



अखिल भारतीय आयुर्विज्ञान संस्थान, ऋषिकेश

All India Institute of Medical Sciences, Rishikesh - 249203

#AIIMS/Rishi/203/AO/O.O/ 167

01 February 2022

OFFICE ORDER

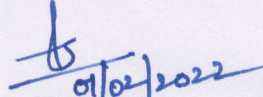
In supersession of all previous orders in this regard, the working days and duty timings of all its Administrative offices and employees in AIIMS Rishikesh will be as follows:

2. Total Working Days per week - Six days from Monday to Saturday

Duty Timings:

- i. Monday to Friday - 9.30 AM to 5.30 PM (With lunch break from 1.00 PM to 1.30 PM)
- ii. Saturday - 9.30 AM to 1.00 PM

3. The aforesaid timings shall come into force w.e.f 01/02/2022. All HoDs/In-Charges are requested to communicate this matter to staff working under them.
4. This issues with the approval of Director, AIIMS Rishikesh.


01/02/2022
(Santosh)

Administrative Officer
AIIMS Rishikesh

Copy to:

1. PS to Director- for kind information
2. Dean(A)/MS//DDA/FA/Registrar/PRO/SAO/DDO
3. All HoDs/Faculty Members
4. All Concerned Staff
5. Website Committee to upload at website
6. Notice Board
7. Guard File