

Tender For Miscellaneous Furniture
At
All India Institute of Medical Sciences,
Rishikesh
Dated: 22nd April 2015



All India Institute of Medical Sciences, Rishikesh
Virbhadr Marg, Rishikesh-249201, Uttarakhand,
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Chapter I- Instruction to bidders
Notice Inviting Tender

1. The AIIMS, Rishikesh, Uttarakhand, invites sealed tender under **two-bid** system from manufacture and their authorized dealers/distributor for supply of the "College & Library Furniture". You are requested to quote your best offer along with the complete details of specifications, terms & conditions.
2. The interested manufacture and their authorized dealers/distributors are required to submit the technical and financial bid separately. The bids in Sealed Cover-1 containing "Technical Bid" and Sealed Cover-II containing " Financial Bid" should be placed in a third sealed cover super scribed Tender for supply of the "**Miscellaneous Furniture**". Tender documents containing detailed information/terms and conditions for the purpose can either be obtained from the Sr. Administrative Office, AIIMS, Rishikesh from **22nd April 2015 to 12th May 2015** between 10.00 AM To 02.00 PM on non-refundable payment of Rs. 1135/- (Rupees One Thousand One Hundred Thirty Five only) or can be download from website www.aiimsrishikesh.edu.in. Those who download the tender document from website should enclosed the DD for Rs. 1135/- (Rupees one thousand one hundred thirty five only) (non-refundable) in favor of AIIMS Rishikesh payable at Rishikesh, which shall be of not later from **11th May 2015** along with their bid. The bid security (EMD) for College & Lib. Furniture as given in table-I below tender documents should be paid in the form of FD/TD/CD in favour of AIIMS Rishikesh payable at Rishikesh. The tender documents are not transferable.
3. Sealed Tender duly super scribed "Tender for Hospital Furniture" addressed to the undersigned may be sent by post so as to reach by 3.00 P.M. on or before **12th May 2015** or deposited in the Tender Box kept at Tender Office of AIIMS, Rishikesh not later than 3.00 P.M. of **12th May 2015**. Tender received after stipulated date/time shall not be entertained under any circumstances. The Tender will be opened on the same day at 03.30 P.M. at Tender Office of AIIMS, Rishikesh in the presence of the tenderers or their representatives who may like to be present.
4. The pre bid conference would be held on **29th April 2015 at 03.00 PM** in the Tender Opening Room, AIIMS, Rishikesh. All firms representative who are attending the pre bid meeting shall produce an authorization letter from their firm on the firm's letter head. They are required to put their query in writing before the committee.
5. Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Rishikesh website www.aiimsrishikesh.edu.in.
6. Bidder should necessary enclose a covering letter mentioning a summary of applied document with proper numbering & mentioning the name of item & its brand & model No. Secondly bid should also attach a compliance sheet as per specification mentioning they are complying to all specification or have any variation.

Sr. Administrative officer
AIIMS Rishikesh
Tel No. 0135-2452915.

Sign of bidder

Chapter-II- Conditions of Contract

General Terms and Conditions

Subject: - Notice Inviting Tender for Supply of Miscellaneous Furniture for All India Institute of Medical Sciences, Rishikesh

1. Earnest Money :

Earnest money by means of a FD/TD/CD those firm quote for all items will have to submit EMD of **Rs. 2,27,000/-** (Rupees Two Lakh Twenty Seven Thousand Only) and who quote for individual item can submit partly EMD mentioned against each item in favour of AIIMS Rishikesh, payable at Rishikesh may be enclosed with the quotation (Technical Bid). It is also clarified that the quotations received without earnest money will be summarily rejected.

- a) No request for transfer of any pervious deposit of earnest money or security deposit or payment of any pending bill held by the ministry in respect of any previous work will be entertained.
- b) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.
- c) Tenders without Earnest Money or Tender cost will be summarily rejected.
- d) No claim shall lie against the AIIMS in respect of erosion in the value or interest on the amount of EMD.
- e) Unsuccessful tenderers earnest money will be returned to them without any interest after the expiration of 30 days from the conclusion of the Contract.

