Tender Enquiry No. F.No.24/08/2013-RIS (Admin)  
Cost- Rs.1000
VAT- Rs.135
Total Cost-1135

TENDER NOTICE
For manikins/ simulators for Nursing Skill Lab at AIIMS, Rishikesh, Virbhada Marg, Rishikesh, Dehradun

Date: 21th June, 2013

On behalf of the Director, All India Institute of Medical Sciences, Rishikesh tenders in sealed cover are invited under two-bid system from manufacture and their authorised dealers/ distributors for providing manikins/ simulators for nursing skill lab of College of Nursing, AIIMS Rishikesh.

The interested manufacture and their authorised dealers/ distributors are required to submit the technical and financial bid separately. The bids in Sealed Cover-I containing “Technical Bid“ and Sealed Cover-II containing “Financial Bid“ should be placed in a third sealed cover super scribed “Tender for manikins/ simulators for Nursing Skill Lab“ and should reach at the office of “The Administrative Officer, AIIMS, Virbhada, Marg Rishikesh (Dehradun) - 249201, before 1500 hrs on or before 15/7/2013.

The bid received after due date and time will not be entertained whatsoever may be the reason. The technical bids shall be opened on the same day at 1700 hrs at AIIMS, Rishikesh. In the event of any of the above mentioned date being declared as a holiday / closed day, the tenders will be opened on the next working day at the appointed time. The financial bid of technically qualified agencies will be open on next working day at 3.30 pm.

The tender document containing technical bid form, financial bid form, technical description/specification & item and terms & conditions can be purchased from AIIMS, Rishikesh from 22/6/13 to 15/7/13 between 1000 and 1400 hrs on non-refundable payment of Rs.1135.00 only or can be downloaded from website www.aiimsrishikesh.edu.in. Those who download the tender document from website should enclose DD for Rs.1135.00 (non-refundable) in favour of “AIIMS, Rishikesh”, payable at Rishikesh, not later the date of 15/7/13 along with their technical bid in the Cover-I “Technical Bid”. The bid security (EMD) for each item as given in table-1 below should be paid by Demand Draft in favour of “AIIMS, Rishikesh” payable at Rishikesh and will be placed in cover-1 with technical bid. The Tender Documents are not transferable.

Any future clarification and/or corrigendum(s) shall be communicated through Administrative Officer on the AIIMS, Rishikesh website: www.aiimsrishikesh.edu.in.

Rakesh Kumar
Administrative Officer
AIIMS, Rishikesh
<table>
<thead>
<tr>
<th>Tender Inquiry no.</th>
<th>Name of the items required for purchase</th>
<th>Quantity required</th>
<th>Tender specification</th>
<th>Earnest Money</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Seamless limbs patient care model</td>
<td>02</td>
<td>See Annexure-I</td>
<td>36000</td>
<td>15/07/2013</td>
</tr>
<tr>
<td>2.</td>
<td>Gluteal IM injection model</td>
<td>01</td>
<td>See Annexure-I</td>
<td>17000</td>
<td>15/07/2013</td>
</tr>
<tr>
<td>3.</td>
<td>Intravenous injection training arm</td>
<td>01</td>
<td>See Annexure-I</td>
<td>17000</td>
<td>15/07/2013</td>
</tr>
<tr>
<td>4.</td>
<td>CPR full body trainer manikin</td>
<td>01</td>
<td>See Annexure-I</td>
<td>17000</td>
<td>15/07/2013</td>
</tr>
</tbody>
</table>

**Total EMD:** 87000/- (Rupees Eighty Seven Thousands Only)
TENDER DOCUMENT
"Tender for manikins/ simulators for Nursing Skill Lab"

