

Tender for Entering into Rate Contract for
Supplying Hospital Furniture
At
All India Institute of Medical Sciences,
Rishikesh



Date & Time of Pre bid meeting	-	25-06-2014 at 03.00 PM
Last Date & time of submission of bid	-	07-07-2014 at 03.00 PM
Date & time of Opening of bid	-	07-07-2014 at 03.00 PM

All India Institute of Medical Sciences, Rishikesh
Virbhadr Marg, Rishikesh-249201, Uttarakhand,
Telefax 0135-2452915

Email : tenderaiimsrishikesh@gmail.com
Web-site : www.aiimsrishikesh.edu.in

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Chapter I- Instruction to bidders

Notice Inviting Tender for Entering into Rate Contract for Supplying Hospital Furniture

All India Institute of Medical Sciences, Rishikesh, Uttarakhand, an apex healthcare institute being established by Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Annual Rate Contract for supply & installation of the Hospital Furniture at the institute. You are requested to quote your best offer along with the complete detail of specifications, terms & conditions. These items are generally purchased as per requirement from time to time.

2. The Tender documents containing detailed information/terms and conditions for the purpose can either be obtained from the Administrative Officer, AIIMS, Rishikesh from **17-06-2014 to 06-07-2014** between 10.00 AM To 02.00 PM on non-refundable payment of Rs. 2270/- (Rupees Two Thousand Two Hundred Seventy only) or can be download from website www.aiimsrishikesh.edu.in. Those who download the tender document from website should enclosed the DD for Rs. 2270/- (Rupees Two Thousand Two Hundred Seventy Only) (non-refundable) in favor of AIIMS Rishikesh payable at Rishikesh, which shall be of not later from **06-07-2014** along with their bid. The bid security of Rs. 1,00,000/- (Rupees One Lac Only) (EMD) should be paid in the form of FD/BG/TD/CD in favour of AIIMS Rishikesh payable at Rishikesh. The tender documents are not transferable.

3. The pre bid conference would be held on **25-06-2014 at 03.00 PM** in the Tender Opening Room, AIIMS, Rishikesh. All firms representative who are attending the pre bid meeting, shall produce an authorisation letter from their firm on the firm's letter head. They are required to put their query in writing before the committee.

4. Sealed Tender duly super scribed "Tender for Hospital Furniture" addressed to the undersigned may be sent by post so as to reach by 3.00 P.M. on or before **07-07-2014** or deposited in the Tender Box installed at Tender Office of AIIMS, Rishikesh not later than 3.00 P.M. of **07-07-2014** . Tender received after stipulated date/time shall not be entertained under any circumstances. The Tender will be opened on the same day at 03.00 P.M. at Tender Office of AIIMS, Rishikesh in the presence of the tenderers or their representatives who may like to be present.

5. Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Rishikesh website www.aiimsrishikesh.edu.in.

Administrative office
Tel No. 0135-2452915.

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Chapter-II- Conditions of Contract

General Terms and Conditions

Subject: - Notice Inviting Tender for entering in to Rate Contract for Supplying Hospital Furniture for All India Institute of Medical Sciences, Rishikesh

1. Earnest Money :

Earnest money by means of a BG/FD/TD/CD of Rs 1,00,000/- (Rupees One Lac only) in favour of AIIMS Rishikesh, payable at Rishikesh may be enclosed with the quotation (Technical Bid). It is also clarified that the quotations received without earnest money will be summarily rejected.

- a) No request for transfer of any pervious deposit of earnest money or security deposit or payment of any pending bill held by the ministry in respect of any previous work will be entertained.
- b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- c) Tenders without Earnest Money or Tender cost will be summarily rejected.
- d) No claim shall lie against the AIIMS in respect of erosion in the value or interest on the amount of EMD.

2. Preparation and Submission of Tender :

The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers "**Technical Bid for Tender for Supply of Fur-niture**" and "**Financial Bid for Tender for Supply of Furniture**". Both Sealed Envelopes should be kept in a main/ bigger envelope superscribed as "**Tender for Supply of Furniture**"

3. Signing of Tender :

The individual signing the tender or other documents connected with contract must specify whether he sign as:

- (a) A sole proprietor of the concern or constituted attorney of such sole proprietor ;
- (b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by

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virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.

(c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

(1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(2) In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.

(3) A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Rishikesh may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

(4) **The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn.** NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.

4. Opening of Tender:

The tenderer is at liberty to present either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.

