

# All India Institute of Medical Sciences

Rishikesh-249203



**E-Tender**  
**For**  
**Annual Rate Contract for Procurement of Chemicals for ETP/STP Plant at AIIMS**  
**Rishikesh**

Ref. No.	:	ACR/4/2021-215
Publishing Date	:	09/06/2021 at 03:00 PM
Pre-Bid Meeting	:	14/06/2021 at 03:00 PM
Last Date of Bid Submission	:	16/06/2021 at 03:00 PM
Bid Opening	:	17/06/2021 at 03:00 PM
Estimated Cost	:	Rs. 22,51,800.00

Tender documents may be downloaded from institute's web site [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in) (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app>

**TENDER NOTICE**

**For Annual Rate Contract for Procurement of Chemicals for ETP/STP Plant at AIIMS Rishikesh.**

1. E-tenders on Two Bids (Technical & Financial) basis are invited on behalf of the Director, All India Institute of Medical Sciences Rishikesh from interested and eligible manufacturer or their distributor/dealers/traders for providing Chemicals on rate Contract for a period of One (01) year (which will effective from date of agreement) for ETP/STP Plant at AIIMS Rishikesh.
2. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> .
3. The complete bidding process is online. Bidders should be in possession of valid digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above.
4. Tenderer/Contractor/Bidders are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>'.
5. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
6. The tender shall be submitted online in two part, viz., technical bid and financial bid. All the pages of bid being submitted must be signed stamped by authorized signatory and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

**The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.**

7. Any future clarification and/or corrigendum(s) shall be communicated through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/apporAIIMS> , Rishikesh website: [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in) . The bidders are required to regularly check the website to know about any/all such corrigendum(s) as only these bids, taking care of such corrigendum(s) shall be considered for finalization of the tender.
8. Bidder should necessarily enclose a covering letter mentioning a summary of enclosed document with proper numbering. Secondly, bid should also attach a compliance sheet as per specification mentioning that they are complying with all specification or have any deviation.
9. The pre bid conference would be held on 14/06/2021 at 03.00 PM in the office of Executive Engineer, AIIMS Rishikesh. All firm's representative who are attending the pre bid meeting, shall produce an authorization letter from their firm on the firm's letter head. They are required to put their query in writing before the committee and submit the same in writing on its letterhead.

Executive Engineer

AIIMS, Rishikesh

**NOTICE INVITING TENDER for Annual Rate Contract of Procurement of Chemicals for ETP/STP Plant at AIIMS Rishikesh.**

The Director, AIIMS Rishikesh invites online tenders under Two-Bid system from manufacturer/ distributor/ sole agent/traders, having capacity to provide Chemicals for ETP-STP Plant at AIIMS Rishikesh for a period of one year through open tendering system.

Name of work & file reference	(T.No ACR/4/2021-215) Annual Rate Contract for Procurement of Chemicals for ETP/STP Plant at AIIMS Rishikesh (Two-Bid System)	Remarks
Tender cost (in Rs.)	Rs.1180/-	In the form of <del>FD, DD, TD,</del> CD, RTGS
Turnover	50% of estimated cost	Average of Three Financial Year
Security Deposit	Rs. 3 Percent of contract value will submit after becoming L-1.	In the form of FD, BG.

The tender form shall be available on AIIMS, Rishikesh website ([www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in)) from where it can be downloaded.

**Validity of the offer:** The bidder should agree that the rate submitted shall remain valid for a period of 90 days from the date of the opening of the tender.

Last date for submission/receipt of tender(s) is up to 16-06-2021 at 3.00 Pm and technical bids will be opened by the Tender Committee in the presence of tenderers or their authorized representatives who wish to be present on 17-06-2021 at 3.00 Pm in the Tender Office All India Institute of Medical Sciences Rishikesh. In case, any holiday falls on the day of opening, the tenders will be opened on the next working day at the same but the tender box will be sealed on same day and time, as scheduled above. The tenders received after the above said scheduled date and time will not be considered. No tender by fax will be entertained.

### Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app> .

#### REGISTRATION

- Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### SEARCHING FOR TENDER DOCUMENTS

- There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### PREPARATION OF BIDS

- Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.

- Please note the Number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG Tender No.: ..... Formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### SUBMISSION OF BIDS

- Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- ~~□ Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.~~
- ~~□ Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.~~
- Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- The documents being submitted by the bidders would be encrypted using PKI encryption all techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key
- Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid Tender No ACR/4/2021-215. Summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### ASSISTANCE TO BIDDERS

- Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk number 0120-4200462, 0120- 4001002.

Conditions of Contract

(A) General terms and conditions

1. All duly filled/completed pages of the tender document should be given serial /page number on each page and signed by the owner of the firm or his Authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.
2. Any omission in filling the columns of Financial Bid form (Schedule of Rates) shall debar a tender from being considered. Rates should be filed up carefully by the tenderer. All corrections in this schedule must be duly attested by full signature of the tenderers. The corrections made by using fluid and overwriting will not be accepted and tender would be rejected.
3. ~~(i). Bid Security: The bidder shall pay the respective amount of Bid Security (EMD) as mentioned in Table I along with the Technical Bid by way of FD/TD/CD in favor of "AIIMS, Rishikesh" drawn on any Nationalized Bank/ Scheduled Bank and payable at Rishikesh and must be valid for (6) six month. Bids received without tender fees and Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation etc. at any stage. The original EMD will be put in Cover I containing with Technical bid.~~
  - a) ~~The Public Sector undertaking of the Central/State Govt./MSEs/MSME/Registered with Central Purchase Organization are exempted from furnishing Earnest Money along with tender, subject to submission of its valid proof.~~
  - b) ~~The firms Registered with DGS & D/SSI and any approved source of Centre/States Govt. are not exempted from furnishing Earnest Money in so far as this institute is concerned.~~
  - c) ~~Earnest Money deposited with AIIMS, Rishikesh in connection with any other tender enquiry even if for same/similar material / Stores by the tenderer will not be considered against this tender.~~
  - d) ~~Declaration of Udyog Aadhar Memorandum (UAM) number by the vendors on CPPP is mandatory. The bidders who fail to submit the UAM number shall not be able to avail benefits available to MSE's.~~
- ~~(ii). EMD is required to protect the purchaser against the risk of Bidders conduct. The EMD will be forfeited if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to the notice that the information/ documents furnished in its tender is incorrect or false.~~
4. ~~The bid security (EMD) shall be returned to the unsuccessful bidders after finalization of contract with successful bidder.~~
5. Bidders are not allowed to submit more than one bid for the same/similar tendered item else all his bids shall be cancelled thereby resulting in disqualification from tender process.

