” in .pdf format.
- b) The Tender be clearly filled in ink legibly or type written giving full address of the Tenderer(s) should quote in figure as well as in words, the rate and amount tendered by him/them. Cutting if any, unless legibly attested by the Tenderer(s) with their full signature shall invalidate the Tender.
- c) The Tender shall take care that the rate written in words and figure in such a way that interpolation is not possible. No blank space shall be left, which would otherwise make the Tender liable for rejection.
- d) Quoting minimum rate just for acquiring the Tender shall not be the only criteria for award of contract. Therefore, Tenderer should carefully assess the work before offering the rates.
- e) Failure to fulfill any of the condition given above shall render the Tender liable for rejection.

Annexure-A

SCOPE OF WORK

Scope :

Successful bidder shall manufacture, supply and apply the antimicrobial surface coating/treatment on all the wall surfaces, floor, ceiling, medical furniture, medical equipment and wash area as advised during site execution and as per the specification mentioned within the stipulated time period and shall quote an all-inclusive rate for the total scope of work which includes that of: all surfaces to be cleaned of dirt, grime, and organic debris; disinfection of surfaces by heat treatment (around 140°C); surface preparation by appropriate conditioners/ abrasives/non-VOC solutions; surface treatment and high pressure coating by a two stage process of primer (basecoat) and final coat of antimicrobial solution.

Before starting the works the bidder shall carry out a detailed survey of the room/ blocks ear-marked and job expected after getting the work order and also cooperate & coordinate with the hospital staff.

Period of Work:

Within 30 days from handling over / site clearance / providing clear work front by Hospital authority

| | | |
|--------------------------|---|---------|
| Work mobilization period | - | 05 days |
| Coating/Treatment period | - | 15 days |
| Testing period | - | 10 days |

Measurement of Work:

- Quantity mentioned in BOQ/schedule of items may vary as per actual site. Payment shall be done as per actual site measurement on per Sq.ft. basis after successful completion of coating with specified performance. The job completion certificate, measurement sheet certified by the concerned Department Head/User department (as per Annexure F attached), work execution methodology approved by the concerned Department Head/User department shall be submitted along with the billing.
- The acceptance of the offer shall be on per Sq.ft. basis and the work order shall be issued accordingly.

Validity and Work acceptance:

- The proof of efficacy of the product application shall be evaluated by comparing the microbial surface swab testing between the pre-treatment and the post-treatment swabs. Surface sampling shall be taken from five pre-designated surface locations in both cases. Overall average count figures shall be taken for comparison. The reduction in the average microbe count between the pre-treatment and the post-treatment sampling shall prove the efficacy of the product/solution.

2) Swab testing certificate shall be provided from NABL accredited Laboratories in Delhi/Dehradun or from M/S Haffkine Institute, Mumbai; which may also be checked by AIIMS's microbiology and/or departmental Laboratory.

Work Warranty:

The warranty period shall be at least 1 (one) year from the completion date of treatment or coating under normal conditions subject to the condition that no alteration, abrasions, physical abuse of the coated surface and no recoating/ painting on the treated surface. Reduced bio-load counts than that of pre-treatment recorded counts shall be the criteria of warranty validity. Valid warranty documents shall be submitted by contractor/bidder after execution of the assigned job to the concerned Department Head/User department in-charge.

Annexure B

DECLARATION

1. I, _____ Son/Daughter of Shri _____.
Proprietor /Partner /Director /Authorised Signatory of _____
am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information/documents furnished along with the above applicable are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that the furnishing of any false information/ fabricated document would lead to the rejection of my tender at any stage liable towards prosecution under appropriate law.

Signature of Authorised Person

Full Name:

Date:

Place:

Company's Seal:

N.B. The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with the Technical Tender.

Annexure C

TOTAL TURNOVER CERTIFICATE

To
The Director,
All India Institute of Medical Sciences,
Veerbhadr Marg, Pashulok,
Rishikesh – 249203

We hereby certify that M/S _____ (the name of bidder) who is participating in the tender anti-microbial surface coating called by The Director, AIIMS, Rishikesh, M/S _____ having their office at _____ (the address of bidder) has a turnover as per their balance sheet of :-

| | |
|--|-------|
| Turnover in the financial year 2014-2015 | : Rs. |
| Turnover in the financial year 2015-2016 | : Rs. |
| Turnover in the financial year 2016-2017 | : Rs. |
| Average Turnover of last 3 financial years | : Rs. |

The above information is correct and true and verified from the audited Balance Sheet.

CHARTERED ACCOUNTANT

(with Membership No.)

