

**TENDER NOTICE  
"Culture Media"**

**AIIMS, Rishikesh, Virbhadra Marg, Rishikesh, Dehradun**

Date: 26 Feb, 2015

On behalf of the Director, All India Institute of Medical Sciences, Rishikesh requires "Culture Media" for its use for the one year with effect from date of entering into annual rate contract for AIIMS Rishikesh. These items are generally purchased on quarterly basis or as per requirement from time to time.

The interested manufactures and their authorised dealers/ distributors are required to submit the technical and financial bid separately. The bids in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Financial Bid" should be placed in a third sealed cover super scribed "**Tender For Culture Media**" and should reach at the office of "**The Sr. Administrative Officer, AIIMS, Rishikesh, Virbhadra, Marg Rishikesh (Dehradun) - 249201**", by or before on 03.00 PM on **18-03-2015**. The bid received after due date and time will not be entertained whatsoever may be the reason. The technical bids shall be opened on the same day at **03.00 PM** at Tender Opening room AIIMS, Rishikesh. In the event of any of the above mentioned date being declared as a holiday / closed day, the tenders will be opened on the next working day at the appointed time. The date of technical evaluation of items and opening of financial bid of technically qualified agencies will be announced later.

The tender document containing technical bid form, financial bid form, technical description/specification & item and terms & conditions can be purchased from AIIMS, Rishikesh from **26-02-2015 to 18-03-2015** between 10.00 AM and 02.00 PM on non-refundable payment of Rs.1135.00 (Rupees one thousand one hundred thirty five only) or can be downloaded from website [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in). Those who download the tender document from website should enclose Demand Draft/Pay Order for Rs.1135.00 (Rupees one thousand one hundred thirty five only) (non-refundable) in favour of "**AIIMS, Rishikesh**", payable at **Rishikesh**, not later the date of **17-03-2015** along with their technical bid in the Cover-I "Technical Bid". The amount of bid security (EMD) for **Culture Media of Rs. 25,000/- (Rupees twenty five thousand)** of tender documents should be paid in the form of FD/TD/CD in favour of "**AIIMS, Rishikesh**" payable at **Rishikesh** and will be placed in cover-1 with technical bid. The Tender Documents are not transferable.

Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Rishikesh website: [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in).

Bidder should necessary enclose a covering letter mentioning a summary of applied document with proper numbering & mentioning the name of item & its brand & model No. Secondly Bid should also attach a compliance sheet as per specification mentioning they are complying to all specification or have any variation.

**Sr. Administrative Officer  
AIIMS, Rishikesh  
Ph No.0135-2452915**

**Tender Enquiry No. F.No24/Culture/ 73(5) /2015-RISH (Admin)**

**TENDER DOCUMENT**

**“Culture Media”  
AIIMS, Rishikesh**

**TECHNICAL BID**

**(In separate sealed Cover-I super scribed as “Technical Bid”)**

S/No	Documents required	Docs attd Yes or No	Page No
1.	Name & Address of the manufacture and their authorised dealers/distributors/Agency with phone number, email, name and telephone/mobile		
2.	Specify your firm/company is a manufactures/ authorised dealer/distributor/ Agency		
3.	Name, Address & designation of the authorized person (Sole proprietor/partner /Director)		
4.	Have you previously supplied these items to any government/reputed private organization? If yes, attach the relevant poof. Please provide a notarised affidavit on Indian Non Judicial stamp paper of Rs. 10/- that you have not quoted the price higher than previously supplied to any government Institute/Organisation/reputed Private Organisation or DGS&D rate in recent past. <b>If you don't fulfil this criteria, your tender will be out rightly rejected.</b>		
5.	Please attach copy of last of Income Tax Return		
6.	Please attach balance sheet ( <i>duly certified by Chartered Accountant</i> ) for last three (3) years (Annual minimum turnover should not be less than 25 lakhs)		
7.	PAN No. (Please attach copy)		
8.	VAT/Service Tax Registration Number. (Please attach copy)		
9.	Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.		
10.	Power of Attorney/authorization for signing the bid documents		
11.	Please submit a notarised affidavit on Indian Non judicial stamp paper of Rs. 10/- that no case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Please also declare that proprietor/firm has never been black listed by any organization.		
12.	The Bidder should furnish attested copy of the valid Licence for the product duly approved by the Licensing authority for each and every product quoted as per specification in the Bid. The license must have been duly renewed/ valid up to date and the items quoted shall be clearly highlighted in the license.		