2. Preparation and Submission of Tender :

The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers "**Technical Bid for Tender for Supply of Miscellaneous Furniture**" and "**Financial Bid for Tender for Supply of Furniture**". Both Sealed Envelopes should be kept in a main/ bigger envelope superscribed as "**Tender for Supply of Furniture**"

3. Signing & sealing of Tender :

The individual signing the tender or other documents connected with contract must specify whether he sign as:

- (a) A sole proprietor of the concern or constituted attorney of such sole proprietor ;

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- (b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- (c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

(1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(2) In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.

(3) A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, AIIMS, Rishikesh may without prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

(4) **The tenderer should sign and affix his firm's stamp at each page of the tender and all its annexure as the acceptance of the offer made by tenderer will be deemed as a contract and no separate formal contract will be drawn.** NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.

(5) The tender shall not contain any erasure or overwriting except as necessary to correct any error made by the tenderer.

4. Opening of Tender:

AIIMS, Rishikesh will open the tenders at the specified date & time at tender opening room. The tenderer is at liberty to present either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.

Sign of bidder

Financial bids will be open to only those bidders who submitted their sample by or before opening of financial bid and whose sample is passed by a technical committee after technical evaluation.

5. **Validity of the bids:**

The bids shall be valid for a period of six months from the date of award of work.

6. **Right of acceptance:**

AIIMS, Rishikesh reserve the right to accept or reject any or all tenders /quotations without assigning any reason there of and without incurring any liability what so ever to the effected tenderer and also does not bind itself to accept the lowest quotation or any tender.

Any failure on the part of the tenderer to observe the prescribed procedure and any attempt to canvass for the work will prejudice the tenderers quotation or any tender.

7. **Communication of Acceptance**

AIIMS, Rishikesh will notify the successful tenderer in writing by registered/speed post/Fax etc. that its tender for goods & services, which have been selected by the purchaser has been accepted.

8. **Right of Acceptance**

AIIMS, Rishikesh reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding. Any failure on the part of the contractor to observer the prescribed procedure and any attempt to canvass the work prejudice the contractor's quotation.

9. **Performance Security :**

The successful tenderer will be required to furnish a Performance Security Deposit of 10% of tender amount in the form of FD/TD/CD from any Nationalized/Schedule Bank duly pledged in the name of the All India Institute of Medical Sciences, Rishikesh, payable at Rishikesh. The performa for performance security deposit will be provided with tender document.

The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract.

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Security will be discharged after completion of tenderer's performance obligations (including Comprehensive maintenance contract period) under the contract.

10. Corrupt Practices:

The tenderer is required to observe the highest standard of ethics during procurement & execution of contract. AIIMS Rishikesh have right to reject proposal for award if it finds that the tenderer has engaged in corrupt or fraudulent practices in competing for the contract in question. An undertaking on this behalf shall be given in the format enclosed with this tender document.

11. Delivery & Installation :

The Furniture shall be delivered within 45 days of issue of supply order. Satisfactory installation / commissioning and handover of the furniture will be completed within two weeks from the date of receipt of the furniture at the AIIMS, Rishikesh premises.

12. Inspection, Testing and Quality control

- (i) The purchaser or its nominal representative will inspect and test the ordered goods and the related services to confirm their conformity to the contract specification and other quality control details incorporated.
- (ii) The Purchaser reserves the right for stage inspection during manufacturing process, pre-dispatch inspection or post-delivery inspection. The Purchaser as deemed fit shall resort to all these inspection or may waive off any of the inspection.
- (iii) Stage Inspection: The Supplier shall offer semi-finished product without paint for stage inspection supported with invoice & test report of major raw material as per relevant specification standards.
- (iv) Before resorting to Bulk Manufacture, the supplier shall offer/send the prototype/actual finished sample for approval by the Inspector. The approval of Samples shall be in respect of workmanship and finishing and shall be without prejudice to the rights of purchaser/user to get random testing of items during pre-dispatch inspection or from the actual lot offered. In the event of the failure of the supplier to deliver the sample by the date specified in the contract or any other date agreed by the purchaser or in the event of rejection of the sample second time, the purchaser shall be entitled to cancel the contract and purchase the stores at the risk and cost of the supplier.
- (v) The Inspector shall have full and free access at any time during the execution of the contract to the supplier's work for satisfying himself that

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the goods are being manufactured in accordance with the specification mentioned in the Contract, and he may require the Supplier to make arrangements of inspection of the goods or any part thereof or any material at his premises or at any other place specified by the Inspector and if the Supplier has been permitted to employ the services of a sub-inspection of the goods after they have been inspected by the Inspector for the purpose aforesaid. The decision of the purchaser/ inspection authority in this regard shall be final and binding on the Supplier. All terms and condition of the contract as they apply to the inspection shall also apply to the re-inspection.

