



ALL INDIA INSTITUTE OF MEDICAL SCIENCES

RISHIKESH

PROSPECTUS



**March 2021
SESSION**

**PG Diploma
Courses**

How to Apply

Apply online through our website:

<http://www.aiimsrishikesh.edu.in>

or call us directly with your questions.

Phone No.: **0135-2462932**

Application Fees

SC/STRs. 1200/- + Transaction Charges as applicable

UR/OBC: 2000/- + Transaction Charges as applicable

PWD: 500 /- + Transaction Charges as applicable

IMPORTANT AT A GLANCE

Last Date for Online Registration of Application on AIIMS
website www.aiimsrishikesh.edu.in

15.01.2021
(Upto 5:00 PM)

Important Notice

1. Please fill Online Application carefully. It may not be possible to make changes after Registration as indicated.
2. Any Amendment/Rectification/Change/Editing is NOT allowed in Name, Date of Birth and Community i.e. SC/ST/OBC(NCL)/UR & PWD status after payment of application fee through Debit/Credit Card/Net Banking.
3. Other changes in online Registration/Application i.e. Nationality, sponsored to General, General to Sponsored etc. will NOT be permitted after 15.01.2021
4. Applicants may note that further correspondence will NOT be entertained in this regard.

Date of Registration of Online Application through web portal

15.08.2020

Saturday

Last date for Registration of Online application

15.01.2021

Friday

Diploma Course

• Status of Application & Rejected application with reason for rejection. Applicants are required to check status through Registration Status of My Page after Login.	20.01.2021	Wednesday
• Last date for submission of required documents for Regularization of Rejected Application. No Correspondence will be entertained after 25.01.2021 under any circumstances and candidates are requested NOT TO CONTACT Examination Section.	25.01.2021	Tuesday
• Last date for State Govt. to forward an approval regarding "No Objection" to sponsored candidates for appearing in Diploma Course Entrance Examination for January 2021 session.	25.01.2021	Tuesday
• Admit Card on website.	28.01.2021	Thursday
• Stage I Examination	15.02.2021	Monday
• Stage II: Departmental Assessment	25.02.2021	Thursday
• Expected date of declaration of Result	27.02.2021	Saturday

To facilitate quick redressal of queries, use registered email Id of Registration Form.
Replies/Clarifications will only be given through this email.

Declaration of Results

Results for Diploma will be only available on website at www.aiimsrishikesh.edu.in

Result of individual candidate will NOT be informed on telephone and candidates are advised NOT to call Examination Section for such information. However, individual result can be checked after declaration of final result from website through Result of My Page after Login.

Application Fee

- General / OBC Category: Rs.2000/- + Transaction Charges as applicable
- SC/ST Category: Rs. 1200/- + Transaction Charges as applicable
- PWD Candidates: Rs. 500 /- + Transaction Charges as applicable

Mode of payment: Through Debit/Credit Card/Net Banking

All applicants are advised to read Prospectus and Help Manual carefully before starting Online Registration and ensure that no column is left blank. In event of rejection of application form, no correspondence/request for reconsideration will be entertained. Applicants are also advised to download and take a print of Registration Slip. They should retain a copy of Registration Slip until completion of Admission Process.

Please visit www.aiimsrishikesh.edu.in regularly for latest notification/announcement as well any Addendum/ Corrigendum/Latest updates etc. regarding this Examination.