6. **The successful bidders have to execute an agreement based on some clause of GCC of CPWD & other department also on Non Judicial e-Stamp Paper of Rs.100/- (Rupees one hundred only) within Fifteen (15) days from the date of award of this tender in his favour and also required to furnish the Security Deposit @ 3% of contract value in the form of FD/BG for six months extra of the contract period from any Nationalised/Scheduled bank duly pledged in favour of Director AIIMS, Rishikesh payable at Rishikesh. If the successful bidder fails to furnish full security deposit within 15 (Fifteen ) days after the issue of Letter of Award of Work, award of tender in favour of supplier shall automatically stand terminated at his cost, unless time extension has been granted by the competent Authority of AIIMS, Rishikesh.**
7. **In case the quality of goods supplied are not in conformity with the standard given in tender document and as per the samples supplied or the supplies are found spurious at any stage these goods shall immediately will be taken back by the supplier and will be replaced as per quality & make set in tender document, without any delay. AIIMS reserve the right to test randomly for the supplied chemicals from Shri Ram Institute or any lab decided by AIIMS authorities. In case result not found as per Tender document an amount will be recover from RA bill and security deposit (@3%). Recovery will be done on the basis of lab report i.e. on percentage concentration of chemicals to be supplied. This recovery will be applicable on rational basis as per above on each & every consignment/ bill supplied till date. There will be no compromise with make as specified in Tender.**
8. **Bidder has to submit the GST bill and e-way bill along with every consignment. Without submission of bill, payment will not be processed.**
9. **Bidder has to take back all empty packets like packing, cartoons, drums etc. of previously supplied consignment under buy back offer, which will be deducted from bill submitted by bidder. Hence bidder has to quote the rate accordingly.**
10. **Bidder will be responsible for safe disposal of empty packets, packing, cartoons, drums etc. as per CPCB guidelines and informed to CPCB if necessary. AIIMS will not be responsible for disposal of empty packets, packing, cartoons, drums etc.**
11. **Bidder has to follow safety and security rules of AIIMS applicable as on date i.e. none of material will not allowed to go out from AIIMS campus without Gate pass.**
12. **Rate will be FOR i.e. Consignment has to deliver in AIIMS Rishikesh and rate of cartage, any type of transit insurance, toll taxes etc. will be included. Nothing will be paid extra.**
13. **Bidder other than OEM & Authorized dealer of OEM has to submit the documents for supplying the similar type of material to AIIMS like institute or reputed private organization within 02 years.**
14. **The security deposit shall be forfeited if successful bidder fails to supply the goods within stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.**
15. **The bid shall be valid and open for acceptance by the competent authority of AIIMS Rishikesh for a period of 90 days from the date of opening the financial bid of the tender and no request for any variation in quoted rates and / withdrawal of tender on any ground by bidders shall be entertained.**
16. **To assist in the analysis and evaluation of bids, the Competent Authority, may ask bidders individually or jointly for clarification of their bids. The request for Clarification and the response shall be in writing but no change in the price or material/ substance of the bid offered shall be permitted.**
17. **After evaluation, the work shall be awarded normally to the Agency fulfilling all the terms and conditions of the contract and who has quoted the lowest rate as per financial bid after complying with the all relevant Acts / provisions as stated / referred for adherence in the tender document.**



18. The competent authority of AIIMS, Rishikesh reserves all rights to accept or reject any/ all tender(s) without assigning any reason. It can also impose/relax any administrative term and condition/specifications of the tender enquiry after due discussion in pre-bid conference. This will be communicated and shown over the website of the Institute. No representation will be considered after pre-bid meeting and bidders may address their queries only in pre-bid meeting. AIIMS, Rishikesh also reserves the right to reject any bid which in its opinion is non-responsive or violating any of the conditions/specifications without any liability or any loss whatsoever.
19. Tender must be submitted in the prescribed format otherwise tender may be cancelled straightway.
20. The tender form is not transferable.
21. Canvassing in any form is strictly prohibited and the tenderers who are found canvassing in any form are liable to have their tenders rejected out rightly.
22. It is required from all concerned, namely the Bidders/Suppliers, to observe highest standard of ethics during the process of procurement and execution of this Tender.
23. **The contractor must, at its own expense, deliver the goods and services to the delivery point at AIIMS Rishikesh.**
24. Where the specifications are as per tenderer's range of products, the tenderer's offer should mention that the item meets all specifications as per the tender enquiry and if there are improvements/deviations the same should be brought out to the notice of the competent authority on separate Letter Head of the firm. It would be at the discretion of the competent authority of the institute to accept or reject such deviations which are not in conformity with required.
25. **It must be mentioned clearly whether bidder is a manufacturer/sole distributor/ Traders/ sole agent for the items for which he is quoting.**
26. The bidders should furnish a copy of GST/S.T. /C.S.T./VAT registration number, the State / U.T. of registration and the date of such registration. Tenders not complying with this condition will be summarily rejected.
27. Turnover provisions: -
  - a. The tenderers should submit along with the tender, a certified photo state copy of the last three years Annual Accounts with Audited certificate by Chartered Accountant, Income Tax returns and a copy of current valid income tax clearance certificate (IT CC), otherwise bidder will not be considered for administrative evaluation (in evaluation of Technical bid) and will be declared disqualified in technical evaluation.
28. **Sample/demonstration: - In case, the item requires prior submission of sample/ performing demonstration, tenderer will have to submit sample/perform demonstration of consumable items (Chemicals) before the competent authority of the institute, the bidder will have to bear all expenses for the same. Non submission of sample/non performing demonstration will disqualify the bidder in the technical bidding process and financial bid of the bidder will not be opened.**
29. **Rate quoted by the bidder will be firm & final included all taxes, levies etc. since the date of agreement till contract period i.e. date of termination of contract. No extra payment will be done at any cost.**

