

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

RISHIKESH

PROSPECTUS



JULY 2018 SESSION

BSc Course

How to Apply
Apply online through our website:
<http://www.aiimsrishikesh.edu.in>
or call us directly with your questions.
Phone No.: **0135-2462932**

Application Fees
SC/ST Rs. 1200/- + Transaction Charges as applicable
UR/OBC: 1500/- + Transaction Charges as applicable
PWD: Exempted from any fee

IMPORTANT AT A GLANCE

Date for uploading of information brochure and commencement of online registration of applications	May 13, 2018 (Sunday)
Last date for submitting online application forms, 17:00 h IST	May 29, 2018 (Tuesday)
Display of eligibility status of application on website	June 2, 2018 (Saturday)
Appeal for review by non-eligible applicants	June 4-5, 2018 (Monday-Tuesday)
Admit cards available for download from	June 7, 2018 (Thursday)
Written examination	June 15, 2018 (Friday)
Result to appear on Institute website on or before	June 22, 2018 (Friday)
Joining of selected candidates	August 1, 2018 (onwards) (Wednesday)

INTRODUCTION

An Act of Parliament in 2012 established the All India Institute of Medical Sciences (AIIMS) Rishikesh as an autonomous institution of national importance and defined its objectives and functions. By virtue of this Act, the Institute grants its own medical degrees and other academic distinctions. The degrees granted by the Institute under the All India Institute of Medical Sciences Act are recognized medical qualifications for the purpose of the Indian Medical Council Act and notwithstanding anything contained therein, are deemed to be included in the first schedule of that Act, entitling the holders to the same privileges as those attached to the equivalent awards from the recognized Universities of India.

AIMS & OBJECTIVES

Main aim of AIIMS Rishikesh is to impart highest level of education and create technical manpower to serve Uttarakhand and near by states. The undergraduate students are exposed to the newer methods of teaching and given opportunities to actively participate in teaching exercises. The other important objectives of the Institute are to bring together in one place educational facilities of the highest order for the training of personnel in all the important branches of health activity and to attain self-sufficiency in under graduate & postgraduate medical education. The educational principles and practices being adopted are those which are best suited to the needs of the nation.

COURSES AVAILABLE

1. **B.Sc.:** Optometry, Medical Technology in Radiography, Dental Assistant, Dental Hygienist, Operation Theatre Technology, Respiratory Therapy, PFT Technician, Bronchoscopy Technician, Sleep Lab Technician and Nuclear Medicine.

AIMS & OBJECTIVE OF THE COURSES

Under-Graduate Courses:

B.Sc. COURSES

i) B.Sc. Optometry

a. Basic Medical Sciences :

- (i) To achieve general understanding of human biology.
- (ii) To achieve in-depth knowledge of science related to Optometry and ophthalmology (Anatomy, Physiology, Biochemistry, Pharmacology, Microbiology and Optics).

b. Clinical :

The objectives of the clinical work are to enable a candidate to work under the supervision of an ophthalmologist and optometrist so as to understand anatomical, physiological basis of clinical ophthalmology and its implications and applications in optometry and to enable him to:

- (i) Practice independently in hospital, clinics and in community to execute an integrated approach of promotive, preventive, diagnostic and rehabilitative aspects of ophthalmic care.
- (ii) Develop skills to carry out various ophthalmic investigations as directed.
- (iii) Assess disorders of ocular motility and uniocular and binocular functions and give orthoptic and pleoptic exercises as directed.
- (iv) Perform refraction and making of glasses.
- (v) Assess contact lens patients and fit contact lenses in various conditions independently.
- (vi) Maintain records of patients, investigation and treatment, follow up records.

c. Machinery and equipment:

To enable the students to understand the principles of equipment used in ophthalmology, perform routine optometry investigations.

ii) Medical Technology in Radiography

- (i) To provide basic knowledge of human anatomy and physiology for understanding human biology.
- (ii) To provide basic understanding of the beneficial and harmful effect of X-ray radiation and protective measures while working with it and physical principles of other imaging modalities like Ultrasound and MRI.
- (iii) To train the student to operate X-ray and other imaging equipment, perform all routine radiographic techniques and produce images of good diagnostic quality with minimum radiation dose.
- (iv) To train a student to work independently as a competent imaging technologist and produce teachers for the future.

iii) **B.Sc. Dental Assistant**

The student should be competent to become partners in oral health.

- (i) To assist the dental surgeon in maintenance of the dental clinic.
- (ii) To assist the dental surgeon in sterilization.
- (iii) To enhance the efficiency of the dental surgeon by handling the required instruments.
- (iv) To handle various dental materials and medications as required.
- (v) To be able to aid in the functioning and data maintenance of a dental clinic.
- (vi) To assist the dental surgeon in recognizing dental emergencies in the absence of dental surgeon.
- (vii) To assist the dental surgeon in explaining post-operative instructions after extraction, surgeries, restoration & dental insertion.

iv) **B.Sc. Dental Hygienist**

The Dental Hygienist Course goals and objectives include:

- (i) To provide appropriate dental hygiene therapy for patients with different oral health problems.
- (ii) To demonstrate social responsibility by initiating and participating in the delivery of dental health care and education in the community.
- (iii) To participate in a variety of interdisciplinary health care settings.
- (iv) To value personal, professional growth and life-long learning.
- (v) To participate in professional associations.

v) **B.Sc. Operation Theatre Technology**

The course has been planned to upgrade the standard for the hospital operating theatre assistant. The students who have passed 10+2 schooling or equivalent to that or who are already working in the OT are planned to receive training. Very few Government hospitals in our country have got the facility for this course.

