



अखिल भारतीय आयुर्विज्ञान संस्थान, ऋषिकेश –249203
All India Institute of Medical Sciences, Rishikesh -249203

#AIIMS/Rishi/202/DDA/2023/474.

Dated: 16 Dec 2023

CIRCULAR

It has been observed by the Competent Authority that there is an inordinate delay in processing of many files including financial matters. This has been viewed seriously by the Competent Authority.

Accordingly, all Officers / Officials of the Institute are hereby instructed to avoid unnecessary delay in processing of files, in general and particularly where financial implication is involved.

This issues with the approval of Competent Authority.


(Dr. Rajnish Kumar Arora)
Officiating Deputy Director (Admin)

Copy to:

1. PPS to Executive Director- for information
2. All Heads / In-Charge of Department – with a request to circulate in their Department / Section.
3. IT Cell – to upload on the Institute's website.
4. Guard File