AIIMS
ACT, RULES & REGULATIONS

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
NEW DELHI -110029

THE ALL-INDIA INSTITUTE OF MEDICAL SCIENCES ACT, 1956

NO. 25 OF 1956

2nd June, 1956

An Act to provide for the establishment of an All-India Institute of Medical Sciences.

Be it enacted by Parliament in the Seventh Year of the Republic of India, as follows :

1. Short title & commencement

(1) This Act may be called the All-India Institute of Medical Sciences Act, 1956

(2) It shall come into force on such date as the Central Government may, by notification in the Official Gazette, appoint.

2. Definitions

In this Act, unless the context otherwise requires—

(a) 'Funds' means the fund of the Institute referred to in section 16;

(b) 'Governing Body' means the Governing Body of the Institute;

(c) 'Institute' means the All-India Institute of Medical Sciences establishment under Section 3;

(d) 'Member' means a member of the Institute;

(e) 'Regulation' means a regulation made by the Institute;

(f) 'Rule' means a rule made by the Central Government.

3. Establishment and incorporation of the Institute.

(1) With effect from such date as the Central Government may, by notification in the Official Gazette,

appoint in this behalf, there shall be established for the purposes of this Act an institution to be called the All-India Institute of Medical Sciences.

(2) The Institute shall be a body corporate by the name aforesaid having perpetual succession and a common seal, with power to acquire, hold and dispose of property, both movable and immovable, and to contract, and shall by the said name sue and be sued.

4. **Composition of the Institute**

The Institute shall consist of the following members, namely :—

(a) The Vice-Chancellor of the Delhi University, ex-officio;

(b) The Director-General of Health Services, Government of India, ex-officio;

(c) The Director of the Institute, ex officio;

(d) Two representatives of the Central Government, to be nominated by the Government, one from the Ministry of Finance and one from the Ministry of Education;

(e) Five persons of whom one shall be a non-medical scientist, representing the Indian Science Congress Association, to be nominated by the Central Government;

(f) Four representatives of the medical faculties of Indian Universities to be nominated by the Central Government in the manner prescribed by rules; and

(g) Three members of Parliament of whom two shall be elected from among themselves by the members of the House of the People and one from among themselves by the members of the Council of States.

5. **Declaration of the Institute as an institution of national importance**

It is hereby declared that the Institute shall be an institution of national importance.

6. **Term of office of, and vacancies among, members**

(1) Save as otherwise provided in this section, the term of

office of a member shall be five years from the date of his nomination or election;

Provided that the term of office of a member elected under clause (g) of Section 4 shall come to an end as soon as he ceases to be a member of the House from which he was elected.

(2) The term of office of an ex-officio member shall continue so long as he holds the office by virtue of which he is such a member.

(3) The term of office of a member nominated or elected to fill a casual vacancy shall continue for the remainder of the term of the member in whose place he is nominated or elected.

(4) An out-going member shall, unless the Central Government otherwise directs, continue in office until another person is nominated or elected as a member in his place.

(5) An out-going member shall be eligible for re-nomination or re-election.

(6) A member may resign his office by writing under his hand addressed to the Central Government but he shall continue in office until his resignation is accepted by that Government.

(7) The manner of filling vacancies among members shall be such as may be prescribed by rules.

7. **President of the Institute**

(1) There shall be a President of the Institute who shall be nominated by the Central Government from among the members other than the Director of the Institute.

(2) The President shall exercise such powers and discharge such functions as are laid down in this Act or as may be prescribed by rules or regulations.

8. **Allowances of President and Members**

The President and members shall receive such allowances, if any, from the Institute as may be prescribed by rules.

9. **Meeting of the Institute**

The Institute shall hold its first meeting at such time and

place as may be appointed by the Central Government and shall observe such rules of procedure in regard to the transaction of business at the first meeting as may be laid down by that Government; and thereafter the Institute shall meet at such times and places and observe such rules of procedure in regard to the transaction of business at its meetings as may be prescribed by regulations.

10. Governing Body and other Committees of the Institute

(1) There shall be a Governing Body of the Institute which shall be constituted by the Institute from among its members in such manner as may be prescribed by regulations.

(2) The Governing Body shall be the executive committee of the Institute and shall exercise such powers and discharge such functions as the Institute may, by regulations made in this behalf, confer or impose upon it.

(3) The President of the Institute shall be the Chairman of the Governing Body and as Chairman thereof shall exercise such powers and discharge such functions as may be prescribed by regulations.

(4) The procedure to be followed in the exercise of its powers and discharge of its functions by the Governing Body, and the term of office of, and the manner of filling vacancies among, the members of the Governing Body shall be such as may be prescribed by regulations.

(5) Subject to such control and restrictions as may be prescribed by rules, the Institute may constitute as many Standing Committees and as many ad hoc committees as it thinks fit for exercising any power or discharging any function of the Institute or for inquiring into, or reporting or advising upon, any matter which the Institute may refer to them.

(6) A Standing Committee shall consist exclusively of members of the Institute; but an ad hoc committee may include persons who are not members of the Institute but the number of such persons shall not exceed one-half of its total membership.

(7) The Chairman and members of the Governing Body and the Chairman and members of a standing com-

mittee or an ad hoc committee shall receive such allowances, if any, as may be prescribed by regulations.

11. Staff of the Institute

(1) There shall be a chief executive officer of the Institute who shall be designated as the Director of the Institute and shall, subject to such rules as may be made by the Central Government in this behalf, be appointed by the Institute;

Provided that the first Director of the Institute shall be appointed by the Central Government.

(2) The Director shall act as the Secretary to the Institute as well as the Governing Body.

(3) The Director shall exercise such powers and discharge such functions as may be prescribed by regulations or as may be delegated to him by the Institute or the President of the Institute or by the Governing Body or the Chairman of the Governing Body.

(4) Subject to such rules as may be made by the Central Government in this behalf, the Institute may appoint such number of other officers and employees as may be necessary for the exercise of its powers and discharge of its functions and may determine the designations and grades of such other officers and employees.

(5) The Director and other officers and employees of the Institute shall be entitled to such salary and allowances and shall be governed by such conditions of service in respect of leave, pension, provident fund and other matters as may be prescribed by regulations made in this behalf.

12. Location of the Institute

The Institute shall be located in New Delhi.

13. Objects of the Institute

The Objects of the Institute shall be:

(a) To develop patterns of teaching in undergraduate and postgraduate medical education in all its

branches so as to demonstrate a high standard of medical education to all medical colleges and other allied institutions in India;

(b) To bring together in one place educational facilities of the highest order for the training of personnel in all important branches of health activity; and

(c) To attain self-sufficiency in postgraduate medical education.

14. **Functions of the Institute**

With a view to the promotion of the objects specified under Section 13, the Institute may —

(a) Provide for undergraduate and postgraduate teaching in the science of modern medicine and other allied sciences, including physical and biological sciences;

(b) Provide facilities for research in the various branches of such sciences;

(c) Provide for the teaching of humanities in the undergraduate courses;

(d) Conduct experiments in new methods of medical education, both undergraduate and postgraduate, in order to arrive at satisfactory standards of such education;

(e) Prescribe courses and curricula for both undergraduate and postgraduate studies;

(f) Notwithstanding anything contained in any other law for the time being in force, establish and maintain—

(i) One or more medical colleges with different departments including a department of preventive and social medicine sufficiently staffed and equipped to undertake not only undergraduate medical education but also postgraduate medical education in different subjects;

(ii) One or more well-equipped hospitals;

(iii) A dental college with such institutional facilities for the practice of dentistry and for the practical training of students as may be necessary;

(iv) A nursing college sufficiently staffed and equipped for the training of nurses;

(v) Rural and urban health organisations which will form centres for the field training of the

medical, dental and nursing students of the Institute as well as for research into community health problems; and

(vi) Other institutions for the training of different types of health workers, such as physio-therapists, occupational therapists and medical technicians of various kinds;

(g) Train teachers for the different medical colleges in India.

(h) Hold examinations and grant such degrees, diplomas and other academic distinctions and titles in undergraduate and postgraduate medical education as may be laid down in regulations;

(i) Institute, and appoint persons to, professorships, readerships, lecturerships and post of any description in accordance with regulations;

(j) Receive grants from the Government and gifts donations, benefications, bequests and transfers of properties, both movable and immovable, from donors, benefactors, testators or transferors, as the case may be;

(k) Deal with any property belonging to, or vested in, the Institute in any manner which is considered necessary for promoting the objects specified in Section 13;

(l) Demand and receive such fees and other charges as may be prescribed by regulations;

(m) Construct quarters for its staff and allot such quarters to the staff in accordance with such regulations as may be made in this behalf;

(n) Borrow money, with the prior approval of the Central Government, on the security of the property of the Institute;

(o) Do all such other acts and things as may be necessary to further the objects specified in Section 13.

15. Payment to the Institute

The Central Government may under appropriation made by Parliament by law in this behalf, pay to the Institute in each financial year such sums of money and in such manner as may be considered necessary by that Government

for the exercise of its powers and discharge of its functions under this Act.