- (vi) The Supplier shall provide, without any extra charge, all material, tools, labour and assistance of every kind which the Inspector may demand of him for any test, and examination, which he shall require to be made on the Supplier's premises and the Supplier shall bear and pay all costs attendant thereon. If the Supplier fails to comply with condition aforesaid, the Inspector shall, in his sole judgement, be entitled to remove for test and examination all or any of the goods manufactured by the Supplier to any premises other than his (Supplier's) and in all such cases the Supplier's shall bear the cost of transport/and carrying out such tests elsewhere. A certificate in writing of the Inspector, that the Supplier has failed to provide the facilities and the means for test and examination, shall be final.
- (vii) The Supplier shall also provide and deliver for test, free of charge, at such place other than his premises as the Inspector may specify such material or goods as he may require for tests for which Supplier does not have the Facilities or special/independent tests. The Inspector shall have the right to put all the goods or materials forming part of the same or any part thereof to such tests as he may think fit and proper. The Supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspector. Goods accepted by the purchase/AIIMS, Rishikesh and/or its inspector at initial inspection and in final inspection in terms of the contract shall in no way dilute purchaser's (AIIMS, Rishikesh) right to reject the same later.
- (viii) The Purchaser's Inspector reserves the right to draw samples through random sampling method after receiving the finished goods at destination. All the supplies shall be accompanied with the Manufacturer's certificate that the material conforms to the specifications.

Further more if, on the goods being rejected by the Inspector or AIIMS, Rishikesh at the destination, the Supplier fails to make satisfactory supply within the stipulated period of delivery the Purchaser shall be at liberty to:-

- (a) Require the Supplier to replace the rejected goods forthwith but in any event not later than a period of 45 days from the date of rejection and the

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Supplier shall bear all cost of such replacement, including freight, if any, on such replacing and replaced goods but without being entitled to any extra payment on that or any other account.

- (b) Purchase or authorize the purchase of quantity of the goods rejected or goods of a similar description when goods exactly complying with particulars are not available in the opinion of the Purchaser, which shall be final, readily available without notice to the supplier at his risk and cost and without affecting the Supplier's liability as regards the supply of any further instalment due under the contract, or
- (c) Cancel the contract and purchase or authorised the purchase of the goods or goods of a similar description (when goods complying with particulars are not in the opening of the Purchase, which shall be final, readily available) at the risk and cost of the Supplier.
- (d) The Inspector shall have the power:-
 - (i) Before any goods or part thereof are submitted for inspection to certify that they cannot be in accordance with the contract owing to the adoption of any unsatisfactory method of manufacture.
 - (ii) To reject any goods submitted as not being accordance with particulars.
 - (iii) To reject the whole of the instalment tendered for inspection, if after inspection of such portion thereof as he may in his discretion think fit, he is satisfied that the same is unsatisfactory.
 - (iv) To demand all cost incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work However if goods are accepted all cost incurred shall be born by the Purchaser.

Inspector's decision as regards the rejection shall be final and binding on the Supplier

13. Guarantee / Warranty:

- (i) The on-site replacement warrant shall remain for a period of 36 Month from the date of recording of acceptance of goods at site.
- (ii) During warranty period, the supplier is required to visit AIIMS, Rishikesh's site at least once in 4 months commencing from the date of delivery of the goods for preventive maintenance of the goods.
- (iii) If the supplier having been notified, fails to respond to take action to replace the defect(s) within 10 days the purchaser may proceed to take remedial action(s) as deemed fit, at the suppliers risk & cost.

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(iv) In the event of any correction of defects or replacement of defective material during the warranty period, the warranty for the corrected or replaced material shall be extended to a further period of 32 months.

(v) Free maintenance services shall be provided by the supplier during warranty period.

14. Liquidated Damages

The time for the date of delivery/ dispatch stipulated in supply order shall be deemed to be essence of the contract and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. The competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.