CONTENTS

I	INTRODUCTION	04
II	AIMS and OBJECTIVES	04
III	SUMMARY OF EXAMINATION PATTERN	05
IV	DIPLOMA COURSES Number of seats, Duration, Eligibility and other terms & conditions etc.	06 - 08
V	IMPORTANT INSTRUCTIONS APPLICABLE TO DIPLOMA COURSES ENTRANCE EXAMINATION:	
	Instructions for filling Online Application Form	09
	Online Registration & Submission of Application Form	09
	Status of online Registration	09
	Documents to be Attached with Registration Slip	10
	Requirements for Admission of Sponsored Candidates	10
	Procedure If There Is Any Discrepancy Noticed:	10-11
VI	GENERAL INFORMATION	12 – 14
VII	SPONSORSHIP CERTIFICATE FORMAT	15
	<i>Frequently Asked Questions Enquiries relating to Entrance Examination (FAQs)</i>	

INTRODUCTION

An Act of Parliament in 2012 established All India Institute of Medical Sciences (AIIMS) Rishikesh as an autonomous Institution of national importance and defined its objectives and functions. By virtue of this Act, Institute grants its own medical degrees and other academic distinctions. Degrees granted by Institute under All India Institute of Medical Sciences Act are recognized Medical qualifications for purpose of Indian Medical Council Act and notwithstanding anything contained therein, are deemed to be included in first schedule of that Act, entitling holders to same privileges as those attached to equivalent awards from recognized Universities of India.

AIMS & OBJECTIVES

In field of PG Diploma Education, most important function of Institute is to provide opportunities to train doctors to provide better health care services. This is a move to meet shortage of specialists in state or country. In an atmosphere of training, research and development, Diploma students are exposed to newer methods of clinical skills, teaching, recent updates and given opportunities to actively participate in various training programs of particular speciality. Other important objectives of Institute are to bring together in one place educational facilities of highest order for training of personnel in all important branches of health activity. This would also address need of enhancing capabilities of in-service candidates. Educational principles and practices being adopted are best suited to needs of nation.

III- SUMMARY OF EXAMINATION PATTERN

(Please see text for details and explanations)

01	Mode of Examination	Stage-I* (200 Clinical Vignettes by AIIMS Rishikesh = 80 Marks) Stage-II (20 marks for Departmental Assessment)
02	Date of Examination	Stage I: 15.02.2021 Stage-II: 25.02.2021
03	Timing of Examination	10.00 AM Onwards
04	Location of Examination Center	AIIMS Rishikesh
05	Language of Paper	English
06	Type of Examination	Theory Assessment Departmental Assessment
07	Mode of Examination	Theory Assessment Interview/OSCE
08	Method of resolving ties	Tie case will be resolved according to age (Date of birth); older candidate shall get preference over younger one.

Details will be mentioned in admit card.

*Waiver: Candidates who requisite NEET percentile scores will be exempted from Stage-I.

Following scores of NEET examination will be considered as per category mentioned below:

Category	Percentile Score
Unreserved (UR) (including PWD of UR)	60 Percentile
OBC (including PWD of OBC)	55 Percentile
SC/ST/ (including PWD of SC/ST)	50 Percentile

Diploma Courses

NUMBER OF SEATS

Subject Code	Department	Subject / Speciality	No. of Seats
1	Anaesthesia	Diploma in Anaesthesia (DA)	05
2	Cardiology	Diploma in Non-Invasive Cardiology	03
3	Emergency Medicine	Diploma in Emergency Medicine	05
4	Lab Medicine	Diploma in Lab Medicine	05
5	Obs. & Gynaecology	Diploma in Obs. & Gynae. (DGO)	05
6	Ophthalmology	Diploma in Ophthalmology (D Ophthal)	03
7	Orthopaedics	Diploma in Orthopaedics (D Ortho)	05
8	Paediatrics	Diploma in Child Health (DCH)	05
9	Psychiatry	Diploma in Primary Care Psychiatry	04
10	Pulmonary Medicine	Diploma in Respiratory Medicine (DRM)	05
11	Radio-diagnosis	Diploma in Medical Radio diagnosis (DMRD)	05
12	Radiotherapy	Diploma in Medical Radiotherapy (DMRT)	05
13	Transfusion Medicine	Diploma in Transfusion Medicine (DTM)	05
Total			60