Financial bids will be open to only those bidders who submitted their sample by or before 07-07-2014 at 03.00 PM whose sample is passed by a technical committee after technical evaluation.

5. Validity of the bids:

The bids shall be valid for a period of one year day from the date of award of work.

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6. Right of acceptance:

AIIMS, Rishikesh reserve the right to accept or reject any or all tenders /quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender.

Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation or any tender.

7. Communication of Acceptance / Right of Acceptance :

AIIMS, Rishikesh, reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass the work prejudice the contractor's quotation.

8. Performance Security :

The successful tenderer will be required to furnish a Performance Security Deposit of 10% of tender amount in the form of BG/FD/TD/CD from any Nationalized/Schedule Bank duly pledged in the name of the All India Institute of Medical Sciences, Rishikesh, payable at Rishikesh.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract.

Performance Security shall be submitted in the form of BG/FD/TD/CD issued by a nationalised/scheduled Bank and the Performa provided with the tender document. Performance Security will be discharged after completion of contractor's performance obligations (including Comprehensive maintenance contract period) under the contract.

9. Delivery & Installation :

The Furniture shall be delivered within 30 days of issue of supply order. Satisfactory installation / commissioning and handover of the furniture will be completed within two weeks from the date of receipt of the furniture at the AIIMS, Rishikesh premises.

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10. Inspecting ,Testing and Quality control

- I. The purchaser or its nominal representative will inspect and test the ordered goods and the related services to confirm their conformity to the contract specification and other quality control details incorporated.
- II. The Purchaser reserves the right for stage inspection during manufacturing process, pre-dispatch inspection or post-delivery inspection. The Purchaser as deemed fit shall resort to all these inspection or may waive off any of the inspection.
- III. Stage Inspection: The Supplier shall offer semi-finished product without paint for stage inspection supported with invoice & test report of major raw material as per relevant specification standards.
- IV. Before resorting to Bulk Manufacture, the supplier shall offer/send the prototype/actual finished sample for approval by the Inspector. The approval of Samples shall be in respect of workmanship and finishing and shall be without prejudice to the rights of purchaser/user to get random testing of items during pre-dispatch inspection or from the actual lot offered. In the event of the failure of the supplier to deliver the sample by the date specified in the contract or any other date agreed by the purchaser or in the event of rejection of the sample second time, the purchaser shall be entitled to cancel the contract and purchase the stores at the risk and cost of the supplier.
- V. The Inspector shall have full and free access at any time during the execution of the contract to the supplier's work for satisfying himself that the goods are being manufactured in accordance with the specification mentioned in the Contract, and he may require the Supplier to make arrangements of inspection of the goods or any part thereof or any material at his premises or at any other place specified by the Inspector and if the Supplier has been permitted to employ the services of a sub-inspection of the goods after they have been inspected by the Inspector for the purpose aforesaid. The decision of the purchaser/ inspection authority in this regard shall be final and binding on the Supplier. All terms and condition of the contract as they apply to the inspection shall also apply to the re-inspection.
- VI. The Supplier shall provide, without any extra charge, all material, tools, labour and assistance of every kind which the Inspector may demand of him for any test, and examination, which he shall require to be made on the Supplier's premises and the Supplier shall bear and pay all costs attendant thereon. If the Supplier fails to comply with condition aforesaid,

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the Inspector shall, in his sole judgement, be entitled to remove for test and examination all or any of the goods manufactured by the Supplier to any premises other than his (Supplier's) and in all such cases the Supplier's shall bear the cost of transport/and carrying out such tests elsewhere. A certificate in writing of the Inspector, that the Supplier has failed to provide the facilities and the means for test and examination, shall be final.

- vii The Supplier shall also provide and deliver for test, free of charge, at such place other than his premises as the Inspector may specify such material or goods as he may require for tests for which Supplier does not have the Facilities or special/independent tests. The Inspector shall have the right to put all the goods or materials forming part of the same or any part thereof to such tests as he may think fit and proper. The Supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspector. Goods accepted by the purchase/AIIMS, Rishikesh and/or its inspector at initial inspection and in final inspection in terms of the contract shall in no way dilute purchasers/AIIMS, Rishikesh's right to reject the same later.

VIII. The Purchaser's Inspector reserves the right to may draw samples through random sampling method after receiving the finished goods at destination. All the supplies shall be accompanied with the Manufacturer's certificate that the material conforms to the specifications.

