

Invitation of Quotation

For
Consumable & Non-Consumable
At

All India Institute of Medical Sciences, Rishikesh

Issue Date : 16 July 2018,
Inquiry No. : F.No.32/539/2018(RIS)
Last Date of Submission : 23 July, 2018 at 05:00 PM.



All India Institute of Medical Sciences, Rishikesh
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Invitation of Quotation for Dept. of Neonatology

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Rishikesh for supply of Items for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 23.07.2018, 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

" QUOTATION For Department of Neonatology FILE NO. 32/539/2018(RIS) DUE ON 23.07.2018, 05.00 PM"

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- C) Rates must be quoted as per the format specified Taxes extra if any must be written separately. The limit of file is under 2.5 Lakh.
- D) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- E) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- F) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
L1 will be decided on individual item basis.
- G) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- H) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - Firm shall be registered with the Government of Uttarakhand/Central Govt.
 - **The firm shall have valid GST and IT PAN.**
 - **The firm should not be black listed by any Govt. Agency/Dept.**
- I) Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

- J) The supplier may be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.
- K) **Delivery Period** – 15 days from issuing purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be made only after satisfactorily delivery, commissioning and inspection of material by the AIIMS Rishikesh.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the Supplier and any other department of AIIMS Rishikesh with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIMS Rishikesh whose decision will be final and binding upon the Supplier.
- O) AIIMS, Rishikesh reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Rishikesh will be final in this regard.
- P) AIIMS, Rishikesh reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Rishikesh will be final in this regard.

Administrative Officer

Encl.: Annexure 1 (Format of Price Bid)

[On the letterhead of firm]

ANNEXURE - I
PRICE BIDFORM

To,
Administrative Officer, AIIMS,
Rishikesh.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR Neonatology AGAINST THE INQUIRY NO. FILE NO. 32/539/2018(RIS)" DUE ON 23.07.2018, 05.00 PM for Supply of following items at AIIMS Rishikesh".
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

S. No	Items	Make	Qty.	GST	Unit Price	Total Price
1.	Electronic (Digital) Weighing Scale (Seca 727)		01			

Date _____
Place _____

Signature of Authorized Person) :- _____
(Name) _____
Name of Firm/Company/Agency _____
Phone No. _____
Email: _____

Item: Electronic (digital) weighing scale (Seca 727)

Specifications

1. Electronic weighing scale to measure weight of infants
2. Measuring range 0 to 10 kg
3. Sturdy machine with stable bassinet
4. Bassinet should be of curved surface to prevent fall of baby
5. Bassinet should be made up of acrylic material with smooth surface/finishing allowing easy cleaning/disinfection
6. Size of the bassinet should be big to accommodate a 10-kg infant

7. Sensitivity of the weighing scale should be 1 g
8. Functions should be Tare and Auto-hold
9. LED display should be large enough to be visible from a distance of 4-6 feet
10. Automatically switches off after 5-10 minutes of non-use
11. Auto-calibration with each switch-on
12. Quick reading time (max 5 seconds)
13. Zero weighing adjustment
14. Facility to freeze reading feature
15. All vital parts made of rust proof materials
16. Horizontal levelling with height adjustable feet
17. Runs on mains: 220-240V as well on dry cells
18. Should have inbuilt battery
19. Should be provided with Power adapter with cable
20. The equipment should be certified by USFDA or equivalent National Certifying Authority
21. Company should ensure the supply of consumables and accessories for the period of warranty and CMC.
22. Items covered under CMC: Prices of consumables and accessories should be quoted separately in the financial bid for the entire period of warranty and CMC. Company should ensure the supply of consumables and accessories for the period of warranty and CMC.
23. Documentation
 - User/Technical/Maintenance manuals to be supplied in English
 - Certificate of calibration and inspection from factory
24. Comprehensive warranty for at least 5 years with at least 3-monthly visits for routine checking and in between whenever called for troubleshooting.
25. General requirement for Electrical safety of Medical Equipment
26. Should have local service facility
27. The service provider should have the necessary equipment's recommended by the manufacturer for installation and to carry out preventive maintenance test as per guidelines provided in the service/maintenance manual.

[Handwritten signatures]