

All India Institute of Medical Sciences

Rishikesh-249203



Tender document for Comprehensive event management & production services (Rental Basis) for PYREXIA 2026

Ref. No.	AIIMS Rishikesh/ PYREXIA/ EOI/907/2026 – Rish (Admin)
Publishing Date	05/10/2026
Last Date of Bid Submission (Two - Bid System)	09/10/2026 at 10:00 am
Bid Submission Start Date	05/10/2026
Opening of Technical Bids	09/10/2026
Technical Evaluation Period	One Day
Publishing of Technical Qualified Bidders our the institute website	10/10/2026 at 10:00 am
Opening of financial bids (Only for technically qualified bidders)	11/10/2026 at 10:00 am
Finalization & Award of Work	12/10/2026
Coordinator / Nodal Officer:	The bids shall be submitted Dr. Ashish Ramesh Bhute, Department of Forensic Medicine, AIIMS Rishikesh , who shall also act as the Nodal Officer for coordination of Comprehensive event management for the event. Please Contact at fmt@aiimsrishikesh.edu.in

Tender documents may be downloaded from the institute's website www.aiimsrishikesh.edu.in (for reference only)

Details		
S. No.	Item	Bid Security/ EMD
1	Comprehensive event management, technical production, stage, sound, lighting, LED, special effects, manpower, production logistics and allied services for PYREXIA 2026 (Rental Basis)	NIL

Important monetary requirements and details

S. No.			Remarks
1.	Tender Fee	NIL	
2.	EMD/Bid security	NIL	
3.	Turnover Criteria	Rs. 14.50 lakhs(minimum)	Average of last three FY (2022-23, 23-24 & 24-25)
4.	Performance Security deposit amount	@ 3 % of contract value	In the form of FD/BG

All India Institute of Medical Sciences (AIIMS), Rishikesh is organizing “PYREXIA-2026”, a five-day event scheduled to be held from **12.10.2026 to 16.10.2026** at AIIMS Rishikesh.

In this regard, AIIMS Rishikesh invites Expression of Interest (EOI) through Open Tender Enquiry from eligible, experienced, and reputed event management service providers for providing **comprehensive event management, technical production, stage, sound, lighting, LED, special effects, manpower, production logistics and allied services for PYREXIA-2026 on a rental basis.**

The scope of services shall include planning, coordination, transportation, installation, testing, operation, supervision, dismantling and removal of all required equipment, technical infrastructure, manpower, production logistics and other allied arrangements necessary for the successful conduct of the five-day event from **12.10.2026 to 16.10.2026**, as specified in this document.

The selected agency shall be responsible for providing the required infrastructure, equipment, technical manpower and allied services in a complete and operational condition throughout the event period, including **pre-event setup, testing/rehearsal, event-day operations, continuous technical support and post-event dismantling.**

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, RISHIKESH
DRAFT EXPRESSION OF INTEREST (EOI)
FOR COMPREHENSIVE EVENT MANAGEMENT & PRODUCTION SERVICES
PYREXIA 2026**

EOI Reference No.	[AIIMS Rishikesh/PYREXIA/EOI/2026/]
Issue Date	
Event	PYREXIA 2026 – Annual Socio-Cultural & Sports Fest
Venue	AIIMS Rishikesh Campus / Designated Event Venues
Tentative Event Dates	

1. Invitation for Expression of Interest

All India Institute of Medical Sciences(AIIMS), Rishikesh invites Expression of Interest (EOI) from reputed, experienced and technically competent event management / event production agencies for providing comprehensive event management, technical production, stage, sound, lighting, LED, special effects, manpower, production logistics and allied services for PYREXIA 2026.

The purpose of this EOI is to identify agencies having the capability, experience, technical resources and manpower to plan and execute a large-scale, multi-day institutional festival to the required professional standards. The Institute may shortlist eligible agencies for technical presentation, site visit, commercial discussion and/or subsequent procurement process.