16. **Fund of the Institute**

(1) The Institute shall maintain a Fund to which shall be credited —

(a) all moneys provided by the Central Government;

(b) all fees and other charges received by the Institute;

(c) all moneys received by the Institute by way of grants, gifts, donations, benefactions, bequests or transfers; and

(d) all moneys received by the Institute in any other manner or from any other source.

(2) All moneys credited to the Fund shall be deposited in such banks or invested in such manner as the Institute may, with the approval of the Central Government, decide.

(3) The Fund shall be applied towards meeting the expenses of the Institute including expenses incurred in the exercise of its powers and discharge of its functions under Section 14.

17. **Budget of the Institute**

The Institute shall prepare in such form and at such time every year as may be prescribed by rules a budget in respect of the financial year next ensuing showing the estimated receipts and expenditure of the Institute and shall forward to the Central Government such number of copies thereof as may be prescribed by rules.

18. **Accounts and Audit**

(1) The Institute shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance-sheet in such form as the Central Government may by rules prescribe in consultation with the Comptroller and Auditor-General of India.

(2) The accounts of the Institute shall be audited by the Comptroller and Auditor-General of India and any expenditure incurred by him in connection with such

audit shall be payable by the Institute to the Comptroller and Auditor-General of India.

(3) The Comptroller and Auditor-General of India and any person appointed by him in connection with the audit of the accounts of the Institute shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor-General of India has in connection with the audit of the Government accounts and, in particular, shall have the right to demand the production of books, accounts, connected vouchers and other documents and papers and to inspect the offices of the Institute as well as of the institutions established and maintained by it.

(4) The accounts of the Institute as certified by the Comptroller and Auditor-General of India or any other person appointed by him in this behalf together with the audit report thereon shall be forwarded annually to the Central Government and the Government shall cause the same to be laid before both Houses of Parliament.

19. **Annual Report**

The Institute shall prepare for every year a report of its activities during that year and submit the report to the Central Government in such form and on or before such date as may be prescribed by rules and a copy of this report shall be laid before both Houses of Parliament within one month of its receipt.

20. **Pension & Provident Fund**

(1) The Institute shall constitute for the benefit of its officers, teachers and other employees in such manner and subject to such conditions as may be prescribed by regulations, such pension and provident funds as it may deem fit.

(2) Where any such pension or provident fund has been constituted, the Central Government may declare that the provisions of that Provident Funds Act, 1925, shall apply to such fund as if it were a Government provident fund.

21. Authentication of the orders and instruments of the Institute

All orders and decisions of the Institute shall be authenticated by the signature of the President or any other member authorised by the Institute in this behalf and all other instruments shall be authenticated by the signature of the Director or any other officer of the Institute authorised in like manner in this behalf.

22. Acts and proceedings not be invalidated by vacancies, etc.

No act done or proceeding taken by the Institute Governing Body or any standing or ad hoc committee under this Act shall be questioned on the ground merely of the existence of any vacancy in, or defect in the constitution of, the Institute Governing Body or such standing or ad hoc committee.

23. Recognition of medical qualifications granted by the Insitute

Notwithstanding anything contained in the Indian Medical Council Act, 1933, the medical degrees and diplomas granted by the Institute under this Act shall be recognised medical qualifications for the purposes of that Act and shall be deemed to be included in the first Scheduled to that Act.

24. Grant of medical degrees, diplomas etc. by the Institute

Notwithstanding anything contained in any other law for the time being in force, the Institute shall have powers to grant medical degrees, diplomas and other academic distinctions and titles under this Act.

25. Controlled by Central Government

The Institute shall carry out such directions as may be issued to it from time to time by the Central Government for the efficient administration of this Act.

26. Disputes between the Institute and the Central Government

If in, or in connection with, the exercise of its powers and

discharge of its functions by the Institute under this Act, any disputes arises between the Institute and the Central Government, the decision of the Central Government on such dispute shall be final.

27. **Returns and Information**

The Institute shall furnish to the Central Government such reports, returns and other information as that Government may require from time to time.

28. **Power to make Rules**

(1) The Central Government, after consultation with the Institute, may, by notification in the official Gazette, make rules to carry out the purposes of this Act :

Provided that consultation with the Institute shall not be necessary on the first occasion of the making of rules under this section, but the Central Government shall take into consideration any suggestions which the Institute may make in relation to the amendment of such rules after they are made.

(2) In particular and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely :

(a) the manner of nomination of members under clause (f) of Section 4;

(b) the control and restrictions in relation to the constitution of standing and ad hoc committees under sub-section (5) of Section 10;

(c) the conditions of service of, the procedure to be followed by, and the manner of filling vacancies among, members of the Institute;

(d) the powers and functions to be exercised and discharged by the President of the Institute;

(e) the allowances, if any, to be paid to the President and members of the Institute;

(f) the number of officers and employees that may be appointed by the Institute and the manner of such appointment;

(g) the form in which and the time at which the budget and reports shall be prepared by the

Institute and the numbers of copies thereof to be forwarded to the Central Government;

(h) the form and manner in which returns and information are to be furnished by the Institute to the Central Government;

(i) any other matter which has to be or may be prescribed by rules.

(3) Every rule made under this section shall be laid, as soon as may be after it is made, before each House of Parliament, while it is in session, for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, both Houses agree in making any modifications in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have efffect only in such modified form or be of no effect, as the case may be; so, however, that any such modification of annulment shall be without prejudice to the validity of anything previously done under that rule.

29. (1) The Institute, with the previous approval of the Central Government, may by notification in the Official Gazette make regulations consistent with this Act and the rules made thereunder to carry out the purposes of this Act, and without prejudice to the generality of this power, such regulations may provide for:

(a) the summoning and holding of meetings other than the first meeting of the Institute, the time and place where such meetings are to be held, the conduct of business at such meetings and the number of members necessary to form a quorum;

(b) the manner of constituting the Governing Body and standing and ad hoc committees, the term of office of, and the manner of filling vacancies among, the members of the Governing Body and standing and ad hoc committees;

(c) the powers and functions to be exercised and discharged by the President of the Institute and the Chairman of the Governing Body;

(d) the allowances, if any, to be paid to the Chairman and the members of the Governing Body and of standing and ad hoc committees;

(e) the procedure to be followed by the Governing Body and standing and ad hoc committees in the conduct of their business, exercise of their powers and discharge of their functions;

(f) the tenure of office, salaries and allowances and other conditions of services of the Director and other officers and employees of the Institute including teachers appointed by the Institute;

(g) the powers and duties of the Chairman of the Governing Body;

(h) the powers and duties of the Director and other officers and employees of the Institute;

(i) the management of the properties of the Institute;

(j) the degrees, diplomas and other academic distinctions and titles which may be granted by the Institute;

(k) the professorships, readerships, lectureships and other posts which may be instituted and persons who may be appointed to such professorships, readerships, lectureships and other posts;

(l) the fees and other charges which may be demanded and received by the Institute;

(m) the manner in which, and the conditions subject to which, pension and provident funds may be constituted for the benefit of officers, teachers and other employees of the Institute;

(n) any other matter for which under the Act provisions may be made by regulations.

(2) Until the Institute is established under this Act, any regulation which may be made under sub-section (1) may be made by the Central Government; and any regulation so made may be altered or rescinded by the Institute in exercise of its powers under sub-section (1).

(3) Every regulation made under this section shall be laid, as soon as may be after it is made, before each

House of Parliament, while it is in session for a total period of thirty days, which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the sessions immediately following the sessions or the successive sessions aforesaid, both Houses agree in making any modification in the regulation or both Houses agree that the regulation should not be made, the regulation shall thereafter have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that regulation.

Government of India
Ministry of Health

Dated the 3rd March, 1958

NOTIFICATION

ALL INDIA INSTITUTE OF MEDICAL SCIENCES RULES, 1958; G.S.R. 135 :

In exercise of the powers conferred by Section 28 of the All India Institute of Medical Sciences Act, 1956 (25 of 1956) read with the Provision to sub-section (i) of that Section, the Central Government hereby makes the following rules, namely :

1. **Short title and commencement :**

   (1) These rules may be called the All India Institute of Medical Sciences Rules, 1958.

2. **Definitions :**

   In these rules, unless the context otherwise required

   (a) "Act" means the All India Institute of Medical Sciences Act, 1956 (25 of 1956) ;

   (b) "Director" means the Director of the Institute;

   (c) "Government" means the Central Government;

   (d) "President" means the President of the Institute;

   (e) "Section" means a section of the Act.

3. **Nomination of representatives of Medical Faculties :**

   For the purpose of nomination of members under clause (f) of Section 4 of the Act, the Vice-Chancellor of every Indian University having medical faculty may recommend one person from the medical faculty of the University. From among the persons so recommended the Central

Government shall nominate four persons to be members of the Institute having due regard to different disciplines.

4. **Filling up of casual vacancies :**

Any casual vacancy in the office of members other than ex-officio member shall be filled by nomination or election, as the case may be, in accordance with the provision of Section 4.

5. **Allowances of President and Members :**

(1) The President or any member shall not be entitled to any allowance or other remuneration. He may, however, draw the travelling and daily allowances, if any, to which he may be eligible under the regulations framed under Section 29.

