

Invitation of Quotation

For

Coffee Corner

At

All India Institute of Medical Sciences, Rishikesh

Issue Date : 21 February 2018
Inquiry No. : F.No. 11/08/2018/Store-I(AIIMS-RIS)
Last Date of Submission : 15 March 2018 at 05:00 PM.



All India Institute of Medical Sciences, Rishikesh

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Invitation of Quotation for Coffee Corner at AIIMS Rishikesh

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Rishikesh for stabilizing of Coffee Corner in this Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 15.03.2018, 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

”QUOTATION FOR COFFEE CORNER AGAINST INQUIRY FILE NO. 11/08/2018/Store-I(AIIMS-RIS)” DUE ON 15.03.2018, 05.00 PM”.

1. Terms & Conditions: -

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- C) Rates must be quoted as per the format specified Taxes extra if any must be written separately.
- D) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- E) The rates quoted must be valid for one year from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- F) Becoming H1 will not be the criteria for awarding of work order unless the rates are reasonable & justified.
1. H1 will be decided on monthly rent basis.
2. Taxes will be collected extra as per actual.
- G) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Uttarakhand /Central Government.
- The firm shall have valid VAT/ Sales Tax/GST No. and IT PAN.
- **The firm should not be black listed by any Govt. Agency/Dept.**
- H) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- I) The service provider may be asked to submit a sample of the product(s), which will be evaluated by

a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.

- J) **Work Start Period** – 30 days from issuing work order.
- K) Institute will provide water supply, electricity and drainage system only. Bill of electricity will be collect as per actual.
- L) **Rent Payment Terms:** Monthly rent should be submit by service provider in advance of each month before 7th day of month. Three month advance rent will be collected in advance.
- M) **Disputes:** -In the event of any dispute or disagreement arising between the Supplier and any other department of AIIMS Rishikesh with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Rishikesh whose decision will be final and binding upon the Supplier.
- N) AIIMS, Rishikesh reserves the right to cancellation the contract after one month notice.
- O) Quotation must be submitted in the following Addresses.
Admin LPC, Store-I
AIIMS Rishikesh
- P) AIIMS, Rishikesh reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Rishikesh will be final in this regard.
- Q) List of Items- (Annexure – I)
Proposed rates for the hot & cold beverages, Maggi range & other items as per the coffee corner rate list are as follows: -

S.No	Name of items	Rates	Special Rates for AIIMS Rishikesh
110 ml Hot Beverage			
1	Classic Coffee	Rs. 12/-	Rs. 10/-
2	Classic Americano	Rs. 15/-	Rs. 10/-
3	Classic Capacino	Rs. 20/-	Rs.15/-
4	Classic Lattee	Rs. 20/-	Rs. 15/-
5	Classic Mocochino	Rs. 20/-	Rs. 15/-
110ml Fine Teas			
6	Tea (with Tea bag)	Rs. 10/-	Rs.8/-
7	Tea Cardamom	Rs. 10/-	Rs.8/-
8	Ginger Tea/Green Tea/Lemon Honey	Rs. 15/-	Rs. 10/-
9	Hot Lemon Tea	Rs. 10/-	Rs.9/-
110ml Hot Favorites			
10	Hot Choco Almond	Rs. 20/-	Rs. 20/-
11	Maggi Soup Tomato	Rs. 15/-	Rs. 10/-

220ml Cold Refresher (Regular)			
12	Tea Iced Tea Lemon	Rs. 22/-	Rs. 20/-
13	Café Frappe	Rs. 30/-	Rs. 25/-
14	Quik Chocolate Shake	Rs. 30/-	Rs.25/-
Eatables			
15	Maggi Noddles-Masala	Rs. 25/-	Rs. 20/-
16	Maggi Noddles – Veg. Atta/Oats/Flavou	Rs. 35/-	Rs.30/-
17	Maggi Noddles – Peri Peri/Pepper/Green Chilli	Rs. 35/-	Rs.30/-
18	Maggi Pazzata - Masala	Rs. 45/-	Rs. 40/-
19	Maggi Pazzata Cheese/Tomato/Mashrume	Rs. 50/-	Rs.45/-
20	Maggi Cuppa Mania/Chilli/Masala	On MRP	-
21	Chill Latte/Intensecage/Hsaelnut	On MRP	-
22	Latte Express Cuphot	On MRP	-
23	Mineral Water	On MRP	-
24	Chocolates and confectionary	On MRP	-
25	Veg Sandwich	Rs. 20/-	Rs.15/-
26	Veg Burger	Rs. 30/-	Rs. 20/-
27	Patties Veg	Rs. 12/-	Rs. 10/-
28	Grill Sandwich	Rs. 30/-	Rs. 25/-
29	Pizza (Quarter)	Rs. 50/-	Rs. 40/-

- If bidder wants to reduce rates, he/she can do, however no increase in rate will be allowed.

Administrative Officer

Encl.: Annexure 1 (Format of Price Bid)

[On the letterhead of firm]

ANNEXURE - I

PRICE

BIDFORM

To,

Administrative Officer,
AIIMS, Rishikesh.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. **“QUOTATION FOR COFFEE CORNER AGAINST THE INQUIRY NO. FILE NO. 11/08/2018/Store-I(AIIMS-RIS)” DUE ON 15.03.2018, 05.00 PM** for stabilize of Coffee Corner at AIIMS Rishikesh”.
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to pay maximum rent at the following rates.

In Figure (In Rs.)	
In Word (In Rs.)	

4. GST or other Taxes will be paid to AIIMS Rishikesh as per actual.
5. Highest rent offered by the bidder will be considered H-1 bidder.
6. In case more than one bidder qualifier for H-1, the tender will be awarded to the bidder who have greater turnover.
7. The bidders are required to quote rent for the designated area. **Note:** After due evaluation of the bid(s) Institute will award the contract to the highest evaluated responsive tenderer. However, the successful bidder has to supply the items on the rates as mentioned in the Annexure II.
8. **Declaration by the Bidders:** This is certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ ourselves to abide by them.

Date _____

Place _____

(Signature of Authorized Person) _____

(Name) _____

Name of Firm/Company/Agency _____

Phone No. _____

Email: _____