

ALL INDIA INSTITUTE OF MEDICAL SCIENCES RISHIKESH

PROSPECTUS



Post Basic Diploma in Operating Room Nursing July 2020 Session

How to Apply

Apply online through our website:
<http://www.aiimsrishikesh.edu.in>
or call us directly with your questions.
Phone No.: 0135-2462983

Application Fees

SC/ST Rs. 500/- + Transaction Charges as applicable
UR/OBC: 1000/- + Transaction Charges as applicable
PWD: Exempted from any fee

IMPORTANT DATES AT A GLANCE

Date of registration of online applications on web portal	20 th June, 2020
Last date for Registration of Online application on web portal	6 th July, 2020
Status of Application & Rejected application with reason for rejection. Application are required to check on	9 th July, 2020
Last date for submission of required documents for regularization of rejected application. No correspondence will be entertained after 13 th July, 2020 under any circumstances and candidates are requested NOT TO CONTACT the Examination Section	11 th July, 2020
Finalization of centres and allotment of Roll Nos./ Admit Card on website	15 th July, 2020
Written examination	22th July, 2020
Result to appear on Institute website on or before	24 th July, 2020
Counselling	30 th July,2020
Academic Session Commences on	1 st August, 2020

Note: Stipend of Rs. 15,000/- will be paid per month.

INTRODUCTION

AIIMS Rishikesh is one of the SIX Apex healthcare institutes being established by the Ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY). With the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training, the PMSSY planned to set up 6 new AIIMS institutions in underserved areas of the country.

These institutions are being established by an Act of Parliament on the lines of the original All India Institute of Medical Sciences, New Delhi which imparts both undergraduate and postgraduate medical education in all its branches and related fields, along with nursing and paramedical training, to bring together in one place educational facilities of the highest order for the training of personnel in all branches of health care activity.

COLLEGE OF NURSING

College of Nursing, AIIMS, Rishikesh started in academic session of 2013 as a vertical department of Nursing of AIIMS, Rishikesh. The College of Nursing believes that nursing is an oldest of the art and the youngest of the profession, which is a caring discipline considered as pivotal health care profession. Values of the nursing profession are rooted in helping the people to promote the health, prevent the illness and caring the individual, family and community during sickness to attain, maintain and recover the optimal health and quality of life from womb to tomb. The success of patient care and the reputation of the hospital largely depend upon the extent of efficiency of nursing care being provided by the nursing personnel.

College of Nursing is dedicated and committed to train and groom nurses by offering premier quality teaching, instructions and guidance in clinical and research areas of modern nursing. Nursing services, education and research activities of the department will be par excellence.

AIM

To ensure the cost-effective quality nursing care in super specialty areas for individual, family and community through training and grooming the clinically competent, research oriented nurses.

ABOUT THE COURSE:

Post Basic Diploma in Operating Room Nursing has been started since 2018 at AIIMS, Rishikesh. AIIMS, Rishikesh has set-up 24 state-of-the-art operation theatres for performing advanced surgeries under various department like Neurosciences, CTVS, Oncology etc. The newly commissioned operation theatres ensure a sterile environment, several technological advancement like robotic surgeries.

This one year course has been started with the aim to prepare register nurse to assume responsibilities as a highly competent operating room nurse and also function as educator, manager and researcher in the field of operating room nursing. This course provides opportunities to learn operations of various equipment and develop advanced skills, competencies and knowledge under the guidance and supervision of highly qualified team of surgeons and other members.

PROGRAMME OFFERED

Sl. No.	Course Discipline	Duration of Course
1	Post Basic Diploma in Operating Room Nursing	1 Year

The academic session commences on 1st August every year. Selected candidates have to join with the timeline indicated by Academic Section, AIIMS, Rishikesh in offer letter issued to respective candidate. No candidate will be admitted in the courses in any circumstances beyond 31st August of the year of admission.

