

Notice Inviting Quotation

for

Procurement of Balfour Retractor for Dept. of General Surgery

at

All India Institute of Medical Sciences Rishikesh

Issue Date : 22 December 2023
Inquiry No. : 10648/D-21/53/2022-32
Last Date of Submission : 10 January 2024 at 03:00 PM.



All India Institute of Medical Sciences Rishikesh
Virbhadrā Road, Rishikesh, Uttarakhand-249203.
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Invitation of Quotation of Balfour Retractor for Dept. of General Surgery

Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Rishikesh for supply of Balfour Retractor for Dept. of General Surgery the Institute as per terms & conditions mentioned below. The filled quotations along with **the entire required document** must reach in the office of the undersigned on or before 10.01.2024, 03.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION

10648 D-21/53/2022-32 due on 10.01.2024, 03.00 PM”

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- C) Rates must be quoted as per the format specified Taxes extra if any must be written separately. The limit of file is under 2.5 Lakh.
- D) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- E) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- F) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
L1 will be decided on individual item basis.
- G) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- H) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Uttarakhand/Central Govt.
 - **The firm shall have valid GST and IT PAN** (must attach details along with quotation)
 - ***The firm should not be black listed by any Govt. Agency/Dept.***
- I) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- J) The supplier may be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.

- K) **Delivery Period** – 30 days from issuing purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the store on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be made only after satisfactorily delivery, commissioning and inspection/Testing of software by the AIIMS Rishikesh.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the Supplier and any other department of AIIMS Rishikesh with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Rishikesh whose decision will be final and binding upon the Supplier.
- O) AIIMS, Rishikesh reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Rishikesh will be final in this regard.
- P) AIIMS, Rishikesh reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Rishikesh will be final in this regard.
- Q) Quotations along with all documents may also sent through e-mail.
- R) Make in India product will be preferred.

Sr. Procurement officer Cum Store Officer

Contact Details:

The Sr. Procurement officer Cum Store Officer
Central Store
AIIMS Rishikesh-249203
Landline: 0135-2462915,
Email: spsco@aiimsrishikesh.edu.in

Encl.: Annexure 1 (Format of Quotation)

[On the letterhead of firm]

ANNEXURE - I
PRICE BIDFORM

To
Head of Department
General Surgery
AIIMS Rishikesh

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR BALFOUR RETRACTOR THE INQUIRY NO. FILE NO. 10648 D-21/53/2022-32- " DUE ON 10.01.2024, 03.00 PM for Supply of following items at AIIMS Rishikesh".
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

S.No	Name of Items	Quantity	Unit Price	GST	Unit Price with GST	Total Price
1.	Balfour Retractor	02(Two)				

(i) **Validity of this quotation is 120 days.**

Date _____
Place _____

Signature of Authorized Person):-_____ (Name)_____
Name of Firm/Company/Agency____
Phone No._____
Email:_____

Technical Specification of Balfour Abdominal Retractor

- Balfour Abdominal Retractor Fenestrated End Blades 2” Deep 10” Spread with Centre bladder blade strongly curved and measure 2-3 /4”x3-1/4”.
- The Balfour retractor features adjustable side walls, with a standard 7 inch spread or an expanded 10 inch spread.
- It should have both solid and fenestrated blades.
- It should be with a scoop style bladder blade in multiple dimensions.

Additional Information

Surname	Balfour
Tip Configuration	2 Fenestrated Blades
Instrument Type	Retractor
Material	Stainless Steel
Disposable or Reusable	Reusable