The proposed training in this field will enable them to learn systematically the theoretical and practical aspects of operating room techniques and enable us to select trained technicians in this field. It has become essential as very highly technology oriented equipment of different types like anaesthesia machines & monitors, pain management devices, and other surgical equipment are commonly used in the modern operation theatre and ICU.

SCOPE:

- (i) The Course prepares the operating theatre technologist to work as a competent and reliable member of the health care team who can work harmoniously with doctors, nursing and other health care support staff for effective delivery of patient care.
- (ii) Training also focuses on the knowledge and skills of monitoring infection control policy and procedures in the operating theatre.
- (iii) This programme prepares individuals to assist anaesthesiologists, and surgeons in developing and implementing patient anaesthesia care plans, including preoperative, operation theatre, recovery room, post-operative care, intensive care procedures and pain interventions procedures.
- (iv) The program is intended to equip the candidates in modern day operation room technology including patient data collection adherence to safety check lists, communication and soft skills, ethics, safe transfer of patient, in and out of operation theatre.
- (v) The candidate will be trained for perioperative management includes patient data collection, airway management, assisting the

administration and monitoring of regional and peripheral nerve blockades, support therapy, adjusting anaesthetic levels during surgery, inter-operative monitoring, postoperative procedures, pain clinics and patient education.

(vi) Course will also prepare candidate to provide the anaesthesia support services & surgical care basics like manifold system, central sterilization system, installation, maintenance, basic care and trouble shooting of various electrosurgical devices, laparoscopic, endoscopic and robotic instruments, basic asepsis, wound care and dressing, common surgical procedures like catheterization, chest and abdominal drainage, basic knowledge of common surgical instruments and suture materials, safe use and disposal of sharps, universal precautions, biomedical waste management and administrative tasks.

vi) B.Sc. Respiratory Therapy

This therapy helps in the evaluation, diagnosis, treatment and care of a patient suffering from cardiopulmonary or allied diseases. **Respiratory Therapists** work with doctors in treating the breathing problems of patients such as asthma, bronchitis, chronic obstructive pulmonary disease and emphysema. The course curricula cover various subjects as well as clinical practice.

vii) B.Sc. PFT Technician

The most commonly used lung function screening study. *Pulmonary function tests* (PFTs) is a generic term used to indicate a battery of studies or maneuvers that may be performed using standardized equipment to measure lung function. PFTs can include simple screening spirometry, formal lung volume measurement, diffusing capacity for carbon monoxide. A well-trained pulmonary function technician usually coaches the patient through the session until the demonstrated reproducibility of key parameters suggests the results represent the best possible measure of lung function at that time.

viii) B.Sc. Bronchoscopy Technician

Bronchoscopy, fiberoptic or rigid, is an invasive procedure for visualization of the upper and lower respiratory tract for the diagnosis and management of a spectrum of inflammatory, infectious, and malignant diseases of the airway and lungs. Bronchoscopy may include retrieval of tissue specimens (bronchial brush, forceps, and needle), cell washings, bronchoalveolar lavage, coagulation, or removal of abnormal tissue by laser. Bronchoscopy is widely used as a diagnostic and therapeutic tool for management of the airway. Bronchoscopy is performed by a specially trained physician bronchoscopist and is assisted by a specially trained healthcare professional (HCP). This guideline addresses the role of the HCP in bronchoscopy assistance.

ix) B.Sc. Sleep Lab Technician

Sleep trainees are allied health professionals who work as part of a team under the general supervision of a sleep specialist to assist in the education, evaluation, treatment and follow-up of *sleep* disorders patients of all ages. These professionals are specially trained to perform polysomnography and other tests used by a physician to diagnose and treat sleep disorders.

x) B.Sc. Nuclear Medicine

Nuclear Medicine is an established clinical specialty with wide ranging diagnostic and therapeutic techniques. This is a specialized branch of medicine, and is multidisciplinary in nature. It requires skills of a trained manpower of which technologist is significantly important person. There is gross deficiency of trained technologist in our country. They are trained in the department without any formal teaching or curriculum. They lack in the basic knowledge of the specialty, radiation safety, radio-pharmacy, instrumentation and clinical applications.