15. FORCE MAJEURE :

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Rishikesh party may, at least option to terminate the contract.

16. Insolvency etc.:

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Rishikesh shall have the power to terminate the contract by giving written notice to the supplier. Such a termination shall not prejudice any right or remedy which has accrued or will accrue thereafter to the purchaser.

Sign of bidder

17. **Breach of Terms and Conditions:**

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Rishikesh. In that event the security deposit shall also stands forfeited. Non performance of any of the contract provisions will disqualify a firm to participate in tenders issued by AIIMS Rishikesh for the next five years. In the event of making alternative purchase, the supplier will be imposed penalty apart from forfeiture of security deposit.

18. **Subletting of Work:**

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Rishikesh, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.

19. **Right to call upon information regarding status of work:**

The AIIMS, Rishikesh will have the right to call upon information regarding status of work/ job at any point of time.

20. **Terms of payment:**

75% payment of the total order value shall be released after the successful installation of the ordered goods against the submission of invoices in triplicate along with inspection report original copy of work order/supply order and receipt voucher of central stores.

Balance 25% of the order value would be made against Final Acceptance Certificate of goods to be issued by the consignees.

21. **Patent Rights:**

In the event of any claim asserted by a third party of infringement of copyright, patent, trademark or design right arising out of use of the goods or any part thereof, the supplier shall extinguish such claims. The supplier shall be responsible for the companies.

22. **Arbitration:**

In case of Dispute or difference between the parties relating to any matter arising out of this contract, the same shall be settled in accordance with the arbitration & conciliation act, 1996 by sole arbitrator. The sole arbitrator shall be appointed by agreement between the parties. Arbitration proceedings shall be held at AIIMS, Rishikesh, Rishikesh/Dehradun as agreed between the parties & the language of arbitration proceedings & that of all documents & communications between the parties shall be either Hindi or English.

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The decision of arbitrator shall be final & binding upon both the parties. The cost & expenses of the proceedings will be paid as determined by the arbitrator. However, the expenses incurred by each party in connection with the preparation, presentation etc, of its proceedings shall be borne by party itself.

23. **Saving Clause:**

No suit, prosecution of legal proceedings shall lie against AIIMS, Rishikesh or any person for anything done in good faith in pursuance of tender.

24. **Legal Jurisdiction:**

The agreement shall be deemed to have been concluded in Rishikesh, Uttarakhand and all obligations hereunder shall be deemed to be located at Rishikesh/Dehradun, Uttarakhand and Court within Rishikesh, Uttarakhand will have Jurisdiction to the exclusion of other courts.

25. **Applicable Law :**

The contract shall be interpreted in accordance with the laws of union of India.

26. At the time of awarding the contract, the purchaser reserves the right to increase or decrease up to twenty five (25%), the quantity of goods and services mentioned in the schedule(s) in the "Schedule of Requirements" (round of to nextwhole number) without any change in the unit price and other terms & conditions quoted by the bidder.

27. If the quantity has not been increased at the time of the awarding the contract the purchaser reserves the right to increase up to twenty five (25%), the quantity of goods and services mentioned in the contract (rounded of to next whole number) without any change in the unit price and other terms & conditions mentioned in the contract, during the currency of the contract after one year from the date of Purchase Order.

I/We hereby accept the terms and conditions given in the tender.

(Signature & Stamp of the bidder)

Note : Please sign each page of document including terms & conditions & tender.

Sign of bidder

TABLE-I
Tender for College & Library Furniture, AIIMS Rishikesh
Details of items & their tentative quantity and EMD

Sr.No	Name of Item	Approx Qty Required	EMD each items	Total EMD
1	2	3	4	5
1	Warehouse Storage Rack	150	18,000.00	2,27,000.00
2	Digital Electronic Locker	500	87,000.00	
3	Dustbin (S.S)	200	8,000.00	
4	Open book rack	120	39,000.00	
5	Periodical Display Rack	100	35,000.00	
6	Digital Podium	20	4,000.00	
7	Stool with Backrest	104	10,000.00	
8	Attendant Waiting Chair 3 Seater (SS)	50	21,000.00	
9	Slotted Angles Steel Racks	34	5,000.00	
		Grand Total	2,27,000.00	

