

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

RISHIKESH

PROSPECTUS



January 2020 SESSION

**Post-Doctoral
Course [DM/M.Ch]**

How to Apply
Apply online through our website:
<http://www.aiimsrishikesh.edu.in>
or call us directly with your questions.
Phone No.: **0135-2462932**

Application Fees

SC/ST Rs. 1200/- + Transaction Charges as applicable
UR/OBC: 1500/- + Transaction Charges as applicable
PWD: Exempted from any fee

IMPORTANT AT A GLANCE

Last Date for Online Registration of Application on AIIMS website www.aiimsrishikesh.edu.in	23.10.2019 (up to 5:00 PM)
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Important Notice
<p>1. Please fill Online Application carefully. It may not be possible to make changes after Registration as indicated.</p> <p>2. Any Amendment/Rectification/Change/Editing is NOT allowed in Name, Date of Birth and Community i.e. SC/ST/OBC(NCL)/UR & PWD status after payment of application fee through Debit/Credit Card/Net Banking.</p> <p>3. Other changes in online Registration/Application i.e. Nationality, Sponsored to General, General to Sponsored etc. will NOT be permitted after 25.10.2019.</p> <p>4. Applicants may note that further correspondence will NOT be entertained in this regard.</p>

Date of Uploading Prospectus and Registration of Online Application through web portal	03.10.2019	Thursday
Last date for Registration of Online application	23.10.2019	Wednesday

DM/M.Ch Course		
• Status of Application & Rejected application with reason for rejection. Applicants are required to check status on 31.10.2019 through Registration Status of My Page after Login.	30.10.2019	Wednesday
• Last date for submission of required documents for Regularization of Rejected Application. No Correspondence will be entertained after 04.11.2019 under any circumstances and candidates are requested NOT TO CONTACT Examination Section.	04.11.2019	Monday
• Last date for Ministry of Health & Family Welfare, Govt. of India to forward an approval regarding "No Objection" to Foreign National for appearing in DM/M.Ch. Entrance Examination for January 2020 session.	04.11.2019	Monday
• Allotment of Roll Nos/Admit Card on website.	06.11.2019	Wednesday
• Written Test through online (CBT) mode / OMR	14.11.2019	Thursday
• Expected date of declaration of Result	20.11.2019	Wednesday
• Departmental Assessment	28.11.2019	Thursday
• Final result	04.12.2019	Wednesday

To facilitate quick redressal of queries use registered email Id of Registration Form. Replies/Clarifications will only be given through this email.
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Declaration of Results

Results for DM/M.Ch. will be only available on website at www.aiimsrishikesh.edu.in

Result of individual candidate will NOT be informed on telephone and candidates are advised NOT to call Examination Section for such information. However, individual result can be checked after declaration of final result from website..

Application Fee

- General / OBC Category: Rs.1500/- + Transaction Charges as applicable
- SC/ST Category: Rs. 1200/- + Transaction Charges as applicable
- PWD Candidates are exempted from any Fee

Candidate applying under OBC category must possess valid OBC Certificate must have been issued within one year prior to Counselling. Certificate must be valid for admission in Central Govt. Institution. Certificate to be produced during counselling should NOT be older than ONE Year on date of Counselling.

Mode of payment: Through Debit/Credit Card/Net Banking

All applicants are advised to read Prospectus and Help Manual carefully before starting Online Registration and ensure that no column is left blank. In event of rejection of application form, no correspondence/request for reconsideration will be entertained. Applicants are also advised to download and take a print of Registration Slip. They should retain a copy of Registration Slip till completion of Admission Process.

Please visit www.aiimsrishikesh.edu.in regularly for latest notification/announcement as well any Addendum/ Dedendum/Corrigendum/Latest updates etc. regarding this Examination.

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INTRODUCTION

Medical Sciences (AIIMS) Rishikesh as an autonomous institution of national importance and defined its objectives and functions. By virtue of this Act, Institute grants its own medical degrees and or academic distinctions. Degrees granted by Institute under All India Institute of Medical Sciences Act are recognized medical qualifications for purpose of Indian Medical Council Act and notwithstanding anything contained therein, are deemed to be included in first schedule of that Act, entitling holders to same privileges as those attached to equivalent awards from recognized Universities of India.

AIMS & OBJECTIVES

In field of Post Doctoral education, most important function of Institute is to provide opportunities to train teachers for medical colleges in country in an atmosphere of research and development. Post Doctoral students are exposed to newer methods of teaching and given opportunities to actively participate in teaching exercises. Other important objectives of Institute is to bring together in one place educational facilities of highest order for training of personnel in all important branches of health activity and to attain self-sufficiency in postgraduate medical education. Educational principles and practices being adopted are best suited to needs of nation.

III- SUMMARY OF EXAMINATION PATTERN

(Please see text for details and explanations)

01	Mode of Examination	Computer Based Test (CBT) [Online] / OMR
02	Duration of Examination	90 Minutes Stage I & II
03	Date of Examination	Thursday, 14th November, 2019
04	Number of Shifts	01 (One)
05	Timing of Examination	10.00 AM Onwards
06	Location of Examination Centre	AIIMS Rishikesh
07	Language of Paper	English
08	Type of Examination	Objective Type
09	Number of Questions	Stage-I (80 marks of 90 minutes) Stage-II (20 marks for Departmental Assessment)
10	Type of Objective Questions	Multiple Choice Questions (MCQs)
11	Distribution of Questions	80 Multiple choice Questions (MCQs)
12	Marking Scheme	Correct Answer: One mark (+)1 Incorrect Answer: Minus one-third (-)1/3 Unanswered / Marked for Review: 0 Not Answered : 0
13	Method of resolving ties	Tie among aspirants will be resolved according to age (Date of birth), older candidate shall get preference over younger one.