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13.	Non-conviction Certificate issued by the Drugs Controller of the State. It should be recent and not more than one year old.		
14.	Details of the FD/TD/CD of bid security (EMD)  FD/BG/TD/CD No:  Date:  Payable at-	Detail of cost of Tender for Rs. 1135/- (if downloaded from website)  DD No.  Date:  Payable at-	

### **Declaration by the Tenderer:**

The firm should submit the technical bid in a sealed cover separately super-scribing "Technical Bid for Culture Media" along with Name and address of the Bidder.

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

- a) List of items quoted with specification as per **Table-I**.
- b) Current Original Authority letters of manufacturer as per **Annexure-I**
- c) Each of the documents should be properly serialled, signed and stamped by tenderer.
- d) Literature & Catalogues in support of the items quoted must be enclosed.

S.NO.	Item Srl No	Name of the Item (As per list of the Items)	Manufac-turer	Specificat -ions if applicable	Brand	Packing sizes available	Unit Price per piece for different pack sizes inclusive all type of taxes
1	2	3	4	5	6	7	8

**\* If different pack size are available mention under same head.**

Bidder should quote the item even if the pack size asked is not available with them. They should quote the available pack size with them & should mention that it is a deviation from the asked item. Tender committee will have a right to accept/reject for such items.

The Committee constituted by the Medical Superintendent will technically evaluate the items on the basis of specification if any, as per List of Glasswares, make/brand quoted; literature enclosed, sample submitted wherever asked, the authority from manufacturer for the item etc. The items accepted technically will only be considered for price evaluation (price bid). Price should not be quoted with technical bid; otherwise the tender will be rejected without any correspondence.

- Encls:**
1. DD/Pay Order (if tender form is downloaded from the website of this Institute)
  2. FD/TD/CD
  3. Terms & Conditions (each page must be signed and sealed)
  4. Financial Bid

**(Signature of Tenderer with seal)**

Name:

Address :

Place:.....

Date:.....

**Tender Sl.No:**

**Sign of issuing Authority**

**“ Culture Media” ,  
AIIMS, Rishikesh  
Terms & Conditions**

**(A) Information and Conditions relating to Submission of Bids**

1. The tender document containing eligibility criteria, scope of work, terms & conditions and draft agreement can be purchased from AIIMS, Rishikesh on any working day from **26-02-2015 to 18-03-2015** between 10.00 AM to 02.00 PM on payment of non refundable charges of Rs 1135/- (Rupees one thousand one hundred thirty five only) or can be downloaded from website [www.aiimsrishikesh.edu.in](http://www.aiimsrishikesh.edu.in). Those who download the tender document from Website should enclose a Demand Draft/Pay Order for Rs 1135/-(Rupees one thousand one hundred thirty five only) in favour of **“AIIMS, Rishikesh”**, payable at Rishikesh, not later the date of **17-03-2015**, along with their bid in the Cover-I containing “Technical Bid”.
2. The interested firms/suppliers are required to submit the Technical and Financial Bids separately in the format enclosed. The bids in sealed Cover-I containing **“Technical Bid”** and sealed Cover-II containing **“Financial Bid”** should be placed in a third sealed cover super scribed **“Tender for Purchase of “Culture Media”** should reach AIIMS, Rishikesh by or before 03.00 PM on **18-03-2015**. The Technical bids shall be opened on same day **at 03.00 PM** at tender Opening Room, AIIMS, Rishikesh in presence of the bidders or their authorized representatives who choose to remain present. The Tender received after due date & time will be rejected and no claim shall be entertained whatsoever may be the reason.
3. The pre bid conference would be held on **10-03-2015 at 03.00 PM** in the Tender Opening Room, AIIMS, Rishikesh. All firms representative who are attending the pre bid meeting, shall produce an authorisation letter from their firm on the firm’s letter head. They are required to put their query in writing before the committee.
4. All the duly filled/completed pages of the tender should be given serial /page number on each page and signed by the owner of the firm or his Authorized signatory. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/authorization may be enclosed along with tender. A copy of the terms & conditions shall be signed on each page and submitted with the technical bid as token of acceptance of terms & conditions. Tender with unsigned pages/incomplete/partial/part of tender if submitted will be rejected out rightly.
5. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Technical Bid as well as Financial Bid unless authenticated by full signature of bidder. Any omission in filling the columns of Financial Bid form (Schedule of Rates) shall debar a tender from being considered. Rates should be filled up carefully by the tenderer. All Corrections in this schedule must be duly attested by full signature of the tenderers. The corrections made by using fluid and overwriting will not be accepted and tender would be rejected.