Sign of bidder

Tender Enq. No.24/Misc Furniture/74(3)/2015-RISH(ADMN)
UNDERTAKING ON FRAUD & CORRUPTION (FOR BIDDER)

We..... do hereby undertake that, in competing for (and if the award is made to us, in excluding) the subject contract for supply of Hospital Furniture/Equipments under tender reference No..... We shall strictly observe the terms & conditions against fraud, corruption & mal practices in force in the country.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Tender Enq. No.24/Misc Furniture/74(3)/2015-RISH(ADMN)

Chapter III - Specifications and allied Technical Details

Parameters and Technical Specifications for Executing the Work:

1. The participant: manufacture/companies having own manufacturing units or their authorized dealer can only participate .Proof of manufacturing unit is to be attached .Client may also visit and inspect the manufacture set up as deemed fit.
2. Technical committee shall inspect the samples before opening of financial bid on following parameters:-
 - (a) Fit & Finish
 - (b) Ease in assemble
 - (c) Durability
 - (d) Fit for application
 - (e) Knock down assembly.
3. In case Dealer is submitting the quote, Dealer has to get the authorisation certificate from manufactur firm for participating the tender.
4. Company /manufacturer/firm must have warehouse in the city or within Uttarakhand. (Enclosed Address details). Copy of shop and establishment act registration certificate and Land Line Number & Mobile Number to be enclosed for giving proof of establishment.
5. Manufacturer should be a member of BIFMA International (Business and Institutional Desk Chair Combo 2 Seater Manufacturers Association) Please enclose certificate of Manufacturer Company. This Certificate is required to ensure the reliability, functionality and superior design standard of the furniture and safety of the user ensuring that the products are low emitting and hazard free. Dealers participating should enclose certificates from their parent manufacturer company.
6. Manufacturer should be ISO 9001:2008/ ISO 14001:2004/ OHSAS 18001:2007 certified. Dealers participating should enclose certificate from their parent manufacturer company.
7. Manufacturer shall have In house quality assurance lab in which quality tests shall be tested on regular basis as per IS/ASTM or BIFMA standards. Certificate from any NABL certified LAB should be enclosed or at least certificate to be enclosed that instruments/ equipment's used for testing by manufacturer are calibrated by any NABL approved LAB.
8. The firm should be registered and should have the turnover of Rs. 3,00,00,000/- (Rupees Three Crore only) for the last three consecutive years.
9. The bidder should have the experience of completion of similar works, during last three years, in any of the Departments/Autonomous Institutions/Universities/Public Sector Undertakings of the Governments of India or any State Government or Public Sector Organization or Local Bodies/Municipalities as follows:-
 - a) Three similar completed works, each, costing not less than Rs.25,00,000/-; or
 - b) Two similar completed works, each, costing not less than Rs.32,00,000/- ; or
 - c) One similar completed work costing not less than Rs. 51,00,000/-.
10. The firm has to submit a proof of turnover as mentioned above supported by documentary materials.
11. The delivery of the items will have to be made at AIIMS, Rishikesh. No transportation/ cartridge charges will be provided for the same.
12. The rate quoted should be firm and final and written in ink or typed against each item and should in no case be overwritten.

Sr. Administrative Officer,
AIIMS, Rishikesh.

Sign of bidder

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Chapter - IV Contract Form

TENDER FORM - 1 - TECHNICAL INFORMATION AND UNDERTAKING.

(Tenderer may use separate sheet wherever required)

S.No.	Details of the Firm/Bidder	Page No.	
1.	Name & Address of the Tenderer/ Concern		
2.	State clearly whether it is Sole proprietor or Partnership		
3.	firm or a company or a Government Department or a Public Sector Organisation		
4.	Name and address of service centre nearby Rishikesh		
5.	Whether each page of NIT and its annexure have been signed and stamped		
6.	Whether Bidders have quoted for each and every item mentioned in Chapter V (Yes/No)		
7.	List of Major Customer may be given on a separate sheet and proof of satisfactory supply, if any		
8.	Proof of the last three year's turnover of the firm which should not be less than Rs. 3,00,00,000/- (Rupees Three Crore Only) continuously for the preceding three years		
9.	Permanent Account Number (PAN)		
10.	VAT Service Tax Registration/TIN No. with Proof		
11.	Whether copies of authenticated balance sheet for the past three years enclosed & Last three year IT Return also required.		
12.	Have you previously supplied these items to any government/reputed private organization? If yes, attach the relevant proof. Please provide a notarised affidavit on Indian Non Judicial stamp paper of Rs.10/- that you have not quoted the price higher than previously supplied to any government Institute/Organisation/reputed Private Organisation or DGS&D rate in recent past. If you don't fulfil this criteria, your tender will be out rightly rejected.		
13.	Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document with technical bid. Otherwise your tender will be rejected.		
14.	Please submit a notarised affidavit on Indian Non Judicial stamp paper of Rs10/- that no case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Also submit that proprietor/firm has never been black listed by any organization.		