Details will be mentioned in admit card.

DM AND M.Ch (3 years) in Super specialty Departments

NUMBER OF SEATS

Facilities for post-doctoral courses are available in following super specialties for **January 2020** Session:

DM/M.Ch.			
1	Orthopaedics	Spine Surgery	01
2		Paediatric Orthopaedic Surgery	01
3		Joint Replacement & Reconstruction	01
4		Division of Cosmetic Gynaecology & Reconstruction	Cosmetic Gynaecology
5	Clinical Immunology & Rheumatology	Clinical Immunology & Rheumatology	01
6	Anaesthesiology	Pain Medicine	02
TOTAL			07

Note: Candidate is allowed to submit application for one speciality / subject only

All seats falling vacant before declaration of result of DM/M.Ch entrance examination in subject seats have already been advertised and will be included.

2. ELIGIBILITY

1) **Educational qualification:** A candidate must possess a degree in MD/MS or DNB from a University recognized by MCI in respective discipline as mentioned hereunder:-

DM/M.Ch COURSES	REQUIRED QUALIFICATION
Spine Surgery	M.S. degree in Orthopaedics or equivalent recognized by Medical Council of India.
Paediatric Orthopaedic Surgery	
Joint Replacement & Reconstruction	
Cosmetic Gynaecology	M.D./M.S. in Obstetrics & Gynaecology or equivalent recognized by Medical Council of India.
Clinical Immunology & Rheumatology	M.D. in General Medicine/Paediatrics or equivalent recognized by Medical Council of India.
Pain Medicine	M.D. in Anaesthesiology or equivalent recognized by Medical Council of India.

- Candidates must have completed requisite qualification, degree and tenure by 31.01.2020. Candidates who are likely to complete their 3 years requisite qualification, degree and tenure after 31.01.2020 will not be eligible to appear in this examination.

3. AGE LIMIT:

- Upper Age limit is 35 years as on 01 January 2020.
- Upper age limit is relaxable for OBC Candidates by a maximum of 3 years.
- Upper age limit is relaxable in case of SC/ST candidates by a maximum of 5 years.
- Upper age limit is relaxable for Ex-Serviceman and Commissioned Officer including ECO, SSCO who have rendered or released on satisfactory assignment with age relaxation by a maximum of 5 years.
- Upper age limit is not applicable to sponsored candidates.
- Persons with benchmark disabilities shall be given an upper age relaxation of five years for admission to DM/M.Ch for PWD candidates as per Right of persons with Disability Act, 2016.

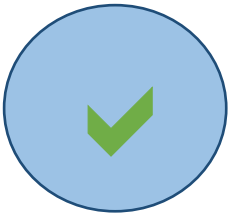
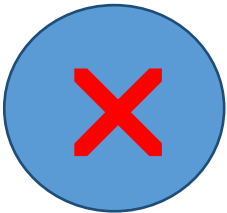
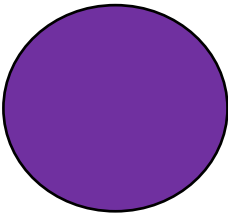
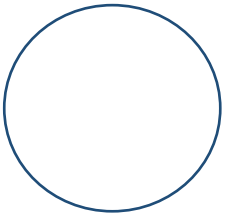
4. CENTRE FOR COMPETITIVE ENTRANCE EXAMINATION

- Examination will be conducted at Rishikesh only
- Applicants are advised to register themselves and submit their application form at earliest without waiting for last date.

Sl. No.	Name of City	Code
1.	Rishikesh	01

SCHEME OF MARKING

- Each correct response will get a score of 1 mark.
- Each incorrect response will get a score of -1/3 (minus-one-third).
- No credit will be given for questions not answered or marked for review (Questions marked for review shall be considered as unanswered)

			
CORRECT	WRONG	FOR REVIEW	NOT ANSWERED
+1	- 1/3	0	0

If any discrepancy in any question is found in Entrance Examination, candidate is advised to write to Dean (Academics), AIIMS, Rishikesh within 24 hours on following email: E-mail rec.exam@aiimsrishikesh.edu.in. This mail will only be used for discrepancy related to question. However, for or query please mail on dean@aiimsrishikesh.edu.in

6. METHOD OF SELECTION

Selections for DM/M.Ch. course is made through 2-Stage Performance Evaluation basis:

Stage I: Written test carrying 80 marks of 90 minutes duration in subject candidate has applied for. Question paper will consist of 80 Multiple Choice Questions (MCQs).

Stage II: Out of candidates who have secured 50 percentile or more marks in written test (Stage-I), candidates 3 times number of seats advertised will be called for departmental clinical/practical/lab based assessment (carrying 20 marks).

Final Selection: Final result will be declared based on total marks obtained in stage-I and Stage-II Examination.

Note: I) Result of written examination will be available on our website. No individual intimation will be communicated to candidates.