Name :
Contact Number :
Contact Address :

(Note: The turnover of other than participant/bidder shall not be accepted)

Annexure D

Format for Authority Letter from Manufacturer, if Bidder is not Manufacturer

Date:

To,
The Director,
All India Institute of Medical Sciences,
Veerbhadra Marg, Pashulok,
Rishikesh – 249203

Dear Sir,

Reference: - Your Tender No.- _____

We, _____ (**Name of Manufacturer**) are an established and reputed manufacturer of _____ (**Name of Product**) having factory/ factories at _____ (**Address/location of factory**).

We, hereby certify that _____ (**Name of Firm Authorized by Manufacturer**) bearing office address at _____ (**Address of firm Authorized by manufacturer**) is our authorized dealer and we authorize them to submit this tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender document for the above goods. We hereby agree to Manufacture the items/ goods as per the tender specification and supply the same to _____ (**Name of Firm Authorized by Manufacturer**).

Yours faithfully,

(Signature)
(Name of Manufacturer)

Note- This letter should be on the letter head of manufacturing concern and the original copy of this letter shall be attached in Technical Bid Envelope No.1

ANNEXURE E

GENERAL EXPERIENCE FORM

Details of past projects executed

| Sr. No. | Organization | Detail of project | Work Order Value (basic) in Rs. | Contact Details: |
|---------|--------------|-------------------|---------------------------------|------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |

Sign. Of authorized person

Office Stamp :

Date :

Name :

Designation :

Contact No. :

Email ID :

Note: Bidder shall provide certificated copies of the executed purchase order in support of the experience as provided without disclosing the rates.

Annexure F
(format for information)

**All India Institute of Medical Sciences,
Veerbhadra Marg, Pashulok, Rishikesh – 249203**

JOB COMPLETION CERTIFICATE

Report No.: _____

Date: _____

JOB COMPLETION REPORT

| | |
|--|--|
| Nature of Job Work | Antimicrobial Surface Coating |
| User Department | |
| Date of handing the site | |
| Date of completion of job work | |
| Name of the Contractor | |
| Brand/Make/Manufacture | |
| Work validity* : Average Microbe Count Reduction | YES / NO |
| Rate per Sq. Ft. | Rs. _____ + GST extra as applicable |
| Measurement area (in sq. ft.)* | Total sq. ft.: _____ |
| Warranty | 1(one) year from date of application/work completion |
| Status | SATISFACTORY / UNSATISFACTORY |
| Remarks/Comments (if any) | |

(* = Submission of joint ticketed ATP Luminometer Test report;
joint ticketed work measurement sheet; to be attached)

Signature with Date & Seal
HOD / In-charge of Department

PROCEDURE FOR SUBMITTING OF BIDS

Envelope No.1 Technical Bid- Bidders Technical Documents

The Technical Bid contents to be submitted shall be as under:-

1. Bid document duly stamped and signed on all pages.
2. Demand Draft towards Bid Document Cost.
3. Demand Draft/FDR/Bank Guarantee towards EMD cost.
4. C.A.'s certificate, where applicable, for average turnover of Rs. 50 Lacs in the last three financial years of the bidder in format *as per Annexure C*.
5. Copy of GST registration; Provide TIN details.
6. Pan Card of firm, and all partners/Directors as the case may be if not a Pvt. Ltd./ Public Limited company, on original letterhead of the firm with visible photo pasted adjacent to Pan Card of Partners/ Directors.
7. Copy of Partnership Deed in case of partnership Firms, Articles of Association in case of Pvt. and Public Limited Companies and By Laws copy in case of Mahila Sanstha or Co-operative societies.
8. Copy of Power of Attorney in case of Partnership firms/ Pvt. Ltd./ Public Limited/ Co-operative/ Mahila Sanstha who have authorized the signatory to sign and communicate with departments/tenderer.
9. Original Authority Letter from Manufacturer as per format *at Annexure D*, if bidder is not Manufacturer of the product. Manufacturer can change the authorization of supplier if tender bid submitted by the manufacturer. No request to change supplier shall be entertained in any case. The bidder if manufacturer, shall provide valid letter of confirmation from international Technology Supplier.
10. Three Purchase Order copies of minimum Rs. 2 lacs each, or Two Purchase Order copies of minimum Rs. 5 lacs each in the last three financial years from any Govt./semi-Govt./Corporation hospital regarding work performed/supplied to be attached, and details listed in format *as per Annexure E*.
11. The tenderers shall submit along with the tender, a photostat copy of the last three years Annual Accounts with Audit certificate by Chartered Accountant, Income Tax returns.
12. Certificate and Test reports from any Govt. Institute/ Hospital/ recognized Testing Laboratory/Institute confirming that the coating is alkaline/non-corrosive to be attached.
13. Attach documents to prove efficacy of the product/solution/treatment is for more than 1 year.
14. Attach copies of two work orders from the same hospital to confirm repeat purchase as proof of product acceptance.
15. Attach printed/published product/solution catalogue/literature.