Further to above if on the goods being rejected by the Inspector or AIIMS, Rishikesh at the destination, the Supplier fails to make satisfactory supply within the stipulated period of delivery the Purchaser shall be at liberty to:-

- a) Require the Supplier to replace the rejected goods forthwith but in any event not later than a period of 30 days from the date of rejection and the Supplier shall bear all cost of such replacement, including freight, if any, on such replacing and replaced goods but without being entitled to any extra payment on that or any other account.
- b) Purchase or authorize the purchase of quantity of the goods rejected or goods of a similar description when goods exactly complying with particulars are not in the opinion of the Purchase, which shall be final, readily available without notice to the supplier at his risk and cost and without affecting the Supplier's liability as regards the supply of any further instalment due under the contract, or
- c) Cancel the contract and purchase or authorised the purchase of the goods or goods of a similar description (when goods complying with particulars are not in the opening of the Purchase, which shall be final, readily available) at the risk and cost of the Supplier.
- d) The Inspector shall have the power:-

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- Before any goods or part thereof are submitted for inspection to certify that they cannot be in accordance with the contract owing to the adoption of any unsatisfactory method of manufacture.
- To reject any goods submitted as not being accordance with particulars.
- to reject the whole of the instalment tendered for inspection, if after inspection of such portion thereof as he may in his discretion think fit, he is satisfied that the same is unsatisfactory.
- To demand all cost incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work However if goods are accepted all cost incurred shall be born by the Purchaser.

Inspector's decision as regards the rejection shall be final and binding on the Supplier

11. Guarantee / Warranty:

- (i) The on-site replacement warrant shall remain for a period of 36 Month from the date of recording of acceptance of goods at site.
- (ii) During warranty period, the supplier is required to visit AIIMS, Rishikesh's site at least once in 4 months commencing from the date of delivery of the goods for preventive maintenance of the goods.
- (iii) If the supplier having been notified, fails to respond to take action to replace the defect(s) within 10 days the purchaser may proceed to take remedial action(s) as deemed fit.

12. Liquidated Damages

The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. The competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.

13. FORCE MAJEURE :

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in

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performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Rishikesh party may, at least option to terminate the contract.

14. Insolvency etc.:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Rishikesh shall have the power to terminate the contract without any prior notice.

15. Breach of Terms and Conditions:

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Rishikesh. In that event the security deposit shall also stands forfeited.

16. Subletting of Work:

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Rishikesh, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.

17. Right to call upon information regarding status of work:

The AIIMS, Rishikesh will have the right to call upon information regarding status of work/ job at any point of time.

18. Terms of payment:

75% payment of the total order value shall be released after the successful installation of the ordered goods against the submission of invoices in triplicate along with inspection report original copy of work order/supply order and receipt voucher of central stores.

Balance 25% of the order value would be made against Final Acceptance Certificate of goods to be issued by the consignees.

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19. Arbitration:

If any difference arises concerning this agreement, its interpretation on payment to the made thereunder, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Secretary, Department of Legal Affairs. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

20. Legal Jurisdiction:

The agreement shall be deemed to have been concluded in Rishikesh, Uttarakhand and all obligations hereunder shall be deemed to be located at Rishikesh/Dehradun, Uttarakhand and Court within Rishikesh, Uttarakhand will have Jurisdiction to the exclusion of other courts.

Administrative Officer,
Tel No. 0135-2452915.

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Chapter III - Specifications and allied Technical Details

Parameters and Technical Specifications for Executing the Work:

