

## VACANCY CIRCULAR

The Indian Pharmacopoeia Commission (IPC) is an Autonomous Body under Ministry of Health & Family Welfare, Govt. of India primarily with the objectives of regularly updating the Indian Pharmacopoeia by publishing new edition and its addenda, National Formulary of India and other related tasks such as preparing, certification and distribution of reference substances & functions as National Coordination Centre (NCC) for Pharmacovigilance Programme of India (PvPI).

We are looking forward for the qualified personnel for the post of Pharmacovigilance Associate (01) for Department of Pharmacology, **All India Institute of Medical Sciences, Virbhadra Road, Rishikesh, Uttarakhand - 249201** (ADRs Monitoring Centres under PvPI) on Contract basis having Master degree in Pharmacy , Clinical Pharmacology, Pharmacy Practice, and Clinical Research. OR Pharm. D/ MBBS/BDS from a recognised university/Institute with one year experience in Pharmacovigilance/ Research after obtaining essential qualification. Preference will be given to young, dynamic personnel along with proficiency in Computer. Consolidated emolument @ Rs. 25,000/- per month will be paid by IPC.

The job description of the post is:-

- Collection of ADR Reports.
- Follow up with the reporter/patient for Completeness of ADR as per SOPs.
- Data Entry in VigiFlow.
- Reporting to NCC-PvPI through VigiFlow with the source data (Original) attached with each ADR case.
- Training/Sensitization/Feedback to physicians through newsletters circulated by the NCC- PvPI.
- Other activities as assigned by competent authority time to time.

Applications are invited from citizens of India on the application format which can be downloaded from the website: [www.ipc.gov.in](http://www.ipc.gov.in) of the commission together with the attested copies of supporting documents.

Application is to be submitted to the AMC Co-ordinator (Dr. Puneet Dhamija), Department of Pharmacology, All India Institute of Medical Sciences, Virbhadra Road, Rishikesh, Uttarakhand - 249201 through e-mail at [amc.aiims.rishikesh@gmail.com](mailto:amc.aiims.rishikesh@gmail.com) by **5 PM 10/10/2020**. Selection process will involve screening test followed by interview by a panel. Screening test and interview will be held on **16/10/2020** following all precautions for Covid-19 epidemic. Selection process may be altered in view of change in scenario of Covid-19 epidemic.

(The competent authority reserves the right to increase or decrease the number of vacancies and rejection and/or all applications received without assigning any reason. Selected candidates shall be posted in any of the AMC under PvPI across the country/NCC-PvPI, IPC, Ghaziabad.