NUMBER OF SEATS AND DURATION OF COURSES

S.No.	Name of Discipline	Total
1.	Optometry	10
2.	Medical Technology in Radiography	10
3.	Dental Assistant	10
4.	Dental Hygienist	10
5.	Operation Theatre Technology	10
6.	Nuclear Medicine	05
7.	Respiratory Therapy	05
8.	PFT Technician	05
9.	Bronchoscopy Technician	05
10.	Sleep Lab Technician	05
	TOTAL	75

Duration of Course:

1.	Optometry	(3+1) 4 years
2.	Medical Technology in Radiography	3 years
3.	Dental Assistant	3 + ½ (Years)
4.	Dental Hygienist	3 + ½ (Years)
5.	Operation Theatre Technology	3 + ½ (Years)
6.	Nuclear Medicine	(3+1) 4 years
7.	Respiratory Therapy	3 + ½ (Years)
8.	PFT Technician	3 + ½ (Years)
9.	Bronchoscopy Technician	3 + ½ (Years)
10.	Sleep Lab Technician	3 + ½ (Years)

The academic session commences on 1st August every year. Selected candidates have to join with the timeline indicated by Academic Section, AIIMS Rishikesh in offer letter issued to respective candidate. No candidate will be admitted in the courses in any circumstances beyond 31st August of the year of admission.

RESERVATION OF SEATS

A. AIIMS, Rishikesh

Reservation of seats at AIIMS, Rishikesh is as follows:

Other Backward Class: 27%

Scheduled Caste: 15%

Scheduled Tribe: 7.5%

- If requisite number of suitable candidates is not available to fill up the seats reserved for the Scheduled Castes, the same will be filled by candidates belonging to the Scheduled Tribes and vice-versa.
- In case suitable candidates are not available from the two reserved categories, the vacant seats will be filled up by the candidates from the general category.
- In case suitable candidates are also not available in the OBC reserved category, the same will be filled up by the candidates from the general category
- For Indian Nationals, 5% reservation for Person with Benchmark Disability shall be provided on horizontal basis, in the seats advertised.

CRITERIA FOR OTHER BACKWARD CLASSES (NON-CREAMY LAYER) [OBC]

Reservation for OBC (Non-Creamy Layer) shall be according to the rules of the Government of India. Applicants are required to ensure that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt. (Res.) dated 09/03/2004 or the latest notification of the Government of India (i.e. Central list). A format is provided at the end of the Prospectus. Certificate to be produced during counselling should NOT be older than ONE Year on date of 1st Counselling.

CRITERIA FOR SCHEDULED CASTE / SCHEDULED TRIBE (SC /ST)

Reservation for SC/ST candidates will be according to the rules of Government of India. Applicants will be required to produce the necessary certificate in the format provided. During counselling the certificate as prescribed in M.H.A., O.M., No. 42/21/49-N.G.S. dated the 28.1.1952, as revised in Dept. of Per-& A.R. letter No. 36012/6/76-Est. (S.CT), dated the 29.10.1977, to be produced by candidate belonging to a Scheduled Caste or a Scheduled Tribe in support of his/her claim.

CRITERIA FOR PERSONS WITH BENCHMARK DISABILITY (PWBD)

In accordance with the provisions of the Rights of Persons with Disabilities Act, 2016, 5% seats of the annual sanctioned intake capacity shall be filled up by candidates with benchmark disabilities, based on the merit list of Entrance Examination. For this purpose the Specified Disability contained in the Schedule to the Rights of Persons with Disabilities Act, 2016 is annexed in APPENDIX-II-. The candidate must possess a valid document certifying his/her physical disability. The disability certificate should be certified by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals / Institutions. All PWBD candidates shall be evaluated by a Medical Board of the Institute to determine eligibility.

ADMISSION REQUIREMENTS

1. B.Sc. Courses:

- 1. B.Sc. Optometry, 2. B.Sc. Medical Technology in Radiography courses, 3. B. Sc. in Dental Assistant, 4. B.Sc. in Dental Hygienist, 5. B.Sc. in Operation Theatre Technology 6. B.Sc. Nuclear Medicine 7. B.Sc. Respiratory Therapy 8. B.Sc. PFT Technician 9. B.Sc. Bronchoscopy Technician 10. B.Sc. Sleep Lab Technician**

A candidate is eligible to appear in Entrance Examination if he/she:

- (i) is an Indian citizen.
- (ii) has attained or will attain the age of 17 (seventeen) years as on the 31st of December of the year of admission (2018). [**Candidate born or after 2nd January, 2002 are NOT eligible to apply.**]
- (iii) should have passed 10+2 or equivalent examination with English, Physics, Chemistry and either Biology or Mathematics. (for sl. No. 3, 4, 5, 7, 8, 9, 10 Biology is compulsory)
- (iv) has a minimum aggregate marks required in qualifying examination i.e. 10+2 or equivalent:
50% for Gen / OBC (45% in case of SCs / STs Categories) in aggregate in English, Physics, Chemistry and either Biology OR Mathematics. (For sl. No. 3, 4, 5, 7, 8, 9, 10 Biology is compulsory)

Note: 2. a) Candidates who are to appear in 12th class examination under 10+2 system or an equivalent examination in March/April 2018 and whose results are likely to be declared before 30th June, 2018 are also eligible to apply for B.Sc. Optometry, B.Sc. Medical Technology in Radiography, B.Sc. Dental Assistant, B.Sc. Dental Hygienist, B.Sc. Operation Theatre Technology, B.Sc. Nuclear Medicine, B.Sc. Respiratory Therapy, B.Sc. PFT Technician, B.Sc. Bronchoscopy Technician and B.Sc. Sleep Lab Technician Courses.

b) Candidates who are due to appear at the qualifying examination, or have already appeared and are awaiting result, can also apply for admission. But such candidates must furnish proof of passing the qualifying examination with requisite percentage of marks and subjects at the time of admission, failing which their candidature will be cancelled.