Sign of bidder

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15.	Details of the DD/Pay Order of bid security (EMD) DD No. Date: Payable at-		Detail of cost of Tender for Rs. 1135/- (if downloaded from website) DD No. Date: Payable at-
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Note:

- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.
- In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Undertaking

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Sign of bidder

**Chapter-V- Financial Bid
Format for Financial Bid**

(To be submitted on the letterhead of the company / firm)

Sr.No	Name of Item	Approx Qty Required	Unit cost inclusive VAT/Taxes
1	2	3	4
1	Warehouse Storage Rack	150	
2	Digital Electronic Locker	500	
3	Dustbin (S.S)	200	
4	Open book rack	120	
5	Periodical Display Rack	100	
6	Digital Podium	20	
7	Stool with Backrest	104	
8	Attendant Waiting Chair 3 Seater (SS)	50	
9	Slotted Angles Steel Racks	34	

1. L1 will be decided on the basis of unit cost.
2. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
3. No other charges would be payable by the Institute.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Sign of bidder

Chapter - VI

TECHNICAL SPECIFICATIONS FURNITURE

Item No. 1- Warehouse Storage Rack

SIZE

Span: 1200 mm -2500 Width

Depth: 450 mm- 1200mm

Heights: 1500 mm – 3000mm

Construction: CRC with powder coated paint.

Racks should be adjustable and stackable and side to mountable and conform to storage area Load bearing capacity of each rack should be more than 300kg.

Item No. 2- Digital Electronic Locker

Specification

Dimensions: Ext: (H x W x D) mm: 250 x350 x250

Net Weight: 10 kg.

Volume: 14 Ltr.

Features

Motorized Locking (Electronics)

2 solid steel Bolts

Single moulded case

Mechanical override with master Key

Automatic shutdown

Can be anchored or bolted in wardrobe/dressing tables etc for added security

Master key system

Internal Height 225mm Width-345mm Depth 197mm.

Mechanical Override in case password is forgotten.

Non Volatile Memory Prevaents password erasure, when the battery is low.

Low battery indicator.

Password entry can be hidden

Auto freeze after 4 consecutive wrong attempts.

Interior Carpet.

Item No. 3- Dustbin SS

Stainless steel non magnetic half length Perforated bins corrosion resistant 21x32 cm (Diameter x Height) 11.0 litre capacity.

Item No. 4- Open Book Rack

- 1.) Size: Width: 925mm main Unit/900mm add on unit Height : 1890mm(Incl. 85mm Skirting) Depth:300mm
- 2.) Rigid knockdown construction back panel up to the bottom of third rack for additional rigidity.
- 3.) Material: Racks back panel & Skirting: CRCA 0.8mm Thickness Side panels:25mm thk Prelaminated particle board(PLB) with laminate on both sides.
- 4.) Finish: Metal panels: Epoxy polyester Powder coated to the thickness of 50microns(+/-10)
- 5.) Stackability: The add on units can be stacked width wise to form a bank of racks having common side panel.
- 6.) Number of racks: Bottom plus four fixed racks.(Total 5 loading levels). Each rack is provided with stiffener at bottom for strength Uniformly distributed Load capacity per each full shelf is 80 kg. Maximum.
- 7.) Rack back stiffener At the rear side of the racks back stiffeners are provided. These are to support books on the rear side.
- 8.) Label holder: Label holder on each main unit to insert tables for identification.