(2) Nothing in sub-rule (1) shall apply to the Director who may draw the salary and allowances attached to the post of Director.

6. **Standing Finance Committee :**

(1) There shall be constituted a Standing Finance Committee which shall include member representing the Ministry of Finance. The Institute may also constitute any other standing or ad hoc committee in accordance with sub-section (5) of Section 10.

(2) The following matters shall be referred to the standing Finance Committee which shall consider them and make its recommendations thereon, namely :

(a) annual accounts showing the receipts and expenditure of the Institute together with the audit report thereon;

(b) budget estimates showing the estimated receipts and expenditure of the Institute;

(c) all proposals for the creation of new post;

(d) all financial matters pertaining to the Institute;

(e) all matters relating to the invitation and acceptance of tenders.

7. **Creation of posts and appointment thereon :**

** (1) The Institute may create posts, subject to specific provision in the budget, on scales of pay applicable to

similar post under the Govt. or on scales of pay approved by the Government, classify them into grades and specify their designations :

Provided that no post above the Associate Professor's level shall be created except with prior approval of the Government.

** (2) The Director General of Health Services shall be a member of all Selection Committees constituted by the Institute for recruitment to faculty posts.

(3) Appointment to the post of Director shall be made by the Institute with the prior approval of the Govt.

** (4) In the event of the Director proceeding on leave, resigning or retiring, or the post falling vacant in any other eventuality, till such time a new Director is appointed, the President may appoint the senior-most Professor to look after the functions of the Director for a period not exceeding six months :

Provided that the Institute may appoint, for reasons to be recorded in writing, any other person for a period not exceeding six months ;

Provided further that if the period of such appointment exceeds six months prior approval of the Govt. shall be taken for such appointment.

8. **Budget Estimates :**

The Annual Budget showing the estimated receipts and expenditure of the Institute shall be prepared in two parts in such form as may be laid down by the Government and shall be submitted to it in triplicate not later than the 15th October each year, namely :

** Part I relating to Non-Plan expenditure and

** Part II relating to Plan expenditure

9. **Deposits into and withdrawals from the Fund :**

** (1) All moneys credited to the Fund shall be deposited in any branch of the State Bank of India or a nationalised Bank in New Delhi.

(2) The Fund shall be operated by the Director, and withdrawals from the Fund shall be made by cheques signed by the Director or an officer of the Institute duly authorised by the Director in this behalf.

** (3) All Bill for payment shall be prechecked by the Accounts Officer of the Institute.

10. **Annual Statement of Accounts :

The annual statement of accounts including the balance sheet of Institute shall be in such form as may be laid down by the Government. The statement pertaining to each year ending with 31st March together with the audit report thereon shall be forwarded annually to the Government together with such number of spare copies thereof as may be required by the Government from time to time but not later than the 31st December following.

11. **Annual Report :**

The annual report referred to in Section 19 shall relate to the year ending with the 31st March of each year and be submitted to the Government together with 50 spare copies thereof, not later than the 31st August following.

12. **Returns :**

The Institute shall furnish to the Government returns and information in such form and manner as may be required by the Government.

*13. **Repeal :**

The All-India Institute of Medical Sciences (Nominations) Rules, 1956 are hereby repealed.

* Shall be deemed to have taken effect on the Ist day of April, 1958.

Sd/-
D.J. Balaraj
Deputy Secretary to the Government of India

Note :

1. This copy of Rules has been amended in accordance with the instruction contained in the Ministry of Health Notification No. F. 17-34/56-P(HII) dated 21st July, 1958.
2. These rules have been amended vide Ministry of Health & Family Welfare notification No. V. 16011/4/80-ME(PG) dated 25th July, 1981 and will come into effect from 15-8-81 as notified in the official Gazette of India, Part II, Sec. 3, sub-section (i) vide G.S.R. No. 758 of 1981.

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

NOTIFICATION

New Delhi, the 25th February, 1999

F. No. 14-3/69/99-Estt. L—In exercise of the powers conferred by sub-section (1) of section 29 of the All-India Institute of Medical Sciences Act, 1956 (25 of 1956), the All India Institute of Medical Sciences, with the previous approval of the Central Government, hereby makes the following regulations, namely :—

1. **Short title and commencement:-**

(1) These regulations may be called the All India Institute of Medical Sciences Regulations, 1999.

(2) These regulations shall come into force on the date of their publication in the Official Gazette

2. **Definitions:-** (1) In these regulations, unless the context otherwise requires;

(a) "Act" means the All-India Institute of Medical Sciences Act, 1956 (25 of 1956);

(b) "Chairman" means the Chairman of the Governing Body under sub-section (3) of section 10 of the Act;

(c) "Deputy Director" means the Deputy Director (Administration) of the Institute;

(d) "Director" means the Director of the Institute, appointed under sub-section (1) of section 11 of the Act;

(e) "Fundamental Rules" means the fundamental rules as applicable to Central Government servants ;

(f) "General Financial Rules" means the General Financial Rules, 1963 framed by the Central Government for financial management and control;

(g) "President" means the President of the Institute, nominated by the Central Government under sub-section (1) of section 7 of the Act;

(h) "Rules" means the rules framed by the Central Government under sub-section (1) of the section 28 of the Act;

(i) "Schedule" means a schedule to these regulations;

(j) "Secretary" means a Secretary of the Institute and the Governing Body;

(k) "Standing" and "Ad-hoc" committees mean respective Standing and Adhoc Committees constituted under sub-section(5) of section 10 of the Act;

(l) "Supplementary Rules" means the Supplementary Rules as applicable to Government servants who are subject to the Fundamental Rules;

(m) "Treasury Rules" means the Treasury Rules of the Central Government.

(2) Words and phrases used in these regulations and not defined but defined in the Act shall have the meanings respectively assigned to them.

3. **Powers and Functions of the President:-** The President shall exercise such powers and discharge such functions as are laid down in the Act, the rules, these regulations including Schedule I.

4. **Meetings of the Institute:-** (1) The Institute may meet as often as may be considered necessary by the President for the transaction of the business of the Institute but shall meet at least once a year.

(2)(a) Meeting of the Institute shall be held at such place, date and time as may be fixed by the President.

(b) All proceedings of meetings of the Institute shall be entered in a Minutes Book to be maintained by the Secretary for the purpose and each minute shall be signed by the President of that meeting after the same is duly confirmed.

(3) For an ordinary meeting of the Institute a notice specifying the place, date and time of the meeting shall be given by the Secretary to the members at least two weeks prior to the date of such meeting and under a certificate of posting, if sent by post. The agenda shall also be sent alongwith the notice of the meeting and where it is not possible, the agenda shall be sent at least ten days before the meeting under a certificate of posting, if sent by post.

(4) An extraordinary meeting of the Institute may be called by the President at any time for the transaction of urgent business of the Institute.

(5) For extraordinary meetings, notices specifying the place, date and time of the meeting shall be sent by the Secretary to the President and the members at least seven days before the date of the meeting, under a certificate of posting, if sent by post, or by telegram. The agenda shall be sent under a certificate of posting, if sent by post, at least five days before the meeting.

(6) An extraordinary meeting of the Institute shall also be called on a written request of not less than nine members of the Institute within a period of one month of the receipt of the requisition. The request made by members for a requisitioned meeting shall indicate the purpose of the meeting.

(7) In the absence of the President at any meeting of the Institute, the members present shall elect a person from among themselves to preside over such meeting.

(8) The quorum for a meeting of the Institute shall be seven

(9) The President may include in the agenda at any time before or during a meeting (i) fresh items of business (ii) items supplementary to those included in the agenda; and such items shall also be taken up for consideration.

(10) Any member desirous of moving any resolution at a meeting of the Institute shall give notice thereof in writing to the Secretary so as to reach him not less than fourteen days before the date of the meeting. When such notice has been given, the proposed resolution shall be circulated immediately by the Secretary to the members and be included in the agenda.

(11) No subject disposed of by the Institute at a meeting shall be brought up again for consideration until after the expiry of one year except in a case where the President or Government certifies that the subject required further consideration in the interest of the Institute.

(12) A decision given by the President of the meeting on a point of order raised by a member shall be final.

(13) All decisions of the Institute shall be taken on a majority vote. In case of equality of votes the President shall have a casting vote.

(14) Any business of the Institute may be transacted by circulation of papers to the members and the President and acted upon, if unanimously approved. The resolution and the action taken thereon shall be placed before the next meeting of the Institute for confirmation.

5. **Constitution of the Governing Body:-** The Governing Body shall consist of the following eleven members, namely:-

(a) President of the Institute — Chairman

(b) Director General of Health Services — Ex-Officio Member

(c) Representative of the Ministry of Finance — Member

(d) Director, All India Institute of Medical Sciences — Member

(e) One member elected by the members of the Institute from amongst the three members of the Parliament elected to the Institute.

(f) Six members to be elected by the members of the Institute from amongst themselves.

6. **Powers and functions of the Governing Body:-** The Governing Body shall exercise such powers and discharge such functions as are laid down in these regulations including Schedule I.

7. **Powers and Functions of the Chairman:-** The Chairman shall excercise such powers and discharge such functions as are laid down in these regulations.