II) Candidates who fail to attend any of two stages mentioned above will not be eligible for admission.

Selected candidates are required to join on or before 15.01.2020. An extension of date of joining till 31.01.2020 may be granted by competent authority on merit of each case.

III) Last date for admission DM/M.Ch Entrance Examination will be 29.02.2020. In any circumstances, last date for admission will not be extended after 29.02.2020.

7. PERCENTILE SCORES

Percentile scores are scores based on relative performance of all those who appear for examination

Basically marks obtained are transformed into a scale ranging from 100 to 0 for each group of examinees.

Percentile Score indicates percentage of candidates that have scored EQUAL TO OR BELOW that particular Percentile in that examination.

Highest score is converted to a Percentile score of 100.

Marks obtained in between highest and lowest scores are also converted to appropriate Percentiles.

Percentile Scores would be converted to 3 decimal places to avoid bunching effect and therefore reduce ties.

Following is a further explanation of interpretation of scores in an examination with **100 candidates**.

- If candidate A's Percentile score is 100, it indicates that amongst those who have taken examination, 100% have scored their EQUAL TO OR LESS THAN candidate A. It also indicates that no candidate has scored more than candidate A.
- If candidate B's Percentile score is 90, it indicates that 90% of candidates who have taken examination have scored their EQUAL TO OR LESS than candidate B. It also indicates that remaining candidates have scored more than candidate B.
- If candidate C's Percentile score is 50, it indicates that 50% of candidates who have taken examination have scored their EQUAL TO OR LESS than candidate C. It also indicates that remaining half of those who took examination have scored more than candidate C.
- If candidate D's Percentile score is 30, it indicates that 30% of candidates who have taken examination have scored their EQUAL TO OR LESS than candidate D. It also indicates that remaining have scored more than candidate D.
- If candidate E's Percentile score is 1, it indicates that none of candidates who have taken examination have scored their EQUAL TO OR LESS than candidate E. It also indicates that all remaining candidates who took examination have scored more than candidate.

8. METHOD OF RESOLVING TIES

According to age (Date of birth), older candidate shall get preference over younger one.

9. EMOLUMENTS

DM/M.Ch. candidate selected for post of Senior Resident will be paid emoluments as applicable to post level 11 of Pay Matrix (Pre-revised Pay Band-3 Rs.15600-39100+6600 Grade Pay) with entry pay of Rs.67700/- per month plus usual allowances as admissible under rules or revised pay scale as per 7th CPC as applicable

10. LEAVE

1st year: 24 days; 2nd year: 30 days; 3rd year: 36 days

Maternity Leave: Female Residents (DM/M.Ch.) are entitled for maternity leaves as per Govt. of India rules during their course with full pay. Their period of registration/training will be extended for equivalent period. DM/M.Ch. Candidate will have to work for extended period and final examination of candidate shall be held with next batch.

Paternity Leave: Male Residents (DM/M.Ch.) are entitled for paternity leave as per Govt. of India rules. Tenure will be extended and exams will be postponed only if total leaves exceed 90 days in 3 year.

11. INTERNAL ASSESSMENT

- 1) Scrub Suit is mandatory & essential part of Soft skills assessment.
- 2) DM/M.Ch. Candidate shall be required to attend Research Methodology/Orientation/Foundation Course within one year of their joining and must clear exit examination of course to be eligible for appearing in final DM/M.Ch. examination.
Additional mandatory course, as notified from time to time, may also be subject to same condition.
- 3) Internal assessment/progress report should be evaluated periodically by faculty members of concerned department on or ethical knowledge and practical skills of a candidate. Head of Department should send such an internal assessment/progress report of each candidate on yearly basis and send to Examination Section under intimation to Academic Section of official records. Weightage of internal assessment/progressreport i.e. **50% marks of candidate will be added in his/her final examination.** Practical Internal Assessment will include soft skills which will be 30% of Internal Assessment. (According to 6th Academic Committee Council dated 04.08.2019)

12. DISSERTATION

Every candidate will be required to (a) one dissertation and protocol to be submitted within 4 months from date of registration. (b) Relaxation for two months can be given by Dean on merit of each case (c) furnish proof of having undertaken research of high order which may be in form of a manuscript of an original article fit for publication or already accepted by an approved journal or (d) present evidence of having published papers of research value in subject concerned in journals recognized by Institute for this purpose. All these should have been done during period of training at Institute.

1. Regarding submission of Protocol/thesis/dissertation

- a. For 3 years DM/M.Ch candidate one dissertation and protocol to be submitted within 4months from date of registration.
- b. Relaxation for two months can be given by Dean on merit of each case.

13. Penalty

Original certificates of all candidates will be retained in Academic Section at time of joining. Same will not be returned before completion of course unless he/she deposits a sum of Rs. 3, 00,000/- (Rupees Three Lakhs only). If any candidate who joins DM/M.Ch course, leaves said course within six months of joining, he/she shall be liable to pay a sum of Rs. 3, 00,000/- (Rupees Three Lakhs only) and after six months shall be liable to pay a sum of Rs. 5, 00,000/- (Rupees Five Lakhs only) as compensation for losses incurred by AIIMS due to such midstream departure. Salary for month in which his/her registration from course becomes effective, shall also stand forfeited.

Note: registration of those candidates who do not submit dissertation at least three months prior to commencement of examination (31st January for May examination and 31st August for December examination) will not be eligible to appear in final Examination.