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6. The bidder shall pay an amount of **Rs. 25,000/-** (Rupees twenty five thousand only) as Bid Security (EMD) alongwith the Technical Bid in the form of FD/TD/CD in favour of "AIIMS, Rishikesh" drawn on any Nationalized Bank/ Scheduled Bank and payable at Rishikesh and must be valid for (6) six month. The original EMD will be put in cover-I containing Technical bid.
- The Public Sector Undertaking of the Central/State Govt. are exempted from furnishing Earnest Money along with tender.
  - The firms Registered with DGS & D/SSI and any approved source of Centre/States Govt. are not exempted from furnishing Earnest Money in so far as this institute is concerned.
  - Earnest Money deposited with AIIMS, Rishikesh in connection with any other tender enquiry even if for same/similar material / Stores by the tenderer will not be considered against this tender.
7. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract.
8. The successful bidders has to constitute a contract on Indian non judicial stamp paper of Rs.100/- (Rupees one hundred only) and also required to furnish the security deposit @ 10% of the cost of 1<sup>st</sup> purchase order of Culture Media to be procured from the respective firm in the form of FD/BG/TD/CD of any nationalised bank in favour of AIIMS, Rishikesh & payable at Rishikesh only. The EMD deposited by successful bidder may be adjusted towards Security Deposit as demanded above. If the successful bidder fails to furnish the full security deposit or difference amount between Security Deposit and EMD within 15 (fifteen) days after the issue of Letter of Award of Work, his bid security (EMD) shall be forfeited unless time extension has been granted by AIIMS, Rishikesh.
9. The EMD shall be forfeited if successful bidder fails to supply the goods/equipment in stipulated time or fails to comply with any of the terms & conditions of the contract or fail to sign the contract.
10. The bid shall be valid and open for acceptance of the competent authority for a period of 180 (one hundred eighty) days from the date of opening of the tenders and no request for any variation in quoted rates and / withdrawal of tender on any ground by bidders shall be entertained.
11. To assist in the analysis, evaluation and computation of the bids, the Competent Authority, may ask bidders individually for clarification of their bids. **The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.**
12. After evaluation, the work shall be awarded normally to the Agency fulfilling all the conditions and who has quoted the lowest rate as per financial bid after complying with the all the Acts / provisions stated / referred to for adherence in the tender.

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13. The competent authority of AIIMS, Rishikesh reserved all rights to accept or reject any/ all tender(s) without assigning any reason. It can also impose/relax any term and condition of the tender enquiry after due discussion in pre bid conference. This will be communicated to all tenderers in writing. AIIMS, Rishikesh also reserves the right to reject any bid which in his opinion is non-responsive or violating any of the conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process.
14. Tender must be submitted on the prescribed Tender Form otherwise tender will be cancelled straightway.
15. The tender form is not transferable.
16. Canvassing in any form is strictly prohibited and the tenderer who are found canvassing are liable to have their tenders rejected out rightly.
17. If the rates of various items are L1 for different Tenderer, The AIIMS Rishikesh reserve the right to either accept the L1 of different firm/agencies or will negotiate, the firm who has the maximum no. of L1 item to lower the rate of other items up to the limit of L1 quoted by other firms. In this context, final decision of the committee will be binding to all and no claim in the regard can be entertained.

### **(B) PAYMENT TERMS**

1. 100% payment shall be released after successful delivery of the ordered goods.

