



# अखिल भारतीय आयुर्विज्ञान संस्थान, ऋषिकेश

All India Institute of Medical Sciences, Rishikesh - 249203

#AIIMS/RISHI/203/AO/O.M./ 401

Date-29/02/2024

## OFFICE MEMORANDUM

**Sub: Submission of Immovable Property Return (IPR) for the year 2023 (as on 31.12.2023) by all Faculty/Nursing/ Non-Faculty (Group A, B & C).**

It is intimated that all employees [Faculty/Nursing/Non-faculty (Group A, B & C)] are required to submit their Immovable Property Returns for year ending 31<sup>st</sup> Dec 2023 (as per enclosed annexure) which is mandatory under Rule 18(1) of Conduct Rules, 1964.

2. DoPT OM No 11013/12/93 – Estt. (A) 24.01.1994, stipulates that failure on the part of a government servant to comply with the requirement of the Rule 18 (1) (ii) of CCS Conduct Rules, 1964 can form good and sufficient reason for initiating disciplinary proceedings against individual. Hence, IPR has to be submitted within stipulated time and non-submission of IPR within stipulated date, would invite the denial of vigilance clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme (except mandatory training) as IPR status needs to be checked for the said purpose (s).

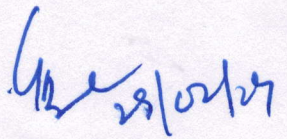
3. As per rule 18(2) of CCS (Conduct) Rules 1964, which state that, “No Government servant shall except with previous knowledge of prescribed authority acquire or dispose of any Immovable Property by Lease, Mortgage, Purchase, Sale, Gift or Authorised either in his own name or in name of any member of his family”.

4. Attention is also drawn to DoPT's latest guidelines regarding furnishing of IPRs, that usage of phrases such as 'Same as previous year' or 'No change' may strictly be avoided and full particulars of immovable property inherited/owned/acquired or held may be furnished in terms or Rule 18 of CCS (Conduct) Rules, 1964

5. It is therefore requested that all officials may submit their Immovable Property Return (IPR) for year 2023 (as on 31.12.2023), well in time, but not later than within one month from the date of issue of this Office Memorandum.

This issues with approval of Competent Authority.

Encl.: a/a

  
Administrative Officer  
AIIMS Rishikesh

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2. Dean (A)/DDA/MS/FA/SE/PRO/SAO/DDO/AO
3. All HoDs/Incharge of Departments/ All Concerned
4. Guard File