The candidate must have:

- (i) Passed 12th class under 10+2 system of education or an equivalent examination from a recognised Board/University. (Those who have passed 10+1 on or before 1986 are also eligible.)

SCHEME OF COMPETITIVE EXAMS & PROCEDURE FOR SELECTION

Admission will be made entirely on the basis of performance of candidates at the Entrance Examination to be conducted in AIIMS Rishikesh.

It is hereby informed that if any applicant provided false information solely for the purpose of appearing in the examination for practice or other purpose, the applicant will be debarred from AIIMS Rishikesh Examination in future. Further, all selected candidates may be verified with previous data. Therefore, all applicants are required to fill the application accurately.

- I) The Entrance Examination for B.Sc. Courses will be conducted in Rishikesh only.
- II) The seats will be filled strictly on merit on the basis of the marks secured by the candidates at the Entrance Examination conducted by the Institute.
- III) The Entrance Examination will be conducted in English Language only.
- IV) The general standard of each entrance examination will be that of 12th class under the 10+2 scheme or an equivalent examination of an Indian University/Board. **No syllabus for examination has been prescribed by the Institute.**

The scheme of Entrance Examination:

B.Sc. Courses

- a) One paper of 1½ hours duration and consisting of objective type (Multiple Choice) questions in four parts of 30 questions each in the subjects of Physics, Chemistry, Biology and Mathematics. ***The candidate may either attempt biology part or mathematics part.***
- b) Based on the result of the Entrance Examination, separate merit lists will be prepared for the General, OBC, Scheduled Caste and Scheduled Tribe categories.

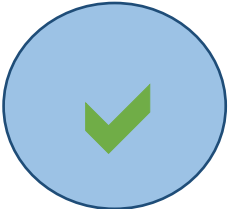
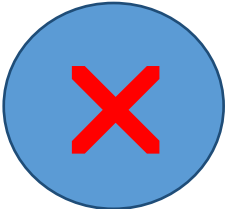
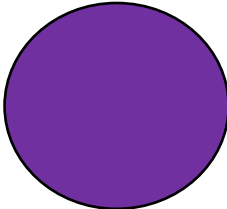
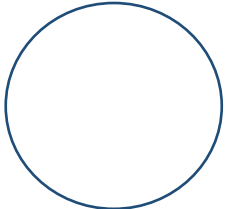
METHOD OF RESOLVING TIES:- In case of two or more candidates belonging to the same category obtaining equal marks in the entrance examination, their inter se merit will be determined in order of preference as under:

- a) Candidates obtaining higher marks in Biology (or Mathematics, in the case of Para-Medical courses) in the entrance examination.
- b) Candidates obtaining higher marks in Chemistry in the entrance examination.
- c) Candidates obtaining higher marks in Physics in the entrance examination.
- d) Candidate older in age to be preferred.

SCHEME OF MARKING

There will be negative marking for wrong answers in entrance examination for all the courses.

- Each correct response will get a score of +1 mark.
- Each incorrect response will get a score of -1/3.
- No credit will be given for the question not answered or MARKED FOR REVIEW (Questions marked for Review shall be considered as Unanswered unless saved).
- More than one response will be negatively marked. Zero mark will be given for questions not answered.

			
CORRECT	WRONG	FOR REVIEW	NOT ANSWERED
+1	- 1/3	0	0

IMPORTANT

If any discrepancy in any question is found in the Entrance Examination, the candidate is advised to write to Dean (Academics), AIIMS, Rishikesh249203 within 24 hours. (E-mail: dean@aiimsrishikesh.edu.in). This email will only be used for discrepancy related to question. However, for other query also please mail on dean@aiimsrishikesh.edu.in

METHOD OF COUNSELING/SEAT ALLOCATION

Counselling for admission in BSc shall be held in Physical form at AIIMS Rishikesh, details of which shall be placed on website www.aiimsrishikesh.edu.in

(a) In first and Second Round- In each category the number of candidates for counselling will be 8 times the number of seats. The order of counselling will be General/ST/SC/OBC. The counselling will be done strictly by combined merit list starting from Rank No. 1.

(b) In Final open Round of counselling all the candidates having 50th Percentile marks shall be eligible. In case, during the open counselling any ST Seat remains vacant (after calling all eligible candidates of ST category) then this vacant seat shall be made available SC category candidate and vice versa and even after doing this, if any SC/ST seat remains vacant (after calling all eligible candidates of SC/ST category) then this vacant seat shall be made available to the eligible General Category candidate. Similarly, in case of the OBC seat remains vacant after calling all eligible OBC candidates then this vacant OBC seat shall be made available to the eligible General category candidate.

All disputes pertaining to the conduct of the examination by the AIIMS, Rishikesh and the allocation of seats in various subjects by counselling will be subject to the jurisdiction in the High court of Uttarakhand.

The selected candidates shall undergo a medical examination by the Board appointed by the respective institute and if found medically fit will join the course after depositing the requisite fee.