### **(C) OTHER TERMS & CONDITIONS OF THE TENDER**

1. Rates quoted should be inclusive of all applicable taxes, packing, forwarding, postage and transportation charges at FOR AIIMS Rishikesh.
2. All the rates should be mention in Indian national currency (INR) only. The rates quoted in foreign currency will not be entertained in this tender enquiry & such tenders will be cancelled straightway.
3. Rates should be mentioned both in figures and in words. The offer should be typed or written in Ink Pen/ Ball Pen without any correction. Offers in pencil will be cancelled. Telegraphic/ Telex/ Fax offers will not be considered and cancelled straightway. **There will be no change in price structure during the contract period.**
4. The supplier shall submit a notarised affidavit on Indian Non Judicial Stamp Paper of Rs.10/- that you have not quoted the price higher than previously supplied to any government Institute/Organisation/reputed Private Organisation or DGS&D rate in recent past. Therefore, if at any stage it has been found that the supplier has quoted lower rates than those quoted in this tender, the Institute (the purchaser) would be given the benefit of lower rates by the Supplier. **If such affidavit is not submitted, tender will be out rightly rejected.,**

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5. If the price of the contracted articles is/ are controlled by the Government, in no circumstances the payment will be higher than the controlled rate.
6. Tender will be regarded as constituting an offer open to acceptance in whole or in part at the discretion of the competent authority of the institute for a period of 180 days (6 months) valid from the date of opening of the tender by the committee.
7. The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. The competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.
8. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied or the supplies are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description / specifications and liquidates damages shall be charged.
9. For any rate contract items/quantities etc. If manufacturer has any special discount offer scheme the same shall have to be passed on to AIIMS Rishikesh without any additional cost.
10. In case the tenderer on whom the supply order has been placed, fails to made supplies within the delivery schedule and the purchaser has to resort risk purchase, the purchaser (AIIMS, Rishikesh) may recover from the tender the difference between the cost calculated on the basis of risk purchase price and that calculated on the basis of rates quoted by tenderer. In case of repeated failure in supplying the order goods the supply order may be cancelled and bid security deposit will be forfeited.
11. The Specification and quantity of the item needed is mentioned in **Financial Bid** but it is approximate detail and is subject to increase/decrease at the discretion of the competent authority of AIIMS, Rishikesh. The payment would be made for actual supply taken and no claim in this regard should be entertained.
12. Where the specifications are as per tenderer's range of product & tenderer's offer should mention that the item meets all specifications as per the tender enquiry and if there are improvements/deviations the same should be brought out on separate Letter Head of the firm. It would be discretion of the competent authority of the institute to accept or reject such deviations which are not in accordance with our required specifications as per given in **Annexure - I.**
13. The tenderer shall be fully responsible for the manufacturer warranty in respect of quality & workmanship of the materials covered in Rate Contract. In case of any defects found at the time of use, the supplier will provide free replacement.

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14. It must be mentioned clearly whether tenderer is a manufacturer/sole distributor/sole agent for the items for which he is quoting.

- a. **Manufacturer** must add a certificate that item(s) is manufactured by them as per range of products.
- b. **Sole Manufacturers** must add a certificate that they are the sole manufacturer of the Item for which they are quoting in this tender enquiry & item is /are their proprietary Item in India. The rate certificate is also required from the sole manufactures that the Rates quoted are the same as they quote to other State/Centre Govt./reputed Private Organisation and DGS&D rate for the similar item(s) and these are not higher than those quoted by them.
- c. **Authorized agents** must add authority letter from their Manufacturer/Principals on the letter head of the manufacturer/principals in proforma given in attach duly supported by a notarised affidavit on Indian Non Judicial Stamp Paper of Rs.10/- (Rupees ten only) that they are quoting Rates on behalf of them. The authorization letter must give/mention the purpose for which it is allowed. The validity period of the authorization letter must be mentioned in the authority letter otherwise tender will be liable to rejection.

15. The Tenderers should furnished a copy of **S.T. /C.S.T./VAT registration number**, the **State / U.T. of registration** and the date of such registration. Tenders not complying with this condition will be **rejected**.

16. The tenderers should submit along with the tender, a photostat copy of the last Income Tax return and copy of current valid income tax clearance certificate (IT CC) otherwise tender may be ignored.

17. In case asked, tenderer must personally supply a sample/give the demonstration of the **Chemical items** to the competent authority of the institute and in that case all the expenses will be borne by the supplier.

18. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender failing which the tender will not be considered. The tenderer must also mention whether the goods are imported / indigenous. Descriptive literature / catalogues must be attached with the tender in original failing which tender may be ignored. **In the event if any breach of the terms & conditions of the supply, AIIMS Rishikesh may terminate the contract placed with the supplier and forfeit the EMD of the supplier.**

19. Any failure or omission to carryout of the provisions of this supply by the supplier shall not give rise to any claim by supplier and purchaser one against the other, if such failure or omission arise from an act of God which shall include all acts of natural calamities from civil strikes compliance with any status and or requisitions of the Government lockout and Strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state of incarceration provided that notice of the occurrence of any event by either party to the other shall be within two weeks from the date of occurrence of such an event which could be attributed to force majeure.



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20. The Courts at Rishikesh/ Dehradun alone and no other Court will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this tender/supply Order/contract.

21. If at any time, any question, dispute or difference whatever shall arise between supplier and the institute (Purchaser) upon or in relation to or in connection with the agreement, either of the parties may give to the other notice in writing of the existence of such a question, dispute or difference and the same shall be referred to two arbitrators one to be nominated by the institute (Purchaser) and the other to be nominated by the supplier. Such a notice of the existence of any question dispute or difference in connection with the agreement shall be served by either party within 60 days of the beginning of such dispute failing which all Right sand claims under this Agreement shall be deemed to have been forfeited and absolutely barred. Before proceeding with the reference the arbitrators shall appoint/nominate an umpire. In the event of the arbitrators not agreeing in their award the Umpire Appointed by them

shall enter upon the reference and his award shall be binding on the Parties. The venue of the arbitration shall be at Rishikesh, (Uttarakhand, India). The arbitrators/Umpire shall give reasoned award.

I / We hereby accept the terms and Conditions given in the tender

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(Signature & Stamp of the bidder)

*Note- Please sign each page of document including terms & conditions & tender*

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**Table -I**  
**“Culture Media ”**  
**AIIMS, Rishikesh**  
**FINANCIAL BID**

**(In sealed Cover-II super scribed “Financial Bid”)**

To,

Sr. Administrative Officer  
 AIIMS Rishikesh, Virbhadra Marg  
 Rishikesh (Dehradun)-249201

Dear Sir,

Our quoted rate for supplying the Culture Media for AIIMS, Rishikesh will be as follows:-

S No	Name of The items	Specific ation	Unit Quantity/ Pack size	Minimum quantity required in 1st order	Brand Name/ manufa-cturing Co.	Packing sizes if not available as mentioned in column no. 4	Unit Price per piece inclusive all type of taxes
1	2	3	4	5	6	7	8
1	Alkaline Bile salt agar		100gm	2			
2	Alkaline Peptone water		500 gm	2			
3	Alkaline Peptone water (ready made)		25 bottle / pack	4			
4	BacT/Alert blood culture bottles for Paediatric patients		25bottle /pack	100			
5	BacT/Alert blood culture bottles for Adults patients		100bottle/ pack	50			
6	BacT/Alert blood culture bottles for mycobacterium		100bottle /pack				
7	Bactalert FN anaerobic		100/pack	4			
8	Bile aesculin agar		100gm	4			
9	Bile aesculin agar +- vancomycin		100gm	2			
10	Blood agar base		500gm	10			
11	Brain Heart Infusion Agar		500gm	5			
12	Brain Heart Infusion broth		500gm	10			
13	Cary Blair media		500gm	2			
14	Chocolate agar base		500gm	4			
15	Christensen’s urease medium		100gm	10			
16	Chromogenic media CPS3		20plates/p ack	50			
17	CLED		500gm	15			
18	Columbia sheep blood agar		50 plate /pack	4			
19	Corn Meal agar		500gm	3			

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20	Czapek Dox Agar		500gm	4			
21	Deoxycholate Citrate agar		500gm	2			
22	Dermatophyte test Medium		100gm	3			
23	DNAase agar		100gm	1			
24	ESBL chromogenic media		20plates/p ack	240			