30. The successful Bidder shall at all times agree to indemnify and keep indemnified the purchaser against all losses, damages which may arise in respect of action/inactions of such Bidder or breach of any term of this tender by such Bidder. All claims regarding indemnity shall survive the termination of the contract with such Bidder.
31. **Liquidated damage/demerge:** - The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be the essence of the contract and if the supplier fails to deliver any consignment within the period prescribed for such delivery in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. The competent authority of the institute may also cancel the supply at the cost & liability of the supplier. In such a case, bid security of the supplier shall stand forfeited.
32. **Legal Jurisdiction:** - The Civil courts having ordinary original civil jurisdiction at Rishikesh over along shall have exclusive jurisdiction to try and dispute arising under the contract.

Applicable Law:

The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.

Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Rishikesh, Uttarakhand India only.

Except as otherwise provided under this Contract for immediate termination of the Contract, in the event of a disputes which may be arising out of the execution of the tender contract, the matter will be referred to the Director AIIMS, Rishikesh. his decision shall be final and binding upon both the parties.

I / We hereby accept the terms and Conditions given in the tender

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(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tender

**(B) Financial terms and conditions**

1. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
2. **Rates quoted should be inclusive of all applicable taxes, packing, forwarding, postage and transportation charges at for AIIMS Rishikesh. Rates should be mentioned both in figures and in words both.**
3. **Transportation of chemicals up to AIIMS, Rishikesh and its successful supply will be in scope of the supplier. All charges/ expenses, damages etc. incurred in this process will be borne by the supplier.**
4. **Payment terms: -If the supplier supplies the chemicals within stipulated time at AIIMS Rishikesh payment against supply can be made by the AIIMS Rishikesh after satisfaction.**

**Payment of the contract price shall be paid within 45 days after submission of the following documents.:-**

- I. Supplier's invoice showing contract number, goods description, quantity, unit price and total amount.
- II. Test certificates of chemicals.

**However, payment may depend on the availability of funds.**

5. L1 Clause: L1 firm will be decided based on percentage wise rate quoted by the firm of estimated cost.

Note: In case of any dispute, regarding award of tender, decision of the competent Authority of AIIMS would be final.

I / We hereby accept the terms and Conditions given in the tender

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(Signature & Stamp of the bidder)

Annual Rate Contract of procurement of Consumables Items for ETP-STP Plant at AIIMS Rishikesh

**TECHNICAL BID**

(Documents to be attached in the “Technical Bid” for Technical Evaluation)

1. Name, full Address, telephone/mobile number, Email Id of the manufacturer and their authorized dealers/ Distributors/Sole Agent/ Trader.	
2. Specify your firm/company is a manufacturer/ authorized dealer/ distributor/ Sole Agent/ Trader.	
3. Whether the signature on each page of the tender document and other relevant documents has been made by the bidder or not. (Signature on each page of tender document and other document is necessary)	
4. Name, Address & designation of the authorized person(s) (Sole proprietor/partner /Director)	
5. Clarification/declaration of Power of Attorney/authorization for signing the bid documents (It is not Required in case of sole-proprietorship.)	
6. PAN No. (Please attach scanned copy)	
7. GST Registration Number and acknowledgement of up to date filed return. (Please attach copy)	
8. Please attach certified copy of last three-year’s Income Tax Return.	
9. Turnover a. Please attach balance sheet (duly certified by Chartered Accountant) for three (3) years (average minimum turnover of three years should not be less than Rs Eleven Lakh Twenty-Five Thousand Nine Hundred (11,25,900/-). Submit three year’s turnover statement duly certified by the Chartered Accountant in the format shown in Annexure- A).	
10. Please submit a notarized affidavit on Non judicial stamp paper of Rs. 10/- <u>in the format given in Annexure-1</u> that no case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner.	
11. Please declare that proprietor/firm/company has never been blacklisted/debarred by any organization. An oath certificate to this effect may be enclosed on Rs.10 notarized Indian Non Judicial stamp paper <u>in the format given in Annexure- 2.</u>	
12. Please submit a notarized affidavit for miscellaneous declarations on Non Judicial stamp paper of Rs. 10/- <u>in the format as given in Annexure- 3.</u>	
<b>13. The bidder should have similar experience of supplying these type of chemicals for last 05 years to the government or reputed private organizations. As three similar works each of value not less than Rs. 9,00,720.00 or two similar work each of value not less than Rs. 13,51,080.00 or one similar work of value not less than Rs. 18,01,440.00 in last 7 years ending last day of the month previous to the one in which the tenders are invited. (Copy of Invoice must be attached)</b>	
14. Please submit Three performance certificate from your three different customers to whom you have Supplied such type of chemicals in previous 5 years.	
15. Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.	
16. Details of the Performa of EMD Declaration to be typed on Rs.10 notarized Indian Non Judicial stamp paper in the format given in Annexure-AA <sub>2</sub>	

**Annexure-B**

<b>Approximate Quantity Required for the Month</b>					
<b>S. No</b>	<b>Items Name With specification</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Price (in Rs)</b>	<b>Total Price in Rs (Including GST)</b>
1	Aerobic Bacteria Culture (Non-Active) in liquid form ( <b>Make:</b> NCS Green Earth, Clover Organic)	Ltr.	200	410	82000
2	DAP FERTILIZER ( <b>Make:</b> IFFCO)	Kg	200	32	6400
3	UREA FERTILIZER ( <b>Make:</b> IFFCO)	Kg	200	25	5000
4	SEERA (GUR) in Liquid form	Kg	600	50	30000
5	HYPO CHLORITE (12% Conc.) ( <b>Make:</b> As per IS Standard Commercial Grade 1)	Ltr.	1200	25	30000
6	Hydrated LIME Powder (80-90% Conc.) ( <b>Make:</b> As per IS Standard Commercial Grade 1)	Kg	200	18	3600
7	Poly Electrolyte Cationic (90% Conc.) ( <b>Make:</b> IMPORTER, ION EXCHANGE)	Kg	10	405	4050
8	Poly Aluminum Chloride in Powder form ( <b>Make:</b> As per IS Standard Commercial Grade 1)	Kg	200	24	4800
9	NAOH (Base) Dry basic (98-99.5%) in flakes/ Pellets form ( <b>Make:</b> As per IS Standard Commercial Grade 1)	Kg	130	70	9100
10	HCL (30-35% Conc.) ( <b>Make:</b> As per IS Standard Commercial Grade 1)	Ltr.	130	30	3900
11	Blower Oil Mak-90 ( <b>Make:</b> HP & BP)	Ltr.	40	220	8800
<b>Total Amount in Rs. ( Including GST)</b>					<b>187650</b>

**Schedule of quantity.**

<b>S.No.</b>	<b>Job Description</b>	<b>Unit</b>	<b>Qty.</b>	<b>Rate (Inclusive of taxes )</b>	<b>Amount (Inclusive of taxes)</b>
<b>1</b>	<b>Annual Rate Contract for Procurement of Chemicals for ETP-STP Plant at AIIMS Rishikesh for one year (as per Annexure-B attached in NIT).</b>	Month	12	To Be Fill on CPP portal	To Be Fill on CPP portal
	<b>Total Amount in Rs. ( Inclusive of taxes )</b>				<b>To be Fill on CPP portal</b>