8. **Meetings of the Governing Body:-** (1) The Governing Body may meet as often as may be considered necessary by the Chairman for transaction of its business but shall ordinarily meet once in a quarter at such place, date and time as may be decided by the Chairman.

(2) All proceedings of meetings of the Governing Body shall be entered in a Minute Book to be maintained by the Secretary for the purpose and all minutes shall be signed by the Chairman of the meeting after the same is duly confirmed.

(3) An extraordinary meeting of the Governing Body shall be called on a written requisition by at least six members of the Governing Body or by the Chairman.

(4) Notice of every meeting of the Governing Body shall be sent by the Secretary to the members of the Governing Body, in the case of an ordinary meeting, at lelast fourteen days, and in the case of an extraordinary meeting,at least seven days, before the date of the meeting, under certificate of posting when sent by post. The agenda of the meeting shall be sent at least ten and five days respepctively, before the date of meeting.

(5) In the absence of the Chairman at any meeting, the members present shall elect a person from amongst themselves to preside at the meeting.

(6) Five members shall form the quorum.

(7) All decisions of the Governing Body shall be taken by a majority vote. In case of equality of votes, the Chairman shall have a casting vote.

(8) Any member desirous of moving any resolution at a meeting of the Governing Body shall give notice thereof in writing to the Secretary so as to reach him not less than seven days before the date of such meeting. Such notice when received shall be circulated immediately by the Secretary to the members and be included in the agenda of the meeting.

(9) Any matter not included in the agenda and of which the notice mentioned in sub-regulation (8) has not been given, may be considered at a meeting of the Governing Body with the permission of the Chairman.

(10) Any bussiness of the Governing Body may be transacted by circulation of papers to the members and Chairman and acted upon, if unanimously agreed to. The decision and the action taken thereon shall be placed before the next meeting of the Governing Body for confirmation.

9. **Terms of office of members of Governing Body:-** (1) The term of office of a member other than an ex-officio member of the Governing Body shall be five years subject to his continuance as a member of the Institute. An out-going member shall be eligible for re-election.

(2). Casual vacancies of elected members shall be filled by election by the Institute, for the remaining period of the vacancy.

10. **Allowance to the Chairman and members of the Governing Body, Standing Committees and ad hoc Committees:-** (1) The Chairman and the members of the Governing Body, the Standing Committees and ad hoc committees shall not receive any pay, fee, remuneration or other allowance except travelling and daily allowance for attending meetings.

(2) The Chairman and the members of the Governing Body and of the Standing and ad hoc committees, if they are officers of the Central or a State Government, shall be paid travelling and daily allowances by the Institute at the rate admissible to them as officers of the Central or the State Government.

(3) In the case of Chairman and the members of the Governing Body and of Standing and ad hoc committees other than those mentioned in sub-regulation (2), travelling allowance and daily allowance shall be paid at the rates to which they are entitled as per rules of the organisation in which they are working or those prescribed from time to time by the Central Government under Supplementary Rules 190 and the executive decision and orders thereunder, whichever is more.

(4) The President may, for special reasons, sanction journeys by air, not otherwise admissible, by members of the Governing Body and of Standing and ad hoc Committees. For such journeys, travelling allowance shall be paid at rates admissible to Group 'A' officers of the Central Government.

11. **Powers and duties of the Director:-** The Director shall be the Head of Department in terms of Supplementary Rules 2 (10) and shall exercise the powers of Head of Department and discharge the duties mentioned below, namely :-

(a) He shall be incharge of the administration of the Institute. He shall allocate duties to the officers and employees of the Institute and shall exercise such supervision and executive control as may be necessary subject to the rules and these regulations.

(b) He shall also exercise the powers specified in Schedule I to these regulations.

(c) He shall also have powers to delegate any of his powers to the officers on the administrative side subject to such limitations as may be imposed by the Governing Body.

12. **Standing Committees:-** (1) In addition to the Standing Finance Committee, the Institute may constitute other Standing Committees in accordance with sub-section (5) of section 10 of the Act, consisting of a Chairman, a Vice Chairman and not more than seven other members. The Director shall be a member and ex-officio Secretary of each committee. The Chairman, the Vice Chairman and other members of each committee shall be nominated by the Institute.

(2) In particular, a standing committee to be called the Academic Committee for the purpose of considering the matters specified in clauses (a) to (o) of section 14 of the act and another standing committee to be called the Estate Committee for the purpose of considering additions and alterations to buildings belonging to the Institute and other questions relating to their maintenance and use, may be constituted.

(3) The term of office of members of a Standing Committee shall be five years. An out-going member shall be eligible for renomination.

(4) a casual vacancy in a Standing Committee may be filled by the President by nomination.

(5) All Standing Committees shall be advisory committees.

13. **Ad-hoc Committees:-** (1) An Ad-hoc Committee may be constituted by the Institute for such purposes as it may be necessary.

(2) The Chairman and members of an Ad-hoc Committee shall be nominated by the Governing Body.

(3) The term of office of members of an Ad-hoc Committee shall terminate as soon as the specific function for which the Committee is appointed is completed.

(4) Any casual vacancy in an Ad-hoc Committee shall be filled by nomination by the Chairman of the Governing Body.

14. **Buildings and lands belonging to the Institute:-** (1) The Institute shall use its lands and buildings for the purposes of the Institute.

(2) The allotment and the assessment and recovery of rent of buildings shall as far as may be made by the Director in accorodance with the provisions of Fundamental Rules 45-A. 45-B and 45-C and the Supplementary Rules.

(3) Every employee of Institute, if offered residential accommodation in the premises of the Institute, shall stay in that residence and pay thereof such rent and other charges as may be fixed by the Institute.

15. **Powers to award prizes, scholarships:-** The Institute may award such prizes, souvenirs, stipends and scholarships to its students, as may be decided by the Governing Body from time to time.

16. **Professorships:-** The Institute may create and appoint persons to Professorships, Readerships and Lecturerships and other posts.

17 **Power to arrange lectures:-** The Institute may invite experts to deliver lelctures in the Institute from time to time, on payment of suitable fees or honoraria and pay them travelling allowance at the rates admissible to Central Government employees of similar status for their journey within India.

18 **Tution Fees:-** Fees payable by candidates selected for admission to the Post-graduate and Under-graduate courses of study at the Institute shall be as under:

(i) **Post-graduate**

A.	Tution Fees (a) MD/MS	Rs.234/- per annum payable in two equal installments by the Ist August and Ist February each year.
	(b) Ph.D.	Rs.240/- per annum payable in two equal installments by the Ist August and Ist February each year.
	(c) M.Sc/M.H.A./ M.Ch./D.M. (Sponsored candidate only)	Rs.350/- per annum payable in two equal installments by the Ist August and Ist February each year.
B.	Hostel Rent	Rs. 25/- per month in advance by the Ist of each month.
C.	Laboratory fees	Laboratory fee of Rs.40/- per annum payable in two equal installments by Ist August and Ist February each year.
D.	Registration fee	Rs. 25/- by the Ist Ju y and Ist January of the year of admission.
E.	Caution Money	A caution money of Rs.100/- shall be deposited by every postgraduate student to cover the cost of breakage or loss of Laboratory equipments for the entire course of study payable by the Ist July and Ist January of the year of admission.
F.	Annual Gymkhana Fee	Rs.40/- payable in one installment by the Ist August each year.
G.	Pot Fund	Rs.60/- per annum payable in two half yearly equal installments.

(ii) Undergraduate

(a)	Tution fees	Rs.300/- per annum payable in two equal installments by the Ist August and Ist February each year.

(b)	Annual Gymkhana Fee	Rs.40/- payable in one installment by the Ist August each year.
(c)	Laboratory fee	Rs.10/- for each term payable by Ist August and Ist February each year.
(d)	Hostel Rent	Rs.180/- per annum payable in half yearly equal installments by Ist August and Ist February each year.
(e)	Pot Fund	Rs.30/- for each term payable by Ist August and Ist February each year.
(f)	Electricity Charges	Rs.18/- for each term payable by Ist August and Ist February each year.
(g)	Union Fee	Rs.7/- for each term payable by Ist August and Ist February each year.
(h)	Caution Money	Rs.100/- shall be deposited by every student to cover the cost of breakage or loss of laboratory equipments for the entire course of study payable by the Ist August of the year of admission.
(i)	Registration Fee	Rs.25/- by the Ist August of the year of admission.

(iii)B.Sc.(Nursing) Post-Certificate

(a)	Tution fees	Rs.100/- per annum payable in two equal installments by the Ist August and Ist February each year.
(b)	Hostel Rent	Rs.120/- per annum payable in two equal installments by the Ist August and Ist February each year.
(c)	Pot Fund	Rs.6/- for each term payable by Ist August and Ist February each year.
(d)	Registration Fee	Rs.25/- by the Ist August of the year of admission.
(e)	Caution Money	Rs.100/- shall be deposited by every student to cover the cost of breakage or loss of laboratory equipments for the entire course of study payable by the Ist August of the year of admission.

(iv) B.Sc(Hons.) Nursing

(a)	Tution fees	Rs.150/- per annum payable in two equal installments by the Ist August and Ist February each year.

(b)	Hostel Rent	Rs.120/- per annum payable in two equal installments by the Ist August and Ist February each year.
(c)	Pot Fund	Rs.6/- for each term payable by Ist August and Ist February each year.
(d)	Registration Fee	Rs.25/- by the Ist August of the year of admission.
(e)	Caution Money	Rs. 100/- shall be deposited by every student to cover the cost of breakage or loss of laboratory equipments for the entire course of study payable by the Ist August of the year of admission.

(v) B.Sc (Hons.) Human Biology

(a)	Tution Fee	Rs.100/- per annum payable in two equal installments by the Ist August and Ist February each year.
(b)	Gymkhana Fee	Rs.40/- payable in one installment by the 1st August each year.
(c)	Registration Fee	Rs.25/- by the Ist August of the year of admission.
(d)	Hostel Rent	Rs.180/- per annum payable in half-yearly equala installments by Ist August and Ist February each year.
(e)	Pot Fund	Rs.30/- for each term payable by Ist August and Ist February each year.
(f)	Electricity Charges	Rs.18/- for each term payable by Ist August and Ist February each year.
(g)	Caution Money	Rs.100/- shall be deposited by every student to cover the cost of breakage or loss of laboratory equipments for the entire course of study payable by the Ist August of the year of admission.

(vi) DCT (Radiography)

(a)	Tution Fee	Rs.100/- per annum payable in two equal instalments by the 1st August and 1 February each year.
(b)	Registration Fee	Rs.25/- payable by the 1st August of the year of Admission.
(c)	Caution Money	A Caution Money of Rs.100/- shall be deposited to cover the cost of breakage or loss of laboratory equipments for the entire course of study payable by the 1st August of the year of Admission.

(vi) Para-Medical Courses

1. B.Sc. (Hons.) in Ophthalmic Techniques
2. B.Sc. (Hons.) in Medical Technology in Radiography
3. B.Sc. (Hons.) in Speech & Hearing

(a)	Tution fee	Rs. 100/- per annum payable in two equal instalments by the Ist August and Ist February each year.
(b)	Hostel Rent	Rs. 180/- per annum payable in two equal installments by the Ist August and Ist February each year.
(c)	Pot Fund	Rs. 30/- for each term payable by Ist August and Ist February each year.
(d)	Electricity Charges	Rs.18/- for each term payable by Ist August and Ist February each year.
(e)	Registration Fee	Rs.25/- by the Ist August of the year of admission.
(f)	Caution Money	Rs.100/- shall be deposited by every student to cover the cost of breakage or loss of laboratory equipments for the entire course of study payable by the Ist August of the year of admission.

NOTE:

1. Medical personnel on the staff of the Institute shall be exempted from the payment of fees, labortory fees and also the hostel rent, if not staying in the hostel.

2. The Director, in his discretion, may allow upto 15 days time after the due dates aforesaid to any student for making payment of fees etc. On default, the Directo may impose such penalty, as he considers necessary, on merit of each case.

3. Tution fee, hostel rents and other fees and charges once paid shall not be refunded in any case including that of a student leaving the Institute before the completiion of the terms or not joining the Institute for any reason.

19 **Admission to courses of studies:-** 22 1/2 per cent of the seats shall be reserved for candidates belonging to Scheduled Castes and Tribes (15% for the Scheduled Caste and 7 1/2% for the Scheduled Tribe) for admission to the MBBS and Post-graduate courses at the All India Institute of Medocal Sciences. This is however be varied as per Government of India instructions issued from time to time.

20 **Award of degrees:-** The Institute may grant MBBS, MD, MS. Ph.D., DM, M.Ch, MHA, MDS, M.Sc., M.Biotech., B.Sc. (H). Human Biology, B.Sc.(H) Nursing, B.Sc. Nursing (Post-certificate), B.Sc.(H) in Paramedical subjects.

21. **Conduct of examination:-** (1) Such number of supervisors, invigilators and other staff as may be necessary for conducting the entrance and professional examinations of the Institute may be appointed by the Director and paid remuneration at the following rates, namely:-

(i)	Chief Supervisor	–	Rs. 15/- per day
(ii)	Supervisor	–	Rs. 12/- per day
(iii)	Invigilators for written examination	–	Rs. 10/- per day
(iv)	Subordinate staff such as Upper Division Clerk/ Lower Division Clerk	–	Rs. 10/- per day
(v)	Daftry	–	Rs. 3.50 per day
(iv)	Peons and Sweepers	–	Rs. 2.75 per day

(2) Rates of remuneration payable to examiners, both external and internal for entrance and professional examinations shall be as follows, namely:-

Rates of remuneration payable to MBBS Examiners:

(i)	For setting paper	Rs.100/- per paper divisible among the examiners concerned.
(ii)	For examining answer books	Rs.2/- per answer book per examiner subject to a minimum of Rs.50/- for the examiners concerned.
(iii)	For Oral & Practical	Rs.5/-per candidate per examiner of the Board subject to a minimum of Rs. 75/- to a member of the examination Board.

NOTE: (1) In addition, examiners will be allowed travelling and halting allowances as admissible under the rules of the Institute from time to time.

(2) All the postal and incidental expendi ire incurred by the examiners for conducting the mination of the Institute should be reimbursable separately.

(3) Rates of remuneration payable to Post-graduate examiners.

(i)	For setting paper	–	Rs. 100/- per paper divisible among the examiners concerned.
(ii)	For examining Thesis-		Rs.200/- per thesis divisible among the examiners concerned.
(iii)	For examining answer books	–	Rs.5/- per answer book per examiner subject to a minimum of Rs.50/- for examiners concerned.
(iv)	For Oral and Practical	–	Rs.10/-per candidate per examiner of the Board subject to a minimum of Rs.80/- to a member of the examination Board.

Each examiner will see all the answer books of all the papers of the concerned subject.

(4) **Remuneration payable to Ph.D.examiners**

(i) For examining Thesis – Rs. 200/- per thesis to each examiner.

(ii) For Oral and Practical – Rs. 10/- per candidate subject to a minimum of Rs.80/- per examiner.

(iii) The fee for setting a question paper shall be divided equally amongst the paper-setters while the fee for examining the answer paper is to be paid in full to each examiner. In subjects which are combined practical clinical and oral examinations, the fee shall be Rs.5/- per candidate per subject.

22. **Employees to be whole time servants:-** Unless in any case if it be otherwise distinctly provided the whole time of an employee of the Institute shall be at the disposal of the Institute and he may be employed in any manner required by the proper authority of the Institute without claim for additional remuneration.

23. **Permanent and temporary posts:-** The posts in the service of the Institute shall be either a permanent post that is a post carrying a definite rate of pay sanctioned without any limit of time or a temporary post that is a post carrying a definite rate of pay sanctioned for a limited time.

24. **Qualifications for appointment:-** (1) Age, experience and other qualifications for appointment to a post under the Institute shall be prescribed by the appointing authority keeping in view the qualifications and experience prescribed by the Central Government for similar posts before applictions of candidates are called for subject to the condition that non-medical personnel shall not be appointed to the post of Director.

(2) The Director shall, in filling vacancies in posts and services, either by direct recruitment or by promotion, under the Institute, make such reservations, in favour of the Scheduled Castes and Scheduled Tribes as may be made by the Central Government from time to time in filling vacancies in posts and services under the Central Government.

25. **Period of Probation:-** Unless otherwise decided by the appointing authority in any case, all employees shall be on probation for two years. During the period of probation, the employee shall be required to put in satisfactory service failing which his services shall be liable to termination at any time without any notice or reason being assigned for the same. The appointing authority may, however, extend the period of probation.

26. **Seniority:-** The seniority of employees of the Institute in each category shall be determined by the order of merit in which they were selected for appointment to the grade in question, those selected on an earlier occasion being ranked senior to those selected later.

27. **Leave:-** Temporary and permanent employees of the Institute shall be entitled to such leave and leave salary as are admissible to the corresponding categories of Central Government servants under the Central Civil Services (leave) Rules, 1972.

Provided that for purposes of the Central Government's Central Civil Services (Leave) Rules, 1972, the following categories of teaching staff in the Institute shall be treated as serving in the Vacation Department, namely:-

1. Professor;
2. Additional Professor;
3. Associate Professor;
4. Assistant Professor;
5. Medical Superintendent;
6. Additional Medical Superintendent;
7. Principal, College of Nursing;
8. Lecturers in Nursing;
9. Senior Nursing Tutors; and
10. Tutors in Nursing

The regular vacation for the purpose shall be as may be decided by the Governing Body from time to time:

Provided further that an incumbent on deputation to the Institute as on foreign service shall be governed by leave rules as may be stipulated in the conditions of their deputation.

28 **Pension and Contributory Provident Fund:-** (1) The employees of the Institute, except those on deputation on foreign service to the Institute, appointed on or after 12th Sept, 1975 and such employees as were appointed prior to this date but have specifically opted for the General Provident Fund and pensionary benefits as applicable to the Central Government employees, shall be governed by the provisions of General Provident Fund (Central Services) Rules, 1960 and the Central Civil Services (Pension) Rules, 1972.

