

Guidelines for STS project under ICMR from AIIMS Rishikesh

Many students from our Institute are applying for ICMR STS project. Students need to follow certain guidelines of the Institute to ensure proper standard and code of conduct being maintained with respect to research. These guidelines have been put up for timely submission and Institute ethical clearance needed as a pre-requisite for the ICMR STS projects.

GUIDELINES

Research proposal for ICMR STS project has to be initially be submitted to the Dean along with a covering letter by student stating the topic and name of the guide. This letter should be forwarded by the Guide and HOD of the concerned Department.

The Student should strictly follow ICMR STS project guidelines (<http://www.icmr.nic.in/shorttr.htm>) for preparation of the proposal.

Student should strictly adhere to the timeline as depicted below:

Time line for ICMR STS Project processing:-

S. No.	Activity	Time
1.	Submission of proposal to the Dean by the student	By 2 nd week of December
2.	Approval by Research Advisory committee & Institutional Ethics Committee*	By 2 nd week of January
3.	Submission of proposal to ICMR by the student	By 3 rd week of January
4.	Inform Research Cell about the acceptance of project	As soon the list is released
5.	Submission of Copy of project completion report to the Dean	By 2 nd week of October

*The project will be reviewed for the scientific content and ethical clearance by a combined meeting of members of Research Advisory Committee and Institutional Ethics Committee. (IEC)

The Guide and student should be available during ethics and research review meeting.

The Institutional Ethics Committee (IEC) approval is mandatory however ethical clearance doesn't allow the permission to start the project. In case it is felt that research belongs to exempt category a "certificate of exemption" may be obtained from the IEC. For all research on human participants/ samples/ data/ retrospective records, an Institutional Ethics Committee approval is mandatory. In addition, an informed consent should be taken from the research participants as applicable. In case, it is felt that informed consent is not needed/ cannot be obtained, permission for waiver of consent should be obtained from the IEC.

The student should carry out the research activity during non academic hours/days strictly and not during academic hours/days.

Guide must take overall responsibility for the conduct of the research project, preparation and submission of project completion report & the required enclosures within the stipulated time period.

A copy of completion report being submitted to ICMR should also reach the Dean. This document should be duly signed by Guide and Department HOD. No communication will be sent separately to send completion report. It is the Guide's responsibility to make sure completion report is sent to the Dean.

There will not be any funding provided by the Institute to the students for this project.

The investigations carried out at AIIMS Rishikesh labs should be paid as per prevalent investigation cost and not subsidized cost.

The following information is compulsory in the proposal

Sr. No.	Heading	Contents
1.	Name of the student Year of MBBS Contact numbers- Email addresses-	
2.	Name of the guide Department Contact numbers- Email addresses	
3	Title	
2	Introduction /Background- (250-300 words)	<i>References in superscript and bracket⁽¹⁾. Reference details should be mentioned in References subheading.</i>
3	Objectives- (Not more than 100 words)	
4	Study design and Methodology- (700- 800 words)	<i>References if any in superscript and bracket⁽¹⁾. Reference details should be mentioned in References subheading.</i>
5.	Departments to be involved in Project	
5	Study implication- (upto 100 words)	
6	References- (5-6 references)	

Signature of student with date

Signature of Guide with date

Signature and name Head of Department with seal and date