IMPORTANT INSTRUCTION APPLICABLE TO DM/M.Ch ENTRANCE EXAMINATIONS

1. INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM

Candidate should fill in Online Application with utmost care and follow instructions and help manual as given in APPENDIX - III of Prospectus, step by step. Candidate should fill in Online Application form correctly. Incorrect filled form may leads to rejection.

2. ONLINE REGISTRATION & SUBMISSION OF APPLICATION FORM

Online Registration: After selecting online registration, fill mandatory details asked for and deposit prescribed fee through debit/credit card/Net Banking. After submitting fees filled required information step by step. Follow Instructions scrupulously. It will be responsibility of candidate to ensure that correct details are filled in Registration Form.

A candidate seeking admission to Entrance Examination is required to submit his/her application in prescribed format available online with Prospectus on www.aiimsrishikesh.edu.in. Cost of Application Form includes fee for entrance examination which is non-refundable and no correspondence in this regard will be entertained. Candidate is required to go through Prospectus carefully and acquaint himself/herself with all requirements with regard to filling of online application form.

Institute will not be responsible for any incorrect information/cancellation of candidature/loss or lack of communication etc. due to wrong filled online Application form.

No candidate should register more than one application.

All applicants are required to ensure that Photo/Signature/Left Thumb Impression is uploaded according to instructions provided while filling online application. Failure to do so may result in rejection of applications.

Duplicate applications from any applicant will result in cancellation of all such applications. No intimation regarding such summary rejections will be provided.

3. FILLING OF NAME OF COLLEGE OF UG & PG COURSES

There will be drop down facility of College Code and Name of College for qualifying of Undergraduate course in Online Registration form. However, for qualifying of Postgraduate Course name of College will be filled by candidate manually in Text Box.

4. STATUS OF ONLINE REGISTRATION

Acknowledgement of successful Online Registration will be forwarded to applicant's Registered Email ID. Registration Form will remain Under Review regarding uploaded images and eligibility. However, candidates can check their status of uploaded images within three working days from date of online Registration is done and subsequent further status updates. Rejected images can be updated till registration is open.

Candidates are advised to check final status of their Registration Form regarding images and eligibility and Admit Card which will be available on AIIMS website www.aiimsrishikesh.edu.in as per schedule mentioned in "IMPORTANT DATES AT A GLANCE".

Admit Card for Accepted Registration Form will only be uploaded on website. If status of Registration Form or Admit Card is not available on website, he/she should immediately write an email to Dean (Examination) AIIMS, Rishikesh on rec.exam@aiimsrishikesh.edu.in along with full particulars of Registration Form.

5. DOCUMENTS TO BE ATTACHED WITH REGISTRATION SLIP

1) No document is required, except following applicability:

(i) Sponsored Candidates and Foreign national

1)	Sponsorship Certificate (in case of sponsored candidate) in format prescribed in Prospectus, duly completed and signed by competent authority.
2)	NOC from Ministry of Health & Family Welfare in case of Foreign National.

Note: Sponsored/Foreign national category candidates should send above documents in a separate envelope to **Dean (Academics), AIIMS, Rishikesh** indicating their Registration No. on top of envelope and on documents followed by name of course/discipline applied for.

(ii) Candidates who will qualify in Stage I result and called for Departmental Assessment must upload their **self-attested/attested copies of certificates/documents in support of their educational qualifications, marks, date of birth, category, experience etc.** as mentioned in Stage I result on website by login their credentials.

If a candidate fails to upload self-attested copies of requisite documents as above, his/her candidature will be cancelled and he/she will not be allowed to participate in subsequent stages of selection/admission process.

6. SUBMISSION OF APPLICATIONS BY CANDIDATES WHO ARE EMPLOYED

Institute does not have any objection if candidates in employment apply for above postgraduate course (except candidates for sponsored candidates for all courses submit their applications direct i.e. they are not required to submit their applications through proper channel). However, all such candidates should inform their employer in writing that they are applying for this Entrance Examination. They should also sign Undertaking in down loaded copy of Registration Slip that they have informed their employer about submission of application to AIIMS. If any communication is received from their department/office withholding permission to candidate's appearing at entrance examination/admission to course, candidature/admission of candidate will be cancelled, and no further correspondence in this regard will be entertained. **(Sponsored candidates are required to route their Registration Slip through proper channel).**

7. REQUIREMENTS FOR ADMISSION OF "SPONSORED" CANDIDATES

a) **Candidates who are permanent employees of any Central/State Government/Armed Forces or Public Sector Undertaking/Autonomous Body can be sponsored by respective Government/Defence Authorities or Competent Authorities of PSU/Autonomous Body.**

b) A State Government can sponsor candidates only for those Post Doctoral Super Speciality (M.Ch) courses which are not available in State. A certificate regarding non-availability of course (for which candidate is being sponsored) in concerned State, duly **signed by Secretary/Director General of Health Services of Central / State Government/ DGAFFMS/Competent Authority or PSU/Autonomous Body viz. Director/Executive Head of concerned organization**, should be furnished in format prescribed for this purpose.

c) All eligible "**sponsored**" candidates will be called by Institute for an entrance test.

d) Seats as shown in prospectus are available for "**sponsored**" candidates. Sponsored candidates will be designated as "**trainees**".

e) Subject for which candidate is being sponsored should be clearly specified in sponsorship form by sponsoring authority. Candidate can be sponsored for **only one subject**. Applications of those candidates who are sponsored for more than one subject will not be considered.