(2) The employees of the Institute except those on deputation on foreign service to the Institute and who were appointed before 12th September, 1975 and have specifically not opted for the General Provident Fund and pensionary benefits, shall be governed by the Contributory Provident Fund Rules of the Institute.

(3) The benefits of added years of service as admissible under rule 30 of the Central Civil Service (Pension) Rules, 1972 shall be applicable to the eligible members of the faculty staff.

29. **Absence from duty:-** Unless otherwise decided by the President in exceptional circumstances, no permanent employee of the Institute shall be away from his post, otherwise than on leave or because of suspension, for more than two years at a stretch.

30. **Superannuation:-**

(1) The age of superannuation of an employee of the Institute other than teaching faculty shall be 60 years:

Provided that the medical and scientific specialists may be granted extension in service, on a case to case basis, upto the age of 62 years in the case of persons who are exceptionally talented for reasons to be recorded in writing and subject to physical fitness and continued efficiency of the person concerned.

Provided further that this provision shall not apply in the case of a person who is on extension in service.

(2) The age of superannuation of a member of the teaching faculty of the Institute shall be 62 years:

Provided that this provision shall not apply in the case of a person who is on extension in service.

(3) Notwithstanding anything contained in sub-regulations (1) and (2), the appointing authority shall, if it is of the opinion that it is in the public interest so to do, have the absolute right to retire any employee of the Institute by giving him notice of not less than three months in writing or three months' pay and allowances in lieu of such notice -

(i) if he is in Group A or Group B service or post and had entered the service of the Institute before attaining the age of thirty-five years, after he has attained the age of fifty years; and

(ii) in any other case, after he has attained the age of fifty-five years;

[Provided that nothing in this sub-regulation shall apply to an employee in Group D service or post who entered service on or before the 1st December, 1962]

4) Any Institute employee may, by giving notice of not less than three months in writing to the appointing authority, retire from service after he has attained the age of 50 years, if he is in Group A or Group B service or post and had entered the service of the Institute before attaining the age of thirty-five year, and in all other cases after he has attained the age of 55 years:

Provided that -

(a) nothing in this sub-regulation shall apply to an employee in Group D service or post who entered service on or before the 1st December, 1962.

(b) it shall be open to the appointing authority to withhold permission to an employee under suspension who seeks to retire under this sub-regulation.

Explanation: In this regulation the expressions "member of the teaching faculty" mean: Professor, Additional Professor, Associate Professor, Assistant Professor, Medical Superintendent, Additional Medical Superintendent, Principal, College of Nursing, Lecturer in Nursing, Senior Nursing Tutor and Tutor in Nursing and other employees of the Institute as may be declared to be members of teaching faculty by the Central Government from time to time.

31. **Term of office of Director:-** Notwithstanding anything contained in these regulations, the Institute shall, if it is of the opinion that it is in the public interest to do so, have the right to terminate the term of office of Director at any time before the expiry of his term by giving him a notice of not less than three months in writing or three months' salary and allowances in lieu thereof. The Director shall also have the right to relinquish his office at any time before the expiry of the fixed term by giving to the Institute a notice of not less than three months in writing.

32. **Age at recruitment:-** The maximum age of a candidate at the time of recruitment to the service of the Institute shall normally be 50 years for teaching posts and 30 years for non teaching posts or as indicated in the Recruitment Rules for each post (except for Senior Demonstrators/Senior Residents in the pre- and para-clinical and Radiotherapy Departments of the All India Institute of Medical Sciences where it shall be 33 years). This limit is relaxable by the Governing Body.

33. **Pay of re-employed persons:-** (1) the pay of any person who may be re-employed in the Institute after retirement from the service of the Institute or of a State or the Central Government or any statutory or local body administered by Government shall be fixed in the prescribed scale of pay at the minimum stage of the time scale of pay of the post in which an individual is re-employed. In cases where the fixation of the initial pay of the re-employed officer at the minimum of the prescribed pay scale will cause undue hardship, the pay may be fixed at a higher stage by allowing one increment for each year of service rendered by the officer before retirement in a post not lower than that in which he is re-employed. In addition, he may be permitted to draw separately any pension sanctioned to him and to retain any other form of retirement benefit for which he is eligible, such as, Government or Employer's contribution to Contributory Provident Fund, gratuity, commuted value of pension;

Provided that except as indicated in sub-regulations (2), (3) and (4), the total amount of initial pay plus the gross amount of pension and/ or the pension equivalent of other forms of retirement benefit does not exceed -

(a) The pay he draws before his retirement (Preretirement pay); or

(b) Rs.3,000/- whichever is less.

Explanation: The pay last drawn before retirement shall be taken to be the substantive pay plus special pay, if any. The pay drawn in an officiating appointment may be taken into account if it was drawn continuously for at least one year before retirement.

(2) The restriction that pay on re-employment plus gross pension or pension equivalent to other retirement benefits, should not exceed the last pay drawn may be relaxed, with the prior approval of the Governing Body, in cases where such relaxations or permissible or re-employed pensioners under the employment of the Central Government;

Provided that no relaxation shall be made in cases where appointment to post if made initially, would need Government approval, that is posts carrying a minimum salary of Rs.800/- or more per mensem except with the previous approval of the Government.

(3) In cases where the minimum pay of the post in which the officer is re-employed is more than the last pay drawn the officer concerned may be allowed to draw the minimum of the prescribed scale of pay of the post less pension and pension equivalent of other retirement benefits.

(4) Once the initial pay of re-employed pensioner has been fixed in the manner indicated above he will be allowed to draw normal increments in the time scale of the post to which he is appointed:

Provided that the pay and gross pension or pension equivalent of other retiremnt benefits taken together do not any time exceed Rs.3000/- per month.

33. **Conduct, discipline and penalties:-** (1) The Central Civil Services (Conduct) Rules, 1964 shall apply to the employees of the Institute.

(2) Part IV (Suspension), Part V (Penalities and Disciplinary Authorities) Part VI (Procedure for imposing penalities), Part VII (Appeals) and Part VIII (Review) of the Central Civil Service (Classification, Control and Appeal) Rules, 1965, shall apply to the employees of the Institute:

Provided that for the purposes of this regulation:

(a) Group A, Group B , Group C and D post in the Institute shall correspond to the Central Civil Services Group A, Group B, Group C and Group D, post respectively.

(b) The Appointing Authority, the Disciplinary Authority for the penalities that may be imposed and the Appellate Authority for the various posts in the Institute shall be as prescribed in Schedule II.

(c) In respect of Central or State Government Servants borrowed by the Institute, the provisions, respectively of rules 20 and 21 of the Central Civil Services (Classification, Control and Appeal) Rules, 1965 shall apply and the Institute shall exercise the functions of the Central or State Government, as the case may be, for the purpose of these rules.

(d) No consultation with the Union Public Service Commission shall be necessary in any case.

34. **Medical facilities for employees:-** The employees of the Institute including deputationists and members of their families shall be entitled to medical aid as admissible under the All India Institute of Medical Sciences Staff Health Scheme. They shall also pay such contribution as are required under that Scheme.

35. **Other conditions of service:-** In respect of matters not provided for in these regulations, the rules as applicable to the Central Government servants regarding the general condition of service, pay, allowances including travelling and daily allowances, leave salary, joining time, foreign service terms and orders and decisions issued in this regard by the Central Government from time to time shall apply to the employees of the Institute.

36. **Scales of Pay of Posts:-** The revised scales of pay and allowances for the posts in the Institute shall be as notified from time to time.

37. **Allotment of Institute residence to the employees:-** The employees of the Institute shall be entitled to the allotment of residences at the All India Institute of Medical Sciences, Ansari Nagar, New Delhi-29 in accordance with provisions laid down in the All India Institute of Medical Sciences (Allotment of Residence) Regulations 1961.

SCHEDULE I
(See regulation 3,6 and 11)

Sl. No.	Nature of Powers	Extent of powers				Remarks
		Director	President	Governing Body	Institute Body	
1	2	3	4	5	6	7
1.	Powers of re-appropriation of funds from sanctioned Budget	Full powers	-	-	-	Report of any re-appropriation shall be placed before the Governing Body for approval at its subsequent meeting.
2.(a)	Write off of loss of irrecoverable value of stores of public money due to fraud	Up to Rs.2,000 in each case	Rs.10,000 in each case	Rs.20,000 in each case	Full powers	-
	(b) Loss of revenue or of irrecoverable advance					
	(c) Deficiencies and depreciation in value of stores					
3.	To incur (i) contingent expenditure; or (ii) expenditure on the purchase of stores and stationery and printing of forms	Full powers within the sanctioned budget	-	-	-	-

1	2	3	4	5	6	7
4.	Maintenance of Building and petty works					
	(a) Original works and special repairs	Rs.20,000/- in each case subject to maximum of Rs. One lakh per year	Rs.50,000/- in each case subject to a maximum of Rs.2.5 lacs per year.	-	-	
	(b) Ordinary repairs	Full powers for minor repairs (not annual repairs)	-	-	-	-
	(c) Annual repairs	Full powers	-	-	-	-
5.	Power to sanction recoverable advances	Full powers in respect of all Officers and employees except himself	In case of Director			
6.	Power to sanction advances/final withdrawal out of the Contributory/ General Provident Fund	Full powers in respect of all Officers and employees except himself	In case of Director			
7.	Destruction of official records connected with accounts	Full powers subject to the conditions laid down in Appendix 13 to the General Finance Rule.				
8.	Power to direct the payment on the last working day of a month the pay and allowances of employees of the Institute where the first four days of the following month are public holidays.	Full powers				
9.	Power to order the retention of undisbursed pay and allowances of establishment for any period not exceeding three months.	Full powers				