RESERVATION OF SEATS

Speciality	Total Seats	UR	SC	ST	OBC
Operating Room Nursing	15	8	2	1	4

A. AIIMS, Rishikesh

Reservation of seats at AIIMS, Rishikesh is as follows:

Other Backward Class : 27%

Scheduled Caste : 15%

Scheduled Tribe : 7.5%

ELIGIBILITY CRITERIA FOR ADMISSION

- (a) A candidate is eligible to appear in Entrance Examination if he/she:
- (b) An Indian Nursing Council Recognized:
- B.Sc. Nursing Degree
- OR**
- Diploma in General Nursing & Midwifery with one year clinical experience
- (d) Registered Nurse and Registered Midwife with State Nursing Council, or equivalent
- (e) Be medically fit.
- (f) Foreign nationals are admitted in AIIMS, Rishikesh only
- 5% seats shall be reserved for Foreign National Candidates & OCI.
 - Candidate must obtain an equivalence certificate from Indian Nursing Council before admission.
 - However, foreign national candidates are exempted from appearing in the entrance examination. Their admission will be made on the basis of marks/ grades secured by them in the qualifying examination. The foreign national candidates are also required to fill in the registration form prescribed by the Institute for this purpose. The registration form should be routed through Diplomatic Channel. Applications received directly will NOT be entertained.
- (g) For Overseas Citizen of India (OCI) :- (Common to AIIMS Rishikesh)
- OCI registered under Section 7A of Citizenship Act 1955 are also eligible to appear in this test and all terms and conditions applicable for Indian national given in this Prospectus will be applicable to them. The candidate will submit proof of Registration as OCI under Section 7A of Citizenship Act 1955 to be eligible to appear to this test.

FEES AND OTHER EXPENSES:

SL. NO.	TYPE OF EXPENSES	ON ADMISSION TIME	ANNUAL CHARGES
1	REGISTRATION FEES	Rs.1000/-	
2	CAUTION MONEY	Rs.5000/-	
3	HOSTEL SECURITY	Rs.5000/-	
4	HOSTEL RENT		Rs.12000/- (ELECTRICITY CHARGES OF HOSTEL WILL BE ACTUAL BASIS)
5	RECREATION FEE		Rs.6000/-
6	TUTION FEE	Rs.350/-	
7	POT MONEY		Rs.1200/-
8	LABORATORY FEE		Rs.6000/-
	TOTAL	Rs.11,350/-	Rs.25,200/-

EXAMINATION FEE- 2000 PER EXAMINATION

NOTE:

1. THE ABOVE FEES ARE SUBJECT TO REVISION FROM TIME TO TIME BY THE INSTITUTE AND THE STUDENTS ADMITTED SHALL HAVE TO PAY THE FEES AS MAY BE DECIDED BY THE INSTITUTE.
2. THE FEES AND OTHER CHARGES INCLUDING HOSTEL RENT, ONCE PAID, SHALL NOT BE REFUNDED IN ANY CASE, EVEN IF A STUDENT LEAVES THE INSTITUTE BEFORE THE COMPLETION OF COURSE OR DOES NOT JOIN THE INSTITUTE FOR ANY REASON. NO CORRESPONDENCE ON THIS ACCOUNT WILL BE ENTERTAINED.

3. THE CAUTION MONEY WILL, HOWEVER, BE REFUNDED TO THOSE STUDENTS WHO DO NOT JOIN THE COURSE, THE BALANCE OF THE CAUTION MONEY, IF ANY AFTER EDUCATION OF THE CHARGES DUE, WILL BE REFUNDED.
4. MESS IS COMPULSORY FOR ALL THE STUDENTS RESIDING IN THE HOSTEL. THE MESS CHARGES ARE PER MONTH (SUBJECT TO REVISION TIME TO TIME) PAYABLE TO THE MESS IN-CHARGE EVERY MONTH IN ADVANCE.

SCHEME OF ENTRANCE EXAMS & PROCEDURE FOR SELECTION

Admission will be made entirely on the basis of performance of candidates at the Entrance Examination to be conducted at AIIMS, Rishikesh.

It is hereby informed that if any applicant provided false information solely for the purpose of appearing in the examination or other purposes, the applicant will be debarred from AIIMS, Rishikesh examination in future. Further, all selected candidates may be verified with previous data. Therefore, all applicants are required to fill the application accurately.

- (a) The Entrance Examination for Post Basic Diploma in Super Specialty Nursing will be conducted at Rishikesh only.
- (b) The seats will be filled strictly on merit on the basis of the marks secured by the candidates at the Entrance Examination conducted by the Institute.
- (c) The Entrance Examination will be conducted in English Language only.
- (d) The syllabus of entrance examination will be GNM/ B.Sc. Nursing level.
- (e) One paper of two hours duration and consisting of objective type (Multiple Choice) questions of 100 questions.
- (f) Based on the result of the Entrance Examination, separate merit lists will be prepared for the General, OBC, Scheduled Caste and Scheduled Tribe categories.

Note- If number of candidates are less than 5 times of total seats than admission will be done based on merit of percentage of aggregate marks obtained in qualify examination i.e. GNM/B.Sc. Nursing.

Method of Resolving Ties:

- (a) In case of two or more candidates belonging to the same category obtaining equal marks in the entrance examination, their inter se merit will be determined that candidate older in age to be preferred.

[Note- If any discrepancy in any question is found in the Entrance Examination, the candidate is advised to write to Dean (Examination), AIIMS, Rishikesh-249203 within 24 hours. (E-mail: deanexam@aiimsrishikesh.edu.in). This email will only be used for discrepancy related to question.]

METHOD OF COUNSELING/SEAT ALLOCATION

Counselling for admission in Post Basic Diploma in Super Specialty Nursing shall be held in Physical form at AIIMS, Rishikesh, details of which shall be placed on website www.aiimsrishikesh.edu.in

- (a) In first and Second Round Counselling- In each category the number of candidates for counselling will be up to 8 times the number of total seats. The order of counselling will be General/ST/SC/OBC. The counselling will be done strictly by combined merit list starting from Rank No. 1.
- (b) In Final Open Round of counselling all the candidates having 50th Percentile marks shall be eligible. In case, during the open counselling any ST Seat remains vacant (after calling all eligible candidates of ST category) then this vacant seat shall be made available SC category candidate and vice versa and even after doing this, if any SC/ST seat remains vacant (after calling all eligible candidates of SC/ST category) then this vacant seat shall be made available to the eligible General Category candidate. Similarly, in case of the OBC seat remains vacant after calling all eligible OBC candidates then this vacant OBC seat shall be made available to the eligible General category candidate.

(Note: Candidates will not be allowed to attend open counselling without the production of print of registration Slip issued for open counselling at the time of online registration. Candidate applying under OBC category must possess valid caste certificate issued within last one year by the competent authority & before the date of first counselling. The certificate must be valid for admission in Central Govt. Institution. Date of validity of certificate shall be considered (one-day prior the 1st Counselling).

- (c) The selected candidates shall undergo a medical examination by the Board appointed by the respective institute and if found medically fit will join the course after depositing the requisite fee.
- (d) They shall forfeit all their claims to the seats if they do not join by the stipulated date and fee deposited by them will not be refunded. No candidate, in any circumstances, shall be allowed to join after 30th September 2020. While reporting for admission, candidates must bring all the relevant certificates/documents, in original. These original documents will be kept with the institute till his /her completion of course.
- (e) **All disputes pertaining to the conduct of the examination by the AIIMS, Rishikesh and the allocation of seats in various subjects by counselling will be subject to the jurisdiction in the High court of Uttarakhand.**

IMPORTANT INSTRUCTIONS

1. The candidates should bring the following documents in Original along with one set of self-Attested copies of the at the time of verification of original documents as per schedule in respect of successful candidates:
 - a) Admit card issued by AIIMS, Rishikesh.
 - b) Adhaar Card
 - c) Age proof
 - d) Marksheets
 - e) Degree/ Provisional Degree/ Diploma
 - f) Experience certificate for GNM candidates
 - g) State/ Indian Nursing Council
 - h) Reservation proof/ certificate/ Physical Disability Certificate issued from a duly constituted and authorized Medical Board.
 - i) 'No objection Certificate' if the candidate is already employed with Central / State Government /Public Undertaking.

Note:-The candidates who have already pursuing any course in any subject (but have not completed) shall be considered however they must report to concerned Institute and deposit even original documents or DD of Rs. 50,000/- (Rs. Fifty Thousand only) as security deposit. The Security Deposit will be refunded back after depositing original documents within 1 week.