2. ELIGIBILITY

- (1) All seats are sponsored seats only.
- (2) Should be permanent employees of State or Central Government or Government Autonomous Institution or Defence Force and should be sponsored by Competent Government authority. **No salary will be given by AIIMS, Rishikesh.**
- (3) Candidate must possess MBBS or an equivalent degree recognised by MCI
- (4) Candidate must have obtained a minimum of 55% marks in aggregate in all MBBS professional examinations for other category and 50% for candidate belonging to SCs/STs/OBCs/EWSs.
- (5) Waiver would be granted to candidates who can provide requisite NEET percentile scores(as mentioned in Page no. 5) will be exempted from Stage-I of Entrance Examination.
- (6) Candidate must have completed MBBS Course earlier.

3. DURATION OF COURSE

For medical graduates: A minimum of two academic years.

4. AGE LIMIT:

- No age limit is applicable to in-service candidates.

5. CENTER FOR COMPETITIVE ENTRANCE EXAMINATION

- Examination will be conducted at Rishikesh only

Sl. No.	Name of City	Code
1.	Rishikesh	01

6. METHOD OF SELECTION

Selections for PG Diploma courses are made through

- a) Theory Assessment
- b) Departmental Assessment

- Note:**
- I) Final result will be available on Examination Section of Institutional website. No individual intimation will be communicated to candidates.
 - II) Selected candidates are required to join **on 01/03/2021 or before 15/03/2021**. Last date of joining of selected candidates shall be 15 March 2021.
 - III) Last date for admission to PG Diploma Courses will be 31 March 2021. In any circumstances, last date for admission will not be extended after 31 March 2021.

7. PERCENTILE SCORES

If any discrepancy in any question is found in Entrance Examination, candidate is advised to write to Dean (Examination), AIIMS, Rishikesh-249203 within 24 hours on following email: E-mail diploma@aiimsrishikesh.edu.in. This mail will only be used for discrepancy related to question. However, for other query please mail on diploma@aiimsrishikesh.edu.in.

Percentile scores are scores based on relative performance of all those who appear for examination

Basically marks obtained are transformed into a scale ranging from 100 to 0 for each group of examinees

Percentile Score indicates percentage of candidates that have scored EQUAL TO OR BELOW that particular Percentile in that examination.

Highest score is converted to a Percentile score of 100.

Marks obtained in between highest and lowest scores are also converted to appropriate Percentiles.

Percentile Scores would be converted to three decimal places to avoid bunching effect and therefore reduce ties.

Following is a further explanation of interpretation of scores in an examination with **100 candidates**.

- If candidate A's Percentile score is 100, it indicates that amongst those who have taken examination, 100% have scored either EQUAL TO OR LESS THAN candidate A. It also indicates that no candidate has scored more than candidate A.
- If candidate B's Percentile score is 90, it indicates that 90% of candidates who have taken examination have scored either EQUAL TO OR LESS than candidate B. It also indicates that remaining candidates have scored more than candidate B.
- If candidate C's Percentile score is 50, it indicates that 50% of candidates who have taken examination have scored either EQUAL TO OR LESS than candidate C. It also indicates that remaining half of those who took examination have scored more than candidate C.

• If candidate D's Percentile score is 30, it indicates that 30% of candidates who have taken examination have scored either EQUAL TO OR LESS than candidate D. It also indicates that remaining have scored more than candidate D.

• If candidate E's Percentile score is 1, it indicates that none of candidates who have taken examination have scored either EQUAL TO OR LESS than candidate E. It also indicates that all remaining candidates who took examination have scored more than candidate has.

8. INTERNAL ASSESSMENT

Internal assessment/progress report should be evaluated periodically by faculty members of concerned department on theoretical knowledge and practical skills of a candidate. Head of Department should send such an internal assessment/progress report of each candidate on regular basis i.e. monthly and send to Academic Section of official records. Weightage of internal assessment/progress report i.e. **50% marks of candidate will be added in his/her final examination.**

9. EMOLUMENTS

No emoluments/stipend will be given by AIIMS, Rishikesh, in any case.