1	2	3	4	5	6	7
10.	To allow mileage allowance by a route other than the shortest or the cheapest	Full powers provided selection of the route is in Institute's interest				
11.	To permit Group 'D' employees to draw next higher class Railway fare when accompanying an officer on train which provides no. II class.	Full powers				
12.	To decide whether a particular absence is absence on duty within the country.	Full powers for academic purposes and one month in other cases	Full powers beyond one month in all cases other than academic			
13.	To impose restrictions on the exchange of daily allowance mileage allowance by Group 'C' and Group 'D' employees, travelling in a public or hired conveyance.	Full powers				
14.	To countersign his own travelling allowance bills and those of other employees	Full powers				
15.	To waive provision (a) to Supplementary Rule 209 and to authorise departures from Supplementary Rule 211 regarding combination of holidays with leave.	Full powers				
16(i)	Grant of Casual Leave	Full powers	Casual Leave of the Director			
(ii)	Grant of leave	Full powers for Group B,C, D and not more than four weeks for Group'A'	Full power for Group'A' for more than four weeks and full powers in the case of the Director			

1	2	3	4	5	6	7
	(iii) Special disability leave	-	Full powers			
	17. To direct that an officer on leave shall be considered to be in occupation of a residence	Full powers for the period of original deputation or the period of leave sanctioned	-	Full powers		
	18. To allot residence	Full powers				
	19. Power to make appointments to posts subject to rule 7 of the All India Institute of Medical Sciences Rules, 1958	Full powers				
	(i) Ad-hoc/Temporary	Full powers for Group B,C, & D posts. Lecturers' Assistant Professors and Associate Professors not exceeding a period of one year.	Full powers for all Group 'A' posts other than Faculty posts. Professor and Additional Professor for a period not exceeding one year and, Lecturers, Assistant Professor and Associate Professor for a period exceeding one year.			
	(ii) Permanent	Group C and D post	Group B posts	Group A posts		
	20. Power to confirm Group A & B officers, after successful completion of the period of probation	Full powers except in the case of the Director				
	21. Power to accept resignation of Group B employees.	Full powers				

1	2	3	4	5	6	7
22.	Power to accept resignation of Group A employees	Full powers in respect of all Group A Officers except in case of Professor and Additional Professor	Full powers in case of Director, Professor and Additional Professor			In the case of Director subject to ratification by the Institute Body.
23.	Power to permit the officers of the Institute while going abroad for attending meeting, conference, seminar, workshop, symposia or for short assignments	Full powers except in the case of Director on the basis of leave of the kind due and admissible upto the period of thirty days, and that the faculty members concerned receives proper invitations from the sponsors of the meeting.	Full powers beyond a period of 30 days in the case of employees and full powers in respect of Director			Subject to directions issued by the Central Government from time to time.
24.	Power for treating the absence as on duty for participation in the International scientific conferences/ symposia/seminars abroad by the members of the faculty	Full powers upto a maximum of fifteen days inclusive of travel	Full powers beyond a period of fifteen days	-	-	Subject to directions issued by the Central Government from time to time.
25.	Power to allow retention of lien in the Institute for employees when they are appointed elsewhere	Full powers for Group C and D posts upto a maximum of two years. One year at a time	Full powers for Group 'B' posts	Full powers for Group 'A' posts		
26.	Power for fixation of pay of Institute employees under the Rules	Full powers				
27.	Power to permit the Officers of the Institute to go abroad in connection with the work of the	Full powers upto thirty days provided there are no financial implications	Full powers beyond a period of thirty days.			Subject to directions issued by the Central Government from time to time.

1	2	3	4	5	6	7
	Institute and treatment of absence as on duty.	other than the period spent in connection with the work of the Institute being treated as on duty.				
28.	Power to accept Research grant if these are for durations not exceeding three years.	Full powers subject to the general policy of Government of India.				
29.	Power to accept the terms and conditions on foreign service terms in respect of a deputationist of Central /State Government where the terms are of usual nature.	Full powers				
30.	Power to grant extension of tenure of senior Residents/Tutors.	Full powers				
31.	Power to grant advance increments on the recommendations of the Selection Committee	Full power upto three advance increments	Full Powers beyond three advance increments			
32.	Power to grant advance increment under Fundamental Rules 27 to employees of Research Schemes on their appointment to regular posts in the institute	Full powers, on to the merit of each case				
33.	Power to relax the provision of Supplementary Rule 12 where the subsistence allowance to be received is in the nature of daily allowance and on honorarium is involved	Full powers	-	-	-	Subject to the directions issued by the Central Government from time to time
34.	To declare an Institute employee to be a ministerial servant	Full powers				
35.	To suspend a lien	Full powers provided that he is authorised to make appointments to the posts on which the lien is held.	Full powers for all other posts.			

1	2	3	4	5	6	7
36.	To transfer the lien of an Institute employee from one post to another	Full powers provided that he is authorised to make appointments to both the posts concerned.		Full powers for all other posts.		
37.	To transfer an Institute employee from one post to another	Full powers in the case of Group C and D employees.		Full powers in case of Group B employees.	Full powers in case of Group A employees.	
38.	Fixation of pay and allowances of an Institute employee treated as on duty under Fundamental Rule (9) (6) (b)	Full powers in the case of Group B, C and D employees.		Full powers in case of Group 'A' employees.		
39.	Counting extraordinary leave for increments	Full powers in the case of Group B,C, and D employees.		Full powers in the case of Group 'A' employees.		
40.	Power to reduce the pay of an officiating Government Servant	Full powers in the case of Group B,C, and D employees.		Full powers in the case of Group 'A' employees.		
41.	To sanction grant of and to permit acceptance of honorarium.	Full powers upto a maximum of Rs.5000/- per annum in each case in accordance with the provisions of rule 46(b) of Fundamental Rules and Government of India's orders issued thereunder from time to time for all categories of employees. Inthe case of recurring honoraria, this limit applies to the total of recurring payments made to an individual in a year. In case of Group 'A' and Group 'B' employees, the matter shall be reported to the Governing Body.				
42.	Power to appoint an employee to hold temporarily to officiate in more than one post and to fix the pay of subsidiary posts and the amount of compensatory allowance to be drawn.	Full powers subject to rules applicable to similar classes of Central Government employees.				

1	2	3	4	5	6	7
43.	To declare the grade of fee paid to part time employees (for purpose of Travelling Allowance)	Full powers				
44.	To decide the shortest or cheapest of two or more routes.	Full powers				
45.	To allow mileage allowance by a route other than the shortest or cheapest	Full powers provided selection of the route is in Institute's interest.				
46.	To decide the point of commencement or end of journey in a station.	Full powers				
47.	To declare that an Institute employee whose pay does not exceed Rs.300/- per mensem is entitled to lowest class accommodation in a steamer	Full powers				
48.	To declare in case of doubt on hardship the class of steamer accommodation to which an Institute employee is entitled	Full powers				
49.	Power to require a medical certificate of fitness before return from leave.	Full powers	Full powers in the case of Director			
50.	Extension of leave to cover over-stay	Full powers provided that the employee on leave will on return be under the administrative control of the Institute.	Full powers in all other cases			
51.	To sanction transfer to foreign service in India and to fix the pay in foreign service	Full powers in respect of Group B,C, and D employees, subject to the conditions mentioned in column 5 against Serial No.30 in appendix 4 of the Post & Telegraph compilation of Fundamental and Supplementary Rules, Vol.II	Full powers in respect of Group A employees			

1	2	3	4	5	6	7
52.	To decide the date of reversion of Government servant who takes leave before reversion from foreign service.	Full powers				
53.	Power to sanction the undertaking of work for which a fee is offered and the acceptance of a fee	Full powers				
54.	Travel by Air by Officers in relaxation of rules	Full powers in case of urgency and necessity				
55.	To declare that pay of an Institute employee includes compensation for all journeys by road.	Full powers in the case of Group B, C and D employees	Full powers in case of Group A employees			
56.	Power to grant exemption from the rule limiting a halt on tour to ten days.	Full powers upto a limit of 30 days	Full powers beyond a period of 30 days			
57	Power to fix amount of hire or charges where an Institute employee is provided with means of locomotion at the expense of the Institute etc. but pays all the cost of its use or propulsion	Full powers				
58.	To grant travelling allowance to non-officials attending commission of enquiry etc. and to fix their grade.	Full powers				
59	To declare who shall be controlling officer and to make rules for his guidance	Full powers, provided an Institute employee is not declared his own controlling officer.				

1	2	3	4	5	6	7
60.	To grant leave other than special disability leave.	Full powers				
61.	To grant leave when a medical board has reported that there is no reasonable prospect of the employee being fit to return to duty.	Full powers				
62.	To decide in case of doubt whether a particular employee is serving in a vacation Department.	Full powers				
63.	To grant maternity and hospital leave.	Full powers				
64.	To permit calculation of joining time by a route other than that which travellers ordinarily use.	Full powers				
65.	To extend joining time within a maximum period of thirty days.	Full powers		Full powers beyond 30 days		
66.	Authorizing an Institute employee to proceed on duty to any part of India	Full powes in case of Group B, C and D employees		Full powers in the case of Group A employees		
67.	Power to alter in the case of clerical errors in the date of birth recorded in the service rolls of Institute employees.	Full powers in case of Group 'C' and 'D' employees		Full powers in the case of Group 'A' & 'B' employees.		
68.	Power to sanction investigation of claims for arrears of pay etc. which are more than three years but not more than six years old.	Full powers		Full powers in other cases.		

1	2	3	4	5	6	7
69.	Power to sanction permanent advances in respect of employees other than Director.	Full powers		Full powers in the case of Director.		
70.	Power to issue instructions to subordinate authorities in the matter of contingent expenditure.	Full powers				
71	Disposal of obsolete surplus and unserviceable stores	Full powers				The Director shall act on the advice of Condemnation Board set up for the purpose by the Institute.
72.	Power to vary the terms of repaying of advances granted to Institute employees in exceptional cases	Full powers in cases in which he is competent to sanction the grant of advances provided that in the case of interest bearing advances, the period of repayment not extended.		In all other cases		
73.	Power to sanction advances for purchase of conveyance	Full powers in the cases of Institute employees holding permanent posts, subject to the limits and conditions laid down in Rules 199 to 218 of General Finance Rules.				
74.	Power to authorise the sale or transfer of motor vehicles purchased with advance from the Institute.	Full powers in cases mentioned in clause (v) of rule 254 of of General Finance Rule.				
75.	Power to extend upto a maximum of 24 the number of Installments in which an advance granted for the purchase of a bicycle should be repaid to the Institute.	Full powers				

1	2	3	4	5	6	7
76.	Power to sanction advances to Institute employees on tour, transfer	Full powers in case of Institute employees, holding permanent or temporary posts subject to the limits and conditions laid down in Rule 231 to 234 of General Finance Rules				
77.	Power to sanction advances for law suit to which Institute is a party.	Full powers				
78.	Power to prescribe the form of Security bond to be executed by a subordinate authority, entrusted with the custody of cash stores	Full powers				
	Power to sanction advances of pay on the eve of important festivals	Full powers				
	Under the Treasury Rules					
80.	Power to authorise a departure from the provisions of the Rule 109(1) relating to custody of Institute money.	Full powers				

SCHEDULE-II

The Appointing, Disciplinary and Appellate Authority for the various posts in the Institute

Sl No.	Description of Posts	Appointing Authority	Authority competent to impose penalities and penalities which it may impose with reference to rule 11 of the Central Civil Services (Classification, Control and Appeal) Rules, 1965		Appellate Authority
			Disciplinary Authority	Penalities under rule 11 of Central Civil Services (Classification, Control and Appeal) Rules, 1965	
1	2	3	4	5	6
1.	Group 'A' Posts (i) Director	Institute Subject to Rule 7 of the All India Institute of Medical Sciences Rules	Institute	All, subject to condition that penalities(v) to (ix) shall not be imposed without the prior approval of the Central Government	
	(ii) Other posts	Governing Body	(a)Governing Body (b)President	All Penalties Penalties(i)to(iv)	Institute Governing Body
2.	Group 'B' posts	President	(a)President (b)Director	All Penalties Penalties(i)to(iv)	Governing Body President
3.	Group 'C' posts	Director	(a)Director	All Penalties	President
4.	Group 'D' posts	Director	(a) Director (b) Deputy Director (Administration) in the case of Institute employees other than those provided in (c) and (d) below	All Penalties Penalties(i)to(iv)	President Director
			(c)Medical Superintendent in the case of All India Institute of Medical Sciences Hospital employees	Penalties(i)to(iv)	Director

1	2	3	4	5	6
			(d)Chief Organiser, Dr.Rajendra Prasad Centre for Ophthalmic Sciences and Chiefs of other Centres as and when established by the Institute in the case of the employees working in the Centres concerned	Penalties(i)to(iv)	Director

(i) Authorization of the Director, All India Institute of Medical Sciences - to issue the Chargesheet and statement of allegations, penalties and suspension orders after obtaining the approval of the Governing Body/President, All India Institute of Medical Sciences ,as the case may be. The notice, the chargesheet and statement of allegations would be all signed by the Director for and on behalf of the Governing Body or the President, as the case may be, and the documents will also expressly state this fact. Phrases like "By order of the Governing Body" or "the President" or the "approval by the Governing Body" or the "President" can be used on such documents.

(ii) Since the Governing Body meeting are at fixed intervals the Chairman of Governing Body is authorised to initiate disciplinary proceedings against employees of Group A and faculty members. The final decision on penalty shall be, taken in the Governing Body meeting."

By the authority of the Institute,

P. K. DAVE, Director

Printed by the Manager, Govt. of India Press, Ring Road, Mayapuri, New Delhi-110064
and Published by the Controller of Publications, Delhi-110054.

रजिस्ट्री सं० डी० एल०-33004/99

REGD. NO. D. L.-33004/99

सत्यमेव जयते

भारत का राजपत्र
The Gazette of India

असाधारण

EXTRAORDINARY

भाग III—खण्ड 4

PART III—Section 4

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 236] नई दिल्ली, बुधवार, दिसम्बर 2, 2009/अग्रहायण 11, 1931

No. 236] NEW DELHI, WEDNESDAY, DECEMBER 2, 2009/AGRAHAYANA 11, 1931

अखिल भारतीय आयुर्विज्ञान संस्थान

अधिसूचना

नई दिल्ली, 25 नवम्बर, 2009

फा. सं. एफ. 20-7/2007-स्था. I.—अखिल भारतीय आयुर्विज्ञान संस्थान अधिनियम, 1956 (1956 का 25) की धारा 29 की उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, अखिल भारतीय आयुर्विज्ञान संस्थान, केन्द्र सरकार के पूर्व अनुमोदन से (कृपया दिनांक 18-11-2009 का पत्र सं. V-16020/10/2007-एम. ई. I देखें), अखिल भारतीय आयुर्विज्ञान संस्थान विनियमावली, 1999, में संशोधन करते हुए, एतद्द्वारा, निम्नलिखित विनियम बनाता है :—

(1) इन विनियमों को अखिल भारतीय आयुर्विज्ञान संस्थान (संशोधन) विनियमावली, 2009 कहा जाएगा ।

(2) ये विनियम दिनांक 22-7-2008 से प्रभावी माने जाएंगे ।

2. अखिल भारतीय आयुर्विज्ञान संस्थान विनियमावली, 1999 में, विनियम 30, उप-विनियम (2), इसके परन्तुक सहित, निम्नानुसार पढ़ा जाएगा :—

(2) संस्थान की शिक्षण संकाय के सदस्य की सेवानिवृत्ति की आयु 65 वर्ष होगी :

बशर्ते कि यह प्रावधान उस संकाय सदस्य के मामले में लागू नहीं होगा जो सेवा विस्तार पर है ।

संस्थान के प्राधिकार द्वारा,
डॉ. आर. सी. डेका, निदेशक
[विज्ञापन III/4/असा./151/09]

टिप्पण : अखिल भारतीय आयुर्विज्ञान संस्थान की मूल विनियमावली वर्ष 1999 में जारी की गई थी । कृपया दिनांक 25-2-1999 की अधिसूचना फा. सं. 14-3/69/99-स्था. I देखें ।

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

NOTIFICATION

New Delhi, the 25th November, 2009

F. No. F-20-7/2007-Estt. I.—In exercise of the powers conferred by sub-section (1) of Section 29 of the All India Institute of Medical Sciences Act, 1956 (25 of 1956), the All India Institute of Medical Sciences, with the previous approval of the Central Government (vide letter No. V-16020/10/2007-ME-I dated 18-11-2009), hereby makes the following regulations further to amend the All India Institute of Medical Sciences, Regulations, 1999, namely :—

(1) These Regulations may be called the All India Institute of Medical Sciences (Amendment) Regulations, 2009.

(2) They shall be deemed to have come into force with effect from 22-7-2008.

2. In the All India Institute of Medical Sciences, Regulations, 1999, in Regulation 30 for sub-regulation (2) along with its proviso, shall be read as under :—

(2) The age of superannuation of a member of the teaching faculty of the Institute shall be 65 years :

Provided that this provision shall not apply in the case of a person who is on extension in service.

By the Authority of the Institute,
Dr. R.C. DEKA, Director
[ADVT III/4/Exty./151/09]

Note :—The Principal Regulations of All India Institute of Medical Sciences was issued in 1999 *vide* notification F. No. 14-3/69/99-Estt. I dated 25-2-1999.

4376 GI/2009

Printed by the Manager, Government of India Press, Ring Road, Mayapuri, New Delhi-110064
and Published by the Controller of Publications, Delhi-110054.