



अखिल भारतीय आयुर्विज्ञान संस्थान, ऋषिकेश - २४९२०३
All India Institute of Medical Sciences, Rishikesh - 249203

Advertisement for Walk-In Interview for the Posts of Project Technical support-III and Project Nurse -III in the Department of Pediatrics, AIIMS Rishikesh

Opening Date	07/08/2024
Last date of receiving applications	18/08/2024
Date of Walk-In-Interview	20/08/2024
Venue	Department of Pediatrics, Level-6 Block A, AIIMS, Rishikesh

Requirement of manpower for the posts of **Project Coordinator** and **Project Staff Nurse** in the research project funded by Indian Council of Medical Research (ICMR) project entitled “Improving Survival in Childhood Acute Lymphoblastic Leukemia (ISCALL): ICICLE implementation study” on purely temporarily basis. under the principal investigator, Dr Vinod, purely on temporary basis, as per the below mentioned details.

The details of the posts are as follows: -

Name of Post & Number of Post	Role in Project	Tenure of the Post	Monthly Emoluments	Essential Qualification and Age Limit	Desirable Qualification
(Project Technical Support – III) No. of Post-01 (One)	Project Coordinator	12 Months*	₹ 30,520/- per month (Consolidated)	1. Graduate in Science or relevant subject with three years work experience from a recognized Institution. Or masters degree in the relevant subject. Age limit: 30 years	1. Previous experience in handling research projects and field work. 2. Three (03) years of work experience in health related research projects. 3. Knowledge of Microsoft Excel, Word, Power Point and other internet programs. 4. Well-versed in local languages (Hindi) and English (oral and written).

Name of Post & Number of Post	Role in Project	Tenure of the Post	Monthly Emoluments	Essential Qualification and Age Limit	Desirable Qualification
Project Nurse -III No of Post-01 (One)	Staff Nurse	12 Months*	₹ 30,520/- Per month (Consolidated)	1. BSc/GNM Nursing from recognized university and registered with any state nursing council. Age Limit- 30 years	1. Three (03) years of work experience in related discipline. 2. Prior experience in Pediatric Oncology or Pediatrics. 3. Well-versed in local languages (Hindi) and English (Oral and written).
* The tenure of the post can be extended according to the need of the above said project and performance of the candidate.					
Job Profile: Candidates are expected to do field visits, as and when required as per the demand of the project.					

Roles and Responsibilities of Staff: -

Project Coordinator (Project technical support- III) (No. of Post- 1).

- Point of contact for coordinating various day to day activities in consultation with Project investigators.
- Will actively participate in the finalization of study tools, counselling and recruitment of study participants, development of content, data collection, record keeping, implementation of the study and other project related activities.
- Implementation of the research protocol i.e., recruiting research subjects, obtaining written informed consent, conducting in-depth interviews and qualitative data coding, maintaining follow up records and data entering.
- Organize time-to time sensitization and training activities as required for the project.
- Be involved in compilation of results and finalization of report.
- Update principal investigators regarding progress of the project on a timely basis.
- Accomplish all the work as and when assigned towards project activities and candidature can be terminated if performance is not satisfactory

Nursing Staff (Project Nurse- III) (No of posts- 1).

- Will actively participate in the finalization of study tools, recruitment of study participants, development of content, data collection, record keeping, implementation of the study and other project related activities.

- Implementation of the research protocol i.e., recruiting research subjects, conducting in-depth interviews and qualitative data coding, maintaining follow up records and data entering for the trial purpose.
- Provide hospital-based oncology care to children with Acute Leukemia.
- Organize time-to time sensitization and training activities as required for the project.
- Be involved in compilation of results and finalization of report.
- Update principal investigators regarding progress of the project on a timely basis.
- Accomplish all the work as and when assigned towards project activities and candidature can be terminated if performance is not satisfactory

Mode of Selection: Interview/ Written exam or both

How to apply: Applicants must fill out all sections of the application form properly. A single, consolidated/scanned PDF of the signed application, along with its enclosures, complete in all respects, should be emailed to vinod.ped@aiimsrishikesh.edu.in

Documents required at the time of interview:

- Two passport size photographs.
- Self-attested photo copies of relevant documents pertaining to educational qualification and experiences.
- Application Form in prescribed format.
- All Educational and experience documents in Original.

For any query, the candidate can mail to **Dr. Vinod**, Principal Investigator, Associate Professor, Department of Pediatrics at vinod.ped@aiimsrishikesh.edu.in information and further updates will also be available on the website www.aiimsrishikesh.edu.in.

GENERAL TERMS & CONDITIONS: -

1. Method of recruitment may be Written exam / Interview or both.
2. The Selected candidate will have to join within 7 days of declaration of results.
3. It is NOT a permanent employment with AIIMS Rishikesh, co-terminus with the project & the candidate will have No right to claim for permanent Employment under ICMR/AIIMS, Rishikesh or continuation of his/her services in any other project.
4. The posts are purely on contract basis; the contract will be for a period of one year or completion of project whichever is earlier, but may be extended up to three years.
5. Employee Performance Indicator will be applied.
6. Candidate must bring completely filled application form.
7. Incomplete applications or applications received after due date will not be considered.
8. No TA/ DA will be paid for the interview.

9. Experience should have been gained after acquiring minimum essential qualification.
10. Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of Director AIIMS Rishikesh / Recruitment Committee
11. No other allowance/ facilities other than consolidated salary shall be admissible.
12. Decision of Recruitment Committee will be final.
13. If performance of the appointee is not found satisfactory by the Principal Investigator/Nodal Officer appointment can be terminated at any time without any prior notice/compensation.
14. The appointee may be relieved from the current job position, by serving one-month prior notice, if the notice period is less than 1 month, amount equal to salary of 01 months will have to be deposited for relieving certificate.
15. No individual intimation may be sent by the AIIMS RISHIKESH to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website www.aiimsrishikesh.edu.in
16. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
17. Extension will be based on the performance of the research assistant.
18. The candidates will be short-listed based on the essential and desirable qualifications and only the short-listed candidates will be called for the interview.
19. Rules for leave allowance will be as per rules for contractual employee of AIIMS, Rishikesh.
20. AIIMS Rishikesh reserves its right not to fill the position, if no suitable candidate is found.
21. In case of any unforeseen circumstances, if the project is stalled or postponed, the salary may be delayed/stopped for that period.
22. Canvassing in any form will be a disqualification.
23. Age / Education qualification / Experience will be considered till last date of the advertisement.

Dr. Vinod
Principal Investigator
AIIMS, Rishikesh

FORMAT FOR APPLICATION

1. Name of the Post applied for:
2. Advertisement File No. & Date:
3. Name of the Candidate (BLOCK LETTER) :
4. Father's Name (BLOCK LETTER) :
5. Date of Birth:
6. Age:
7. Gender:
8. Category (UR/OBC/SC/ST) :
9. Marital status:
10. Nationality:
11. Permanent Address:
12. Address for Correspondence:
13. Email Address:
14. Phone No. Mobile _____ Landline No. _____

Please paste a
passport sized
colour
photograph
with white
background

15. Educational Qualification:

S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

16. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

17. If selected what period would you require for joining the post:

18. I have read the salary description mentioned in notice in detail and not only I fully agree to it but also would abide by the principle mentioned. Yes/No

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, then I shall be liable for action as per rules in force.

Name of Candidate:
Date

Signature of Candidate:
Place:-

.....
(Signature of the Candidate)

*Kindly attached self-attested copy of all necessary documents in favor of your eligibility about qualification and experience.

Enclosures attached: -

- 1.
- 2.