**LIST OF CULTURE MEDIA**

25	Glucose phosphate broth		500gm	2			
26	Hugh Leifson(Glucose)		500gm	2			
27	LB broth media		500gm	2			
28	Loeffler Media slant		10/pack	10			
29	Lowenstein Jensen Media base		500gm	4			
30	Lowenstein Jensen Media slant		10 slant/pack	100			
31	Mac Conkey agar		500gm	3			
32	MacConkeys broth with Bromocresol purple		500gm	2			
33	Malt extract agar		500gm	1			
34	Mannitol Salt agar		500gm	1			
35	MERSA chromogenic media		100gm	5			
36	Middlebrook 7H10 broth		500gm	2			
37	Middlebrook 7H11 agar		500gm	2			
38	Moeller's Decarboxylases (Lysine, Ornithine, Arginine)		500 GM	4			
39	Mueller Hinton agar		500gm	3			
40	Mueller Hinton agar plate		50 plate pack	24			
41	Noble agar		500gm	1			
42	Nutrient Agar		500gm	4			
43	Nutrient Broth		500gm	2			
44	Oatmeal agar		500gm	2			
45	Peptone Water		500gm	2			
46	Phenolphthalein Phosphate agar		100gm	2			
47	Phenylalanine agar		100gm	2			
48	Potato Dextrose agar		20plate/ pack	2			
49	Potato dextrose agar		500GM PACK	2			
50	Robertson's cooked meat Broth		500gm	2			
51	Robertsons cooked meat Broth BOTTLE		50 BOTTLES / PACK	10			
52	Sabouraud Dextrose agar		50plate pack	10			
53	Sabouraud's Dextrose agar		500gm	2			
54	Selenite F broth		100gm	2			
55	Simmons citrate agar		100gm	4			

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56	Stuart's media			1			
57	Thayer Martin media		100gm	2			
58	Thioglycollate broth		500gm	3			
59	Thiosulphate Bile Sucrose Agar			2			
60	Todd Hewitt Broth		100gm	2			
61	Triple sugar iron medium		100gm	5			
62	Trypticase soya broth		500gm	2			
63	Wilson Blair Bismuth sulphite Agar			2			
64	Xylose lysine deoxycholate		500gm	2			
65	Yeast nitrogen base		100gm	3			
66	1640 RPMI culture media	Liquid, With sodium bicarbonate and L-glutamine, with phenol red as pH indicator, sterile filtered, endotoxin tested, Cell culture tested, Concentration 1x	500ml	20			
67	Nitrate broth		100gm	3			
68	Potassium tellurite agar		500GM / pack	1			

**\* L1 will be calculated on item basis per unit for different pack sizes (inclusive of taxes).**

**Declaration by the Bidder:**

1. This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender document regarding terms & condition of the contract, rules regarding purchase of Culture Media. I/we agree to abide them.
2. No other charges would be payable by Client and there would be no increase in rates during the Contract period.
3. All the items should be quoted serially and in same order as in given in the tender format (in compliance sheet & Financial Bid).
4. Rate should be typed not hand written.
5. If the bidder is not quoting for any item should either put a cross (X) or -NA- (Not applied). No column should not be left blank.

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6. No item should be quoted with price more than the M.R.P or prevalent market rate.
7. Price quoted should be in Indian currency.

**(Signature of Tenderer with seal)**

Name:

Address :

Place:.....

Date:.....

**MANUFACTURER'S / PRINCIPAL'S AUTHORIZATION FORM**

(Clause 12 (c) of the tender)

To

The Administrative Officer,  
All India Institute of Medical Sciences  
Rishikesh

Dear Sir,

TENDER: \_\_\_\_\_.

we, \_\_\_\_\_, who are established and reputable manufacturers of \_\_\_\_\_, having factories at \_\_\_\_\_ and \_\_\_\_\_, hereby authorize Messrs. \_\_\_\_\_ (name and address of agents) to bid, negotiate and conclude the contract with you against Tender No. \_\_\_\_\_ for the above goods manufactured by us. No company or firm or individual other than Messrs. \_\_\_\_\_ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

The authorization is valid up to \_\_\_\_\_

Yours faithfully,

(Name)

For and on behalf of Messrs. \_\_\_\_\_  
(Name of manufacturers)/Principal.

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**BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**

To

**Administrative Officer**

All India Institute of Medical Sciences  
Rishikesh,  
Virbhadr Marg,  
Rishikesh-249201

WHEREAS \_\_\_\_\_ (Name and address of the supplier) (Hereinafter called "the supplier") has undertaken, in pursuance of contract no \_\_\_\_\_ dated \_\_\_\_\_ to supply (description of goods and services) (herein after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of. \_\_\_\_\_ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 15 months from the date of satisfactory installation of the equipment i.e. up to ----- (indicate date).

.....  
(Signature with date of the authorized officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch