



अखिल भारतीय आयुर्विज्ञान संस्थान, ऋषिकेश, उत्तराखण्ड
All India Institute of Medical Sciences, Rishikesh, Uttarakhand-249203

DDFA

F.No.AIIMS/RISHI/AO/203/2022/3455

Dated: 31 Oct, 2022

OFFICE MEMORANDUM

Subject: Requests for NOCs, Experience / Service Certificate etc. – regarding.

It has been observed that Group 'B' and 'C' employees of the Institute are insisting for issuance of NOCs / Certificates for various purposes either on the same day or within 2-3 days of submitting the request.

In this connection, I am directed to inform that henceforth all requests for NOCs / Certificates shall reach at least 15 working days before the date, when NOC is actually required by the employee.

This issues with the approval of Executive Director, AIIMS, Rishikesh.

LB 31/10/22
(Gaurav Badola)
Administrative Officer

Copy to:

- (i) PPS to Executive Director, AIIMS, Rishikesh.
- (ii) PS to DDA / MS/ Dean (A) / FA
- (iii) CNO/NS/SAO/Registrar/PRO/Law Officer
- (iv) All concerned officials – through Institute's website
- (v) IT Cell – to upload on Institute's website
- (vi) Guard File

DDFA
SAO
I think 15 day period is sufficient to apply for NOC
DDFA
28/10/22
28/10/22