- f) No **"Sponsored"** candidate will be paid any emoluments to Institute during training period. Such payments will be responsibility of sponsoring authority (i.e. Central/State Government or Defence Authorities).
- g) Sponsored candidates must submit/send **sponsorship certificate in original** from their employers in following format along with application form to **Dean (Examination), AIIMS, Rishikesh -249203**. Those who fail to do so should submit it before date of issue of Admit Cards as mentioned under "AT A GLANCE" in Prospectus failing which their candidature will be cancelled.

8. REQUIREMENTS FOR ADMISSION OF FOREIGN NATIONALS/OVERSEAS CITIZEN OF INDIA (OCI)

- a) Foreign nationals are required to fill in prescribed online application form indicating choice of subject (only one subject) for admission to Postgraduate courses leading to award of **DM/M.Ch. Entrance Examination**.
- b) Foreign nationals are required to send their Registration Slip of Online application through Diplomatic Channel. They are also required to appear in Competitive Entrance Examination along with or candidates. An 'Advance Copy' to be submitted at AIIMS, Rishikesh before last date of online registration. However, application of all such candidates will be processed only after receipt of same through Diplomatic Channel.
- c) Foreign nationals will be considered against seats advertised under "Sponsored" category for **DM/M.Ch. Entrance Examination** courses. They should be registered with MCI before they will be allowed to join said course. If they are selected for same.
- d) Seats are not reserved in any discipline for foreign nationals (except bilateral agreement between Government of India and any or nation).
- e) Nominations/No objection for candidate should reach Examination Section before date of issue of Admit Card as specified under "AT A GLANCE". In case of non-receipt of nominations/clearance/no objection from concerned Ministry by due date, their candidature will not be considered.
- f) No emoluments will be paid by AIIMS to Foreign National candidates.
- g) **OVERSEAS CITIZEN OF INDIA (OCI)**: OCI registered under Section 7A of Citizenship Act 1955 are also eligible to appear in PG courses and all terms and conditions applicable for Indian Nationals will be applicable to candidates. Candidate will submit proof of Registration as OCI under Section 7A of Citizenship Act 1955 to be eligible to appear for this test.

9. GUIDLINES FOR AIIMS FACULTY FOR DM/M.Ch. PROGRAMME UNDER SPONSORED CATEGORY

- Members of medical faculty can apply for registration to DM/M.Ch course as in-service candidate.
- Faculty member seeking admission under this category should only be registered for DM/M.Ch programme in same department in which he/she is working.
- Faculty should be a regular employee of Institute & should have rendered a minimum of 3 years continuous service as faculty at Institute.
- Candidate admitted under this category will be considered as in service candidate provided Head of Department certifies that (a) such training will help in patient care/teaching/research of Department (b) work of department will not suffer and no additional staff will be asked for.
- Faculty member who has registered himself/herself in DM/M.Ch. course will not be eligible to be Guide/Co-Guide of any or DM/M.Ch candidate in concerned department during time he/she is undergoing course.

6. (a) Faculty members may apply through proper channel as sponsored candidates and appear for entrance examination.
- (b) Through proper channel for open entrance examination if sponsored seat are not available.
7. Candidates selected for pursuing said course have to pay DM/M.Ch. fee etc.
8. Faculty member has to execute a bond that he/she will serve institute for a period not less than five years after completing said course failing to which they are liable to return total salary, allowances and any amount paid to them by institute during their course along with a penalty amount of Rs.20 Lacs. In case of violation of compliance of provisions of executed bond appropriate legal action shall be initiated against defaulters.
9. During period of course, in-service/faculty member will be treated as on study leave.
10. Period of study leave for said course within same Department or within AIIMS will be counted for purpose of A.P.S. Those who are availing study leave for courses outside AIIMS period will not be counted for A.P.S.
11. Candidate/faculty will not be entitled for winter/summer vacation during entire course and he/she will be eligible for leaves as per Residency Scheme.
12. Duties/Responsibilities of trainee will be as per Residency Scheme.
13. In-service candidates will have option to pursue this course in any stream, subject to availability of seats and forwarding of their applications through proper channel.
14. Candidate/faculty will be allowed to avail of study leave for pursuing DM/M.Ch. courses only one during entire service.

10. SUBMISSION OF CASTE CERTIFICATE BY SC/ST/OBC CANDIDATES

After declaration of result of Entrance Examination, candidates belong to Scheduled Caste/Scheduled Tribe and Other Backward Classes should submit, along with or requisite documents, an attested copy of a certificate from any one of following **authorities stating that candidate belongs to Scheduled Caste, Scheduled Tribe or Other Backward Classes in prescribed form.**

- A. District Magistrate, Additional District Magistrate, Collector, Deputy Commissioner, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate, Sub-Divisional Magistrate, Taluka Magistrate, Executive Magistrate, Extra Assistant Commissioner.
- B. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- C. Revenue Officer not below rank of Tehsildar.
- D. Sub-Divisional Officer of area where candidate and his or her family normally resides.
- E. Administrator/Secretary to Administrator/Development Officer (Lakshadweep Island) or as authorised in Constitution.