**Note: -**

1. Evaluation of Financial bids will be based on Total Amount (Including taxes) quoted by the bidder.
2. On the basis of consumption (as on date) the above quantity will be needed as mentioned in monthly consumption. However, it may vary as per requirement. Bidder/ Supplier will be informed well in advance in case consumption rate decreases or increases.
3. Requirement will be raised before 15 days; the above monthly consumables consignment must reach at site within 15 days of issuing purchase order.
4. Each Consignment will have the test Certificate.
5. No price escalation shall be considered during the contract period.
6. The quantity is given merely as on date monthly consumption of chemical. Institute will not bound to purchase /procure the total annual quantity of chemicals (As mentioned in schedule of quantity). Quantity may be decreased as per consumption or requirement of plant. Hence, bidder cannot claim or force to purchase/ procure the chemicals on every month or to purchase full quantity of BOQ.

**Undertaking**

1. I/We have read and understood the contents of the Tender and agree to abide by the terms and conditions of this Tender.
2. I/We shall supply the items of requisite quality and quantity at given rate in timely manner.
3. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish within 15 days, Bank Guarantee/ Performance Security after the issue of Purchase Order, as applicable, in the format to be provided by AIIMS Rishikesh in addition to execution of a Contract as pre-condition for obtaining the supply orders.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned /suspended business dealings. I/We further undertake to report to the AIIMS Rishikesh immediately after we are informed but in any case not later 15 days, if any firm in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a firm which is banned/suspended in future during the currency of the Contract with you.
5. I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

(Signature of the Bidder)

Name:

Designation with Seal of the Firm:

**ANNUAL TURNOVER STATEMENT**

(At the Letter Head of Chartered Accountant)

I/We have examined the books of account and other relevant records of ..... (bidding firm name), having its registered office at ..... (full address of bidding firm) and do hereby certify that:

(1) Annual gross turnover as per Annual Accounts of the firm for three years is as under-

Sl. No.	Financial Year	Turnover (In INR)
1.		.....
2.		.....
3.		.....

(2) Average turnover of the firm for three financial years is Rs. .... .

Signature of CA (with stamp of Firm) .....

Name- .....

(Registration No.- .....

(Chartered Accountant)

UDIN Number: .....

Firm name- .....

Proprietor name .....

Signature (with stamp) .....

Date- .....



**(In notarized affidavit)**  
(On Rs. 10/- Non-Judicial Stamp Paper)

**Annexure AA**

**Proforma for Earnest Money Deposit Declaration**

Whereas, I/we ..... (name of agency)

.....  
have submitted bids for ..... (name of work) .....

I/We hereby submit following declaration in lieu of submitting earnest money deposit.

(1) If after the opening of tender, I/we withdraw my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents,  
or

(2) If, after the award of work, I/we fail to sign the contract, or to submit performance guarantee before the deadline in the tender documents, I/we shall be suspended for one year and shall not be eligible to bid for AIIMS, Rishikesh tenders from date of issue of suspension order.

Signature of the contractor(s)

Stamp

**NOTARISED AFFIDAVIT**  
(On Rs. 10/- Non-Judicial Stamp Paper)

TENDER NO.

I, undersigned ..... (name).....(designation)....., duly authorized representative of..... (name of Proprietorship/Firm/Company/Agency) hereby undertake, affirm, confirm and declare that-

No criminal case is pending with the Police against our Proprietorship/Firm/Company/Agency or any of its authorized signatories.

Undersigned, on behalf of Proprietorship/Firm/Company/Agency does hereby solemnly declare and affirm that the above declaration is true and correct in all respects and we hold responsibilities for the same. No part of it is false and nothing has been concealed. Any false/incorrect submission shall make Proprietorship/Firm/Company/Agency as well as undersigned personally liable for all civil/criminal obligations including complaint to police and other authorities.

Deponent Signature: .....

Name: .....

Designation: .....

Aadhaar No: .....

Email Id: .....

Mobile No: .....

Landline No: .....

Fax No: .....

Address: .....

(Copy of Authorisation Letter from Proprietorship/Firm/Company/Agency enclosed)

**NOTARISED AFFIDAVIT**  
(On Rs. 10/- Non-Judicial Stamp Paper)

TENDER NO.

I, undersigned ..... (name).....(designation)....., duly authorised representative of .....(name of Proprietorship/Firm/Company/Agency) hereby undertake, affirm, confirm and declare that-

Proprietorship/Firm/Company/Agency has never been blacklisted/ debarred by any organization.

Undersigned, on behalf of Proprietorship/Firm/Company/Agency does hereby solemnly declare and affirm that the above declaration is true and correct in all respects and we hold responsibilities for the same. No part of it is false and nothing has been concealed. Any false/incorrect submission shall make Proprietorship/Firm/Company/Agency as well as undersigned personally liable for all civil/criminal obligations including complaint to police and other authorities.

Deponent Signature: .....

Name: .....

Designation: .....

Aadhaar No: .....

Email Id: .....

Mobile No: .....

Landline No: .....

Fax No: .....

Address: .....

(Copy of Authorisation Letter from Proprietorship/Firm/Company/Agency enclosed)

**NOTARISED AFFIDAVIT**

(On Rs. 10/- Non-Judicial Stamp Paper)

**TENDER NO.**

I, undersigned ..... (name).....(designation)....., duly authorised representative of ..... (name of Proprietorship/Firm/Company/Agency) hereby undertake, affirm, confirm and declare that-

1. Undersigned is fully competent and authorised from Proprietorship/Firm/Company/Agency to make this Affidavit to bind such Proprietorship/Firm/Company/Agency.
2. All details/information/documents furnished by Proprietorship /Firm/ Company/Agency in bid document is true and correct.
3. Proprietorship/Firm/Company/Agency is fully solvent and legally/financially competent to perform terms and conditions of Tender.
4. Proprietorship/Firm/Company/Agency is duly registered under various relevant government notifications and all dues have been paid as on date.
5. Proprietorship/Firm/Company/Agency hereby agrees and fully understands that notwithstanding anything contrary contained in Tender document and without prejudice to any of the rights or remedies of AIIMS Rishikesh, AIIMS Rishikesh shall be entitled in its sole discretion to determine that a bidder is to be disqualified at any stage of the process and its participation in Tender process and/or its Technical Proposal and/or Financial Bid dropped from further consideration for any reasons.

Undersigned, on behalf of Proprietorship/Firm/Company/Agency does hereby solemnly declare and affirm that the above declarations are true and correct in all respects and we hold responsibilities for the same. No part of it is false and nothing has been concealed. Any false/incorrect submission shall make Proprietorship/Firm/Company/Agency as well as undersigned personally liable for all civil/criminal obligations including complaint to police and other authorities.

Deponent Signature: .....

Name: .....

Designation: .....

Aadhaar No: .....

Email Id: .....

Mobile No: .....

Landline No: .....

Fax No: .....

Address: .....

(Copy of Authorisation Letter from Proprietorship/Firm/Company/Agency enclosed

**BANK GUARANTEE FORM FOR PERFORMANCE SECURITY SECURITY**

To

Executive Engineer  
All India Institute of Medical Sciences  
Rishikesh,  
Virbhadr Marg,  
Rishikesh-249201

WHEREAS \_\_\_\_\_ (Name and address of the supplier) (Hereinafter called “the supplier”) has undertaken, in pursuance of contract no \_\_\_\_\_ dated \_\_\_\_\_ to supply (description of goods and services) (herein after called “the contract”). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such an irrevocable bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you unconditionally, on behalf of the supplier, up to a total of \_\_\_\_\_ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of you to first demanding the said amount of guarantee from the supplier before raising the demand with us. You may directly raise the demand with us, without asking the supplier for the same.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee will not be changed due to change in the constitution of the bank or the supplier.

This guarantee shall be valid up to 24 months from the date of satisfactory installation of the equipment i.e. up to ----- (indicate date).

.....  
(Signature with date of the authorized officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch