

TENDER NOTICE

**FOR
BLINDS**

FOR

AIIMS, Rishikesh

Date :17/09/2015

Cost : 1000/-
Vat : 135/-
Total : 1135/-

TENDER NOTICE

1. The AIIMS, Rishikesh intends to enter into rate contract for supplying of Blinds and its installation in its various buildings for one year with effect from date of entering into rate contract.

2. The Tender documents containing detailed information/terms and conditions for the purpose can either be obtained from the Administrative Officer, AIIMS, Rishikesh from 17-09-2015 to 08-10-2015 between 1000 hrs. To 1500 hrs on non-refundable payment of Rs. 1135/- (Rupees one thousand one hundred thirty five only) or can be download from website www.aiimsrishikesh.edu.in. Those who download the tender document from website should enclosed the DD for Rs. 1135/- (Rupees one thousand one hundred thirty five only) (non-refundable) in favour of AIIMS Rishikesh payable at Rishikesh, which shall be of not later from 07-10-2015 along with their bid. The bid security of Rs. 25,000 (Rupees twenty five thousand only) (EMD) should be paid in form of FD/TD/CD in favor of AIIMS Rishikesh payable at Rishikesh and will be placed in cover-1 with technical bid. The tender documents are not transferable.

Any future clarification and/or corrigendum(s) shall be communicated through Sr. Administrative Officer on the AIIMS, Rishikesh website www.aiimsrishikesh.edu.in.

3. Sealed Tender duly super scribed "Tender for Blinds" addressed to the undersigned may be sent by post so as to reach by 1500 hrs on or before 08-10-2015 or deposited in the Tender Box installed at Tender Office of AIIMS, Rishikesh not later than 1500 hrs of 08-10-2015 Tender received after stipulated date/time shall not be entertained under any circumstances. The Tender will be opened on the same day at 15:30 hrs at Tender Office of AIIMS, Rishikesh in the presence of the tenderers or their representatives who may like to be present.

Sr. Administrative Officer
AIIMS, Rishikesh
0135-2452915

Sign of Bidder

TENDER DOCUMENT

TERMS & CONDITIONS OF CONTRACT

(Annexure to Agreement)

1. The AIIMS, Rishikesh intends to enter into an Annual Rate Contract for supply of Blind and its installation. These items are generally purchased on need base requirement from time to time.
2. In case any firm is already providing the Blind to any other Ministry/Department/Organizations of Central Government details thereof may also be furnished along with the Tender. The rates quoted would be valid for a period of one year from the date of entering into the rate contract.
3. Sealed Tenders, duly super scribed "Tender for Blind" and addressed to the undersigned may be sent by post so as to reach by 1500 hrs on or before 08-10-2015 or put in the Tender Box installed at Tender Office of AIIMS, Rishikesh not later than 1500 hrs of 08-10-2015 Tender received after stipulated date/time shall not be entertained under any circumstances. The Tender will be opened on 08-10-2015 at 15:30 hrs at Tender Office of AIIMS, Rishikesh in the presence of the tenderers or their representatives who may like to be present.
4. Each page of tender document must be signed by the bidder and rates should be quoted against column of rate in "**Financial Bid**" attached with tender document. No cutting or overwriting is allowed unless it is authenticated by full signatures.
5. The following terms and conditions may be kept in view while sending your tender:-
 - I. **Delivery Period:** The firm will have to deliver the ordered quantity within 15 days and to install the ordered quantity satisfactorily within 20 (twenty) days w.e.f. the date of receipt of supply order. Loading/unloading of goods, transportation, delivery and installation shall be the responsibility of the firm and no extra cost should be quoted for the same.
 - II. **Installation:** The offer of the vendors should include the cost of installation. In case of delay on the part of the vendor, penalty @ ½% per week of the total order value will be deducted from the supplier's bill subject to maximum of 5% without prejudice to other terms & conditions of the order.
 - III. **Door Delivery:** The offer of the vendor should also include the cost of transportation of goods from their show room/ Go-down to AIIMS, Rishikesh.
 - IV. **Specification:** The tenderers must confirm in writing that the goods supplied by them shall be as per specification of goods mentioned in Annexure - I and in case of any variation, the contract shall be liable to be cancelled immediately The Security cum Performance Guarantee will also be forfeited.
 - V. **Quality of goods:** The firm will be entirely responsible for quality of goods. The supplier should replace the rejected /damaged stores within 10 (ten) days, failing which legal action will be taken as deemed fit by the institution.
 - VI. **Guarantee/Warranty/Repair :** All the goods items should have at least one year on site Guarantee/Warranty against any defect in manufacturing and functioning of pulley and railing with effect from the date of installation such defects should be repaired within three working days without any charges. No offer of the vendor will be accepted without warranty/guarantee of their products.
 - VII. **Quantity:** Approx 2000 sqm blinds will be required in one year. However it may increase or decrease and payment would be made as actual work done.
 - VIII. **Payment Terms:** Payment will be released only after the successful delivery/ installation of ordered quantity of goods.