1. The participant: manufacture/companies having own manufacturing units or their authorized dealer can only participate .Proof of manufacturing is to be attached .Client may also visit and inspect the manufacture set up as deemed fit.
2. Technical committee shall inspect the samples before opening of financial bid on following parameters:-
 - (a) Fit & Finish
 - (b) Ease in assemble
 - (c) Durability
 - (d) Fit for application
 - (e) Knock down assembly.
3. In case Dealer is submitting the quote, Dealer has to get the authorisation manufactures firm for participating the tender.
4. Company /manufacturer/firm must have warehouse in the city or within Uttarakhand. (Enclosed Address details) The company/ manufacturer should be maintaining their office/warehouse in the city /state since last 5 years. Copy of shop and establishment act registration certificate to be enclosed for giving proof of establishment.
5. Manufacturer should be a member of BIFMA International (Business and Institutional Furniture Manufacturers Association) Please enclose certificate of Manufacturer Company. This Certificate is required to ensure the reliability, functionality and superior design standard of the furniture and safety of the user ensuring that the products are low emitting and hazard free. Dealers participating should enclose certificates from their parent manufacturer company.
6. Manufacturer should be ISO 9001:2008/ ISO 14001:2004/ OHSAS 18001:2007 certified. Dealers participating should enclose certificate from their parent manufacturer company.
7. Manufacturer shall have In house quality assurance lab in which quality tests shall be tested on regular basis as per IS/ASTM or BIFMA standards. Certificate from any NABL certified LAB should be enclosed or at least certificate to be enclosed that instruments/ equipment's used for testing by manufacturer are calibrated by any NABL approved LAB.
6. The firm should be registered and should have the turnover of Rs. 1,00,00,000/- (Rupees One Crore only) for the last three consecutive years.
7. The firm has to submit a proof of turnover as mentioned above supported by documentary materials.
8. The delivery of the items will have to be made at AIIMS, Rishikesh. No transportation/ cartridge charges will be provided for the same.
9. The rate quoted should be firm and final and written in ink or typed against each item and should in no case be overwritten.

Administrative Officer,
AIIMS, Rishikesh.

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Chapter - IV Contract Form

TENDER FORM - 1 - TECHNICAL INFORMATION AND UNDERTAKING.
(Tenderer may use separate sheet wherever required)

S.No.	Details of the Firm/Bidder	Page No.	
1.	Name & Address of the Tenderer/ Concern		
2.	State clearly whether it is Sole proprietor or Partnership		
3.	firm or a company or a Government Department or a Public Sector Organisation		
4.	Name and address of service centre nearby Rishikesh Details of the Earnest Money Deposit (EMD) worth Rs. 1,00,000/- (Rupees One Lac only)		
5.	Details of the cost of the Tender documents worth Rs. 2270/- (Rs.Two Thousand Two Hundred Seventy Only)		
6.	Whether each page of NIT and its annexure have been signed and stamped		
7.	Whether Bidders have quoted for each and every item mentioned in Chapter V		
8.	List of Major Customer may be given on a separate sheet and proof of satisfactory supply, if any		
9.	Proof of the last three year's turnover of the firm which should not be less than Rs. 1,00,00,000/- (Rupees One Crore Only) continuously for the preceding three years		
10.	Permanent Account Number		
11.	TIN No. with Proof		
12.	Whether copies of authenticated balance sheet for the past three years enclosed		
13.	Any other information important in the opinion of the tenderer		

Note:

- (i) Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.
- (ii) In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Sign of bidder

Undertaking

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Sign of bidder

Chapter-V-
Format for Financial Bid

(To be submitted on the letterhead of the company / firm)

Sr.No	Name of Item	Total Amount inclusive VAT/Taxes
1	2	
1	Revolving Stool	
2	Two Tier Bow 1 stand	
3	Soiled Linen trolley-round	
4	Stretcher trolley folding	
5	Crash Cart	
6	Medicine and Drug Trolley	
7	File Cabinet	
8	Glass door cabinet	
9	Airport Chair for patient waiting hall	
10	Computer Charis	
11	Computer table	
12	Office Table	
13	Slotted Angles Racks of various sizes	
14	Personal locker	
15	Steel Lockers	
16	Pigeon Hole Cabinets	
17	Instrument Cabinet	
18	Single Foot Step Stool	
19	Carriage for trolley Dressing Drum	
20	Curved Instrument trolley	
21	Examination Couch (Standard Height)	
22	Examination Couch (Low Height)	
23	Mayo's Instrument stands adjustable	
24	Double bowl holding stand SS	
25	Operating Theatre Shoe Racks	
26	SS Instrument Cabinet	
27	Wheel Chair fixed with both arms collapsible and Cushion Seat Back	
28	Oxygen Trolley Big - 250CFT Cylinder	
29	Oxygen Trolley Samll- 40 CFT Cyleinder	
30	Surgeons Operating Chair	
31	Single Foot Step	
32	Foot Step Double	
33	Heated Food trolley (i) Electrical Heating System	
34	Burns Cage	

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.

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Chapter – VI

Specification of furniture

1. Revolving stool

- (i) Stable 4 legged adjustable stool fitted with stainless steel seat more than 300 mm in diameter and foot rest.
- (ii) Stool legs should be fitted with thick high quality nylon grommets.
- (iii) Revolving screw mechanism should have height adjustable from 46 to 48 cm.
- (iv) All the stainless steel should be 304 grade/16 gauge and polished finished.

2. Two tier bowel stand

- (i) Double stainless steel wash basin approx 35 cm diameter, fitted side by side on stainless steel stand of height approx 850 mm or above.
- (ii) All SS should be 304 grades/16 gauge.

3. Soiled linen trolley- round

- (i) Round soiled linen trolley constructed from tubular pipe mounted on 3 swivel castors of 50mm fitted with a canvas bag.
- (ii) Approx height 965 mm and dia 510 mm, with superior quality push handle at one end.
- (iii) Frame in epoxy coated finish.

4. Stretcher trolley folding

- (i) Folding stretcher with stainless material (304 grades/16 gauge).
- (ii) Approx dia 30 x 1.5 mm with heavy duty washable cloth.
- (iv) Carrying capacity approx 150 kg, Size: 2000 mm (L), 550 mm (W), 150 mm (H).
- (v) Frame in epoxy coated finish.

5. Crash cart

- (i) Over all approx size 940 mm (L), 490 mm (W), 1535 mm (H)
- (ii) MS tubular frame work.

- (iii) Six coloured removable bins and two polystyrene lockable units with three drawers each.
- (iv) Four swivel castors 125 mm dia, two with brakes, corner buffers, oxygen cylinder holder, electric lamp with clamp, cardiac massage board, S.S. IV rod and laminated shelves.
- (v) Should have epoxy/ antimicrobial powder paint inside and outside.
- (vi) Should have dual push handle on either side.

6. Medicine and Drug trolley

- (i) Hospital medicine trolley with 4 drawer size: 76 cm (L), 46 cm (W), 81 cm (H).
- (ii) Frame work of square CRC tubes mounted on 10 cm castors.
- (iii) Two SS(304grade/16gauge) shelves with 3 sliding railing on the top shelf.
- (iv) Two drawers under each shelf.
- (v) Pre-treated and epoxy powder coated finish.

7. File cabinet

- (i) Filling cabinet 54 inch (H), 27 inch (D), 18 inch (W) with 4 drawers,
- (ii) Should run smoothly on ball –bearing channel.
- (iii) Each drawer should have side rails to hold sliding filling pockets and label holder.
- (iv) Should be made out of C.R. sheet 20 gauge.
- (v) Pre-treated for antirust and good paint finish

8. Glass door cabinet

- (i) Steel glass door cabinet of overall size 900 x 500 x 1800 mm (W x D x H.)
- (ii) Body should be made of complete 0.8 mm thick CRCA sheet and doors in 5 mm clear glass having sliding shutters.
- (iii) Dually powder coated up to 45-50 microns.
- (iv) Should be heavy duty single point latch locker.
- (v) Handles should be plastic mounted.

(vi) Each cabinet should be provided with individual locking arrangement with duplicate SS keys and good quality sliding channels should be made of extruded sections.

9. Airport chair for patient waiting hall:-

- (i) Non magnetic SS perforated sheet seat and back shell made of high quality steel.
- (ii) Dimensions 1608 mm (L), 555 mm (D).
- (iii) Legs and arm rest should be made of cold rolled steel, chrome plated.
- (iv) Armrest and legs should be antirust and anti-scratch.

10. Computer Chairs

- (i) Computer chairs: 19 inch (W), 18 inch (D), 16-20 inch seat and 36 inch (H) back.(seat height adjustable between 18 – 20 inch.) with height density foam seat and back.
- (ii) Revolving with adjustment for seat height and back inclination.
- (iii) Height adjustment for seat by hydraulic gas pump with PU arms 5 castor wheel base.
- (iv) All metal parts should be pre-treated for antirust and powder coated.

11. Computer table

- (i) 48 inch (L) x 24 (W) inch x 30 inch (h).
- (ii) Made from pre laminated particle boards of reputed brands 18 mm thick, with sliding key board drawer on smooth channels, shelves for printer, UPS etc.

12. Office Table

- (i) Size 48 inch (L) x 24 inch (W) x 29 ½ inch (H). With table top of 18 mm thick.
- (ii) Pre laminated particle board of reputed brands with 3 drawers on RHs with automatic locking arrangement, fabricated out of 20 g CRC sheet.
- (iii) Pre treated for antirust and good paint finish.

13. Slotted Angles Racks of various sizes

- (i) 78" H x 36"W x 18"D with 5 shelves of size 36" x 18"
- (ii) 78" H x 36" W x 24" D
- (iii) 78" H x 36"L X 15" D with 5 shelves of size 36" x 18"
- (iv) 78" H X 36"L x 12"D
- (v) 36"H x 36" L x 15"D with 3 shelves of size 36" x 15"
- (vi) 36"H x 36"L x 18"D with 3 shelves of size 36" x 18"
- (vii) Made from 20 g CRC Sheets and slotted angles of size 40mm x 40mm x 2mm thick with nuts & bolts, corner plates, PVC bottom shoes, etc.
- (viii) Pre-treated for Antirust and good paint finish.

14. Personal Locker

- (i) Overall size 66" H x 15"W x 19" D with compartments
- (ii) Each having knob, wardrobe design inside, label holder, ventilation louvers and Staple locking arrangement.
- (iii) Should be Fabricated from 20g C R Sheets and pre-treated for Anti Rust and good paint finish.

1) 6 Compartments

2) 4 Compartments

15. Steel Lockers:-

- (i) Overall size 78" x 36" x 19" having 6 individual compartments each having knob, label holder, ventilation louvers and Staple locking arrangement.
- (ii) Should be made from 20g CRC Sheets and Pre-treated for Antirust and good paint finish.

16. Pigeon Hole Cabinets:-

- (i) Overall size 78" x 36" x 19" internally having 12 number of compartments.
- (ii) Should be made from 20g CRC Sheets and Pre-treated for Antirust and good paint finish.

17. Instrument Cabinet:-

- (i) Cabinet having 4 shelves constructed from MS sheet
- (ii) Should have a front glazed door
- (iii) Suitable for storing medicines and medical sundries.
- (iv) Distance between shelves: 35 cm.
- (v) Overall dimensions: 148 x 61 x 35 cm (Height x Width x Depth)
- (vi) Pre-treated epoxy finish.

18. Single Foot Step Stool

- (i) Polished SS tubular legs fitted with high quality nylon grommets.
- (ii) SS made top having high grade 3mm nylon matting and aluminium beading.
- (iii) Overall size: - 460(L)*250(W)*230(H)(for Single Foot Step Stool).
- (iv) All the Stainless Steel should be seamless conforming to 304 grade/ 16 gauge and polished finished.

19. Carriage for trolley Dressing Drum

- (i) Frame work of SS Steel Tube mounted on 10cms Dia Castors
- (ii) Drum's lid opens by foot pedal system.
- (iii) Epoxy powder coated system.
- (iv) All the Stainless Steel should be 304 grades/ 16 gauges.

20. Curved instrument trolley

- (i) General Utility Trolley with two S.S. Shelves.
- (ii) Frame made of stainless steel mounted on five 7.5 cm. Swivel castors.
- (iii) Wholly made of Stainless Steel, 304grade/16 gauge
- (iv) Size: 100 L x 36 W x 86 H (cm.)
- (v) Curve approx. 1/8th circle

21. EXAMINATION COUCH (standard height)

- (i) Overall size: 1890 mm L x 560mm W x 840mm H. Fixed.
- (ii) Upholstered top 64mm thick in two sections.
- (iii) Body frame work should be made from 20G. CRCA sheet and 20 mm x 40mm x 16 G.

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- (iv) Rectangular Tubes Couch fitted with stainless steel Legs.
- (v) Head rest adjustable.
- (vi) Upper section of box size 1220 mm L x 460 mm W x 630 mm H with three sliding drawers of size 320 mm L x 430 mm W x 75 mm H.
- (vii) Lower section comprises of three cabinets of inside size 350mm L x 440 W mm x 430 H mm with separate doors & lock.
- (viii) B.P. apparatus tray made of 18 G MS sheet of size 350 mm L x 120 mm W X 20 mm H, should be provided on a swinging rod rotating through a bush welded on the body of the couch.
- (ix) Should have Sliding Inbuilt Step Stool.
- (x) Should have coating of Epoxy Polyester Powder with good paint finish.

22. EXAMINATION COUCH (low height)

- (i) Overall dimensions 1890 mm L x 560mm W x 650mm H.
- (ii) All other specifications same as standard height couch.

23. Mayo's instrument stands adjustable

- (i) Mayo's type, Height Adjustable trolley mounted on two 5 cm. Castors and two rubber stumps.
- (ii) Wholly made of stainless steel, 304 grade/16 gauge.
- (iii) S.S. Tray : 49 L x 33 W x 84/140 H (cm.)

24. Double bowl holding stand SS

- (i) Mobile, 5 caster-foot design, Stainless steel without welding, with push handle and SS rings to hold removable stainless steel bowl of 8" diameter.

25. Operating Theatre Shoe Racks

- (i) Operating Theatre shoe rack, 4-post design made of stainless steel (304 grades/ 16 gauges) , welded without joints, with 6 stainless steel tube frame levels as a support for 24 pairs of operating theatre shoes of all sizes.
- (ii) Abrasion resistant, non-discolouring, corrosion resistant.
- (iii) Dimensions 970 x 580 x 1600 mm.
- (iv) Weight: approx. 20 Kg.

26. SS Instrument Cabinet

- (i) Size: 960 mm × 400 mm × 1750 mm.
- (ii) Complete SS steel framework.
- (iii) Front door with glass on steel frame.
- (iv) Good quality four key lock systems.
- (v) Stainless steel bottom.
- (vi) All the Stainless Steel should be 304 grades/ 16 gauges.

27. Wheel Chair fixed with both arms collapsible and Cushion Seat Back

- (i) Aluminium and Polished Stainless Steel construct.
- (ii) Width: 21.5" (17" seat); 23.5" (19 seats).
- (iii) Length/Depth: 24"
- (iv) Weight Capacity: 180 kg.
- (v) Seat Width: 17" to 19"
- (vi) Seat Depth: 16" to 18"
- (vii) Seat to Floor Height: 19" approx.
- (viii) Back Height: 17" to 19" approx.
- (ix) Arms: fully collapsible
- (x) Front Riggings: Swing-away aluminium Footrests
- (xi) 5 cm 50PU density foam cushioned top and back covered with leathered Rexene of 2mm thickness.
- (xii) Rear Axle: Single Position 12mm
- (xiii) All the Stainless Steel should be seamless conforming to 304 grade/ 16 gauge and polished finished

28. Oxygen Trolley Big – 250CFT Cylinder

- (i) Frame of the cylinder trolley should be with hi-grade MS tubular steel.
- (ii) Framework of the cylinder trolley should be mounted on two 10cm wheels.
- (iii) Epoxy powder coated.
- (iv) For big (250cft) Oxygen Cylinder.
- (v) Mounted on 100 / 150 mm diameter castor for mobility.

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29. Oxygen Trolley Small – 40CFT Cylinder

- (i) Frame of the cylinder trolley should be with hi-grade MS tubular steel.
- (ii) Framework of the cylinder trolley mounted on two 10cm wheels.
- (iii) Epoxy powder coated.
- (iv) For small (40cft) Oxygen Cylinder.
- (v) Should be mounted on 100 / 150 mm diameter castor for mobility.

30. Surgeons' Operating Chair

- (i) SS frame with a cushioned seat and back.
- (ii) 5 legs chrome plated base with foot ring.
- (iii) SS frame base fitted with five 50 mm dia castors.
- (iv) Adjustable height with a pneumatic height adjusting handle.
- (v) All around circular foot rest rod of solid stainless steel.
- (vi) All SS of 304 grade / 16 gauge.

31. SINGLE FOOT STEP

- (i) MS tubular legs fitted with high quality nylon grommets.
- (ii) MS made top with high grade 3mm nylon matting and aluminium beading.
- (iii) Overall size: - 460(L)*250(W)*230(H)
- (iv) Epoxy coated.

32. Foot Step Double

- (i) MS tubular legs fitted with high quality nylon grommets.
- (ii) MS made top having high grade 3mm nylon matting and aluminium beading.
- (iii) Overall size: - 460(L)*510(W)*460(H)(for Double Foot Step Stool)
- (iv) Epoxy coated.

33. Heated food trolley

- (i) Should be Made entirely of stainless steel 18/10 (AISI 304),
- (ii) Double wall construction with iso-thermic insulation against heat dispersion.
- (iii) Non-flammable chemically neutral insulation.
- (iv) Moulded upper part with reservoir to prevent leakage of liquids.
- (v) Upper cut-out moulded with large radius on corners.
- (vi) Drain tap for water in upper tank.
- (vii) Neutral lower compartment accessible via retractable door.
- (viii) Push handles.
- (ix) Should have built-in bumper.
- (x) Should be Mounted on 160 mm. polyurethane rubber wheels: 2 fixed, 2 swivel with pedal brake, on ball bearings.
- (xi) Should be stable and silent.
- (xii) Moulded control panel shaped to permit easy cleaning; contained within trolley

(I) ELECTRICAL HEATING SYSTEM

- (i) Heating system: should be made for bain-marie heating (cut-out).
- (ii) Protection against damp: IPX 5 (jet of water).
- (iii) Spiral cord with EEC 15A electrical plug and support hook.
- (iv) Temperature range: + 30°C to + 90° C.
- (v) For serving 30/40 meals with four items menu
- (vi) Single heated upper tank.

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- (vii) Neutral lower compartment.
- (viii) External dimensions L x D x H mm 910 x 710 x 930 1265
x 710 x 930
- (ix) Cut-out capacity (GN) 2 x 1/1 GN - 200 3 x 1/1 GN - 200
- (x) Volts 220
- (xi) Watt 1200 /1800

34. Burns Cage

- (i) Stainless steel for covering patient's body with severe burns.
- (ii) 304 grade/16 gauge.
- (iii) Overall size:- 198 X 90 X 60 cm (Length x Width X Height).

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MANUFACTURER's / PRINCIPAL's AUTHORIZATION FORM

To

The Administrative Officer,
All India Institute of Medical Sciences
Rishikesh

Dear Sir,

TENDER: _____.

we, _____, who are established and reputable manufacturers of _____, having factories at _____ and _____, hereby authorize Messrs. _____ (*name and address of agents*) to bid, negotiate and conclude the contract with you against Tender No. _____ for the above goods manufactured by us. No company or firm or individual other than Messrs. _____ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

The authorization is valid up to _____

Yours faithfully,

(Name)

For and on behalf of Messrs. _____
(*Name of manufacturers*)/Principal.

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DRAFT

PERFORMANCE SECURITY BOND FORM

1. In consideration of All India Institute of Medical Sciences, Rishikesh (here in after called the AIIMS, Rishikesh) having agreed to exempt _____(here in after called the said contractor(s) from the demand of security deposit/earnest money of Rs._____ on production of Bank Guarantee for Rs._____ for the due fulfilment by the said contractors of the terms & conditions to be contained in an Agreement in connection with the contract for supply of we (name of the Bank)_____ (herein after referred to as "the Bank") at the request of _____ Contractor's do hereby undertake to pay the AIIMS, Rishikesh an amount of not exceeding _____, against any loss or damage caused to or suffered or would be caused to or suffered by the AIIMS, Rishikesh reason of any breach by the said contractors of any of the terms & conditions contained in the said agreement.

2. We (Name of the Bank) _____ do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the AIIMS, Rishikesh stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the AIIMS, Rishikesh reason of breach by the said contractors of any of terms & conditions contained in the said agreement or by reason of the contractors failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee, where the decision of the AIIMS, Rishikesh in these counts shall be final and binding on the Bank. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs._____.

3. We undertake to pay to the AIIMS, Rishikesh any money so demanded not withstanding any disputes raised by the contractor(s)/supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under the present being absolute and equivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the contractor(s)/supplier(s) shall have no claim against us for making such payment.

4. We (Name of the bank) further agree the guarantee herein contained shall remain full force effect immediately for a period of one year from date he and further agrees to extend the same from time to time (one year after) so it shall continue to be enforceable till all the dues of the AIIMS, Rishikesh, under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till AIIMS, Rishikesh certifies that the terms & conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges guarantee.

5. We (name of the bank) further agree with the AIIMS, Rishikesh that the AIIMS, Rishikesh shall have the fullest liberty without our consent and without affecting in any manner our obligations here under to vary and of the terms & condition of said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time to time any of the powers exercisable by the AIIMS, Rishikesh against the said any contractor(s) and to forbear or enforce any of the terms & conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, and or any omission on the part of the AIIMS,

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6. Rishikesh or any indulgence by the AIIMS, Rishikesh to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

7. The guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s)/ supplier(s).

8. This guarantee shall be irrevocable and the obligations of the Bank herein shall not be conditional to any prior notice by AIIMS, Rishikesh.

Dated: _____

(Indicating the name of the bank)

N.B. This guarantee should be issued on non-judicial stamped paper, stamped in accordance with the stamp act.

Sign of bidder