Item No. 5- Periodical Display Rack

- 1.) Size: 900mm(W) x 450mm(D) x 1830mm(H)
- 2.) Construction & Material Rigid Knock down construction. Prime Quality CRCA Steel- Panels from 0.6mm thick & Front frame 0° mm thick.
- 3.) Configuration (Racks) 5 Level racks.
- 4.) Display Tray Suitable for fullsize size magazine, periodicals. Aesthetically appealing Metal tray at an angle for easy viewing Receding facility to access the storage behind. Sliding on plastic rollers.
- 5.) Behind storage Shelving. Each of 5 level has a behind storage shelf
- 6.) Leveler: Screw type leveller with hex plastic base (add in unit height min 8mm & additional 5mm max for adjustment)
- 7.) Finish: Epoxy Polyester powder coated to the thickness of 50 microns (+/-10).

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Item No. 6- TECHNICAL SPECIFICATIONS FOR “DIGITAL PODIUM”

1. Stand Type, Solid Built housing with steel or Fibreglass.
2. Provided with locking system to prevent theft, soft wheels for convenient transport.
3. Sliding Door with Wooden material to protect Tablet Monitor and as Laptop Stand.
4. Equipped with LCD/LED Tablet Monitor with 20 inches or more wide tablet monitor with touch panel.
5. Standard Electronic Pen for writing on Tablet Monitor.
6. Trainer Laptop interface terminals and slots to use a laptop.
7. Gooseneck Mic adjustable Mic to fit user's height with good acoustics to attain good Quality Audio.
8. Standard mouse for navigation during training.
9. Drawer for keeping material required for trainer.
10. 7" or Higher LCD Control touch (figure) Panel for Multi controller which utilizes and control all the devices in the lecture room such as interactive whiteboard, TV, DVD, PC, Projector, Motorized Projector screen etc.
11. Amplifier with Speakers set having output 120W @ 4 ohm or more, Frequency range 52.9~12,000 Hz, Sound Pressure Level 96dB, Total harmonic distortion 0.1% (1kHz) or better.
12. UHF Wireless Microphone 1 hand held + 1 lapel or more
13. Digital Podium should have sufficient space for installing a PC, Visualiser, Amplifier, Controller, Wireless Receiver must.
14. Equipped with document Visualizer with following specification:
 - SXGA(1280 x 1024) High Quality Resolution, upto 20 frame rate per second or better
 - Image Sensor ½", 1.3 M Pixels CMOS or better
 - Manual focus function
 - Digital 7X Zoom or more
 - USB cable PC interface
15. Installation and configuring with other equipment such as interactive whiteboard, TV, DVD, PC, Projector, Motorized Projector screen etc.
16. Warranty for at least two year and technical support excluding spares for at least five years after warranty.

Item No.7- Stool with Backrest

- 1) SEAT ASSEMBLY: The seat is made up of 1.2 cm thick Commercial Grade plywood with moulded Polyurethane foam and are upholstered with replaceable fabric covers. The upholstery is available in Leather Cloth and Fabric
SEAT SIZE:Diameter 40.0 cm
- 2) BACK ASSEMBLY: The back foam is designed with contoured Lumbar support for extra comfort. The upholstery is available in Leather cloth and Fabric.
BACK SIZE: 45.0 cm(W) covered with U foam.
- 3) POLYURETHANE FOAM: The polyurethane foam is moulded with density =45+/-2 kg/m³ and Hardness 20+/-2 on Hampden machine at 25% compression.
- 4) HEIGHT ADJUSTMENT: The manual height adjustment is very easy to operate with a help of a knob. It can be easily locked at the most comfortable position.
- 5) PEDESTAL ASSEMBLY: The five-prong pedestal is fabricated from 0.2 cm. Thick CR steel power coated and fitted with an injection moulded black Polypropylene Hub Cap and 5 nos. twin wheel castors (Castor wheel diameter 5.0cm). The pedestal is 55.0cm pitch-circle diameter (65.0 cm with Castors).
- 6) TWIN WHEEL CASTORS: The twin wheel castors are injection moulded in Black Nylon