2. Nature and Scale of Services

The selected agency shall be capable of providing end-to-end event production services, including pre-event planning, technical design, procurement/deployment of equipment, installation, testing, show operation, event-day manpower, dismantling and post-event restoration. The requirements listed in this EOI are indicative and may be modified, increased or reduced by the Institute based on the final event plan and technical riders.

3. Broad Scope of Work

- Event conceptualisation, production planning, technical drawings, schedules, production coordination and on-site execution.
- Stage design, stage fabrication, trussing/rigging, barricading, backstage infrastructure, artist holding areas and related production structures.
- Professional PA/audio systems, FOH, stage monitoring, IEM systems, microphones, backline instruments, amplifiers, cabling and sound engineering.
- LED/video systems including large-format centre screen, processors, playback systems, signal distribution and technical operators.
- Intelligent and conventional lighting, lighting console, DMX/networking, follow spots, haze and associated rigging.
- Special effects/SFX such as CO₂ jets, confetti, comets, mines, flames and other effects specifically approved by the Institute and permitted by applicable authorities.
- Guest/artist hospitality support, backstage coordination, artist movement and technical rider compliance. Deployment of qualified production managers, stage managers, sound engineers, lighting programmers/operators, LED technicians, riggers, electricians, runners and other required manpower.
- Power distribution, temporary electrical infrastructure, earthing, cable management and cable ramps as required.
- Rehearsal, sound check, line check, programming, show-calling, troubleshooting and continuous technical support during the event.

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- Branding and production support including stage branding, backdrops, signage, sponsor integration and other approved branding assets.
- Pre-event site inspection, load-in, installation, testing, event operation, load-out and restoration of the site.
- Provision of suitable standby/backup equipment for critical systems to minimise the risk of technical failure.
- Coordination with the Institute's organising committee, security team, venue authorities, artists, vendors and other stakeholders.
- Compliance with all applicable safety, fire, electrical, structural, labour and statutory requirements, including obtaining permissions/NOCs wherever the agency's scope requires them.
- Any other allied production requirement reasonably necessary for safe, professional and uninterrupted conduct of PYREXIA 2026.

4. Indicative Technical Production Requirements

The following technical requirements are based on the Institute's preliminary production sheet. Agencies shall study the requirements and clearly state compliance, proposed make/model and any deviation in their technical proposal. Equivalent or superior specifications may be considered subject to prior approval.

A. Instruments & Backline

Item	Minimum / Indicative Specification	Qty.
Keyboard	Yamaha Montage 6/7 (only)	1
Tumba (3 pc)	LP Matador / Galaxy / Classic; 11" Quinto, 11.75" Conga, 12.05" Tumbadora REMO or LP	1
14" Djembe with stand	REMO or LP	1
Bongo with stand	REMO or LP	1
Darbuka with stand	Good professional quality	1
LP Chimes with stand	LP / equivalent professional quality	1
Drum Kit	Pearl Masters / Pearl Reference / DW Collector Series with specified cymbals, hardware, throne and drumheads	1
Bass Guitar Amplifier	Ampeg SVT 810 + SVT4 Pro OR Mark Bass 8x10 + Little Marcus	1
Electric Guitar Amplifier	Fender Twin Reverb only	1
Keyboard Amplifier	Roland KC550 or Peavey KB5	1

B. PA/ FOH / Monitoring

Item	Minimum / Indicative Specification	Qty.
Main PA	L-Acoustics K2 / d&b KSL / Adamson E15	18
C-Fill	L-Acoustics K2 / d&b KSL / Adamson E15	4
Subwoofers	L-Acoustics K2 / d&b KSL / Adamson E15	6
FOH Console	DiGiCo Q852/Q338/Q7/Q5/SD7/SD5/SD10; Optocore 96 kHz ID(1) or Avid S6L 24D/24C	1
Waves Server	Waves Extreme Server + Waves Certified Network Switch	1
CAT6e cables	Professional network cabling	5
Wireless IEM	Sennheiser 2000 Series Wireless with IE4 earphones and antenna combiner	8
Stage Monitors	d&b	4
Driver Subwoofer	JBL 918	1
Shout Speaker	Behringer B205/B207	1
Wireless Handheld Mics	Shure Axient Series / AD2 or ADX2 with Beta58 capsules	4