2. No TA/DA will be paid for attending the Entrance Examination/Interview/Counselling.

Submission of Caste Certificate By SC/ST/OBC Candidates:

- Reservation for SC/ST candidates will be according to the rules of Government of India. During counselling the certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated the 28.1.1952, as revised in Dept. of Per-& A.R. letter No. 36012/6/76-Est. (S.CT), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.
- Candidates belonging to Scheduled Caste/Scheduled Tribe and Other Backward Classes should submit an attested copy of a certificate from any one of the following **authorities stating that the candidate belongs to a Scheduled Caste, a Scheduled Tribe or Other Backward Classes in the prescribed form** along with other requisite documents.
 - (a) District Magistrate, Additional District Magistrate, Collector, Deputy Commissioner, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate, Sub-Divisional Magistrate, Taluka Magistrate, Executive Magistrate, Extra Assistant Commissioner, Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - (b) Revenue Officer not below the rank of Tehsildar.
 - (c) Sub-Divisional Officer of the area where the candidate and his or her family normally resides.
 - (d) Administrator/Secretary to Administrator/Development Officer (Lakshadweep Island) or as authorised in the Constitution.
 - (e) The candidate will be required to submit an undertaking to the effect of his/her caste. The detection of any discrepancy in the caste certificate shall entail cancellation of registration.

This is as per the provisions made by Ministry of Personnel, Public Grievances and Pensions vide their order No. 36033/4/97-Estt. (RES) dated 25.7.2003 and No. 36011/3/2005-Estt. (RES) dated 9.9.2005 respectively.

Submission of Caste Certificate by OBC Candidates:

- Reservation for OBC (Non-Creamy Layer) shall be according to the rules of the Government of India. Applicants are required to ensure that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004 or the latest notification of the Government of India (i.e. Central list). A format is provided at the end of the Prospectus. Certificate to be produced during counselling should NOT be older than ONE Year on date of 1st Counselling.
- (a) Candidates applying under OBC category must possess valid OBC certificate issued by **competent authority within last one year prior to the date of First Counselling**. The sub-caste should tally with the Central List of OBC. OBC Candidates should not belong to Creamy Layer. OBC certificate must be in the **Central Govt. Format** as prescribed in the prospectus.
- (b) The certificate must be valid for admission in Central Government Institutions.
- (c) The certificate must mention that the candidate does not belong to Creamy Layer.
- (d) Certificate issued by the competent authority should be in English or Hindi in language. Community should be clearly mentioned in the certificate.
- (e) Candidates who fail to submit the OBC category certificate with above details or submit OBC certificate valid for state only will not be allotted seat in the OBC category. Such candidate can be considered as unreserved candidate strictly in order of their merit.
- (f) Candidates must note that a certificate from any other person/authority will not be accepted and no further correspondence in this regard shall be entertained. The name, designation and the seal of the officer should be legible in the certificate.

CRITERIA FOR PERSONS WITH BENCHMARK DISABILITY (PWBD)

- In accordance with the provisions of the Rights of Persons with Disabilities Act, 2016, 5% seats of the annual sanctioned intake capacity shall be filled up by candidates with benchmark disabilities, based on the merit list of Entrance Examination. For this purpose the Specified Disability contained in the Schedule to the Rights of Persons with Disabilities Act, 2016 is annexed in APPENDIX-II-. The candidate must possess a valid document certifying his/her physical disability. The disability certificate should be certified by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals / Institutions. All PWBD candidates shall be evaluated by a Medical Board of the Institute to determine eligibility.

Hostel Accommodation:

Residence in the hostel of the Institute is compulsory for female candidates admitted to Post Basic Diploma in Super Specialty Nursing. Male candidates may also apply for hostel accommodation which will be subject to availability of rooms in Boys Hostels.

In case of any dispute, the decision of the Chief Provost of Hostels will be final.

(Note-Hostel accommodation will be provided subject to availability.)

Institute Library

A well-stocked library equipped with all important medical books and journals is attached to the Institute. It serves the needs of the staff and the students of the Institute. It has multiple copies of all the important medical books, textbooks and general books so that maximum number of readers can use them. Books and periodicals are loaned to readers for a maximum period of a fortnight. The facilities of the Book Bank are also available in the Library.

CODE OF CONDUCT FOR STUDENTS

(i) Maintenance of Discipline among students:

1. All powers relating to discipline and disciplinary action are vested in the Director.
2. The Director May delegate all such powers, as he/she deems proper to the Dean and to such other persons as he/she may specify on his behalf.
3. Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross indiscipline :
 - Physical assault or threat to use physical force against any member of the teaching or non-teaching staff of any Department/Centre of AIIMS or any other persons within the premises/Campus of AIIMS.
 - Carrying or use or threat of use of any weapon.
 - Violation of the status, dignity and honour of students belonging to the Scheduled Castes, scheduled Tribes and Other Backward Castes.
 - Any practice, whether verbal or otherwise, derogatory to women.
 - Any attempt at bribing or corruption in any manner.
 - Wilful destruction of institutional property.
4. Creating ill-will or intolerance on religious or communal grounds.
5. Causing disruption in any manner of the functioning of the AIIMS, Rishikesh.
6. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate. The Director, may in exercise of his/her powers aforesaid order or direct that any student or students.
 - Be expelled;
 - Be, for a stated period: be not for a stated period, admitted to a course or courses of study in AIIMS.
 - Be fined with a sum of rupees that may be specified;
 - Be debarred from taking any examination(s) for one or more semesters.
 - Withhold the result of the student(s) concerned in the Examination(s) in which he/she or they have appeared be cancelled.
 - Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside the examination halls.
8. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the AIIMS who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Rules and the rules that have been framed there under by competent authorities of AIIMS.

9. Regular and punctual attendance in all class activities like lectures, demonstrations, practicals, clinical teachings, tutorials, tests etc. College activities like clinical meetings, conferences, guest lectures, seminars as well as sports, cultural activities etc. are compulsory. As per regulations, no student shall be allowed to appear in the Annual Examination of the concerned subject if her attendance falls short of 75% of the total theory teaching and 90% in practical/ clinical posting in each subject (irrespective of any kind of absence or leave). Students, whose conduct and academic standards will not be satisfactory, they shall not be allowed to appear in the Annual Examination or to hold any office in the college or in extra-curricular organizations.

(ii) Prohibition of and Punishment for Ragging:

- Regarding ragging the directive of Supreme Court will be followed strictly. It is as under: "As per direction of the Hon'ble Supreme Court of India, the Government has banned ragging completely in any form inside and outside of the campus and the Institute authorities are determined not to allow any form of the ragging. Whoever directly or indirectly commits, participates in abets or instigates ragging within or outside any educational Institution, shall be suspended, expelled or rusticated from the Institution and shall also be liable to fine which may extend to 10,000/-. The punishment may also include cancellation of admission suspension from attending the classes, withholding/withdrawing fellowship/scholarship and other financial benefits, withholding or cancelling the result. The decision shall be taken by the Head of the Institution."
1. Ragging in any form is strictly prohibited, within the premises of College/Department of Institution and any part of AIIMS and also outside the AIIMS Campus.
 2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under this Rules.
 3. Ragging for the purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which :
 - Involve physical assault or threat or use of physical force;
 - Violate the status, dignity and honour of women students;
 - Violate the status; dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
 - Expose students to ridicule and contempt and affect their self-esteem;
 - Entail verbal abuse and aggression, indecent gesture and obscene behaviour.
 4. The Director, Dean, Hostel Superintendent and Faculty of AIIMS shall take immediate action on any information of the occurrence of ragging.
 5. Notwithstanding anything in Clause (4) above, the Dean or any other Faculty member/ or authority may also sue moto enquire into any incident of ragging and make a report to the Director of the identity of those who have engaged and the nature of the incident.
 6. The Dean may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
 7. On the receipt of a report under clause (5) or (6) or a determination by the relevant authority disclosing the occurrence or ragging incidents described in the Clause 3(a), (b) and (c) the Director shall direct or order rustication of a student or students for a specific number of semester.
 8. The Director may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study at AIIMS, departmental

examination for one or more semesters or that the result of the student or students concerned in the examination(s) in which they appeared be cancelled.

9. In case where students who have obtained degree(s) of AIIMS are found guilty under this Rules, appropriate action will be taken for withdrawal of degrees conferred by the AIIMS.
10. For the purpose of this Rules, abetment to ragging will also amount to ragging.

(iii) Anti-Sexual Harassment Monitoring Committee:

- A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redresses.

PROCEDURE IF THERE IS ANY DISCREPANCY NOTICED: Discrepancy, if any, observed in the date and time of the entrance examination mentioned in the Prospectus, Admit Card etc. should be immediately brought to the notice of the **Dean (Examination)** AIIMS, Rishikesh through email- **deanexam@aiimsrishikesh.edu.in** Complaints received after the examination is held will not be entertained. *In case any discrepancy is found in the information provided in the various documents, the data provided on the Application Form will be considered as final for all purposes.*