

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)

Cost – Rs.1000/-
Vat - Rs.135/-
Total Cost- Rs.1135/-

**TENDER NOTICE FOR
“PEST & ANIMAL CONTROL SERVICES”
AT AIIMS RISHIKESH
Virbhadr Marg
Date: 27-10-2015**

TENDER NOTICE

The AIIMS, Rishikesh requires services for Pest & Animal Control at AIIMS Rishikesh. The Institute intends to enter into Rate Contract for the period of one year.

2. The Tender documents containing detailed information/terms and conditions for the purpose can either be obtained from the Senior Administrative Officer, AIIMS, Rishikesh from **27-11-2015 to 18-11-2015** between 10.00 AM To 02.00 PM on non-refundable payment of Rs. 1135/- (Rupees one thousand one hundred thirty five only) or can be download from website www.aiimsrishikesh.edu.in. Those who download the tender document from website should enclosed the DD for Rs. 1135/- (Rupees one thousand one hundred thirty five only) (non-refundable) in favor of AIIMS Rishikesh payable at Rishikesh, which shall be of not later from **17/11/2015** along with their technical bid. The bid security of Rs. 1,00000/- (Ruppies one Lakh only) (EMD) should be paid in the form of FD/TD/CD in favour of AIIMS Rishikesh payable at Rishikesh. The tender documents are not transferable.

3. Sealed Tender duly super scribed “Tender for Pest & Animal Control” addressed to the undersigned may be sent by post so as to reach by 3.00 P.M. on or before **18/11/2015** or deposited in the Tender Box installed at the Tender Office. Tender received after stipulated date/time shall not be entertained under any circumstances. The technical bids shall be opened on the same day i.e **18/11/2015 at 03.30 PM** at AIIMS, Rishikesh at Tender Committee Room of AIIMS, Rishikesh in the presence of the tenderers or their representatives who may like to be present.

4. Any future clarification and/or corrigendum(s) shall be communicated through Senior Administrative Officer on the AIIMS, Rishikesh website www.aiimsrishikesh.edu.in.

Senior Administrative office
AIIMS Rishikesh
Ph No.0135-2452915

Sign of Bidder

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)**NOTICE INVITING****For Selection of Pest & Animal Control Service agencies to implement and manage Pest & Animal Control Services at AIIMS Rishikesh****TECHNICAL ELIGIBILITY CRITERIA**

The preliminary evaluation will be done on the following parameters based on proof documents submitted along with the tender and offers from firm not confirming to any of these parameter or not supported by proof documents will be rejected.

S/No	Parameter	Remarks
1.	Turnover of Company	The firm should have an average annual turnover of Rs.25,00,000/- per annum or above in the last 3 years.
2.	Experience of the firm in the field of Pest Control	a) The bidding firm should be in the field of Pest & Animal Control Services for not less than five years. b) The firm should be maintaining Pest & Animal Control Services at minimum one building having an area of ___sqft or more and building should preferably be a Govt/Public Sector undertaking/Super Speciality hospital.
3.	Registration under shops and Establishment act	The firm should be registered itself under the Shops and establishment Act.
4	Assesse of Income Tax registration of Service Tax Act and Tin No.	The firm should have field Income Tax returns during last three Assessment yare i.e 2012-13, 2013-14, 2014-2015 and should have registration for Service Tax & Tin no.
5	Certificate of registration of P.F & ESI Act	If available, submit the same. In case contractor is not having EPF, ESI registration an undertaking is to be submitted on behalf of the contractor that the agency will submit the same within 30 days.
6.	Reference from existing customers	The firm should submit, along with the tender, Certificates about the fact that the Firm is having contract of Pest & Animal Control Services of their existing customers. Firm should furnish details like name, address and telephone numbers of references as per Annexure-D
	License for Pest & Animal Control Services	The firm should have a valid license for providing Pest & Animal Control Services in Hospital & Residential Areas, issued by Competent Authority and not only for selling exhibiting & stocking insecticides.

INSTRUCTIONS FOR FINANCIAL BID:-

- (a) Financial Bid:- Should contain information on the format enclosed with Tender as "Annexure-F (Part –A & B) in separate sealed cover. Submission of the unsealed Bid will be rejected.
- (b) The Tender be clearly filled in ink legibly or type written giving full address of the Tenderer(s) should quote in figure as well as in words, the rates and amount

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tendered by him/them. Cutting if any, unless legibly attested by the Tenderer(s) with their full signature shall invalidate the Tender.

- (c) The Tenderer should take care that the rates are written in words and figure in such a way that interpolation is not possible. No blank space should be left, which would otherwise make the Tender liable for rejection.
- (d) Quoting minimum rate just for acquiring the Tender will not be the only criteria for award of contract. Therefore, Tenderer should carefully assess the work before offering the rates.
- (e) Failure to fulfill any of the conditions given above shall render the Tender liable for rejection.

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)**GENERAL TERMS AND CONDITIONS****1. SUBMISSION OF TENDER DOCUMENTS:-**

Tender for Annual Pest Control Services Contract shall be submitted & separately in two parts:-

- (i) Technical bid in envelope 'A' and (2) Financial Bid (Annexure E-Part A & B) in envelope 'B' Both the parts should be sealed separately, mentioning the name of the Bid. Both the bids must be sealed together in the large envelope C, addressed to "The Director, ALL INDIA INSTITUTE OF MEDICAL SCIENCES, RISHIKESH" mentioning on the top "tender for Annual Pest Control Services Contract.

2. Technical Bid shall be accompanied with statement of affirmation enclosed at **Annexure- 'G'**.
3. The tenderer submitting his tender would be deemed to have considered and accepted all the terms and conditions of Tender. No verbal or written enquiries shall be entertained in respect of acceptance or rejection of the Tender.
4. Any Tender received after the prescribed date and time in the Notice Inviting Tender will be rejected.
5. The tenders shall remain valid for a period of **180 days** from the date of opening of Tender.
6. The incomplete Tender in any respect or not complying with the terms and conditions are liable to be summarily rejected.
7. Bidders are not allowed to submit more than one bid anytime during the tendering process for the same/similar tendered item else all his bids shall be cancelled thereby making him disqualified in addition to the forfeiture of the EMD.
8. Terms and conditions of the contract may be modified with the written consent of the Tenderer by the All Indian Institute of Medical Sciences, Rishikesh (hereinafter referred to as "Institute") as and when necessary without affecting the basic nature of this Tender.
9. The AIIMS Rishikesh reserves the right to accept or reject the tender and or to annul the bidding process at any time prior to award of contract without incurring any liability to the affected bidder or any third party.
10. The Tender must be submitted in prescribed format. The Tender not submitted in prescribed format is liable to be rejected.
11. **EARNEST MONEY (EMD):-**

Earnest money of Rs. 1,00,000/- (Rupees one lakh only) only valid for a period of 6 months shall be paid in the shape of FD/TD/CD in favour of AIIMS Rishikesh payable at Rishikesh be enclosed with Technical Bid of the Tenderer. EMD will be returned to

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unsuccessful bidder after award of contract without any interest. EMD will be returned on acceptance of work order and deposit of Performance Security by the successful bidder.

12. The successful Tenderer shall have to follow all the instructions given to him/them from time to time by the competent authority or person nominated by him.

13. The successful Tenderer shall maintain a register for the routine instructions.

14. The successful Tenderer will furnish the full particulars (Brief resume) of the staff engaged by him for the Pest Control Services at AIIMS Rishikesh within fifteen days from the award of tender.

15. The successful Tenderer shall provide uniform and identity cards to his workers within one month from the date of commencement of work. The worker shall always possess the identity card while at work and produce the same on demand.

16. The successful Tenderer shall be liable to pay compensation for any loss or damage caused to the property of the Institute under the contract.

17. The successful Tenderer shall comply with all instructions/direction/rules and regulations of any statutory authority and discharge all obligations, imposed upon him by the statutory authorities or under any law and shall indemnify the Institute and officers/employees from any claim or consequences/damages for any lapse or non compliance thereof.

18. The successful Tenderer will be responsible for any accident or mishap or death of workers engaged by the Successful Tenderer and any claim made on this account will be paid by the successful Tenderer, who will also indemnify the Institute from any claim in this regards. The safety of the workmen staff of the Institute, patients & another person & material will be the responsibility of the contract. He is expected to take such safety measures as are normally required to be taken for execution of this type of work.

19. The successful Tenderer and his worker shall abide by the rules and regulations of the Institute as well as directions/instructions issued by the Director of Institute or on his behalf by the authorities from time to time and violation of which may result in cancellation of the contract.

20. In the event of infringement of any law by any of the workers engaged by the successful Tenderer, Tenderer shall be under obligation to change the worker immediately on the instruction of the Institute authorities.

21. The workers of the successful Tenderer shall not be treated as employees of institute in any case and successful Tenderer will be solely responsible for their affairs and will be under obligation to comply with the statutory obligation under labour and other laws. These workers will have no claim what so ever, to be treated as employees of the Institute.

22. The successful Tenderer will have to abide by the Minimum Wages Act 1948 (as per Central Govt.) and other statutory Labour laws, rules and regulation as applicable in the Govt. Any liability arising on the Institute as principal employer shall be deducted from the bills of the

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successful Tenderer and the full amount shall be recovered from the security money and subsequent monthly bills of the successful Tenderer who is awarded the contract.

23. All necessary requirements under the Explosive Act, 1984, Explosive substances Act, 1908 and Drugs (Control) Act, 1950 for the performance of the contract if required will have to be arranged by the successful Tenderer. The institute in no way will be responsible for any violation of these acts in case the Tenderer has the required certificate, under the provision of said Acts he may enclose the copy of the same with the Tender.

24. The Tenderer are suggested to carefully go through the terms and conditions of the document before offering his/their rates. The Tenderer is also advised to take a round of the the whole campus during working hours to know existing setup.

25. The successful tenderer will have to take over the entire Pest & Animal Control Services at AIIMS Rishikesh.

26. **PERIOD OF CONTRACT:-**

The contract will be awarded for period of 1 (One) year from the date of execution of agreement. However, initially the contract shall be for a period of one year and renewed further on yearly basis subject to satisfactory performance report and recommendation for the same from the Senior Administrative Officer and approval of the recommendation by the Director of the Institute on the written request of the contractor three months before the expiry of the contract. The satisfaction of the institute in this regard shall be final.

The successful Tenderer will have to continue the work even after the completion of contract till the time new arrangement is made by the Institute.

27. **PLACE:-**

The place of Pest & Animal Control Services is the whole campus of AIIMS Rishikesh.

28. **SECURITY DEPOSIT:-**

The successful tenderer will have to deposit a Performance Security Deposit of 10% of total annual cost of the work by way of BG/FD/TD/CD in favour of AIIMS Rishikesh payable at Rishikesh as per the prescribed format attached with this tender payable at Rishikesh valid for 60 days beyond the expiry period of contract.

29. Failure of contractor to comply with the requirement of contract shall institute sufficient grounds for the annulment of award of work & forfeiture of EMD. Further if the contractor fails to fulfill the contractual obligations during the contract period in such event AIIMS Rishikesh may get the work done at the risk and cost of the contractor and Performance Security will be forfeited.

30. **PAYMENT:-**

(a) Contractor will submit monthly bills duly supported with necessary checklist , log sheet , material bill/voucher etc. along with proof of payment of wages & deposit of EPF

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ESI, service tax etc. AIIMS Rishikesh will make payment to the contractor within 30 days after receipt of bills subject to deduction of applicable taxes /TDS/any amount due as per the terms of this tender. It may be noted that payment to the contractor will be released after confirmation as to disbursement of wages to the manpower deployed by him.

(b) If the instructions given by the Institute pertaining to work are not complied by the contractor or if the contractor fails to control pest/rodant/termite/animals and do not render the service as per contract, in such event, AIIMS Rishikesh will make suitable deduction from the contractor's bill in addition to other action, including but not limited to termination of the contract as provided in this tender.

(c) In case of short deployment of manpower as given in the contract, Institute will make suitable/proportionate deduction from the bills.

(d) Payment will only be released after the satisfaction report based on quality and quantity of pest control received from the user department where the pest control will be done.

31. MANPOWER:-

The firm shall keep a minimum team of 5 (Five) person including 1 (One) Supervisor of Pest & Animal Control Workers. They should have 5 years experience in the field of Pest & Animal Control Services. The firm should also submit the list of five number manpowers as documentary evidence before start of the work.

The agency shall make arrangement for providing manpower as an when required will perform duty s per the direction/instruction/order laid down by the Senior Administrative Officer, AIIMS Rishikesh.

Total Manpower required for Pest & Animal Control Services are as mentioned below:-

For sub – head –I (5 Persons)

S/No	Manpower	Qty	Duty Hourse
1	Supervisor	01 No	Visit weekly once or as required for checkup the Pest Control measures at AIIMS Rishikesh
2	Pest & Animal Control Workers	4 Nos	Daily as per the requirement and availability of area.

32(1) The contractor shall ensure that the staff engaged to perform pest control services should be competent & trained in addition to having the prescribed qualification, if any, under the applicable law & rules thereof.

32(2) If at any point of time it is found that person deployed by the contractor is not trained & experienced in providing the pest control service, suitable action shall be taken against the contractor including imposition of penalty as deemed fit.

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32(3) No additional payment shall be made if more staff needed at site for completing the urgent work under contract.

32(4) Persons handling insecticides shall be adequately protected with appropriate clothing. For preventing inhalation of toxic gases or chemicals the workers shall use respirators or gas masks suitable for the purpose and use all safety measures.

33. PENALTY:-

Penalty will be imposed at the following rates for absence of Contractor's minimum nos of workers.

- (a) Absence of worker @ 100/- per day.
- (b) In the event of repetitive failures in attending to routine/call basis the contract may be terminated followed by forfeiture of Bank Guarantee.

Further in case of complaints, penalty as below will be imposed.

In minor complaints – If the firm does not attend within 24 hrs of the lodging of complaint, a penalty of Rs. 200/- per day will be imposed till the defect is rectified.

In major complaints – If the firm does not attend within 48 hrs of the lodging of complaint, a penalty of Rs. 500/- per day will be imposed till the defect is rectified.

34. The contractor shall be responsible for proper maintenance of decorum, punctuality, discipline and work output. The person so deployed by him should be in a proper neat & clean uniform. Providing of uniform equipment and required chemicals to the staff shall be the responsibility of the contractor. If the staff are not present in uniform a penalty @Rs. 100/day per person will be levied & deducted from the bill.

35. STAMP DUTY:-

Stamp duty leviable on agreement to be executed between the Institute and Successful Tenderer shall be borne by the successful Tenderer.

36. NOTICE PERIOD FOR ABANDONMENT OF CONTRACT:-

Either party shall be entitled to abandon the contract after serving one month notice in writing to the other party regarding abandonment of contract. However, the successful Tenderer who is handling the contract shall have to continue the work more diligently even after expiry of the notice period of one month or till an alternative arrangement is made by the Institute whichever is later. No compensation of claim in the event of such abandonment shall be admissible to the successful Tenderer.

37. TERMINATION OF AGREEMENT:-

The Institute shall be at liberty to terminate the contract by giving 30 days clear notice including but not limited to gross misconduct or without assigning any reasons whatsoever. The tenderer may also terminate this contract by giving 30 days clear notice. The loss thus caused

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to the Institute as a result of re-tendering shall be borne by the contractor. Moreover the tenderer will not be entitled for any compensation whatsoever in respect of such termination.

38. The contractor shall at all time agrees to defend & indemnify & keep the institute indemnified against all types of losses, damages, claims including cost of defenses which may arise due to the action/inactions/negligence/misconduct/breach of any terms of this tender by the contractor. All claims regarding indemnity shall survive the termination of contract.

39. Except as otherwise provided under this contract for immediate termination of the contract in the event of disputes which may be arising out of the execution, the matter will be referred to the Deputy Director (Administration). Appeal against the decision of Deputy Director (Administration) will lie to the Director AIIMS Rishikesh and his decision shall be binding upon the parties.

40. In case of insolvency/non compliance/breach of any terms & conditions of this tender by the contractor, AIIMS Rishikesh may discontinue the contract with immediate effect. This may invoke forfeiture of security deposit in addition to blacklisting, recovery of cost of re0tendering and to takking all legal actions including but not limited to the claims for costs/damages/losses etc that AIIMS Rishikesh may incur due to actions/inactions of the vendor, causing premature termination.

41. The courts at Rishikesh & competent courts of appropriate jurisdiction in Uttarakhand, as the case may be, alone and no other courts will have jurisdiction to try the matter pertaining to this tender.

SCOPE OF WORK**To execute the integrated pest & animal control measures at AIIMS RISHIKESH**

- i) The integrated pest control measures taken care of at your end shall be such that the entire campus of AIIMS Rishikesh shall be free from any kind of termites, arthropods and other nuisance creating insects and small animals.
- ii) The integrated pest control measures taken care of at your end shall be such that the AIIMS Rishikesh shall be free from arthropods and insects like cockroaches, bedbugs, spiders, silver-fish, houseflies, mosquitoes, rodents and snakes.
- iii) **AIIMS Rishikesh is in close proximity of Rajaji National Park, Uttarakhand hence small animals like monkeys, reptiles like snakes cobras are often sited inside the campus. The tender includes control of these as per rules of animal protection laws. And is required to contact concerned authorities for their careful handling as per the law.**
- iv) **AIIMS Rishikesh has many multistory buildings in the campus and which are favorite locations for bee-hives and wasp-hives. Control of wasp menace and bee menace in whole of the campus must be included in the tender.**
- v) **AIIMS Rishikesh has the menace of stray dogs and puppies in the campus. The agency must look after this problem in collaboration with appropriate civic authorities.**
- vi) **AIIMS Rishikesh buildings have large areas of false ceiling in many areas. Rodents hiding in the false ceiling of all areas including operation theatre must be effectively controlled by the agency.**
- vii) Mite proofing of all buildings and wooden fixtures.
- viii) Other routine components of pest control to be included (Mousquito, houseflies, fogging etc.)
- ix) Human safety during use of insecticides should be ensured.
- x) The environment required in AIIMS Rishikesh at para (i) & (ii) above shall be strictly adhered from your end. All the necessary pest control measures/inputs required for the same are included in the total contract price.
- xi) Any other intergrated pest control measures which is not specified but implied to this contract.
- xii) The AIIMS Rishikesh through its Senior Administrative Officer reserves to itself the

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right of altering the specifications of works of adding to or omitting any items of work or of having portions of the same carried out departmentally or otherwise and such alterations and variations shall not violate this agreement. The work shall be carried out as per the instructions & to the satisfaction of office in charge of respective building/section.

For execution of the above works, the agency shall follow the specific requirements mentioned as under:-

- (a) Agency shall make arrangements of providing contract labour as and when required who will perform their duties as per the directions instruction/orders laid down by AIIMS Rishikesh.
- (b) Within 24 hours of receiving the requisition from the AIIMS Rishikesh, the agency will provide additional personnel as and when required by the AIIMS Rishikesh within the same rate as specified in the agreement.
- (c) A 24x7 Pest & Animal Control room should be maintained by the bidder which can respond to the complaints in emergency
- (d) All personnel will be interviewed and screened by the authorized representative of the AIIMS Rishikesh and after his approval only the personnel will be deployed on duty.
- (e) Agency shall not increase or decrease the total number of personnel without the prior approval of AIIMS Rishikesh authorized representative.
- (f) Any personnel found unfit or indulged into indiscipline act or found medically unfit shall be immediately removed and immediate replacement accordingly shall be made by the agency at the same time at no extra cost.
- (g) Representative of the agency shall meet authorized Officer daily to apprise the position and situation and or to discuss any matter concerning for personnel.
- (h) Contractor ensures that effective and economic pest & animal control measures are implemented and that they are in accordance with the Hospital's patient care services. The service provider shall provide, manage and operate a comprehensive system of pest & animal control management in accordance with the current industrial standards and the provisions of this service level specification. Only the chemicals certified by WHO/Govt. of India will be used. It would be the responsibility of the contractor that pest control operation does not make adverse effect to the environment and on human health. There should not be any danger of poisoning/terrible smell infection which may cause any disease.
- (i) The other integrated measures which are not specified but required shall be part of the scope of work.
- (j) The agency shall be absolutely responsible for the payment of salary, and all other statutory obligations for the workers employed on account of safety/wages,

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bonus, arrears, employment termination benefit, compensation or other claim whatsoever and the AIIMS Rishikesh has no connection in relation to such matters except as otherwise provided under any law.

- (k) In case of any injury sustained by employees of Contractor of whatsoever nature (minor/major) the responsibility of granting compensation, if any, on the count will be that of the contractor.
- (l) The Contractor shall furnish the names, permanent & local addresses and Police Verification report, of the Pest & Animal Control Workers being posted at AIIMS Rishikesh premises along with their latest Photographs.
- (m) In addition to above mention scope of work, the agency will have to provide anti-termite services for which the cost of material consumed for that operation will be reimburse on actual consumption basis after submission of original bill copy of materials. No extra labour charges service charges will be paid to the agency.
- (n) Any damage caused to the building during execution of the work shall be made good by the contractor.

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)**Annexure-B****RESOURCES REQUIREMENT****THE CONTRACTOR HAS TO PROVIDE THE FOLLOWINGS:-**

1. The Contractor have to provide all the manpower, equipment, tools and tackles, their accessories/refills pertaining to Pest & Animal Control Services.
2. The Contractor has to provide supervisory and management support by his own staff to get the maximum output from the Pest & Animal Control service force provided to AIIMS, Rishikesh. Teaching and training for the same has to be done by the Contractor. The man and material needed for the management of the Pest Control Services staff will be the responsibility of the Contractor.
3. Minimum No. of Equipments, tools tackles etc to be maintained by contractor in the AIIMS, Rishikesh.

Following equipments, tools and tackles are minimum and mandatory to be provided to the Past & Animal Control staff by the Contractor. Number can be increased as per requirement but payment will only be done as per Financial Bid.

S.N	Description	Number required (Mandatory)	Penalty charges per week in case of non availability of equipments/tools (in Rs.)
1	Hand Sprayer Pump	05 Nos.	100/-
2	Napsack Sprayer Pump	02 Nos.	100/-
3	Fogging Machine (Big Size)	01 No.	200/-
4	Fogging Machine (Small Size)	01 No.	150/-
5	Gum boots	04 Nos.	50/-
6	Hammer Drill Machine	01 Nos	50/-
7	Mouse Catcher	As per requirement	25/-
8	Safety Goggles	As per requirement	25/-
9	Mask	As per requirement	25/-
10	Hand Gloves	As per requirement	25/-
11	Caps	As per requirement	25/-

Uniforms of Pest & Animal Control staff, I-Cards, Gloves, Dusters, Mask, Safety Gear etc. to be provided by the contractor as per requirement.

4. MAN POWER REQUIREMENT:

S.NO	Manpower Description	Number
1	Trained Pest & Animal Control Staff in Uniform and I-Card	05 Pest Control Manpower including Supervisor

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Penalties: The penalties will be imposed on violation of terms and conditions of agreement as per the list given below:-

S.N	Description	Penalty
1	If the required workers are less than the minimum required	@ Rs.200/- per worker/day
2	Staff not in Uniform/Without I-card	@ Rs.100/- per worker/day
3	Misbehavior by the Pest Control Worker to AIIMS, Rishikesh Employee or patient/ Patient relative/Visitors	@ Rs.500/- per incident
4	Recurring of irregularities given at Sr. NO 1 to3	Double the penalties amount mentioned in ?Sr. No 1 to 3

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Annexure-CB. DETAILS OF STAFF AVAILABLE WITH THE AGENCY

S/No	Name	Employee Code	Qualification	ESI No	PF No	Experience in Pest & Animal Control (Year)

The above format may be used to provide employees details

Signature of Authorised Person

Date:

Full Name:

Place:

Company's seal:S

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Annexure-DC. DETAILS OF THE WORK EXPERIENCE

S/No	Name and address of the Organisation, Name, Designation and Contract Telephone/Fax No of the Officer concerned	Details regarding the contract including total manpower deployed for Pest & Animal Control Services	Value of contract (Rs.)	Duration of	
				From	To
				Dd/mm/yy	Dd/mm/yy
A					
B					
C					
	Additional information, in any				

The above format may be used to provide requisite details

Signature of Authorised Person

Date:

Full Name:

Place:

Company's seal:S

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1. I, _____ .Son/Daughter of Shri _____
_____.Proprietor/Partner/Director/ Authorised Signatory of
_____ am competent to sign this declaration and execute
this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

3. The information/documents furnished along with the above applicable are true and authentic to the best of my knowledge and belief. I/we, am /are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage liabilities towards prosecution under appropriate law.

Signature of Authorised Person

Date: Full Name:

Place: Company's seal:S

N.B : The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Technical Tender.

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Annexure-F**FINANCIAL BID FOR PEST & ANIMAL CONTROL SERVICES AT AIIMS RISHIKESH****(PART-A)**

Name of the tendere:.....

I. RATE OFFERED FOR PEST CONTROL CONSUMABLES

S/No	Items with standard pack	Account unit	Qty for One Year	Make/Manufactrer of superior quality	Rate offered by agency including VAT
1.	FIPRONIL GEL (10 gm)	Per Pack			
2.	CPP Chlorpyriphos 20 EC	Ltr			
3.	CPP Chlorpyriphos TC 50 EC	Ltr			
4.	Cypermethrin 10% Ec (5 ltr)	Per Pack			
5.	Delta methrin 2.50 (1 kg) (for indoor spray)	Kg			
6.	Alpha Cypermethrin 10% (1 kg)	Kg			
7	Dichlovros 76% (5 Ltr)	Per Pack			
8	Zine Phosphide (100 gm)	Per Pack			
9	Baytex (1 ltr)	Ltr			
10	Kristolite D.P.Powder (25 kg)	Per Pack			
11	Imidacloprid 15% Gel (5 gm)	Per Pack			
12	Phorate 10G (1kg)	Kg			
13	Bromodiolone 0.5% (25 gm)	Per Pack			
14	Rodent glue board	Each			
Total amount of consumables for one year. (In Rs.)					

Total amount of consumables for one month. (In Rs.)

1. The rates quoted by the agencies shall remain constant during the contract period irrespective of market rates fluctuations.
2. The cost of consumables used for Pest & Animal Control Services at AIIMS Rishikesh will be paid to the Contractor on actual consumption basis subject to certification of invoices from concerned AIIMS Rishikesh.

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FINANCIAL BID
(PART-B)

Name of the tendere:.....

I. RATE OFFERED FOR PEST & ANIMAL CONTROL CONSUMABLES

S/No	Description of the Work	No of workers	Type of workers	Amount per person per month	EPF	ESI	Total amount/month
I	Manpower required for Pest Control Services						
A	Provide well experience and technically qualified manpower for Pest Control Services at Hospital	1	Supervisor				
		4	Pest Control Worker				
B	Charges for providing Uniform, I-Card to all the workers & Gum boots, hand gloves, safety Goggles, Masks to whom required as per works allocation/month	4	Pest Control Worker				
	Total amount (in Rs.) = 1 (A+B) per month						
II	Machines, equipment, tools & their consumables charges on monthly basis						
A	Charges for providing & maintaining machines, equipments, tools & tackles, small & big & any other item(s) that may required for fulfillment of contract (refer Annexure-B)/month						
B	Charges for providing all type of Consumables, insecticides, or any other item required to execute the contract per month as per Annexure-E (Part-A) will be paid as per actual.						
	Total amount (in Rs.) = II (A+B) per month						
III	Management/Services Charges						
A	Service charges/management fee which should include : all expenditure providing managerial / administrative services by all means to get work done of Pest Control Services at Institute. This based on total amount of I(A+B) + II (A) in percentage.						
	Total for one month [I(A+B)+II(A+B)+III(A)] (In Rs.)						
	Total for One Year [I(A+B)+II(A+B)+III(A)] (In Rs.)						

All the taxes applicable to execute the contract are under the scope of contractor and shall be included while submitting the financial Bid.

Sign of Bidder

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)

Note: (A) The minimum wages rates of manpower is as per Central Labour rules and shall vary according to the amendments /increments enforcements enforced by Govt. from time to time, however the offered rate /amount of items no. I(B), II(A&B) shall remain constant and will not exceeds in any case from the monthly quoted rates of these items . However amount of II-B will be paid on actual consumption certified by the AIIMS, RISHIKESH'S Official.

(B) The agency will have to provide two sets of uniform per year including I- Card to all the workers & gum boots and hand gloves, safety goggles, masks (to whom required as per work allocation) of good quality , colour code , will be approved by the competent authority of AIIMS , RISHIKESH, The dress includes full trousers, & shirt with full sleeves.

To ensure payment on the basis of current minimum wages applicable (as per the Central Govt.) in the Rishikesh Region to the supervisor & pest control workers deployed at site , the contractor will have to make payments through cheque after opening of individual bank account for the workers deployed at site by the contractors and also forward the copy of the monthly bank statements including PF contributions etc. of the concerned workers at site should also be submitted to this office.

I/we also declare that, I/we will abide by all the rules and regulation of AIIMS, RISHIKESH if awarded the Tender. I/we are also aware that the Director of the Institute reserves his right to cancel our Tender in part or full without assigning any reason, what so ever and for the same I/we will have no right to challenge the same in any court of law.

(Signature of Tenderer)

With seal and stamp

Sign of Bidder

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)**Annexure-G****CHECK LIST OF THE DOCUMENTS TO BE SUBMITTED WITH THE TENDER**

Confirm the enclosure of all the below documents without which tenderer may not be eligible to participate in the tender.

1. Name & Address of the agency with phone number, email, name and telephone/mobile	
2. Name, Address & designation of the authorized person (Sole proprietor/partner /Director) ESI & EPF Registration Certificate Copy.	
3. If available, submit the same. In case contractor is not having EPF, ESI Registration an undertaking is to be submitted on behalf of the contractor that the agency will submit the same within 30 days.	
4. Self attested photocopy of constitution document	
5. Please attach copy of last 3 years' of Income Tax Return	
6. Please attach balance sheet (duly certified by Chartered Accountant) for last three (3) years (Attach copy of annual minimum turnover which should not be less than 25 lakhs duly certified by the Chartered Accountant)	
7. PAN No. (Please attach copy)	
8. VAT/Service Tax Registration Number. (Please attach copy)	
9. Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.	
10. Power of Attorney/authorization for signing the bid documents (Not required in case of sole-proprietorship.)	
11. Please submit a notarised affidavit on Indian Non judicial stamp paper of Rs. 10/- that no case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Please also declare that proprietor/firm has never been black listed by any organization.	
12. Valid License for the Pest Control Services issued from (Govt.) Competent Authority.	
13. Please furnished a notarised affidavit on Indian Non judicial stamp paper of Rs.10/- that they will supply spare parts for next 10 years at reasonable price.	
14. Please submit three performance certificate from your two different Institutes to whom you have provided pest control services in previous 3 years As per Annexure "C"	
15. Please submit the attested copy of the membership details of Indian Pest Control Association or any other similar association.	

Sign of Bidder

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)

16. Details of the FD/TD/CD of bid security (EMD) FD/TD/CD No: Date: Payable at-	Detail of cost of Tender for Rs. 1135/- (if downloaded from website) DD No. Date: Payable at-
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Signature of Authorised Person

Date:

Full Name:

Place:

Company's seal:S

Sign of Bidder

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY/ CMC SECURITY

To

The Senior Administrative Officer
All India Institute of Medical Sciences
Rishikesh,
Virbhadr Marg,
Rishikesh-249201

WHEREAS _____ (Name and address of the supplier) (Hereinafter called "the supplier") has undertaken, in pursuance of contract no _____ dated _____ to supply (description of goods and services) (herein after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of. _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 18 months from the date of contract i.e. ----- (date).

.....
(Signature with date of the authorized officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

Sign of Bidder

Tender Enquiry No. F.No. 24/Pest & Animal Control/ 101 /2015-Rish(Admn)

(Prescribed Notarized Affidavit on Rs.10/- Non-judicial stamp Paper)

I, (name), S/o Mr. (name), aged about (years), R/o (address with relevant Police Station), do hereby undertake and declare that:

- 1) I am having full authority to execute this affidavit for and on behalf of (name & address of the bidding firm) with the capacity of proprietor/partner/director/sole authorized person.
- 2) I have read and understood the contents of the tender document and agree to abide by the terms and conditions of this Tender.
- 3) I shall supply the branded, new and original Items of prescribed specification and related services in conformity with the Tender.
- 4) I have not quoted the price of these items higher than previously supplied to any government Institute/ Organization / reputed private organization or DGS&D rate in last one year.
- 5) I also undertake that no fact about the entity (as represented by me here) as to its blacklisting or ever having any criminal proceedings have been concealed for the purpose of this Tender.
- 6) Further, I hereby undertake to fully indemnify AIIMS, Rishikesh and keep it indemnified for any direct/indirect implication/s arising out of my non-compliance with the above declaration.

I solemnly declare that all information provided above are true and correct. In case any relevant information is found to be false/incomplete or concealed, the AIIMS, Rishikesh shall be entitled to take such actions as it may deem fit.

Date:
Place:

Deponent
Name & Address:

Witness to the signature:
Name & Address:

Sign of Bidder