C. Miscellaneous Technical

Item	Minimum / Indicative Specification	Qty.
Drum Kit Shield	Professional drum shield	1
Single-tier Keyboard Stand	Ultimate Support or similar	4
Guitar Stands	Hercules Shock Safe / Auto Grip or equivalent	3

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Item	Minimum / Indicative Specification	Qty.
Music/Notation Stands	Heavy-duty sturdy stands	6
Boom Microphone Stands	Professional quality	5
AA Batteries	Duracell or equivalent	As required
Network Cables	CAT5e/CAT6, 5 m each	4
Rational Acoustics SMAART	SMAART system	1
Acoustic Measurement Computer	Laptop with SMAART, 2-channel audio interface and calibration microphone	1

D. LED / Video

Item	Minimum / Indicative Specification	Qty.
Stage Centre Screen	Approx. 6,000 sq. ft. LED screen; final configuration subject to stage/venue design and technical approval	1 system
Video Processing & Control	Suitable processors, distribution, playback, signal backup and trained LED technicians	As required

E. Lighting

Item	Minimum / Indicative Specification	Qty.
Moving Head Beam	As per final technical rider	As required
Moving Head Wash	Professional concert-grade	As required
Atomic Strobe 3000 LED	Professional concert-grade	As required
Hazer	Antari 400 with DMX fan or equivalent	As required
LED Pixel Battens	Professional concert-grade	As required
Warm LED PAR	Professional concert-grade	As required
LED Molefay 4-cell	As per technical rider	As required
Follow Spot 4.0	Professional follow spot	As required
Lighting Console	Sapphire / equivalent approved console	1

5. Special Effects - Indicative Requirement

Event Day	Indicative SFX Requirement
Day 1	CO ₂ Jets – 4
Day 2	CO ₂ Jets – 4
Day 3	CO ₂ Jets – 8; Confetti Blowers – 3; Comets – 32; Mines – 32
Day 4	CO ₂ Jets – 8; Confetti Blowers – 3; Comets – 32; Mines – 32; Flames – 4
Day 5	CO ₂ Jets – 4; Confetti Blowers – 2; Flames – 4; Comets – 32; Mines – 32; Multiple-shot big shell – as approved

All pyrotechnic, flame, CO₂ and other special effects shall be subject to venue feasibility, safety assessment, competent supervision and prior written approval. The agency shall be responsible for statutory permissions, qualified operators, safety equipment and safe execution wherever such responsibility falls within its scope.

6. Manpower & Technical Team

- Dedicated Project/Production Manager as single point of contact.
- Experienced sound engineers, FOH engineer, monitor engineer and audio technicians.
- Lighting designer/programmer/operator and lighting technicians.
- LED/video director/operator and LED technicians.
- Stage manager, backstage crew, runners and artist/green-room support staff.
- Qualified rigging, electrical and SFX personnel wherever applicable.
- Sufficient installation, operating and dismantling manpower to meet the approved production schedule.
- An emergency technical response team and adequate standby personnel during live shows.

7. Safety, Compliance & Risk Management

- All equipment, temporary structures, trussing, rigging, electrical systems and installations shall be safe, tested and suitable for professional event use.
- Critical equipment shall have appropriate backup/contingency arrangements.
- All cables shall be safely routed, secured and protected from pedestrian/vehicle movement.
- Temporary electrical distribution shall include appropriate protection, earthing and load management.
- Rigging and suspended loads shall be designed, installed and operated by competent personnel.
- The agency shall comply with applicable fire, electrical, labour, structural, environmental and other statutory requirements.
- Where special effects are used, the agency shall provide qualified operators, safety perimeter, fire suppression equipment and all required permissions/NOCs.
- The agency shall immediately report technical, structural or safety risks to the Institute's authorised representative.

