

REMINDER-1

Government of India  
Ministry of Health & Family Welfare  
Department of Health & Family Welfare  
(Coordination Section)

E-1498739/2019

Nirman Bhawan, New Delhi  
Dated: 13th September, 2019

OFFICE MEMORANDUM

**Sub: Updation of Telephone Directory - reg**

The undersigned is directed to refer to this Ministry's O.M of even no. dated 19<sup>th</sup> August, 2019 (copy enclosed), issued on the directions of O/o HFM, wherein it was requested to all Divisional Heads and DteGHS to issue necessary instructions to Institutions/ Organizations/ Autonomous Bodies/ Hospitals etc under their administrative control for updating the telephone directory. Hon'ble HFM has desired that the updated directory may be uploaded on their respective websites by 15th September, 2019.

2. Accordingly, it is again requested to all Divisional Heads and DteGHS to send a compliance report or issue necessary instructions to all concerned to ensure that the directions as issued by O/o the HFM is complied with, both in letter and spirit.

Encl: ás stated'

*Nirman*  
(N. B. Mani) 13/9/19  
Deputy Secretary (Coord. & VBD)  
011-23061333

To

DGHS/DG(Stats)

JS(SP)/JS(VG)/JS(MA)/JS(VS)/JS(LA)/JS(SK)/JS(MKB)/JS(SS)/JS(GM)/JS(AS)/

JS(RS)/EA(NS)/EA(PN)/JS(PP)/JS(PS)/CCA

Copy for information to: JS to HFM, PPSs to SS(H), AS&MD(NHM), AS&FA & AS(AS)

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O/o Minister of Health & Family Welfare

Sub Telephone Directory updation


We in the o/o Hon'ble Minister of Health & FW are very frequently required to consult different functionaries of Govt. Hospitals in Delhi and outside

2. It is noted that updated Telephone Directories of most of the Hospitals are not available – e.g. the telephone directory of AIIMS was last updated in 2014

3. The Minister (H&FW) has taken a serious view of it and has desired that all the Hospitals may be directed to update their Telephone Directories as on 1<sup>st</sup> August, 2109. The directory so updated may be uploaded on their respective websites by 15<sup>th</sup> September 2019.

4. They may also be advised to invariably update it on the 1<sup>st</sup> of every month and the cover page must indicate the date of updation also

5. A copy of the instructions which will be issued to these Hospitals may be sent to this office also

  
(Arun Kumar Gupta)  
SO, HFM Office

JS(Coordination)