16. Attach Laboratory Test Report to confirm that the product/brand composition is aqueous titanium dioxide.
17. Attach Material Safety Data Sheet (MSDS) of the product/solution.
18. Attach list of support offices with addresses.
19. Bidder shall have ISO certification for quality and submit a copy of the same.
20. The bidder shall submit a declaration on Rs. 100/- stamp paper attested by Notary Public that if any information/documents found false/wrong, then hospital authority shall reserve the right to take action against the bidder firm.
21. Check List according to above (in Annexure H) with their page number.

Envelope No.2 Main Envelope

The Packet contents to be submitted shall be as under:-

- a) **Envelope No.1:** Technical Bid Envelope with proper Brand/ Make/ Manufacture/ Specifications/ Product Code etc. and the contents listed above

*Note- All the 3 Envelopes shall be pasted and shall be sealed properly with
wax seal.*

Bids not sealed shall be kept aside and left out of consideration.

Annexure H**CHECK LIST OF THE DOCUMENTS TO BE SUBMITTED WITH THE TENDER (ENVELOPE 1)**

Confirm the enclosure of all the below documents without which the tenderer may not be eligible to participate in the tender.

| | |
|---|--------------------|
| 1. Name & Address of the agency with the phone number, email, name and telephone/mobile | |
| 2. Name, Address & designation of the authorized person (Sole proprietor/partner/Director) | |
| 3. Self-attested photocopy of the constitution document | |
| 4. Please attach copy of last 3 years' Income Tax Return | |
| 5. Please attach balance sheet (duly certified by Chartered Accountant) for last three (3) years (Attach copy of annual minimum turnover which should not be less than 50 lakhs duly certified by the Chartered Accountant as per Annexure C) | |
| 6. PAN No. (please attach copy) | |
| 7. Goods & Service Tax Registration Number. (Please attach copy) | |
| 8. Acceptance of terms and conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise, your tender will be rejected. | |
| 9. Power of Attorney/ authorization for signing the bid documents (Not required in case of sole-proprietorship) | |
| 10. Please submit a notarized affidavit on Indian Non-judicial stamp paper of Rs. 10/- that no case is pending with the police against the Proprietor/ firm/ partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Please also declare that the proprietor/ firm has never been black listed by any Organisation. | |
| 11. Please furnish a notarized affidavit on Indian Non-judicial stamp paper of Rs. 10/- that the antimicrobial surface coating has a warranty of 1 (one) year from the date of application and that necessary Warranty Card shall be submitted on completion of each of the work orders under this contract. | |
| 12. Copy of Power of Attorney in case of Partnership firms/ Pvt. Ltd./ Public Limited/ Co-operative/ Mahila Sanstha who have authorized the signatory to sign and communicate with departments/tenderer. | |
| 13. Copy of Original Authority Letter from Manufacturer as per <i>Annexure D</i> , if bidder is not Manufacturer of the product. | |
| 14. Three Purchase Order copies of minimum Rs. 2 lacs each, or Two Purchase Order copies of minimum Rs. 5 lacs each in the last three financial years from any Govt./semi-Govt./Corporation hospital as per <i>Annexure E</i> . | |
| 15. Certificate and Test reports from any Govt. Institute/ Hospital/ recognized Testing Laboratory/Institute confirming that the coating is alkaline/non-corrosive to be attached. | |
| 16. Attach documents to prove efficacy of the product/solution/treatment is for more than 1 year. | |
| 17. Attach copies of two work orders from the same hospital to confirm repeat purchase as proof of product acceptance. | |
| 18. Attach printed/published product/solution catalogue/literature. | |
| 19. Attach Laboratory Test Report to confirm that the product/brand composition is aqueous titanium dioxide. | |
| 20. Attach Material Safety Data Sheet (MSDS) of the product/solution. | |
| 21. Submit copy of ISO certification for quality | |
| 22. Details of the demand draft/FD/TD/CD of bid security (EMD) FD/TD/CD No: | Details of cost of |

| | |
|------------------------------|--|
| <p>Date: Payable at:</p> | <p>Tender for Rs. _____/- (if downloaded from website) DD no. Date: Payable at -</p> |
|------------------------------|--|