They shall forfeit all their claims to the seats if they do not join by the stipulated date and fee deposited by them will not be refunded. No candidate, in any circumstances, shall be allowed to join after 31st August 2018. While reporting for admission, candidates must bring all the relevant certificates/documents, in original. These original documents will be kept with the institute till his/her completion of course.

Important:

The candidates who have already pursuing BSc Course in any subject (but have not completed) shall be considered however they must report to concerned Institute and deposit even original documents or DD of Rs. 50,000/- (Rs. Fifty Thousand only) as security deposit. The Security Deposit will be refunded back after depositing original documents within 5 days.

The candidate who will confirm seat during counselling will have to go through biometric verification at the time of joining.

Spot Counselling:

If seats are vacant after open counselling, the seats will be filled by spot counselling at the AIIMS Rishikesh & information will be given in newspaper & will also be displayed on website of AIIMS Rishikesh. The date will be decided later on, if required.

Note: Candidates will not be allowed to attend open counselling without the production of print of registration Slip issued for open counselling at the time of online registration. Candidate applying under OBC category must possess valid caste certificate issued within last one year by the competent authority & before the date of first counselling. The certificate must be valid for admission in Central Govt. Institution. Date of validity of certificate shall be considered (one-day prior the 1st Counselling).

5% seats shall be reserved for PWBD Candidates however admission will be subjected to medical fitness by the duly constituted medical board.

ADMISSION REQUIREMENT FOR FOREIGN CANDIDATES & OCI

a) Foreign nationals are admitted in AIIMS, Rishikesh only

5% seats shall be reserved for Foreign National Candidates & OCI.

The eligibility criteria for foreign candidate will be at par with the eligibility criteria for Indian candidate as specified in the Prospectus. However, foreign national candidates are exempted from appearing in the Entrance Examination. Their admission will be made on the basis of marks/grades secured by them in the qualifying examination. The foreign national candidates are also required to fill in the registration form prescribed by the Institute for this purpose. The registration form should be routed through Diplomatic Channel. Applications received directly will NOT be entertained.

NOTE: NO HOSTEL ACCOMMODATION WILL BE PROVIDED TO FOREIGN STUDENTS AND THEY WILL HAVE TO MAKE THEIR OWN ARRANGEMENTS FOR STAY DURING THE COURSE OF THEIR STUDY IN THE INSTITUTE.

b) For Overseas Citizen of India (OCI) :- (Common to AIIMS Rishikesh)

OCI registered under Section 7A of Citizenship Act 1955 are also eligible to appear in this test and all terms and conditions applicable for Indian national given in this Prospectus will be applicable to them. The candidate will submit proof of Registration as OCI under Section 7A of Citizenship Act 1955 to be eligible to appear to this test.

GUIDELINES TO FILL APPLICATION FORM

1. INSTRUCTIONS FOR FILLING THE ONLINE APPLICATION FORM

Candidate should fill in the Online Application with utmost care and follow the instructions step by step. Candidate should fill in the Online Application form correctly. Incorrect filled form may lead to rejection.

2. ONLINE REGISTRATION & SUBMISSION OF APPLICATION FORM

A candidate seeking admission to the Entrance Examination is required to submit his/her application in the prescribed format available online with the Prospectus on www.aiimsrishikesh.edu.in. The cost of Application Form includes the fee for entrance examination which is non-refundable and no correspondence in this regard will be entertained. The candidate is required to go through the Prospectus carefully and acquaint himself/herself with all requirements with regard to filling of the online application form.

Online Registration: After selecting the online registration, fill the mandatory details asked for and deposit the prescribed fee through debit/credit card/Net Banking. After submitting fees filled required information step by step. Follow the Instructions scrupulously.

It will be the responsibility of the candidate to ensure that correct details are filled in the Registration Slip. The Institute will not be responsible for any incorrect information/cancellation of candidature/loss or lack of communication etc. due to wrong filled online Application form.

No candidate should register more than one application.

All applicants are required to ensure that Photo/Signature/Left Thumb Impression is uploaded according to the instructions provided in the website. Failure to do so may result in rejection of applications.

Duplicate applications from any applicant will result in cancellation of all such applications. No intimation regarding such summary rejections will be provided.

3. STATUS OF ONLINE REGISTRATION

Acknowledgement of successful Online Registration will be forwarded to applicant's Registered Email ID. The Registration Form will remain Under Review regarding uploaded images and eligibility. However, candidates can check their status of uploaded images within three working days from the date of online Registration is done and subsequent further status updates. The rejected images can be updated till the registration is open.

The candidates are advised to check final status of their Registration Form regarding images and eligibility and Admit Card which will be available on AIIMS Rishikesh website www.aiimsrishikesh.edu.in as per the schedule mentioned in the “**IMPORTANT DATES AT A GLANCE**”.

Admit Card for Accepted Registration Form will only be uploaded on the website. If the status of Registration Form or Admit Card is not available on website, he/she should immediately write an email to the Dean (Academics) AIIMS, Rishikesh 249203 on dean@aiimsrishikesh.edu.in along with full particulars of the Registration Form.