8. Eligibility Criteria

- Legally registered entity/agency having experience in undertaking event management and production services for music festivals/star nights including INIs, IITs and AIIMS, IIM's.
- Demonstrated experience in managing large-scale music festivals/star nights with footfall of 10,000+.
- At least [3] years of relevant experience, unless otherwise approved by the Institute.
- Experience in handling professional concert-grade sound, lighting and LED/video production as per specifications provided.
- Availability of qualified technical manpower and adequate production resources.
- Ability to execute multi-day events with simultaneous coordination of multiple stakeholders in INIs, IITs and AIIMS, IIM's.
- Valid statutory registrations, tax registrations and other documents applicable to the agency's operations.
- Agencies with demonstrated experience in institutional events will be preferred.

9. Documents to be Submitted with EOI

- Covering letter expressing interest.
- Company/agency profile, ownership/constitution and brief organisational history.
- Details of at least three comparable events managed during the last three years, including event scale, client, venue, dates and scope.
- Portfolio / photographs / references / completion certificates or work orders, wherever available.
- Technical capability statement against the indicative production requirements in this EOI.
- Proposed project team and manpower deployment plan.
- Indicative production methodology, event execution plan and preliminary timeline.
- Equipment list with make/model, quantity and ownership/availability status.
- Indicative commercial proposal / budgetary quotation, preferably with major cost heads separately identified.
- Copies of applicable statutory registrations, tax documents, certifications and licences.
- Details of any litigation, debarment/blacklisting or material contractual dispute, if applicable.
- Contact details of authorised representative.

10. Commercial Proposal

The agency may submit an indicative commercial proposal for the complete scope and/or item-wise major cost heads. The quotation should clearly identify taxes, transportation, installation, manpower, equipment, consumables, dismantling and any other charges. The EOI stage shall not, by itself, create any contractual or financial obligation on the Institute. The final commercial format, if required, shall be prescribed at the subsequent procurement stage.

Commercial Proposal Checklist:

- ☐ Major cost heads covered as per Annexure-III. ☐ Taxes shown separately. ☐ Transport / installation / manpower / equipment / consumables / dismantling clearly included or excluded.
☐ Assumptions, exclusions, deviations and optional costs stated. ☐ Commercial validity / applicable conditions indicated.

11. Evaluation / Shortlisting

- 1. Relevant experience and scale of comparable events.

Checklist: ☐ Music festivals / star nights ☐ INIs / IITs / AIIMS ☐ 3+ comparable events in last 3 years ☐ 10,000+ footfall ☐ Supporting work orders / completion certificates / references.

- 2. Technical capability and compliance with the production requirements.

Checklist: ☐ Annexure-I technical compliance ☐ Make/model & quantity ☐ Concert-grade PA/FOH/monitoring, LED/video & lighting ☐ Power/SFX/safety capability ☐ Backup/contingency ☐ Qualified manpower ☐ Deviations disclosed.

- 3. Quality and availability of proposed equipment and technical manpower.
- 4. Execution methodology, safety plan, contingency arrangements and responsiveness.
- 5. Past performance and client references.
- 6. Indicative commercial competitiveness and overall value proposition.
- 7. Quality of presentation / technical proposal, where a presentation is called for.

The Institute reserves the right to shortlist one or more agencies, seek clarifications, conduct technical presentations, negotiate scope or commercials, reject any/all EOIs, or cancel the process without assigning any reason, subject to applicable rules.

12. Indicative Timeline

Activity	Tentative	Date
Publication of EOI		
Pre-EOI clarification / site visit, if applicable		
Last date for submission of EOI		
Technical presentation / interaction		
Shortlisting / further procurement process		
Final award / work order		

13. Submission Instructions

EOI documents shall be submitted in the manner specified by the Inst shall be clearly superscribed: "EXPRESSION OF INTEREST ? COM FOR PYREXIA 2026". Where electronic submission is permitted, doc final EOI.

ical submission is required, the sealed envelope ENT MANAGEMENT & PRODUCTION SERVICES ted to the official email/address notified in the