Candidate will be required to submit an undertaking to effect of their caste. Detection of any discrepancy in caste certificate shall entail cancellation of registration. This is as per provisions made by Ministry of Personnel, Public Grievances and Pensions vide their order No. 36033/4/97-Estt. (RES) dated 25.7.2003 and No. 36011/3/2005-Estt. (RES) dated 9.9.2005 respectively.

Candidates must note that a certificate from any or person/authority will not be accepted and no further correspondence in this regard shall be entertained. Name, designation and seal of officer should be legible in certificate.

11. PROCEDURE IF THERE IS ANY DISCREPANCY NOTICED:

Discrepancy, if any, in date and time of entrance examination mentioned in Prospectus, Admit Card etc. should be immediately brought to notice of Dean (**Academics**), **AIIMS, Rishikesh** through email. Complaints received after examination will not be entertained. In case any discrepancy is found in information provided in various documents, data provided on Application Form will be considered as final for all purposes.

12. It will be responsibility of candidate to ensure that correct address, Mobile No. & email ID in Application Form is filled. Institute shall not be responsible for any miscommunication due to incorrect address, Mobile No. and email ID given by applicant on Application Form or non-receipt for any communication.

13. **Downloadable Admit cards of all eligible candidates will be hosted on website www.aiimsrishikesh.edu.in as per schedule mentioned under IMPORTANT DATES 'AT A GLANCE'. All candidates are advised to download their Admit Cards from website. It may please be noted that Admit Cards will not be sent by Post.**

14. Any Change in address mobile No. and email ID should be immediately intimated to this office. Candidate should also ensure that any communication sent at previous address is redirected to him/her at new address.

15. If a candidate is at any stage found to have provided false information/certificate or is found to have withheld or concealed some information in his/her application form, he/she will be debarred from admission, his/her residency will be terminated with immediate effect.

16. If ineligibility is detected at any stage, candidature/admission of candidate will be cancelled without any notice.

17. Candidate must not obtain or give or attempt to obtain or give irregular assistance of any kind during examination; this will entail expulsion and cancellation of candidature for examination. Admission of candidate will be cancelled and appropriate criminal/civil proceedings will be initiated against candidates, if at any stage of examination candidate is found to have secured admission by using any unfair means.

18. Institute will not intimate result of Entrance Test individual. No correspondence in this regard will be entertained.

19. There is no provision for re-checking/re-evaluation of answer sheets and no query in this regard will be entertained.

20. Decision of Director of Institute shall be final in matter of selection of candidates for admission to various courses and no appeal will be entertained in this regard.

21. Selected candidates must join course on date stipulated in letter of selection, failing which selection/admission shall stand cancelled/withdrawn.

22. Selected candidates will have to submit original Permanent Registration Certificate at time of joining.

23. Selection of **Senior Residents (M.Ch.)** will be subject to medical fitness. No selected candidate will be permitted to pay fee/join course unless declared medically fit by Medical Board appointed by Institute. Decision of Medical Board shall be final.

24. Each candidate selected for admission shall have to pay fee/dues within prescribed period failing which his/her admission shall be cancelled.

25. Private practice in any form during course is prohibited. Period of training is strictly full time and continuous.

26. Rules are subject to change in accordance with decision of Institute to be taken from time to time.

27. Any dispute in regard to any matter referred to herein shall be subject to jurisdiction of Dehradun court alone.

GENERAL INFORMATION

1. FEES

Each candidate selected for admission will have to pay following Course duration Fees and dues:

S. No.	Description	Amount	Duration
1.	Registration Fee	Rs. 25/-	
2.	Tuition Fee	Rs. 1050/-	3 Years
3.	Laboratory Fee	Rs. 120/-	3 Years
4.	Pot Money	Rs. 720/-	3 Years
5.	Electricity	Rs. 240/-	3 Years
6.	Gymkhana Fee	Rs. 120/-	3 Years
7.	Caution Money	Rs. 100/-	
		(To be deposited by every student for recovery of breakages or loss of Institute's equipment).	
8.	Hostel Security	Rs. 1000/- (Refundable)	

(All Fees and dues payable at time of admission)

Note: 1. Hostel Security deposit (refundable) i.e. Rs. 1000/-

Note: 2. Fees and or charges including hostel rent once paid shall not be refunded in any case and no correspondence will be entertained in this connection. However, caution money will be refunded to those candidates who do not join course. Caution money must be claimed within one year after completion of course failing which it will be forfeited.

2. HOSTEL ACCOMMODATION

Unmarried **Senior Residents (M.Ch)** will be provided partially furnished accommodation **subject to availability**. Those married and living with family will be provided, **subject to availability**, partially furnished married hostel accommodation on recovery of rent as per rules of A.I.I.M.S. Rishikesh.

3. INSTITUTE LIBRARY

Institute library is well stocked with all important medical books and journals. Other facilities include photocopying, Medline, video monitor facilities and modern learning resources materials (LRM). Books and periodicals are loaned to bonafide members for a specified period of time.

4. CODE OF CONDUCT FOR STUDENTS AT AIIMS, Rishikesh

(i) Maintenance of Discipline among students of AIIMS Rishikesh:

1. All powers relating to discipline and disciplinary action are vested with Director, AIIMS.
2. Director, AIIMS may delegate all such powers, as he/she deems proper to Dean and to such or persons as he/she may specify on his behalf.

3. Without prejudice to generality of power to enforce discipline under Rules. Following shall amount to acts of gross indiscipline:

a) Physical assault or threat to use physical force against any member of teaching or nonteaching staff of any Department/Centre of AIIMS or any or persons within premises/ Campus of AIIMS.

- b) Carrying or use or threat of use of any weapon.
- c) Violation of status, dignity and honour of students belonging to Scheduled Castes, Scheduled Tribes and Or Backward Castes.
- d) Any practice, where verbal or otherwise, derogatory to women.
- e) Any attempt at bribing or corruption in any manner.
- f) Wilful destruction of institutional property.
- g) Creating ill-will or intolerance on religious or communal grounds.
- h) Causing disruption in any manner of functioning of AIIMS, Rishikesh.

i) Regarding ragging directive of Supreme Court will be followed strictly. It is as under:

"As per direction of Hon'ble Supreme Court of India, Government has banned ragging completely in any form inside and outside of campus and Institute authorities are determined not to allow any form of ragging. Whoever directly or indirectly commits, participates in abets or instigates ragging within or outside any educational Institution, shall be suspended, expelled or rusticated from Institution and shall also be liable to fine which may extend to Rs. 10,000/-. Punishment may also include cancellation of admission suspension from attending classes, withholding/withdrawing fellowship/scholarship and or financial benefits, withholding or cancelling result. Decision shall be taken by Head of Institution."

4. Without prejudice to generality of his/her powers relating to maintenance of discipline and taking such action in interest of maintaining discipline as may seem to him/her appropriate. Director, may in exercise of his/her powers aforesaid order or direct that any student or students.

- a) Be expelled;
- b) Be, for a stated period: be not for a stated period, admitted to a course or courses of study in AIIMS.
- c) Be fined with a sum of rupees that may be specified;
- d) Be debarred from taking any examination(s) for one or more semesters.
- e) Withhold result of student(s) concerned in Examination(s) in which he/she or they have appeared be cancelled.
- f) Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any or electronic gadgets inside examination halls.

5. At time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to disciplinary jurisdiction of Director and several authorities of AIIMS who may be vested with authority to exercise discipline under Acts, Statutes, Rules and rules that have been framed there under by competent authorities of AIIMS.

(ii) Prohibition of and Punishment for Ragging:

1. Ragging in any form is strictly prohibited, within premises of College/Department of Institution and any part of AIIMS and also outside AIIMS Campus.

2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under this Rules.

3. Ragging for purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by or students and includes individual or collective acts or practice which :

- a) Involve physical assault or threat or use of physical force;
- b) Violate status, dignity and honour of women students;
- c) Violate status; dignity and honour of students belonging to Scheduled Castes, Scheduled Tribes and Or Backward Castes.
- d) Expose students to ridicule and contempt and affect their self-esteem;
- e) Entail verbal abuse and aggression, indecent gesture and obscene behaviour.

4. Director, Dean, Hostel Superintendent and Faculty of AIIMS shall take immediate action on any information of occurrence of ragging.

5. Notwithstanding anything in Clause (4) above, Dean or any or Faculty member/or authority may also *suomoto* enquire into any incident of ragging and make a report to Director of identity of those who have engaged and nature of incident.

6. Dean may also submit an initial report establishing identity of perpetrators of ragging and nature of ragging incident.

7. On receipt of a report under clause (5) or (6) or a determination by relevant authority disclosing occurrence or ragging incidents described in Clause 3(a), (b) and (c) Director shall direct or order rustication of a student or students for a specific number of semesters.

8. Director may in or cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study as AIIMS, departmental examination for one or more semesters or that result of student or students concerned in examination(s) in which y appeared be cancelled.

9. In case where students who have obtained degree(s) of AIIMS are found guilty under this Rules, appropriate action will be taken for withdrawal of degrees conferred by AIIMS.

10. For purpose of these Rules, abetment to ragging will also amount to ragging.

(iii) Anti Sexual Harassment Monitoring Committee:

A statutory committee, comprising of members from teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in college. Any person aggrieved in this matter may fearlessly approach committee for a fair and concerned hearing and redressal.

(iv) Unauthorised absence of students:

Unauthorised absence of students will be informed to Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by Academic Section to these students. Thereafter action of cancellation of registration of concerned will be decided by Dean/ Director, AIIMS.

**FORMAT OF SPONSORSHIP CERTIFICATE BY CENTRAL/STATE GOVT./ARMED FORCES
(SPONSORING AUTHORITIES)**

1. I certify that Dr./Miss/Mrs./Mr.* _____ is being sponsored for training leading to award of **DM/M.Ch. Course** Degree in _____ at All India Institute of Medical Sciences Rishikesh for session commencing in **January 2020**.
2. That Dr./Miss/Mrs./Mr.* _____ is a permanent employee of _____ (name of State/Central Govt. Dept./Office/Armed Forces/Competent Authorities of PSU/Autonomous Body etc.)
3. That Post-Doctoral **DM/M.Ch. Course Entrance Examination** for which candidate is being sponsored is not available in this State.
4. That he/she after getting training at AIIMS Rishikesh will be suitably employed by sponsoring authority in speciality in which training is to be provided in All India Institute of Medical Sciences Rishikesh.
5. That candidate will be paid all emoluments by sponsoring authority during entire training period. Such payment will not be responsibility of All India Institute of Medical Sciences Rishikesh.
6. That candidate is being sponsored for entire duration of course as specified in prospectus for above mentioned course.