For College of Nursing, AIIMS, Rishikesh

TECHNICAL BID
(In separate sealed Cover-I supercribed as “Technical Bid”)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Name &amp; Address of the manufacture and their authorised dealers/ distributors/Agency with phone number, email, name and telephone/mobile</td>
<td></td>
</tr>
<tr>
<td>2. Specify your firm/company is a manufactures/ authorised dealer/ distributor/ Agency</td>
<td></td>
</tr>
<tr>
<td>3. Name, Address &amp; designation of the authorized person (Sole proprietor/partner /Director)</td>
<td></td>
</tr>
<tr>
<td>4. Have you previously supplied these items to any government/ private organization? If yes, attach the relevant proof. <em>(Also provide an affidavit that you have not quoted the price higher then previously supplied any government institute)</em></td>
<td></td>
</tr>
<tr>
<td>5. Please attach copy of last Return of Income Tax</td>
<td></td>
</tr>
<tr>
<td>6. Please attach balance sheet <em>[duly certified by Chartered Accountant for last three (3) years]</em></td>
<td></td>
</tr>
<tr>
<td>7. PAN No. (Please attach copy)</td>
<td></td>
</tr>
<tr>
<td>8. Service Tax Registration No. (Please attach copy)</td>
<td></td>
</tr>
<tr>
<td>9. Acceptance of terms &amp; conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document.</td>
<td></td>
</tr>
<tr>
<td>10. Power of Attorney/authorization for signing the bid documents</td>
<td></td>
</tr>
<tr>
<td>11. Please submit an undertaking that no case is pending with the police against the Proprietor/firm/partner or the Company (Agency). Indicate any convictions in the past against the Company/firm/partner. Also submit that proprietor/firm has never been black listed by any organization.</td>
<td></td>
</tr>
</tbody>
</table>
| 12. Details of the DD/Pay Order of bid security (EMD)  
   DD No.  
   Date:  
   Payable at- | Detail of cost of Tender for Rs. 1135/- (if downloaded from website)  
   DD No.  
   Date:  
   Payable at- |

Sign of bidder

---

[3]
Declaration by the Tenderer:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Encls: 1. DD/Pay Order No.
       2. Terms & Conditions (each page must be signed and sealed)
       3. Financial Bid

(Signature of Tenderer with seal)

Name:
Address:
Place:..............................
Date:..............................

Tender Sl.No:
Sign of issuing Authority
To,
Administrative Officer
AIIMS Rishikesh, Virbhadra Marg
Rishikesh (Dehradun)

Dear Sir,

Our quote for supplying the “Manikins/simulators for Nursing Skill Lab” at AIIMS, Rishikesh will be as follows:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Title of Item</th>
<th>Quoted price in rupees (in figures)</th>
<th>Quoted price in rupees (in words)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Seamless limbs patient care model</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Gluteal IM injection model</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Intravenous injection training arm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>CPR full body trainer manikin</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The above quote should include all applicable taxes except sale tax. Sale tax will be paid extra. L1 will be decided on the basis of total quote for all the items.

Note- Quote the single unit price only.

Declaration by the Bidder:

1. This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in Tender document regarding terms & condition of the contract, rules regarding daily functioning of the mess with penal clauses. I/we agree to abide them.

2. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

(Signature of Bidder with seal)

Place:............................................
Date:.................................

Name:
Seal:
Address

Tender Sl.No:

Sign of issuing Authority
“Tender for manikins/ simulators for Nursing Skill Lab” For College of Nursing, AIIMS, Rishikesh

TERMS & CONDITIONS OF THE TENDER

(Annexure to Agreement)

The important Terms and Conditions are listed below for convenience.

1. Rates quoted should be inclusive of packing, forwarding, postage and transportation charges etc.

2. The rates quoted in foreign currency will not be entertained in this tender enquiry & such tenders will be ignored straightway.

3. Sale tax will be paid, if applicable, provided it is made clear in the tender that Sales Tax, will be charged extra otherwise it will be presumed that the same is included in the rates quoted similarly, mention should be made in respect of any other Tax/Duty of payment etc. which maybe intended by the tenderer to be charged extra over and above the rates quoted. Actual Payment receipt for such charges shall have to be produced. Only such charges which have been specified in tender will be entertained no other charge or claim shall be entertained at a later stage.

4. Rates should be mentioned both in figures and in words. The offer should be typed or written in Ink Pen or Ball Pen. Offers in pencil will be ignored. Telegraphic/ Telex/ Fax offers will not be considered and ignored straightway. The supplier shall certify that the rates being quoted are not higher than those quoted to any government department or Institution or DGS & D and that if during the years 2012-13 at any time the supplier has quoted rates lower than those quoted against this tender, the Institute (the purchaser) would be given the benefit of lower rates by the Supplier.

5. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description / specifications.

6. Tender will be regarded as constituting an offer open to acceptance in whole or in part at the discretion of the competent authority of the institute for a period of 180 days (6 months) valid from the date of opening of the tender by the committee.

7. In case the goods are sent by rail to railway station, Rishikesh then in that case the railway receipt will be forwarded by the tendered direct to this institute along with the bill in quadruplicate clearly marked (original, duplicate, triplicate and quadruplicate) by registered post in a cover addressed to the Administrative Officer, AIIMS, Rishikesh immediately after the dispatch of goods against the order placed by the Administrative Officer of the institute on the behalf of Director of the Institute. If any demurrage charge be incurred due to the delay on the part of tender in forwarding the goods, the same shall be borne by the tenderer.
railway receipt etc. the amount of such charges will be deducted from the bill of the contractor. The delivery from the railway station, Rishikesh shall be arranged through the hired truck and for each such trip deduction shall be made from the bill of the suppliers as per the charges paid to transporters. The payment of the bill will be arranged within a month of the receipt of the goods in accordance with the required description/specification.

8. The time for a date of delivery/dispatch stipulated in supply order shall be deemed to be essence of the contract and should the supplier fail to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch in the supply order, liquidated damages may be deducted from the bill @ 0.5% per week subject to maximum of 10% of the value of the delayed goods or services under the contract. The competent authority of the institute may also cancel the supply. In such a case, bid security of the supplier shall stand forfeited.

9. The supply order may be cancelled and bid security deposit be forfeited in the following cases also:
   a. In case the tendered on whom the supply order placed fails to made supplies within the delivery schedule and purchaser has to resort to risk purchase. The purchaser (AIIMS, Rishikesh) may also recover from the tender or the difference between the cost calculated on the basis of risk purchase price and that calculated on the basis of rates quoted by tenderer.
   b. In case the goods are not supplied by tenderer on whom the supply order was placed and contract has to be cancelled. The purchaser (AIIMS, Rishikesh) may also recover from the defaulting tenderer the difference of price quoted by the tenderer and price quoted by next tenderer on whom supply order has to be placed.
   c. In case the quality of goods supplied are not in conformity with the standard given in tender and as per the samples supplied. These goods shall also be taken back by the supplier and should be duly replaced with the tender quality goods.

10. If the price of the contracted articles is/ are controlled by the Govt. the payment will in no case be made at higher rate than the controlled rate.

11. The description and quantity of the item needed is mentioned in Annexure-I but it is approximate detail and is subject to increase/decrease at the discretion of the competent authority of AIIMS, Rishikesh.

12. Delivery of material must be made within stipulated period of the issue of the supply order. If fail to do so, the condition no-8 of terms & conditions will be applicable.
13. Where the specifications are as per tenderer’s range of product & tenderer’s offer should mention that the item meets all specifications as per the tender enquiry and if there are improvements/deviations the same should be brought out on separate Letter Head of the firm. It would be discretion of the competent authority of the institute to accept or reject such deviations which are not in accordance with our required specifications as per Annexure-I.

14. It must be mentioned clearly whether tenderer is manufacturer/sole distributors/sole agents for the items for which he is quoting.
   a. **Manufacturer** must add a certificate that item(s) is manufactured by them as per range of products.
   b. **Sole Manufacturers** must add a certificate that they are the sole manufacturer of the Item for which they are quoting in this tender enquiry & item is /are their proprietary Item in India. The rate certificate is also required from the sole manufactures that the Rates quoted are the same as they quote to other State/Centre Govt. and DGS & D for the similar item(s) and these are not higher than those quoted by them.
   c. **Authorized agents** must an authority letter from their Manufacturer/Principals on the letter had of the manufacturer/principals in preformed given in Annexure-II duly supported by an affidavit on Rs.5/- non-judicial Stamp paper duly attested by the Authority of Centre/State Govt. or Notary in the Court certifying that they are quoting Rates on behalf of them. The authorization letter must give/mention the purpose for which it will be allowed. The validity period of the authorization letter must be mentioned to the authority letter otherwise tender will be liable to rejection.

15. Please furnish the S.T. /C.S.T. registration number, the State / U.T. of registration and the date of such registration. Tenders not complying with this condition will be rejected.

16. Please furnish a certificate that no custom duty has been paid while importing the life saving goods and that no customs duty has been included in the quoted rates.

17. The renderers should submit along with the tender, a photostat copy of the latest current valid income tax clearance certificate (IT CC) otherwise tender may be ignored.

18. Each page of the tender form along with enclosed documents should be marked serial number by the tenderer. The tender will not be considered as valid tender unless and until each page of documents are properly signed & stamped.
19. Any omission in filling the columns of Financial Bid form (Schedule of Rates) shall altogether debar a tender from being considered. Unit and Rates should be filed up carefully by the renderers. All Corrections in this schedule must be signed by the renderers. The corrections made by using fluid and overwriting will not be accepted and tender would be rejected.

20. This tender form is not transferable.

21. The detailed description, specifications and quantity of the goods required is given in Annexure-I. The quantity mentioned in Annexure-I will be subject to variation.

22. The competent authority of AIIMS, Rishikesh reserved all rights to accept or reject any/ all tender(s) without assigning any reasons and also to impose/relax any term and condition of the tender enquiry.

23. The tenderers should submit a certificate that rates charged by them are not higher than those charged from other State/Central Govt. departments/institutions in India. A clear certificate to this effect should accompany the tender.

24. In case asked tenderer must personally give the demonstration of the manikin/simulator to the competent authority of the institute and in that case all the expenses will be borne by the supplier. In case, the supplies are found defective at any stage, the tenderer will have to replace defective material with standard material. Any cost incurred by the institute to meet the eventuality of defective supplies shall also be recoverable from the tender. Institute may also take action under Clause 8 of the Tenders well.

25. Full description & specifications, make/brand and name of the manufacturing firm must be clearly mentioned in the tender failing which the tender will not be considered. The tenderer must also mention whether the goods are imported / indigenous. Descriptive literature /catalogues must be attached with the tender in original failing which tender may be ignored.

26. The tenders received without, sale tax number/ VAT number and other documents called for may render the tender invalid.

27. Tenders should be sealed with cello tape & sealing wax. Unsealed tenders will not be entertained and such tenders will be ignored straightway.

28. Tenders must be submitted on the prescribed Tender Form otherwise tender will be ignored straightway.

29. Tenders must accompany with a Demand Draft of Earnest Money as specified in tender document in the name of AIIMS, Rishikesh. *Earnest Money must be valid for one year from any scheduled bank of India.*
a) The Public Sector Undertaking of the Central/State Govt. are exempted from furnishing Earnest Money along with tender.

b) The firms Registered with DGS & D/SSI and any approved source of Centre/States Govt. are not exempted from furnishing Earnest Money in so far as this institute is concerned.

c) Earnest Money deposited with AIIMS in connection with any other tender enquiry even if for same/similar material / Stores by the tenderer will not be considered against this tender.

d) The Institute will return Earnest Money to the unsuccessful tenderer after the finalization of the tender enquiry.

e) The Earnest Money of the successful tenderer would be returned to the tenderer.

30. Any failure or omission to carryout of the provisions of this supply by the supplier shall not give rise to any claim by supplier and purchaser one against the other, if such failure or omission arise from an act of God which shall include all acts of natural calamities from civil strikes compliance with any status and or requisitions of the Government lockout and Strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state of incarceration provided that notice of the occurrence of any event by either party to the other shall be within two weeks from the date of occurrence of such an event which could be attributed to force majeure.

31. If at any time, any question, dispute or difference whatever shall arise between supplier and the institute (Purchaser) upon or in relation to or in connection with the agreement, either of the parties may give to the other notice in writing of the existence of such a question, dispute or difference and the same shall be referred to two arbitrators one to be nominated by the institute (Purchaser) and the other to be nominated by the supplier. Such a notice of the existence of any question dispute or difference in connection with the agreement shall be served by either party within 60 days of the beginning of such dispute failing which all Right sand claims under this Agreement shall be deemed to have been forfeited and absolutely barred. Before proceeding with the reference the arbitrators shall appoint/nominate an umpire. In the event of the arbitrators not agreeing in their award the Umpire Appointed by them shall enter upon the reference and his award shall be binding on the Parties. The venue of the arbitration shall be at Rishikesh, (Uttarakhand, India). The arbitrators/Umpire shall give reasoned award.
a) The provision of the Indian Arbitration and conciliation Act 1996 in force and the rules framed there under and any statutory modifications there of shall be deemed to apply and be incorporated in this agreement.

b) Upon every or any such reference, the cost of any incidentals to the reference and award respectively shall be at the discretion of the arbitrators or in the event of their Not agreeing, of the Umpire appointed by them who may determine the amount. Thereof or direct the same to be fixed as between solicitors and client or as between Parties and shall direct by whom and in what manner the same shall be borne and paid.

c) The supplies to be made under this supply order (contract) shall, if reasonably possible continue during arbitration proceedings and no payments from or payable by the institute shall be withheld on account of such proceedings except to the extent which may be in dispute. The due date and time of receipt of tenders is 1500 hours on 15th July 2013. Any tender which is received late after 1500 hours on the due date shall not be considered.

32. The technical bid shall be opened on the same day at 1700 hrs. In the event of the date of receipt or opening of tender, being or being declared a holiday for the AIIMS, Rishikesh, the due Date of receipt / opening of the tender will be the following day at the same hour. The tenders shall be opened in the presence of attending tenderers or their authorized representative.

33. The Courts at Rishikesh/ Dehradun alone and no other Court will have the jurisdiction to try and matter, dispute or reference between the parties arising out of this tender/supply Order/contract.

34. A pre bid meeting is planned on 8th July 2013 at 3 pm, which may be attended by the bidder.

I / We hereby accept the terms and Conditions given in the tender

----------------------------------------------
(Signature & Stamp of the bidder)

Note- Please sign each page of document including terms & conditions & tender.
I. **Seamless limbs patient Care Model**

**Quantity**= 02 (Two)

*Description and Specifications:*

- The model should have seamless arms and legs for realistic training without any joints in elbow, wrist, knee and ankle as resembling to human beings.
- It should be a life like multipurpose training model made of high quality with full articulation.
- The model should be able to sit upright without any support.
- It must have realistic articulating jaw and removable dentures to give facility for oral care training. It must have durable wig for hair combing and shampooing.
- Closing and opening of eye should be possible and fingers should bend like real patient.
- Simulated stomach should be held within and accessed via chest wall. It should be filled with fluids that can be extracted and also used for checking nasogastric tube placement.
- Catheterization training should be done and its fluid should be collected in built-in reservoirs and are filled through ports in the hip. It should have cleaning system to flush the urethra and rectum.
- Should have removable intramuscular injection pads for arms, legs and hips
- It should have removable injection pads for arms, legs and hips and attachable venipuncture trainer for arm.
- It should be possible to train the nursing students on practices such as bedpan practice, enema placement, perineal care, stoma care, tracheostomy care, tracheal intubation care and anal and rectal care.
- The simulator should be approximately 20 kg in weight and 160 cm in height with full articulation.

*Demonstration should be provided by the vender if asked by the competent authority.*
II. Gluteal IM Injection Model

**Description and Specifications:**

- It should be realistic model for practice of intramuscular injection.
- Trainees should feel and confirm the Skelton as required for measurement.
- It should have injection site corresponding to Clark’s point measurement method.
- It should facilitate to perform syringe infusion.
- It should raise alarm if wrong region is accessed.
- It should have very similar texture of the muscle and skeleton as of a human body and should help in selecting the correct region and angle for injection.
- Injected solution should be drained out by the drainage tube.
- The sensation of needle insertion should be very realistic.
- It should be supplied with stand for giving lateral injection in supine position
- Model must be supplied with stand and storage case.
- Should be light weigh less than 4 Kg for easy transport in the department and approximately 20 cm in height.

*Demonstration has to be given by the vender in case asked by competent authority.*

---

III. Intravenous Injection Training Arm

**Description and Specifications:**

- Simulator Intravenous arm with state of the art circulation pump for blood flowing and realistic training
- It should be supplied with soundless leak proof circulation pump to reproduce circulation of blood flow with uniform pressure.
- Puncturable models should allow training in real clinical settings with delicate needle tip resistance and flash back confirmation
- Life like touch and resistance of the injection sites should allow vein palpation as in the real patient.
- Should have at least 1 Adult Hand, 1 Adult Arm, and at least 2 Pediatric hands of 1 and 3 year old child
- It should have practice procedure at three veins Basilic, Median antibrachial and Cephalic veins
• The connections should be free from leakage and based on one-touch and easy clean up facility.

*Vendors should be ready for demonstration if asked by competent authority.*

### IV. CPR Full Body trainer manikin

**Quantity=01 (One)**

**Description and Specifications:**

- It should be a state of the art CPR model having full CPR training for the educational experience of CPR procedures which enhances the confidence of the user on the real patients.
- The model should enable trainees to learn the techniques to be used in response to real patients’ conditions.
- Face masks with a one-way non-rebreathing valve and disposable airways (minimum 10) should provide.
- It should include following features:
  - Palpable anatomical landmarks like xiphoid, navel, nipples and rib cage.
  - Fully articulated head, neck and jaw.
  - Palpable carotid pulse.
- The simulator should be approximately 30 kg in weight and 95 cm in height.
- It should be supplied with a Display Monitor indicating Hand Position, ventilation and compression with LED.
- It should be capable for child CPR by changing the supplied springs along with the model.
- Must supply following accessories along with the manikin:
  - Supplied with a washable jogging suit
  - Child springs
  - 10 disposable lower airways
  - 10 disposable tracheal airways
  - 5 sanitary face masks

*Demonstration has to be given by the vendor in case asked by competent authority.*
MANUFACTURER’s / PRINCIPAL’s AUTHORIZATION FORM
(Clause 16 of the tender)

To

The Administrative Officer,
All India Institute of Medical Sciences
Rishikesh

Dear Sir,

TENDER: ________________________________.

we, ____________________________, who are established and reputable manufacturers of ______________, having factories at _______________ and ________________, hereby authorize Messrs. ___________________________ (name and address of agents) to bid, negotiate and conclude the contract with you against Tender No.______________ for the above goods manufactured by us. No company or firm or individual other than Messrs. ___________________________ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

The authorization is valid up to ____________________________

Yours faithfully,

(Name)

For and on behalf of Messrs. ___________________________

(Name of manufacturers)/Principal.