4. SUBMISSION OF APPLICATION BY CANDIDATES WHO ARE EMPLOYED:

The Institute does not have any objection if the candidates in employment apply directly for various courses. However, all such candidates should inform their employer in writing that they are applying for the Entrance Examination. If any communication is received from their department/office withholding permission to the candidate's appearing at the entrance examination/admission to the course, the candidature/admission of the candidate will be cancelled, and no further correspondence in this regard will be entertained.

IMPORTANT INSTRUCTIONS

1. Number of applications allowed:

- i) A candidate is allowed to submit separate application for various B.Sc. courses.
- ii) Examination fee includes the cost of Online Registration Form. The same is non-refundable and no correspondence in this regard will be entertained.

2. The candidates should bring the following documents in Original along with one set of self-Attested copies of the at the time of verification of original documents as per schedule in respect of successful candidates:

- a) Admit card issued by AIIMS, Rishikesh.
- b) Matriculation/High School/Higher Secondary certificate issued by Board/University showing the date of birth of the applicant.
- c) Degree/Provisional passing certificate of the qualifying examination which makes him/her eligible for admission to the course for which he/she is applying.
- d) Detailed marksheets of the qualifying examination showing the marks secured by the applicant.
- e) 'No objection Certificate' if the candidate is already employed with Central / State Government /Public Undertaking.
- f) Physical Disability Certificate issued from a duly constituted and authorized Medical Board.

g) SUBMISSION OF CASTE CERTIFICATE BY SC/ST/OBC CANDIDATES:

After declaration of result of the Entrance Examination, candidates belonging to Scheduled Caste/Scheduled Tribe and Other Backward Classes should submit an attested copy of a certificate from any one of the following **authorities stating that the candidate belongs to a Scheduled Caste, a Scheduled Tribe or Other Backward Classes in the prescribed form** along with other requisite documents.

District Magistrate, Additional District Magistrate, Collector, Deputy Commissioner, Additional Deputy Commissioner, Deputy Collector, 1st Class Stipendiary Magistrate, City Magistrate, Sub-Divisional Magistrate, Taluka Magistrate, Executive Magistrate, Extra Assistant Commissioner.

Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

Revenue Officer not below the rank of Tehsildar.

Sub-Divisional Officer of the area where the candidate and his or her family normally resides.

Administrator/Secretary to Administrator/Development Officer (Lakshadweep Island) or as authorised in the Constitution.

The candidate will be required to submit an undertaking to the effect of his/her caste. The detection of any discrepancy in the caste certificate shall entail cancellation of registration. This is as per the provisions made by Ministry of Personnel, Public Grievances and Pensions vide their order No. 36033/4/97-Estt. (RES) dated 25.7.2003 and No. 36011/3/2005-Estt. (RES) dated 9.9.2005 respectively.

Submission of Caste Certificate by OBC Candidates:

- a. Candidates applying under OBC category must possess valid OBC certificate issued by competent authority within last one year prior to the date of First Counselling. The sub-caste should tally with the Central List of OBC. OBC Candidates should not belong to Creamy Layer. OBC certificate must be in the **Central Govt. Format** as prescribed in the prospectus.
- b. The certificate must be valid for admission in Central Government Institutions.
- c. The certificate must mention that the candidate does not belong to Creamy Layer.
- D. Certificate issued by the competent authority should be in English or Hindi in language. Community should be clearly mentioned in the certificate.

Candidates who fail to submit the OBC category certificate with above details or submit OBC certificate valid for state only will not be allotted seat in the OBC category. Such candidate can be considered as unreserved candidate strictly in order of their merit.

Candidates must note that a certificate from any other person/authority will not be accepted and no further correspondence in this regard shall be entertained. The name, designation and the seal of the officer should be legible in the certificate.

3. **PROCEDURE IF THERE IS ANY DISCREPANCY NOTICED:** Discrepancy, if any, observed in the date and time of the entrance examination mentioned in the Prospectus, Admit Card etc. should be immediately brought to the notice of the **Dean (Examination) AIIMS, Rishikesh** through email- **deanexam@aiimsrishikesh.edu.in** Complaints received after the examination is held will not be entertained. *In case any discrepancy is found in the information provided in the various documents, the data provided on the Application Form will be considered as final for all purposes.*
4. It will be the responsibility of the candidate to ensure that correct address, Mobile No. & email ID in the Application Form is filled. The Institute shall not be responsible for any miscommunication due to incorrect address, Mobile No. and email ID given by the applicant on the Application Form or non- receipt for any communication.
5. If a candidate is found to have furnished false information or certificate etc. or to have concealed some information in his/her application, his/her candidature for examination/admissions will be cancelled.
6. A candidate who fails in the first year examination in any of the above mentioned courses in three successive examinations will not be permitted to continue studies at the AIIMS Rishikesh.
7. No TA/DA will be paid for attending the Entrance Examination/Interview/Counselling.