14. Contact Details

Issuing Authority	[Name / Designation]
Institute	All India Institute of Medical Sciences, Rishikesh
Address	[Full Address]
Email	[Official Email]
Phone	[Official Contact Number]

15. General Conditions

- This document is a draft EOI framework and shall be finalised, approved and issued by the competent authority of the Institute.
- All quantities and technical specifications are indicative and may be revised following site assessment, artist technical riders, final event programming and operational requirements.
- The agency shall not subcontract the core production responsibility without prior written approval of the Institute.
- All equipment supplied shall be in good working condition and free from visible defects; the Institute may require replacement of unsuitable equipment.
- Equipment and manpower shall be available for installation, rehearsal, live operation and dismantling as per the approved production schedule.
- Any deviation from specified makes/models or minimum specifications shall be explicitly disclosed in the technical proposal and shall require approval.
- The selected agency, if any, shall be required to execute a formal agreement/work order containing detailed scope, service levels, payment terms, penalties/liquidated damages where applicable, insurance, indemnity and other contractual conditions.
- The Institute's final procurement decision shall be governed by applicable Government of India / institutional procurement rules and the terms of the final tender/work order.

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Annexure-I: Technical Compliance Sheet

Agencies are requested to reproduce/submit this table with their technical proposal and indicate compliance, proposed make/model, quantity and remarks.

S. No.	Requirement	Compliance (Yes/No)	Proposed Make/Model & Qty.	Remarks/Deviation [If any]
1	Keyboard – Yamaha Montage 6/7 (only)	[] Yes [] No	[Make/Model] / 1	[If any]
2	Tumba (3 pc) – LP Matador / Galaxy / Classic; 11” Quinto, 11.75” Conga, 12.05” Tumbadora	[] Yes [] No	[Make/Model] / 1	[If any]
3	14” Djembe with stand – REMO or LP	[] Yes [] No	[Make/Model] / 1	[If any]
4	Bongo with stand – REMO or LP	[] Yes [] No	[Make/Model] / 1	[If any]
5	Darbuka with stand – Good professional quality	[] Yes [] No	[Make/Model] / 1	[If any]
6	LP Chimes with stand – LP / equivalent professional quality	[] Yes [] No	[Make/Model] / 1	[If any]
7	Drum Kit – Pearl Masters / Pearl Reference / DW Collector Series with specified cymbals, hardware, throne and drumheads	[] Yes [] No	[Make/Model] / 1	[If any]
8	Bass Guitar Amplifier – Ampeg SVT 810 + SVT4 Pro OR Mark Bass 8x10 + Little Marcus	[] Yes [] No	[Make/Model] / 1	[If any]
9	Electric Guitar Amplifier – Fender Twin Reverb only	[] Yes [] No	[Make/Model] / 1	[If any]
10	Keyboard Amplifier – Roland KC550 or Peavey KB5	[] Yes [] No	[Make/Model] / 1	[If any]
11	Main PA – L-Acoustics K2 / d&b KSL / Adamson E15	[] Yes [] No	[Make/Model] / 18	[If any]
12	C-Fill – L-Acoustics K2 / d&b KSL / Adamson E15	[] Yes [] No	[Make/Model] / 4	[If any]
13	Subwoofers – L-Acoustics K2 / d&b KSL / Adamson E15	[] Yes [] No	[Make/Model] / 6	[If any]
14	FOH Console – DiGiCo Q852/Q338/Q7/Q5/SD7/SD5/SD10; Optocore 96 kHz ID(1) or Avid S6L 24D/24C	[] Yes [] No	[Make/Model] / 1	[If any]
15	Waves Server – Waves Extreme Server + Waves Certified Network Switch	[] Yes [] No	[Make/Model] / 1	[If any]
16	CAT6e cables – Professional network cabling	[] Yes [] No	[Make/Model] / 5	[If any]
17	Wireless IEM – Sennheiser 2000 Series Wireless with IE4 earphones and antenna combiner	[] Yes [] No	[Make/Model] / 8	[If any]
18	Stage Monitors – d&b	[] Yes [] No	[Make/Model] / 4	[If any]
19	Driver Subwoofer – JBL 918	[] Yes [] No	[Make/Model] / 1	[If any]
20	Shout Speaker – Behringer B205/B207	[] Yes [] No	[Make/Model] / 1	[If any]
21	Wireless Handheld Mics – Shure Axient Series / AD2 or ADX2 with Beta58 capsules	[] Yes [] No	[Make/Model] / 1	[If any]
22	Drum Kit Shield – Professional drum shield	[] Yes [] No	[Make/Model] / 4	[If any]
23	Single-tier Keyboard Stand – Ultimate Support or similar	[] Yes [] No	[Make/Model] / 1	[If any]
24	Guitar Stands – Hercules Shock Safe / Auto Grip or equivalent	[] Yes [] No	[Make/Model] / 3	[If any]
25	Music/Notation Stands – Heavy-duty sturdy stands	[] Yes [] No	[Make/Model] / 6	[If any]
26	Boom Microphone Stands – Professional quality	[] Yes [] No	[Make/Model] / 5	[If any]
27	AA Batteries – Duracell or equivalent	[] Yes [] No	[Make/Model] / As required	[If any]
28	Network Cables – CAT5e/CAT6, 5 m each	[] Yes [] No	[Make/Model] / 4	[If any]
29	Rational Acoustics SMAART – SMAART system	[] Yes [] No	[Make/Model] / 1	[If any]

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S. No.	Requirement	Compliance (Yes/No)	Proposed Make/Model & Qty.	Remarks/Deviation [If any]
30	Acoustic Measurement Computer – Laptop with SMAART, 2-channel audio interface and calibration microphone	[] Yes [] No	[Make/Model] / 1	[If any]
31	Stage Centre Screen – Approx. 6,000 sq. ft. LED screen; final configuration subject to stage/venue design and technical approval	[] Yes [] No	[Make/Model] / 1 system	[If any]
32	Video Processing & Control – Suitable processors, distribution, playback, signal backup and trained LED technicians	[] Yes [] No	[Make/Model] / As required	[If any]
33	Moving Head Beam – As per final technical rider	[] Yes [] No	[Make/Model] / As required	[If any]
34	Moving Head Wash – Professional concert-grade	[] Yes [] No	[Make/Model] / As required	[If any]
35	Atomic Strobe 3000 LED – Professional concert-grade	[] Yes [] No	[Make/Model] / As required	[If any]
36	Hazer – Antari 400 with DMX fan or equivalent	[] Yes [] No	[Make/Model] / As required	[If any]
37	LED Pixel Battens – Professional concert-grade	[] Yes [] No	[Make/Model] / As required	[If any]
38	Warm LED PAR – Professional concert-grade	[] Yes [] No	[Make/Model] / As required	[If any]
39	LED Molefay 4-cell – As per technical rider	[] Yes [] No	[Make/Model] / As required	[If any]
40	Follow Spot 4.0 – Professional follow spot	[] Yes [] No	[Make/Model] / As required	[If any]
41	Lighting Console – Sapphire / equivalent approved console	[] Yes [] No	[Make/Model] / 1	[If any]

Annexure-II: Agency Experience

S.No.	Client / Event	Year	Venue	Approx. Scale / Footfall	Scope Handled
[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]
[]	[]	[]	[]	[]	[]

Annexure-III: Indicative Commercial Summary

Cost Head	Amount (₹)	Taxes (₹)	Total (₹)
Stage & Structures	[]	[]	[]
Sound & Backline	[]	[]	[]
LED / Video	[]	[]	[]
Lighting	[]	[]	[]
Power / Electrical	[]	[]	[]
Special Effects	[]	[]	[]
Manpower & Production Management	[]	[]	[]
Logistics / Transportation	[]	[]	[]
Installation & Dismantling	[]	[]	[]
Other / Miscellaneous	[]	[]	[]
Grand Total	[]	[]	[]

— END OF DRAFT EOI —