

Invitation of Quotation
for
Procurement of Carpentry items
At
All India Institute of Medical Science, Rishikesh

Issue Date : 08 February, 2018
Inquiry No. : AIIMS/ESM/(C)/2015-16/03
Last Date of Submission : 15 February, 2018 at 2:30 PM



All India Institute of Medical Sciences, Rishikesh

Virbhadrā Road, Rishikesh, Uttarakhand-249201.

Telephone: 0135-2462986, email: engg.aiims.rishikesh@gmail.com

www.aiimsrishikesh.edu.in

Invitation of Quotation for Carpentry items for General maintenance work at AIIMS Rishikesh

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Rishikesh for procurement of Carpentry items for General maintenance as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 15.02.2018, 02.30 PM. The Envelope containing the quotation would please be sealed and super scribed as under: -

“QUOTATION FOR PROCUREMENT OF CARPENTRY ITEMS FOR GENERAL MAINTENANCE AGAINST INQUIRY FILE NO.: AIIMS/ESM/©/2015-16/03, DUE ON 15.02.2018, 02.30 PM”

1. Terms & Conditions: -

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- C) Rates must be quoted as per the format specified Taxes extra if any must be written separately.
- D) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- E) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- F) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.

L1 will be decided on individual item basis.

- G) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- H) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - Firm shall be registered with the Government of Uttarakhand /Central Government.
 - The firm shall have valid GST Registration.
 - **The firm should not be black listed by any Govt. Agency/Dept.**
- I) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- J) The supplier may be asked to submit a sample of the product(s), which will be evaluated By a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.
- K) **Period of Supply** – 15 days from issuing Purchase order.

- L) **Liquidated Damage:** - If the contractor fails to supply order within 15 days after purchase order or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total P.O. value shall be levied subject to maximum of 10% of the total purchase order value.
- M) **Payment Terms:** Payment will be made only after satisfactorily delivery, commissioning and inspection of material by the AIIMS Rishikesh.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the Supplier and any other department of AIIMS Rishikesh with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Rishikesh whose decision will be final and binding upon the Supplier.
- O) AIIMS, Rishikesh reserves the right to increase or decrease quantity and / or amount of items. Decision of Quantity of material in the AIIMS, Rishikesh will be final in this regard.
- P) Quotation must be submitted in the following Addresses.
Engineering LPC, Engineering Office
AIIMS Rishikesh
- Q) AIIMS, Rishikesh reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Rishikesh will be final in this regard.
- R) After finalization of Purchase order, sample will be provided by AIIMS Rishikesh.

Executive Engineer

Encl.: Annexure 1 (Format of Pric

GST No :-

[On the letterhead of firm]

ANNEXURE-1
PRICE
BIDFORM

To,

Executive Engineer

AIIMS, Rishikesh

Dear Sir,

1. I/Wesubmitted the quotation for Enquiry No. “**QUOTATION FOR PROCUREMENT OF CARPENTRY ITEMS FOR GENERAL MAINTENANCE AGAINST INQUIRY FILE NO.: AIIMS/ESM/(C)/2015-16/03, DUE ON 15.02.2018, 02.30 PM**” for procurement of following items at AIIMS Rishikesh.
2. I/We thoroughly examined, understood and accept terms and conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.
4. Warranty/guarantee period of the following items is _____ YEARS.
F.O.R. at AIIMS, Rishikesh for above mention items.

Srl No.	Items	Unit	Make	Quantity	Rate Per Unit	Amount
1	Al- Drop 10’’ Aluminum	Nos.	Classic/Globe	70		
2	Tower bolt 8’’ Aluminum	Nos.	Classic/Globe	60		
3	Door Handle 6’’ Aluminum (D Type)	Nos.	Classic/Globe	200		
4	Particle board (12 mm)	Sqm	Superior Quality	20		
5	Aluminum Door Lock (Section Lock)	Nos.	Harrison/Godrej	50		
6	Aluminum hinges(4’’)	Nos.	Superior Quality	20		
7	Door pivot	Nos.	Superior Quality	20		
8	Floor spring 9’’	Nos.	Hardwyn/Ozone	40		
9	Window Glass (5mm)	Sqm	Superior Quality	30		
10	Glass putty	kg	Superior Quality	25		
11	Aluminum Beading	Mtr.	Superior Quality	100		
12	Square Drive Socket Set (Min 22pcs)	Nos.	Taparia/Groz/Force	02		

Place _____

Date _____

(Signature of authorized person): - _____

(Name): - _____

Name of firm/company/agency: - _____

Phone No.: -- _____

Email: - _____