8. The selected candidates must join classes on the due date on which the classes commence, or as mentioned in the selection letter.
9. Admission of the candidates to the entrance examination is provisional. If ineligibility of a candidate is detected at any stage, his/her candidature for examination/admission will be cancelled.
10. The candidates as well as their parents at the time of admission of the students to the Institute will be required to furnish an undertaking in the form of an affidavit that the candidate will not indulge in any form of ragging and, if found ragging the fresher's, the Institute may take appropriate action against the erring students.
11. Downloadable Admit cards/Call letter for Counselling of all the eligible candidates will be hosted on website www.aiimsrishikesh.edu.in as per the schedule mentioned under '**AT AGLANCE**'. Candidates are advised to download their Admit Card / Call letter for Counselling from website. **It may please be noted that the Admit Cards/Call letter for Counselling will not be sent by post.** It is to be downloaded by AIIMS website only.
12. **Reporting Time at the examination centre is 8:30 A.M for Examination.**
13. **No candidate will be allowed to enter after 9:45 AM.**
14. Candidates are advised to reach the Examination Centre in time and not wait till the last minute. There are several mandatory pre-examination activities such as Biometric Capture, Photo Capture etc. that require time. To avoid delay in starting their examination, candidates are required in their own interest to ensure that they enter the examination centre at least 30 minutes before the scheduled start of the examination.
15. No candidate will be allowed to leave the examination hall before the end of the examination.
16. No candidate will be allowed to enter the Examination hall without a valid Admit Card (Original print out), Original Photo ID entered in the Online Application and one photograph. The ID proof should be same as the one mentioned in the Application. The admit card must bear the details of printout such as IP address etc.
17. **Candidates are advised to preserve a copy of the Admit card till allotment of seat in College / Institute.**
18. **Admit cards cannot be downloaded from the website after the conduction of examination.**
19. No candidate should carry any textual material, printed or written, bits of papers or any other material except the Admit Card inside the examination hall. If a candidate is found to be copying/conversing with other candidate/to have in his/her possession papers, notes or books he/she will be disqualified from taking that examination and the next one or two such examinations according to the nature of offence.
20. **Candidates should not bring any kind of wrist watch, cell phones, pagers, calculator, digital diaries or any kind of electronic gadgets, Bluetooth devices etc. to the examination hall; these are strictly prohibited. Any electronic item found with the candidate during examination, even if switched off will be considered as an attempt to use unfair means and appropriate action will be taken.**
21. In addition to above, Ornaments, head gear, hair bands, hair clips, belt, bags, credit cards, debit cards, books are strictly prohibited at Examination Centre. Hence, candidates are advised not to come with above mentioned items. AIIMS will not be responsible for safe keeping of these articles as arrangements for safe keeping of these items may not be available at the Centre.
22. The candidate must not obtain or give or attempt to obtain or to give irregular assistance of any kind during the examination.

23. Any attempt to note down questions during the examination will be viewed very seriously, and invite severe punishment.
24. The decision of the Director of the Institute shall be final in the matter of selection of candidates for admission to the above courses and no appeal shall be entertained on this subject.
25. If a candidate selected for admission does not pay the fee/dues within the prescribed period, his/her admission shall be cancelled and the next candidate on the waiting list shall be admitted.
26. Private practice/service in any form during the course is prohibited. The period of training is strictly full time and continuous.
27. All students admitted to the Institute shall maintain good conduct, pay the requisite tuition fees and other charges by due dates, attend their classes regularly and abide by the regulations of the Institute failing which their names are liable to be struck off the rolls of the Institute.
28. No individual intimation will be sent to candidates who are not selected, and no correspondence on this subject will be entertained.
29. There is no provision for rechecking of answer sheets or communication of marks obtained at the entrance examination. However, the marks of individual candidates will be displayed on the website www.aiimsrishikesh.edu.in only after completion of admission process.
30. The selected candidates will have to submit migration certificate from the College/University from where they passed the qualifying examination.
31. The rules are subject to change in accordance with the decision of the Institute taken from time to time.
32. Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Uttarakhand Court alone.

MEDICAL EXAMINATION

The candidates selected for admission, except those selected for B.Sc. Courses will have to undergo medical examination by a Medical Board consisting of faculty members of the Institute. If, in the assessment of Medical Board, a candidate is found medically unfit, he/she will not be admitted. The decision of the Board shall be final. In that case, in his/her place next candidate in order of merit will be admitted.

FEES AND OTHER EXPENSES

Each candidate selected for admission will have to pay the following Fees and dues during the course:

Details of fee	One time (on admission)	Monthly fees (Amount) Rs.	Quarterly fees (Amount) Rs.	Half Yearly Fees (Amount) Rs.	1 st Year Fees (Amount)
Registration Fees	1000 on admission	-	-	-	-
Caution Money	5000 on admission	-	-	-	-
Hostel Security	5000 on admission	-	-	-	-
Hostel Rent	-	1000	3000	6000	12000
Hostel Electricity	-	Actual Basis	Actual Basis	Actual Basis	Actual Basis
Recreation Fees	-	500	1500	3000	6000
Tuition fees	600	-	-	-	-
Pot Money	-	100	300	600	1200
Laboratory Fee	-	500	1500	3000	6000
Examination Fees	2500 per exam	-	-	-	-
Total	11,600	2,100	6,300	12,600	25,200

NOTE:

1. The above fees are subject to revision from time to time by the Institute and the students admitted shall have to pay the fees as may be decided by the Institute.
2. The fees and other charges including Hostel rent, once paid, shall not be refunded in any case, even if a student leaves the Institute before the completion of semester or does not join the Institute for any reason. No correspondence on this account will be entertained.
3. The Caution Money will, however, be refunded to those candidates who do not join the course. In case of a student leaving the course in the middle or after the completion of the course, the balance of caution money, if any after education of the charges due, will be refunded.
4. Mess is compulsory for the students residing in the hostels. The mess charges are payable to the Mess in-charge every month in advance.