Item No. 8— Attendant waiting chair 3 Seater

- 1) SIDE FRAME ASSEMBLY: The side frame assembly is fitted to the two ends of the connecting beam assembly to form the leg-cum-armrest assembly. It is made of a MS. E.R.W. tube dia 3.81cm (1 1/2") X 14 BG. thk. And black powder coated. The ends are fitted with ABS moulded end caps.
- 2) TIE MEMBER: it is the connecting beam assy. Which holds the two side frames to each other. 2 nos. Tie member are used to connect the side frame. The tie-member is made of MS. E.R.W tube dia 3.81cm. (1 1/2") x 14 BG. thk. and black powder coated. The seat/ back assemblies are mounted on one of the tie-member which has 5cm x 5.5 cm long x 0.5cm. thk MS Std. Angles welded to mount the seat and back.
- 3) SEATREST ASSEMBLY: the seat rest assembly consists of a fabricated inner-frame assembly insitu-moulded with Polyurethane foam having density=45 +/- 2kg/cm³. The hardness of the P.U. foam = 23 – 27 kgs. On Hampden m/c. for 25% compression of the foam. The complete moulded seat rest assembly is covered with a replaceable fabric upholstery cover.
- 4) BACKREST ASSEMBLY: The backrest assembly is flexing type and consists of a fabricated inner- frame assembly insitu- moulded with Polyurethane foam having density=45+/-2 kg/cm³. The hardness of the P.U. foam=16-20kgs on Hampden m/c. for 25% compression of the foam. The complete moulded backrest assembly is covered with a replaceable fabric upholstery cover.
BACK SIZE: 52.0cm (W) X 59.0 cm (H) X 6.0cm (T)
- 5) ADJ.GLIDES: the adj. Glide is injection moulded in black Nylon & fitted to the front end of side assembly along with ABS moulded adj. Glide base to take care of unlevelled floor surface.

Item No.9-Slotted angles steel racks

Height : 84" x Width : 36" x Depth : 18" adjustable shelves of including top and bottom. Covered from 2 sides with slotted angles and having dividing strips to make it double faced.

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PERFORMANCE SECURITY BOND FORM

1. In consideration of All India Institute of Medical Sciences, Rishikesh (here in after called the AIIMS, Rishikesh) having agreed to exempt _____ (here in after called the said contractor(s) from the demand of security deposit/earnest money of Rs. _____ on production of Bank Guarantee for Rs. _____ for the due fulfilment by the said contractors of the terms & conditions to be contained in an Agreement in connection with the contract for supply of we (name of the Bank) _____ (herein after referred to as "the Bank") at the request of _____ Contractor's do hereby undertake to pay the AIIMS, Rishikesh an amount of not exceeding _____, against any loss or damage caused to or suffered or would be caused to or suffered by the AIIMS, Rishikesh reason of any breach by the said contractors of any of the terms & conditions contained in the said agreement.

2. We (Name of the Bank) _____ do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the AIIMS, Rishikesh stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the AIIMS, Rishikesh reason of breach by the said contractors of any of terms & conditions contained in the said agreement or by reason of the contractors failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee, where the decision of the AIIMS, Rishikesh in these counts shall be final and binding on the Bank. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.

3. We undertake to pay to the AIIMS, Rishikesh any money so demanded not withstanding any disputes raised by the contractor(s)/supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under the present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the contractor(s)/supplier(s) shall have no claim against us for making such payment.

4. We (Name of the bank) further agree the guarantee herein contained shall remain full force effect immediately for a period of one year from date he and further agrees to extend the same from time to time (one year after) so it shall continue to be enforceable till all the dues of the AIIMS, Rishikesh, under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till AIIMS, Rishikesh certifies that the terms & conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges guarantee.

5. We (name of the bank) further agree with the AIIMS, Rishikesh that the AIIMS, Rishikesh shall have the fullest liberty without our consent and without affecting in any manner our obligations here under to vary and of the terms & condition of said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time to time any of the powers exercisable by the AIIMS, Rishikesh against the said any contractor(s) and to forbear or enforce any of the terms & conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, and or any omission on the part of the AIIMS,

Sign of bidder

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Rishikesh or any indulgence by the AIIMS, Rishikesh to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. The guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s)/ supplier(s).

7. This guarantee shall be irrevocable and the obligations of the Bank herein shall not be conditional to any prior notice by AIIMS, Rishikesh.

Dated: _____

(Indicating the name of the bank)

N.B. This guarantee should be issued on non-judicial stamped paper, stamped in accordance with the stamp act.

Sign of bidder