10. LEAVE

During term of his/her employment, he/she will be entitled for leave as under:

First year 15 days leave

competent authority has decided that Diploma Students will be entitled to leave calculated on Pro-rata basis i.e. Diploma Students during first year of their tenure they will be sanctioned leave for only that much number of days which they have already earned.

Second year 15 days leave.

As per rule, leave cannot be carried forward and they are not entitled to any other leave except above mentioned leave. Further, residency period as well as exam of residents, who avail leave over & above their entitlement, will be extended.

11. ASSESSMENT

At end of first six months of admission, each Diploma Students will be assessed and in case his/her performance is not found satisfactory, his/her registration may be cancelled.

12. Penalty

Original certificates of all candidates will be retained in Academic Section at time of joining. same will not be returned before completion of course unless he/she deposits a sum of Rs. 3,00,000/- (Rupees Three Lakhs only). If any candidate who joins diploma course, leaves said course within six months of joining, he/she shall be liable to pay a sum of Rs. 3, 00,000/- (Rupees Three Lakhs only) and after six months shall be liable to pay a sum of Rs. 5, 00,000/- (Rupees Five Lakhs only) as compensation for losses incurred by AIIMS due to such midstream departure.

IMPORTANT INSTRUCTION APPLICABLE TO DIPLOMA COURSES ENTRANCE EXAMINATION

1. INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM

Candidate should fill in Online Application with utmost care and follow instructions provided in Prospectus. Candidate should fill in Online Application form correctly. Incorrect filled form may leads to rejection.

2. ONLINE REGISTRATION & SUBMISSION OF APPLICATION FORM

A candidate seeking admission to Entrance Examination is required to submit his/her application in prescribed format available online with Prospectus on www.aiimsrishikesh.edu.in. Cost of Application Form includes fee for entrance examination, which is non-refundable, and no correspondence in this regard will be entertained. Candidate is required to go through Prospectus carefully and acquaint himself/herself with all requirements with regard to filling of online application form.

Online Registration: After selecting online registration, fill mandatory details asked for and deposit prescribed fee through debit/credit card/Net Banking. After submitting fees filled required information steps by step. Follow Instructions scrupulously.

It will be responsibility of candidate to ensure that correct details are filled in Registration Slip. Institute will not be responsible for any incorrect information/cancellation of candidature/loss or lack of communication etc. due to wrong filled online Application form.

No candidate should register more than one application.

All applicants are required to ensure that Photo/Signature/Left Thumb Impression is uploaded according to instructions provided in Prospectus. Failure to do so may result in rejection of applications.

Duplicate applications from any applicant will result in cancellation of all such applications. No intimation regarding such summary rejections will be provided.

3. FILLING OF NAME OF COLLEGE OF UG & PG COURSES

There will be drop down facility of College Code and Name of College for qualifying of Undergraduate course in Online Registration form. However, for qualifying of Postgraduate Course name of College will be filled by candidate manually in Text Box.

4. STATUS OF ONLINE REGISTRATION

Acknowledgement of successful Online Registration will be forwarded to applicant's Registered Email ID. Registration Form will remain Under Review regarding uploaded images and eligibility. However, candidates can check their status of uploaded images within three working days from date of online Registration is done and subsequent further status updates. Rejected images can be updated until registration is open.

Candidates are advised to check final status of their Registration Form regarding images and eligibility and Admit Card which will be available on AIIMS website www.aiimsrishikesh.edu.in as per schedule mentioned in "IMPORTANT DATES AT A GLANCE".

Admit Card for Accepted Registration Form will only be uploaded on website. If status of Registration Form or Admit Card is not available on website, he/she should immediately write an email to Dean (Examination), AIIMS, Rishikesh - 249203 on diploma@aiimsrishikesh.edu.in along with full particulars of Registration Form.

5. DOCUMENTS TO BE ATTACHED WITH REGISTRATION SLIP

- (i) Candidates must upload their **self-attested/attested copies of certificates/documents in support of their educational qualifications, marks; date of birth, category, experience etc.** by login their credentials.
- (ii) Candidates are also mandated to provide

1)	Sponsorship Certificate in format prescribed in Prospectus duly completed and signed by competent authority.
----	---

If a candidate fails to upload self-attested copies of requisite documents as above, his/her candidature will be cancelled and he/she will not be allowed to participate in subsequent stages of selection/admission process.

6. REQUIREMENTS FOR ADMISSION OF "SPONSORED" CANDIDATES

a) Candidates who are permanent employees of any State or Central Government or Government Autonomous Institution or Defence Force.

b) All eligible "**sponsored**" candidates will be called by Institute for an entrance test.

c) Seats as shown in prospectus are available for "**sponsored**" candidates only. Sponsored candidates will be designated as "**trainees**".

d) Candidate can apply for more than one Course.

e) Sponsored candidates will **NOT** be paid any emoluments by Institute during training period. Such payments will be responsibility of sponsoring authority (i.e. Central/State Government or Defence Authorities).

f) Sponsored candidates must submit/send **sponsorship certificate in original** from their employers in following format along with application form to **Dean (Examination) AIIMS, Rishikesh - 249203**. Those who fail to do so should submit it before date of issue of Admit Cards as mentioned under "AT A GLANCE" in Prospectus failing which their candidature will be cancelled.

7. PROCEDURE IF THERE IS ANY DISCREPANCY NOTICED:

Discrepancy, if any, in date and time of entrance examination mentioned in Prospectus, Admit Card etc. should be immediately brought to notice of **Dean (Examination), AIIMS, Rishikesh** through email (**email id: diploma@aiimsrishikesh.edu.in**). Complaints received after examination will not be entertained. In case any discrepancy is found in information provided in various documents, data provided on Application Form will be considered as final for all purposes.

10. It will be responsibility of candidate to ensure that correct address, Mobile No. & email ID in Application Form is filled. Institute shall not be responsible for any miscommunication due to incorrect address, Mobile No. and email ID given by applicant on Application Form or non-receipt for any communication.

11. Downloadable Admit cards of all eligible candidates will be hosted on website www.aiimsrishikesh.edu.in as per schedule mentioned under **IMPORTANT DATES 'AT A GLANCE'**. All candidates are advised to download their Admit Cards from website. It may please be noted that Admit Cards will not be sent by Post.

12. Any Change in address mobile No. and email ID should be immediately intimated to this office. Candidate should also ensure that any communication sent at previous address is redirected to him/her at new address.

13. If a candidate is at any stage found to have provided false information/certificate or is found to have withheld or concealed some information in his/her application form, he/she will be debarred from admission, his/her residency will be terminated with immediate effect.

14. If ineligibility is detected at any stage, candidature/admission of candidate will be cancelled without any notice.

15. Candidate must not obtain or give or attempt to obtain or give irregular assistance of any kind during examination; this will entail expulsion and cancellation of candidature for examination. Admission of candidate will be cancelled and appropriate criminal/civil proceedings will be initiated against candidates, if at any stage of examination candidate is found to have secured admission by using any unfair means.

16. Institute will not intimate result of Entrance Test individual. No correspondence in this regard will be entertained. **However, marks of individual candidate will be made available on AIIMS website www.aiimsrishikesh.edu.in** after declaration of final result by login their credential on My Page.

17. There is no provision for re-checking/re-evaluation of answer sheets and no query in this regard will be entertained.

18. Decision of Director of Institute shall be final in matter of selection of candidates for admission to various courses and no appeal will be entertained in this regard.

19. Selected candidates must join course on date stipulated in letter of selection, failing which selection/admission shall stand cancelled/withdrawn.

20. Selected candidates will have to submit original Permanent Registration Certificate at time of joining.

21. Selection of **PG Diploma Students** will be subject to medical fitness. No selected candidate will be permitted to pay fee/join course unless declared medically fit by Medical Board appointed by Institute. Decision of Medical Board of AIIMS, Rishikesh shall be final.

22. Each candidate selected for admission shall have to pay fee/dues within prescribed period failing which his/her admission shall be cancelled.

23. Private practice in any form during course is prohibited. Period of training is strictly full time and continuous.

24. Rules are subject to change in accordance with decision of Institute to be taken from time to time.

25. **Any dispute in regard to any matter referred to herein shall be subject to jurisdiction of Dehradun court alone.**

GENERAL INFORMATION

1. FEES

Course fees Rs 2 Lakhs for period of two years.

Above fees are subject to revision from time to time by Institute and students admitted shall have to pay fees as decided by Institute

2. HOSTEL ACCOMMODATION

No Hostel accommodation will be provided

3. INSTITUTE LIBRARY

Institute library is well stocked with all important medical books and journals. Other facilities include photocopying, Medline, video monitor facilities and modern learning resources materials (LRM). Books and periodicals are loaned to bonafide members for a specified period of time.

National Medical Library is also situated in vicinity of Institute campus.

4. CODE OF CONDUCT FOR STUDENTS AT AIIMS, Rishikesh

(i) Maintenance of Discipline among students of AIIMS:

1. Candidate must wear designated colour scrubs in Academic/Hospital area.
2. All powers relating to discipline and disciplinary action are vested with Director, AIIMS.
3. Director, AIIMS may delegate all such powers, as he/she deems proper to Dean and to such other persons as he/she may specify on his behalf.
4. Without prejudice to generality of power to enforce discipline under Rules. Following shall amount to acts of gross indiscipline:
 - a) Physical assault or threat to use physical force against any member of teaching or nonteaching staff of any Department/Center of AIIMS or any other persons within premises/ Campus of AIIMS.
 - b) Carrying or use or threat of use of any weapon.
 - c) Violation of status, dignity and honour of students belonging to Scheduled Castes, Scheduled Tribes and Other Backward Castes.
 - d) Any practice, whether verbal or otherwise, derogatory to women.
 - e) Any attempt at bribing or corruption in any manner.
 - f) Wilful destruction of institutional property.
 - g) Creating ill-will or intolerance on religious or communal grounds.
 - h) Causing disruption in any manner of functioning of AIIMS, Rishikesh.

i) Regarding ragging directive of Supreme Court will be followed strictly. It is as under:

"As per direction of Hon'ble Supreme Court of India, Government has banned ragging completely in any form inside and outside of campus and Institute authorities are determined not to allow any form of ragging. Whoever directly or indirectly commits, participates in abets or instigates ragging within or outside any educational Institution, shall be suspended, expelled or rusticated from Institution and shall also be liable to fine which may extend to Rs. 10,000/-. Punishment may also include cancellation of admission suspension from attending classes, withholding/withdrawing fellowship/scholarship and other financial benefits, withholding or cancelling result. decision shall be taken by Head of Institution."

4. Without prejudice to generality of his/her powers relating to maintenance of discipline and taking such action in interest of maintaining discipline as may seem to him/her appropriate. Director, may in exercise of his/her powers aforesaid order or direct that any student or students.

- a) Be expelled;
 - b) Be, for a stated period: be not for a stated period, admitted to a course or courses of study in AIIMS.
 - c) Be fined with a sum of rupees that may be specified;
 - d) Be debarred from taking any examination(s) for one or more semesters.
 - e) Withhold result of student(s) concerned in Examination(s) in which he/she or they have appeared be cancelled.
 - f) Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside examination halls.
5. At time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to disciplinary jurisdiction of Director and several authorities of AIIMS who may be vested with authority to exercise discipline under Acts, Statutes, Rules and rules that have been framed there under by competent authorities of AIIMS.

(ii) Prohibition of and Punishment for Ragging:

1. Ragging in any form is strictly prohibited, within premises of College/Department of Institution and any part of AIIMS and also outside AIIMS Campus.
2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under this Rules.
3. Ragging for purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which:
 - a) Involve physical assault or threat or use of physical force;
 - b) Violate status, dignity and honour of women students;
 - c) Violate status; dignity and honour of students belonging to Scheduled Castes, Scheduled Tribes and Other Backward Castes.

- d) Expose students to ridicule and contempt and affect their self-esteem;
- e) Entail verbal abuse and aggression, indecent gesture and obscene behaviour.
4. Director, Dean, Hostel Superintendent and Faculty of AIIMS shall take immediate action on any information of occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, Dean or any other Faculty member/or authority may also suo motu enquire into any incident of ragging and make a report to Director of identity of those who have engaged and nature of incident.
6. Dean may also submit an initial report establishing identity of perpetrators of ragging and nature of ragging incident.
7. On receipt of a report under clause (5) or (6) or a determination by relevant authority disclosing occurrence or ragging incidents described in Clause 3(a), (b) and (c) Director shall direct or order rustication of a student or students for a specific number of semester.
8. Director may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study as AIIMS, departmental examination for one or more semesters or that result of student or students concerned in examination(s) in which they appeared be cancelled.
9. In case where students who have obtained degree(s) of AIIMS are found guilty under this Rules, appropriate action will be taken for withdrawal of degrees conferred by AIIMS.
10. For purpose of these Rules, abetment to ragging will also amount to ragging.

(iii) Anti Sexual Harassment Monitoring Committee:

A statutory committee, comprising of members from teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in college. Any person aggrieved in this matter may fearlessly approach committee for a fair and concerned hearing and redressal.

(iv) Unauthorised absence of students:

Unauthorised absence of students will be informed to Students and also Parents or Local Guardians. At least three reminders will be issued with a gap of 10 days by Academic Section to these students. Thereafter action of cancellation of registration of concerned will be decided by Dean/ Director, AIIMS.

**FORMAT OF SPONSORSHIP CERTIFICATE BY CENTRAL/STATE GOVT. /ARMED FORCES
(SPONSORING AUTHORITIES)**

1. I certify that Dr _____ is being sponsored for training leading to award of **PG Diploma Course** at All India Institute of Medical Sciences Rishikesh for session commencing in **March 2021**.
2. That Dr _____ is a permanent employee of _____ (name of State/Central Govt. Dept./Office/Armed Forces/Competent Authorities of PSU/Autonomous Body etc.)
3. That he/she after getting training at AIIMS Rishikesh will be suitably employed by sponsoring authority in speciality in which training is to be provided in All India Institute of Medical Sciences Rishikesh.
4. That candidate will be paid all emoluments by sponsoring authority during entire training period. Such payment will not be responsibility of All India Institute of Medical Sciences Rishikesh.
5. That candidate is being sponsored for entire duration of course as specified in prospectus for above mentioned course.

Signature of _____
Sponsoring authority

Date : _____ **Name** _____
(in BLOCK LETTERS)

Place : _____ **Designation** _____

Office Seal _____

IMPORTANT:

- (i) **Above certificate, duly signed only by Competent Authority i.e. Secretary/Director General of Health Services of Central/State Government concerned/ DGAFMS/ Director/ Executive Head, will be considered.**
- (ii) No addition or alteration in above certificate is allowed.
- (iii) Subject/Discipline must be specified in sponsorship certificate failing which candidature will not be considered under sponsored category.

NOTE 1: While sponsoring candidates, Central/State Government/ Defence Authorities/PSU/Autonomous Bodies should furnish a certificate prescribed for this purpose duly completed and signed by competent authority.