HOSTEL ACCOMMODATION

(Hostel accommodation will be provided subject to availability).

Residence in the hostel of the Institute is compulsory for female candidates admitted to B.Sc. Optometry and B.Sc. Nuclear Medicine course. Male candidates admitted to B.Sc. Optometry and B.Sc. Nuclear Medicine course may also apply for hostel accommodation which will be subject to availability of rooms in Gents Hostels.

In case of any dispute, the decision of the Chief Provost of Hostels will be final.

INSTITUTE LIBRARY

A well-stocked library equipped with all important medical books and journals is attached to the Institute. It serves the needs of the staff and the students of the Institute. It has multiple copies of all the important medical books, textbooks and general books so that maximum number of readers can use them. Books and periodicals are loaned to readers for a maximum period of a fortnight. The facilities of the Book Bank are also available in the Library.

CODE OF CONDUCT FOR STUDENTS AT AIIMS, RISHIKESH

(i) Maintenance of Discipline among students of the AIIMS:

1. All powers relating to discipline and disciplinary action are vested in the Director.
2. The Director May delegate all such powers, as he/she deems proper to the Dean and to such other persons as he/she may specify on his behalf.
3. Without prejudice to the generality of power to enforce discipline under the Rules. The following shall amount to acts of gross indiscipline :
 - a) Physical assault or threat to use physical force against any member of the teaching or non-teaching staff of any Department/Centre of AIIMS or any other persons within the premises/Campus of AIIMS.
 - b) Carrying or use or threat of use of any weapon.
 - c) Violation of the status, dignity and honour of students belonging to the Scheduled Castes, scheduled Tribes and Other Backward Castes.
 - d) Any practice, whether verbal or otherwise, derogatory to women.
 - e) Any attempt at bribing or corruption in any manner.

- f) Wilful destruction of institutional property.
 - g) Creating ill-will or intolerance on religious or communal grounds.
 - h) Causing disruption in any manner of the functioning of the AIIMS, Rishikesh.
 - i) Regarding ragging the directive of Supreme Court will be followed strictly. It is as under: "As per direction of the Hon'ble Supreme Court of India, the Government has banned ragging completely in any form inside and outside of the campus and the Institute authorities are determined not to allow any form of the ragging. Whoever directly or indirectly commits, participates in abets or instigates ragging within or outside any educational Institution, shall be suspended, expelled or rusticated from the Institution and shall also be liable to fine which may extend to 10,000/-. The punishment may also include cancellation of admission suspension from attending the classes, withholding/withdrawing fellowship/scholarship and other financial benefits, withholding or cancelling the result. The decision shall be taken by the Head of the Institution."
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate. The Director, may in exercise of his/her powers aforesaid order or direct that any student or students.
- a) Be expelled;
 - b) Be, for a stated period: be not for a stated period, admitted to a course or courses of study in AIIMS.
 - c) Be fined with a sum of rupees that may be specified;
 - d) Be debarred from taking any examination(s) for one or more semesters.
 - e) Withhold the result of the student(s) concerned in the Examination(s) in which he/she or they have appeared be cancelled.
- Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside the examination halls.
5. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the AIIMS who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Rules and the rules that have been framed there under by competent authorities of AIIMS.

(ii) Prohibition of and Punishment for Ragging:

1. Ragging in any form is strictly prohibited, within the premises of College/Department of Institution and any part of AIIMS and also outside the AIIMS Campus.
2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under this Rules.
3. Ragging for the purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which :
 - a) Involve physical assault or threat or use of physical force;
 - b) Violate the status, dignity and honour of women students;
 - c) Violate the status; dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
 - d) Expose students to ridicule and contempt and affect their self-esteem;
 - e) Entail verbal abuse and aggression, indecent gesture and obscene behaviour.

4. The Director, Dean, Hostel Superintendent and Faculty of AIIMS shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Dean or any other Faculty member/ or authority may also suo moto enquire into any incident of ragging and make a report to the Director of the identity of those who have engaged and the nature of the incident.
6. The Dean may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. On the receipt of a report under clause (5) or (6) or a determination by the relevant authority disclosing the occurrence or ragging incidents described in the Clause 3(a), (b) and (c) the Director shall direct or order rustication of a student or students for a specific number of semester.
8. The Director may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study at AIIMS, departmental examination for one or more semesters or that the result of the student or students concerned in the examination(s) in which they appeared be cancelled.
9. In case where students who have obtained degree(s) of AIIMS are found guilty under this Rules, appropriate action will be taken for withdrawal of degrees conferred by the AIIMS.
10. For the purpose of this Rules, abetment to ragging will also amount to ragging.

Anti-Sexual Harassment Monitoring Committee:

A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redressal.

Unauthorised absence of students:

Unauthorised absence of students will be informed to the Students and also Parents or Local Guardians. At least 3 reminders will be issued with a gap of 10 days by the Academic Section to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Dean/Director, AIIMS.