Signature of _____
Sponsoring authority

Date : _____ **Name** _____
(in BLOCK LETTERS)

Place : _____ **Designation** _____

Office Seal _____

*Delete whichever is not required.

IMPORTANT:

- (i) **Above certificate, duly signed only by Competent Authority i.e. Secretary/Director General of Health Services of Central/State Government concerned/ DGAFMS/ Director/ Executive Head, will be considered.**
- (ii) No addition or alteration in above certificate is allowed.
- (iii) Subject/Discipline must be specified in sponsorship certificate failing which candidature will not be considered under sponsored category.

NOTE 1: While sponsoring candidates, Central/State Government/ Defence Authorities/PSU/Autonomous Bodies should furnish a certificate prescribed for this purpose duly completed and signed by competent authority.

NOTE 2: 'Sponsorship Certificate' should indicate discipline/speciality for which candidate is being sponsored, failing which application will not be considered under Sponsored Category.

PROFORMA FOR OTHER BACKWARD CLASS (OBC) CERTIFICATE

(Certificate to be produced by other Backward Classes applying for Admission to Central Educational Institutions (CEIs), Under Government of India)

This is to certify that Shri /Smt./Kum. _____ Son/Daughter
of _____ Shri/Smt. _____ of
Village/Town _____ District/Division _____ in _____ State belongs
to _____ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in Gazette of India Extraordinary part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94-BCC dated 19/10/94 published in Gazette of India Extraordinary part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in Gazette of India Extraordinary part I Section I dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 09/03/96.
- (v) Resolution No. 12011/44/94-BCC dated 06/12/96 published in Gazette of India Extraordinary part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/99-BCC dated 06/12/99 published in Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in Gazette of India Extraordinary Part I Section 1 No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/09/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/01/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/04/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/09/2004-BCC dated 16/01/2006 published in Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. _____ and/or his family ordinarily reside(s) in
the _____ District/Division of _____ State.

This is also to certify that he/she does not belong to persons/sections (Creamy Layer) mentioned in Column 3 of Scheduled to Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004 or latest notification of Government of India.

Dated:

District Magistrate/Competent Authority Seal NOTE:

- a) Term ordinarily used here will have same meaning as in Section 20 of Representation of People Act, 1950.
- b) Authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below rank of Ist Class Stipendiary Magistrate.)
 - (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - (iii) Revenue Officer not below rank of Tehsildar.
 - (iv) Sub-Divisional Officer of area where candidate and/or his family resides.

PROFORMA FOR SC/ST CERTIFICATE

Form of certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated 28.1.1952, as revised in Dept. of Per-& A.R. letter No. 36012/6/76-Est. (S.CT), dated 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.

CASTE CERTIFICATE

This is to certify that Shri/Smt./Kum.*
son/daughter* of of village/town* in
district/Division* of State/Union Territory* belongs to
.....Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe* under:

- Constitution (Scheduled Caste) Order, 1950
- Constitution (Scheduled Tribe) Order, 1950
- Constitution (Scheduled Caste) (Union Territories) Order, 1951
- Constitution (Scheduled Tribe) (Union Territories) Order, 1951

% 1. (as amended by Scheduled Caste and Scheduled Tribes Lists (Modification) Order, 1956, Bombay Reorganization Act, 1960, Punjab Re-organization Act, 1966, State of Himachal Pradesh Act, 1970 North Eastern Areas (Re-organization) Act, 1971 and Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act, 1976). Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.

- Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
- Constitution (Dadra and Nagar Haveli) Scheduled Caste Order, 1962.
- Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.
- Constitution (Pondichery) Scheduled Caste Order, 1964
- Constitution (Uttar Pradesh) (Scheduled Tribes) Order, 1967
- Constitution (Goa, Daman & Diu) Scheduled Caste Order, 1968.
- Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968.
- Constitution (Nagaland) Scheduled Tribes Order, 1970.
- Constitution (Sikkim) Scheduled Caste Order, 1978.
- Constitution (Sikkim) Scheduled Tribes Order, 1978.

% 2. Applicable in case of Scheduled Caste/Schedule Tribe persons who have migrated from one State/ Union Territory Administration:

This certificate is issued on basis of Scheduled Caste/Scheduled Tribe certificate issued to Shri/ Smt* father/mother of Shri/Smt/Kum* of village/town* in District/Division* of State/Union Territory* who belongs to the caste/tribe which is recognised as a Scheduled Caste/Scheduled Tribe* in State/Union Territory* issued by (name of prescribed authority) vide their No. date. % 3. Shri*/Smt.*/Kum* and/or his/her* family ordinary reside(s) in village/town* of State/Union Territory of.....

Place
Date

State/Union Territory

Signature.....

**Designation.....
(With seal of Office)

- Please delete words which are not applicable.
- Please quote specific Presidential Order.

% Delete paragraph which is not applicable.

** Should be signed by Authorities empowered to issue Scheduled Caste/Scheduled Tribe certificates as specified above.

PROFORMA FOR ECONOMICALLY WEAKER SECTIONS (EWS) CERTIFICATE

Annexure-I

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph of
the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

G. Sridharan