Sign of Bidder

- IX. In case any duties/Taxes have not been specified, it will be taken as inclusive.
- X. The tenderers should keep their offers valid up to one year from the date of entering into rate contract.
- XI. The owner/firm should be available on his own direct telephone (office as well as residence) and also on mobile phone so they may be contacted immediately in emergent cases. For this the firm/supplier should have its outlet in Dehradun/Haridwar district.
- XII. On their selection as L-1, the firm(s) will have to deposit sample in respect of each part of one complete set of blind. The sample deposited will be signed by the owner of the firm along with acceptance letter of each terms and conditions stipulated by AIIMS, Rishikesh. If it is found that the sample is not of standard quality, the item will not be purchase from the firm even if they are L-I. AIIMS, Rishikesh will not accept duplicate/substandard items or items not matching the samples/prescribed specifications.

6. The AIIMS, Rishikesh reserves the right to accept or reject any tender in full or in part without assigning any reason thereof and giving any compensation. The decision of the AIIMS, Rishikesh in this regard shall be final and binding on the firm.

7. The L1 firm will have to make the contract on Rs.100. (Rupees one hundred only) stamp paper to abide the rate, Terms & condition of the Tender documents. Security deposited of Rs. 50,000/- (Rupees fifty thousand only) has to be deposited while signing the contract. EMD amount Rs.25000/- (Rupees twenty five thousand only) can be adjusted against the security deposit.

8. In case of non-compliance of any terms & conditions by tenderer, AIIMS, Rishikesh will discontinue the contract immediately, by forfeiting the EMD

9. An amount of Rs. 25,000/- (Rupees Twenty Five Thousands only) as Earnest Money Deposit in the form of FD/TD/CD in favour of "All India Institute of Medical Sciences, Rishikesh" payable at any Bank of Rishikesh must be accompanied the Tender letter. The Earnest Money Deposit (EMD) without interest shall be returned to all the bidders after finalization of contract. The EMD of successful firms shall be converted into security deposit and shall be returned after contract period is over. The tender received without the prescribed EMD will not be entertained and cancelled.

10. The successful bidder will have to deposit an amount of Rs. 50,000/- (Rupees fifty thousand only) as Security cum Performance Guarantee within 10 (ten) days with effect from the date of acceptance of the contract (while signing the contract) form of FD/TD/CD/BG from any nationalized Bank duly pledged in favour of "All India Institute of Medical Sciences, Rishikesh". The Security cum Performance Guarantee will be released only after contract period is over. The security cum performance guarantee deposit will be forfeited in case the services of the contractor are unsatisfactory or in case of violation of the terms and condition of the contract.

11. The bidder should have to quote their rate for entire works (cost of blinds and its installation), failing which, the bid will be summarily/ out rightly rejected.

12. The bidder, once applied, will not be allowed to withdraw at any stage. If the bidder wants to withdraw, the entire amount of EMD will be forfeited.

13. Termination of Contract:

Default or failure on the part of contractor in any of the under mentioned cases, including but not limited to the following shall be the basis of taking action under this contract:-

- (i) Failure to execute the work in accordance with the contract.
- (ii) Disobedience of any order of the site engineer.
- (iii) Unsatisfactory work.
- (iv) Abandonment of the work
- (v) Delay in execution of work
- (vi) Death of contractor.
- (vii) Failure to provide sufficient labor, material, equipment machinery etc. required for proper execution of work.

14. Except as otherwise provided under this contract for immediate termination of the contract in the event of disputes which may be arising out of the execution, the matter will be referred to the Deputy Director (Administration). Appeal against the decision of Deputy Director (Administration) will lie to the Director AIIMS Rishikesh and his decision shall be binding upon the parties.

15. The contractor shall at all time agrees to defend & indemnify & keep the institute indemnified against all types of losses, damages, claims including cost of defenses which may arise due to the action/inactions/negligence/misconduct/breach of any terms of this tender by the contractor. All claims regarding indemnity shall survive the termination of contract.

16. The courts at Rishikesh & competent courts of appropriate jurisdiction in Uttarakhand, as the case may be, alone and no other courts will have jurisdiction to try the matter pertaining to this tender.

S.No.	Description of Items
	<p>(A) <u>Metal Part</u></p> <p>(1) Head Rail: Head rail is of 25mm high and 47mm wide extruded High strength aluminium alloy section with minimum wall thickness of 0.9mm. The section is anodized for smooth operations and has the provision of fabric valance matching with louvers fabric.</p> <p>(2) End Control Unit (Reduction Gear Box): End Control unit (reduction gear box) having the reduction ratio of 3.5:1 for a very smooth operation of the blind. This unit consists of a planetary gear in the outer housing, four small transmission gears fitted in the middle assemble and an end receiving gear attached to central sprocket unit.</p> <p>(3) Tilt Rod: It is made of extruded aluminium having three keyways. The tilt rod is fixed in the end control unit and drives the carrier gear mechanism to rotate the louvers. The average diameter is 5.8mm to achieve minimum torsional deflection.</p> <p>(4) Tilt Chain: This is made of 4.5mm plastic beads moulded on 1.5mm thick polyester cord. The pitch of the beads is 6mm. The chain drives the sprocket fixed in the end control unit to rotate the louvers by 180 degrees. The pitch of the chain corresponds to the sprocket in perfect match for trouble free operation.</p> <p>(5) Carrier (Runner): This is moulded component having anti friction additive. It consists of polymer housing with wheels mounted on sides and has a gear and worm mechanism with vertical worm fixed a tongued poly carbonate stem to hold the louvers. The worm and gear mechanism are driven by tilt rod fixed to end control unit to rotate louvers by 180 degrees. The mounted wheels on sides of casing move on rails of head rail section for resistance free stacking of louvers.</p> <p>(6) Spacer: This is made of molded High Polymer ABS, having anti friction additive. It maintains proper spacing of the runners and ensures overlapping of louvers for perfect light control (100 mm).</p> <p>(7) Installation Bracket: This is made of galvanized steel "L" bracket of thickness 3mm, which is fitted with pressure clip made of spring steel to hold the head-rail.</p> <p>(8) Cord Weight: This is made of ABS material hollow casing with a steel weight inside.</p> <p>(9) Cord: It is 2.2 mm in diameter, Nylon braided high strength cord having maximum abrasion resistance and minimum elongation.</p> <p>(10) Bottom Mechanism(Weight and Chain):</p> <p>(i) The bottom weight is powder coated galvanized steel strip of 1.6mm thickness.</p> <p>(ii) Bottom weight is fixed with U-type of clips attached at equal distance on cord having 0.8mm dia. With moulded plastic beads on it.</p> <p>(B) <u>Fabric Part</u></p> <p>(i) The Fabric of Blind should be 100% polyester having glazed Acrylic Coating on both sides. The weight of fabric should be more than 400 gm/sq Mtrs and thickness should be more than 0.8mm. The fabric should be available in 4-5 shades & designs.</p> <p>(ii) It shall be of width 100mm and treated With chemicals for dust repellency (Dust Guard Series of Vista, Marvel, Mac or equivalent).</p> <p>(C) <u>Maintenance Clause</u></p> <p>The successful bidder shall provide maintenance of the installation during the guarantee period He shall be responsible to provide the required and qualified manpower to meet the requirements of the maintenances. He shall also be responsible for providing any cleaning materials & tools for this purchase.</p>

**Inviting of sealed Tender for installation of Blinds in the Medical College of AIIMS,
Rishikesh**

FINANCIAL BID

Total cost per Sq Mtr including Installation, warrantee /guarantee and all taxes	Unit price i.e Rate/Sq Mtr Rs.
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- (a) No other charges would be payable by client.
- (b) There would be no increase in rates during the contract period.

In case two or more firms/Suppliers emerge as L1, preference will be given them in following order:-

- (c) Firm/Supplier having outlet in Rishikesh.
- (d) Firm/Supplier who have supplied same type of material to any Govt Organisation.
- (e) Firm/Supplier who have higher turnover in financial year 2014-15 (last year).

Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms & conditions contained herein and undertake myself/ourselves to abide by them.

Place:.....

Date:.....

(Signature of Bidder with seal)

Name:

Seal:

Address :

Phone No (O): Fax No. (O): E-mail:

Sign of Bidder

Firm/Agency should furnish the following information:-

Name of Firm/Contractor/Supplier	
Complete Address & Telephone No.(Both Headquarters & Local address as per point No. 5 (xi) of Term & Condition	Head Office
	Local Office/Outlet
Detail of EMD for Rs. 25,000/- (Rupees twenty five thousand only)	
Whether the firm is a registered firm Yes/No (attached copy of certificate)	
PAN No. (enclose the attested copy of PAN Card)	
VAT No/TIN No (enclose the attested copy of VAT/TIN Certificate)	
Have you supplied same type of material to any Govt Organisation. Yes/No. If yes attach a copy of purchase order.	
Total turnover in financial year 2014-2015 (Last year) attach the attested copy of balance sheet.	